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FIRE COMMISSION
City and County of San Francisco

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11/01

Hadley Roff, *President*
Stephen Nakajo, *Vice President*
Carlota del Portillo, *Commissioner*
Pat Norman, *Commissioner*
Russell Roeca, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 00-03

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – January 11, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

DOCUMENTS DEPT.

JAN 2 2 2001

SAN FRANCISCO
PUBLIC LIBRARY

President Hadley R. Roff
Vice President Stephen A. Nakajo
Commissioner Carlota del Portillo
Commissioner Pat Norman
Commissioner Russell S. Roeca

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services

Chief Officers – Firefighting Services:

Paul D. Jones	- Division 1 (Acting)
Arthur W. Kenney	- Division 3

2. APPROVAL OF THE MINUTES

Regular Meeting of December 14, 2000.

Commissioner Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through I except for H) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission. At the request of Commissioner del Portillo, Item H was removed from the Consent Calendar.

3 1223 03473 5069

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during December 2000.

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during October 2000.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during November 2000.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, November 25 through December 8, 2000, and December 9 through December 22, 2000.

B. Appointments

Reporting the following PROBATIONARY appointment effective *NOVEMBER 27, 2000:*

H3 Firefighter/Paramedic

Sean Bonnetti (vice: Attrition Savings)

Reporting the following PROBATIONARY appointment effective *DECEMBER 11, 2000:*

H3 Firefighter/Paramedic

John Stanfield (vice: Attrition Savings)

(*Note*: *John Stanfield was appointed PROVISIONAL H3 Firefighter/Paramedic, effective 11-29-00)*

Reporting the following PERMANENT EXEMPT appointment effective *AUGUST 11, 2000:*

0114 Commissioner

Carlota del Portillo (vice: Ted Soulis, resigned)

Reporting the following PERMANENT appointment effective *DECEMBER 17, 2000:*

1654 Principal Accountant

Enrico DeLara

Reporting the following PERMANENT appointment effective *DECEMBER 26, 2000:*

1426 Senior Clerk Typist

Marcie Chapman

Reporting the following PROBATIONARY appointment effective *DECEMBER 26, 2000:*

1244 Senior Personnel Analyst

Suzanne Wong (vice: New Position)

4 49383 SFPL: ECONO JRS
75 SFPL 06/06/03 43

Reporting the following PROBATIONARY appointment effective *DECEMBER 26, 2000:*

7334 Stationary Engineer

Vincent E. Figlia (vice: Floyd Nunn, resigned)

Reporting the following TEMPORARY EXEMPT appointment effective *DECEMBER 26, 2000:*

7334 Stationary Engineer

Ronnie Medina (vice: As Needed)

Reporting the following EXEMPT RETIREE appointment effective *JANUARY 4, 2001:*

1844 Senior Management Assistant

Carl B. Koon (vice: Carl Koon's permanent 1844)

Temporary Appointments

Reporting having made 268 temporary appointments November 25 through December 8, 2000, and 308 temporary appointments December 9 through December 22, 2000.

C. Appointments - Amendment

Amending Page 2, Item 3.B - Appointments, of 12-14-00 Agenda to reflect that the following three H3 Firefighter/Paramedics did not report to the academy at Treasure Island on November 27, 2000, and, as a result, their appointment papers were not processed:

Peter Migale
Carlos Harvey
Brent Marks

D. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Velasquez, Thomas M.	H40 Battalion Chief	Service	Dec. 05, 2000
Wright, Lawrence J.	H24 Lieutenant, BFI	Service	Dec. 30, 2000
Keller, James A	H10 Chief's Aide	Service	Dec. 23, 2000

(Retirement Certificates will be presented at Fire Commission meeting of February 22, 2001)

E. Military Leaves

Submitting for approval applications from three members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Gadbois, Christian Sgt.	H3 FF/PM	12-21-00 thru 12-22-00	2	US Army Res. Fort Lewis, WA	Attend Reserve Duty Training
Varona, Wilfredo TSgt	H2 FF	12-10-00 thru 12-11-00	2	US Air Force Res. Travis AFB, CA	Attend Inactive Duty Training
Pampanin, Vincent Sgt E-5	H2 FF	12-16-00 thru 12-17-00	1	US Army Res. Moffett Field, CA	Attend Active Duty Training

F. Suspension

Reporting suspension of H2 Firefighter Eric Botelho, Engine 1, for four work days, January 15/16 and 18/19, 2001, for violation of the Rules and Regulations as follows:

Section 2814 – Profanity or Abusive Language
Section 2825 – Temporary Officers
Section 3909 – Unfamiliarity with Rules
Section 3915 – Proper Behavior
Section 3919 – Unacceptable Language
Section 3921 – Inaptitude for Duty/Incompetence
Section 3935 – False Reports and False Testimony
G.O. 91 A-2 – EEO Policy
Section 3922 – Disobedience
Section 3923 – Insubordination

G. Separation

Reporting automatic resignation of the following:

H2 Firefighter Heather Hodgin, effective close of business December 14, 2000 (approx. 9 years of service)

H2 Firefighter Brian Solvin, effective close of business December 14, 2000 (approx. 10 years of service)

H1 Provisional Fire Rescue Paramedic Sean Parkin, effective close of business December 26, 2000 (approx. two years of service)

H1 Fire Rescue Paramedic David Egdal, effective close of business December 6, 2000
H1 Fire Rescue Paramedic Thomas Rohan, effective close of business December 14, 2000
H1 Fire Rescue Paramedic Michael Lederle, effective close of business December 20, 2000
H1 Fire Rescue Paramedic David Rich, effective close of business December 20, 2000

(Note: The above four paramedics were transferred from DPH 07-01-97)

H. Accidents (Removed from Consent Calendar)

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Truck 1	00-1-102	10/25/00	624	A	File

Off: Lt. Daniel Armenta Drv: PX Jim Cormack Tlr: FF Stephan Gregory

Cause: Misjudged clearance (tiller) - While exiting station and attempting to avoid a double parked taxi, tiller operator struck the side of the firehouse

Medic 5	00-1-103	11/1/00	0	A	File

Drv: FF/PM John Grant

Cause: Misjudged clearance - Medic 5, responding with red lights and siren and while attempting to gain right of way, struck a civilian vehicle

Battalion 6 00-1-104 11/3/00 910 B File
Off: B/C Kevin Taylor Drv: C/A Ronald Robinson
Cause: Batt 6, while leaving the scene of an incident, was rear ended by a civilian vehicle which was struck by a hit and run driver

Engine 1 00-1-105 11/7/00 513 B Bill
Off: Lt. Daniel Armenta Drv: FF Eric Botelho
Cause: Eng 1 was struck by a civilian vehicle which had drifted out of its lane

Battalion 5 00-1-106 11/9/00 914 B Bill
Off: B/C John Peeff Drv: C/A Alexandra Alexander
Cause: Batt 5, while stopped at a red light, was rear ended by a civilian vehicle

Medic 18 00-1-107 11/10/00 739 A File
Drv: FF/PM Thomas Leeper
Cause: Misjudged clearance - Medic 18, while turning left into Division of Training, struck the gate post

Engine 20 00-1-108 11/13/00 582 A File
Off: Capt. Rodrigo Izquierdo Drv: FF Gordon Brown
Cause: Misjudged clearance - Attempting to avoid a cement mixer in a narrow street, Eng 20 scraped a parked vehicle

BOE Relief Trk 00-1-109 11/14/00 615 A File
Off: Lt. Walter Batiste Drv: PX Conrad Benitez
Cause: Misjudged clearance (tiller) - In an attempt to avoid another vehicle, tiller operator oversteered and the apparatus hit a parked dumpster

Medic 36 00-1-110 11/15/00 733 A File
Drv: FF/PM Lorenzo Ibarra
Cause: Misjudged clearance - While responding with red lights and siren, Medic 36 scraped its rear view mirror against a protruding chain link fence

Truck 19 00-1-111 11/15/00 612 A File
Off: Lt. Anesto Estrella Drv: FF David Brown Tlr: FF Steven Selck
Cause: Misjudged clearance - Trk 19, while backing into quarters, struck the pillar outside the station door; spotters were posted

Battalion 1 00-1-112 11/20/00 912 B File
Off: B/C Gary Leal Drv: C/A Warren Der
Cause: Batt 1, while parked in front of Station 13, was struck by a hit and run vehicle

Engine 17 00-1-113 11/21/00 534 A File
Off: Lt. George Bruce Drv: FF John Mcnulty
Cause: Misjudged clearance - Eng 17, while maneuvering around, struck a double parked civilian vehicle

Truck 3 00-1-114 11/22/00 623 A File
Off: Lt. Nikki Griffey Drv: FF Francis Kelly Tlr: FF Kevin Kelly
Cause: Misjudged clearance - While returning from Central Shops and backing into station, Trk 3 struck side of station

Engine 13 00-1-115 11/22/00 524 A File
Off: Lt. Henry Larkin Drv: FF Willa Ortega
Cause: Misjudged clearance - Eng 13, while responding to a medical call and maneuvering through heavy traffic, scraped a civilian vehicle which attempted to provide right of way

Truck 6 00-1-116 11/25/00 626 B Bill
Off: T/Lt. Nicholas Gentile Drv: FF Joseph Fitzgerald Tlr: FF Matthew Zlatunich
Cause: Trk 6, responding with red lights and siren, was struck by a civilian vehicle travelling through a red light

Engine 1 00-1-117 11/26/00 513 A File
Off: Lt. Eugene Murphy Drv: FF Darren Bortmas
Cause: Misjudged clearance - While returning from an incident, Eng 1 lightly struck a civilian vehicle stopped at the intersection

BFP 00-1-118 11/28/00 109 B File
Drv: Insp. Michael Braida
Cause: BFP vehicle was struck by another vehicle while parked and unattended

EMS Van, TI 00-1-119 11/28/00 976 A File
Off: PM Capt. Edward Sawicki
Cause: Misjudged clearance - While backing out of a parking space, EMS van struck an abutment post

EMS RC 1 00-1-120 11/29/00 917 A File
Off: PM Capt. Michael Whooley
Cause: Driver inattention - EMS RC 1 backed into closing apparatus door that had been activated by a remote door closure

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

I. Unlitigated Claims

Submitting report from City Attorney's Office on unlitigated claims for December 2000:

Name of Claimant	*Claim Amount Filed/Paid*	*Accident No./Category/Unit*	*Date of Accident*
Krischell Williams	$2,333.32/ 500.00	99-0-253/ (A) /Medic 410	06-08-00
Sequoia Financial	2,084.71/ 2,017.82	99-0-257/ (A) /Engine 3	06-12-00
Catherine Wong	3,736.44/ 3,736.44	00-1-001/ (B) /Engine 40	07-02-00
Scott Lauer	745.95/ 745.95	00-1-007/ (A) /HP Valve	07-07-00
Mike Togafau	2,648.00/ 2,303.11	00-1-059/ (A) /Engine 17	09-05-00
Lisa Vella	2,829.12/ 2,829.12	00-1-071/ (A) /Truck 2	09-15-00
Cally Salzman	106.00/ 106.00	Property damage	09-17-00

Commissioner del Portillo moved and Commissioner Roeca seconded. There were no questions or discussion and Items A through I except for H on the Consent Calendar were approved or ordered filed as appropriate.

H. Accidents (Item removed)

Commissioner del Portillo wished a clarification of the term *misjudged clearance* as it appeared in *Item H. Accidents* of the Consent Calendar. She pointed out that the term had been applied to 13 of the 15 listed accidents. She further asked if the term is a catchall phrase for a group of accidents or if it implies that staff development is needed in judging clearances.

Chief Tabacco responded that it was a catch-all phrase describing anything from mirrors that touch, which can be a minor accident with no damage and no report, to misjudging backing into a parking space or responding to a Code and maneuvering through traffic and tight spaces. All of the above examples fall under the caveat of *misjudged clearance*.

Commissioner del Portillo asked if anything could be done in terms of specific training. Chief Tabacco responded that the Department was in the process of developing a vehicle operation class. He asked Joseph Asaro, Deputy Chief, Administration, to provide further explanation. Chief Asaro stated that the Department would be submitting a grant to the Office of Traffic and Safety at the end of January. The grant would fund two programs, one being the *Please Abide, Move Aside* public information program and the other being the Emergency Vehicle Operations Training (EVOC) program. Chief Asaro noted that if the EVOC grant is a train-the-trainer type of grant, and if received, the Department would send members to Sacramento to receive training and those individuals would be the instructors to train the rest of the members.

John Darmanin, member, Accident Review Committee, wished to point out the terminology used on accident reports. He stated that there are two categories where misjudged clearance is used: Category A occurs when a stationary object is hit, such as a parked vehicle, and Category C occurs when there is contact between Fire Department apparatus, ambulances or vehicles and another moving vehicle, such as scraping the bumper of a civilian vehicle during a lane change. Mr. Darmanin added that the EVOC program has already produced results in the Sacramento area where it has reduced accidents, especially preventable accidents because it heightens everyone's awareness. He pointed out that the

Department has no recurring training program for basic driver skills and with larger, heavier Engines an EVOC program would be of great help.

Chief Asaro referred to the Police Department's EVOC training but noted that it was not adaptable to the Fire Department since the Department's vehicles are very different. He explained that the Department currently provides training through the Division of Training. It is a course which is mandated by the Department of Motor Vehicles and within one year of leaving the academy, firefighters must pass a certified DMV course and receive their Class B license. The EVOC course under discussion would be additional training.

There were no further questions or discussion and Item H was unanimously approved.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted nine letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Roff directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for December 2000.

Commissioner del Portillo moved and Commissioner Roeca seconded.

Chief Tabacco informed the Commission that he was meeting with employee groups on a monthly basis regarding input to the recruitment plan and he will present a draft to the Commission at the next meeting. Chief Tabacco requested that Assistant Deputy Chief Joanne Hayes-White, Director of Training, review the agreement that the Department recently signed with San Francisco City College.

Chief Hayes-White noted that it is an agreement or affiliation with City College that will be a win-win for both parties concerned. It is anticipated that it will boost the enrollment at City College and, in turn, the Department will enroll current H2 recruits to the Academy in City College's Fire Science program. Completion of the program will entitle each student to seven units of college credit. The agreement is similar to the Police Department's whereby the Department benefits in that each hour in the classroom or at the training site entitles the Fire Department to receive two dollars per student per hour. There are approximately 500 hours in the 16-week Academy course, excluding EMS hours. Chief Hayes-White believes that the program will generate funds to augment the Department's budget and hopes that it will be used for training and to purchase new training equipment. She stated that the next steps call for the Mayor presenting the plan to the Board of Supervisors for approval and a slight amendment in the Administrative Code.

Commissioner del Portillo wished to state publicly that she was not involved in the negotiations or the program and, even though she worked for City College, there was no benefit to her personally. She believes that there is a benefit to the common good of the college as an institution since it is their job to impart education.

In closing, Chief Tabacco noted that the Department started this effort when he was Director of Training in 1995. Next, Chief Asaro continued work on it and now Chief Hayes-White has been able to bring this effort to fruition.

Commissioner Nakajo wished to thank Chief Tabacco and the Secretary for the new format of the monthly report. He appreciated the thoroughness of the report and assured Chief Tabacco that it will be read every month.

There were no further questions or discussion and the monthly report of Chief of Department was approved.

C. Formal Complaint

Submitting formal complaint against Firefighter Leslie Mulhair, dated December 19, 2000, for violation of Section 3912 of the Rules and Regulations (Intoxicants/Drugs).

President Roff directed the Secretary to comply with Section 4006 of the Rules and Regulations and inform Firefighter Mulhair that the pre-hearing conference will be held January 25, 2001, at 4:00 p.m.

D. Communications Received by Commission

Five communications were received by the Commission from December 8, 2000, through January 4, 2001.

E. Public Comment

John Darmanin introduced himself to the Commission as a new Director of the San Francisco Firefighters Local 798. He noted that either he or another officer would be appearing in that capacity at upcoming Commission meetings. Mr. Darmanin stated that he plans to bring copies of the *Main Line* and, hopefully, even advance copies to future meetings. He apologized for not being able to attend the past meeting but was caught in a traffic jam, as were many others. Mr. Darmanin promised to improve his attendance record in the future and looked forward to working with everyone in his new capacity.

F. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:00 p.m.

Tania Bauer
Secretary

City and County of San Francisco

Emergency Medical Services Section
Department of Public Health
Population Health and Prevention

December 4, 2000

Acting Chief Paul Tabacco
Fire Department
City & County of San Francisco
698 2nd Street
San Francisco, CA 94107-2015

Dear Chief Tabacco:
We recently conducted fire safety training for the DPH staff located here in our 2nd floor offices at 1540 Market St. Our guest speaker was Lt. Fernando Juarez of your Fire Prevention Unit. His appearance, demeanor, and presentation were exemplary, and I wish to express my compliments and thanks accordingly.

At one point during his presentation, we experienced technical difficulties with a projector. Lt. Juarez took this in stride and continued his talk without missing a beat. Through his thoughtful and direct answers to questions from the staff, he unassumingly demonstrated his knowledge and expertise. Please convey my thanks to him.

Sincerely,

John F. Brown

John F. Brown, MD, MPA, FACEP
Medical Director

cc. Lt. Fernando Juarez

\\SFEMSSRVP\Ron$\Correspondence\

1540 Market Street, Suite 220 • San Francisco, CA 94102-6052
(415) 554-9960 • FAX (415) 241-0519
www.dph.sf.ca.us/ems

University of California
San Francisco

UCSF

Office of Environmental
Health & Safety

50 Medical Center Way
San Francisco, CA
94143-0942
tel: 415/476-1300
fax: 415/476-0581

December 13, 2000

Chief Paul Tabacco
San Francisco Fire Department
698-2nd Street
San Francisco, CA 94107

Chief Tabacco:

On December 12, 2000 Santa (Retired Chief Frank Treanor), Donna Treanor and Fire Fighters John Farrell, Frances Focha, Donyale Hoye, Karen Kerr, Jeanine Nicholson, Anita Paratley and Terry Woo visited the children at UCSF Long Hospital.

I would like to thank them for the time they took from their busy schedules to brighten the day for the children, parents and staff.

Thank you,

Katie Shypertt Rogers

Katie Shypertt Rogers
Campus Fire Marshal

University of California
San Francisco
UCSF
Medical Center

akeside Senior Medical Center
501 Ocean Avenue
an Francisco, CA 94132
l: 415/586-8600
x: 415/469-4162

December 15, 2000

Paul J. Tabacco, Acting Chief
Emergency Medical Services
698-2nd Street
San Francisco, CA 94107

Dear Chief Tabacco:

I am writing to commend the EMTs who've responded to the 911 calls we've made at Lakeside Senior Medical Center when we've had a patient requiring emergency medical care. The paramedics have been professional and pleasant to work with. They have treated our patients with kindness and respect.

I particularly want to commend the 911 supervisor who convinced a patient to go to the UCSF emergency room December 11. This patient refused to keep her medical appointments for 17 months but was doing marginally well at home with her son's caregiving. However, she became symptomatic and increasingly confused on December 10, and her family called 911 to her home December 11. Her daughter told me that initially her mother refused to allow the paramedics to transport her to the emergency room. Then "a 911 supervisor" came to the home to talk with her. The "911 supervisor" persuaded the patient to let paramedics take her to the emergency room. She was admitted and is still in the hospital.

Our patient's daughter told me about the patience and kindness of this "911 supervisor" whose name she did not know. I imagine you'll be able to find out who it was and pass on my heartfelt thank you.

Sincerely,

Mary Lu Murphy

Mary Lu Murphy
Social Worker

City & County Of San Francisco

Recreation & Park Department

Elizabeth Goldstein
General Manager

John LeTourneau
Supervisor
Assisted Services Division

DECEMBER 19, 2000

Mr. Demmons
San Francisco Fire Department
260 Golden Gate Avenue
San Francisco Ca 94102

Re: Follow Up On The 33rd Annual Christmas Luncheon For The Developmentally Disabled

Once again, many thanks to the Men & Women of The San Francisco Fire Department who did an outstanding job in helping myself and Carol coordinate the Christmas Luncheon. Words really cannot express how happy they made a special group of people feel. Many Supervisors were present from the Recreation & Parks Department, they later expressed to us how fortunate we are to have such dedicated firefighters working for our city.

The Christmas luncheon was organized 33 years ago by joint efforts of the San Francisco Fire Department, Engine 9 and Trunk 9, Local 798 and the San Francisco Recreation & Park Department.

The Firefighters from engine 9 and Trunk 9 with Battalion Chief George Maloney and Captain Joe Moriarity coordinating the arrangements, contacts and secured the services of the St. Francis-Westin Hotel Catering Division to prepare and cook the turkeys, make the dressing and gravy. The San Francisco Fire Department picks up and delivers the turkeys to the San Francisco County Fair Building and the Firefighters carved and serve the turkeys.

Special thanks to the members of Local 798 for donating the money so that the Fire Department could purchase the Turkeys.

Firefighter Tim Fwellonce once again donated his time to play Santa Claus.

I understand that of the 25 Firefighters that were present, all of their time was donated. The San Francisco Firefighters are a very special group of professionals. Their genuine caring, enthusiasm and help always makes the Luncheon extra special.

I would personally like to invite you to our 2001 Christmas Luncheon. I think that everyone who attends this special event, should be made aware of the great job that the Fire Department does. I would also like you to see how much happiness that they bring to this unique group of people.

Sincerely

David Dinslage
Carolyn Anaya
Assisted Services Division
(415) 554-8920

Santa Rosa
Petaluma Sonoma
Novato Napa
San Rafael Vallejo
Martinez
San Francisco Oakland San Leandro
Hayward
Redwood City
San Jose
Watsonville
Salinas

TEAMSTERS' JOINT COUNCIL NO. 7

AFFILIATED WITH THE INTERNATIONAL BROTHERHOOD OF TEAMSTERS

Serving the greater San Francisco Bay Area

ORGANIZED NOVEMBER 18, 1907
SAN FRANCISCO, CALIFORNIA

PRESIDENT
Chuck Mack

VICE-PRESIDENT
Stephen J. Mack

SECRETARY-TREASURER
Robert Morales

RECORDING SECRETARY
Rome A. Aloise

TRUSTEES
Casey Sawyer
Emie Yates
Sergio Lopez

December 22, 2000

The Honorable Willie L. Brown, Jr.
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, CA 94102

Dear Mayor Brown:

Teamsters Local 890 in Salinas has been involved in a strike for almost two years with a Company called Basic Vegetable. Labor organizations in the Bay Area have been contributing to this Local during the holiday season so that these striking families may experience a better Christmas.

Two nights ago, a fire destroyed a room filled with gifts for these people and their children. Immediately word got out and the San Francisco Fire Department's Toys for Tots Program came through with a truckload of toys.

During this time of year, it is nice to know that there are people involved in an organization like this that truly give to the needy. Teamsters' Joint Council 7 sincerely thanks the San Francisco Fire Department and their Toys for Tots Program, and we wish them and their families a most joyous holiday season.

Sincerely,

Robert Morales
Secretary-Treasurer

RM:jos

Cc: Chief of the Department of the San Francisco Fire Department
San Francisco Firefighters Local 798
John Voelker, SFFD Toy Program

OFFICE: 250 EXECUTIVE PARK BOULEVARD, SUITE 3100, SAN FRANCISCO, CA 94134-3306 • (415) 467-7768 • FAX: 467-1022

1105 Bluebird Drive
Virginia Beach, VA 23451
December 21, 2000

Chief Daniel A. Sullivan
San Francisco Fire Department
698 Second Street, Room306
San Francisco, CA 94107-2015

Dear Chief Sullivan:

Thank you for allowing me to visit your Fire Station No. 38 last week when I was in your wonderful city. Battalion Chief Pagan and his staff, Captain Mayorga and Firefighter Ken Jones, were kind enough to take the time to show me around thoroughly. They also answered all my questions about the differences between the problems they face in fighting a fire and those we face, in our much flatter environment without overhead electrical trolley cables!

Please pass on my thanks to your men for giving me the chance to see the station, and for the San Franciso Fire Department t-shirts. I will really enjoy them.

Best wishes for the holiday season.

Sincerely yours,

Guy D. Wheatley

January 5, 2001

Members of the Fire Commission and San Francisco Fire Department

In September, I mailed Mr. Lew an announcement for an upcoming Earthquake Drill. He responded with the following letter, dated September 29, 2000. When my father translated it for me, I knew it was something the department should hear also.

Thank You,
Patricia Yuen

三藩市消防局NERT计劃联络官：
袁仲臻少校：你好！

谢谢你的来信，地震演習计划知道了。前者参加了临里急救队受训，得益不少。有一次我练我们的孫宽们，他们也很敏捷地做动作，觉得很高心。

此次本应前往参加，因为有五位孫宽孫女要我送他们上学和放学及护理其他，故此请假请准为盼。

陈员 LEW, GIM-HON
9-26-00

TRANSLATION

September 26, 2000

Lt. Patricia Yuen
NERT Program Director
San Francisco Fire Department

Dear Lt. Patricia Yuen

Thank you for your notice of the Earthquake Drill and the details of your plan.

Earlier, I attended your NERT class. I have been much benefitted with the valuable training. One day, when I trained my grand children with the NERT technics, they were very excited and acted swiftly. This made me feel very happy.

I think I should participate in this coming Earthquake Drill. However, I have to take care of five grand children, bringing them to and from school, and to run some errands. I am sorry that I have to request for a leave of absence. Your kind approval will be most appreciated.

Sincerely,

(Signed)

Gim - Hon Lew
NERT Member

HOLY NAME SCHOOL
1560 - 40th Avenue • San Francisco, CA 94122
Phone: (415) 731-4077

November 20, 2000

S.F. Fire Department
260 Golden Gate Avenue
San Francisco, CA 94102

Dear Chief Demmons,

Our two Kindergarten classes, plus a dozen parents and teachers made their annual trek to the Engine #23 Firehouse on Thursday, November 16th.

Firefighter Hughes did a presentation/ demonstration with each class, although they did have to leave on a call during the KA visit. We saw the pole, oxygen tank, turnout clothes, hose, truck - including a perch inside and a turn spraying the hose.

We appreciate their knowledge, patience and sense of humor. Their "job-pride" was most evident.

We are happy to be able to visit each year.

Sincerely,
Mrs. Rita Nolan KB
Mrs. Judy Chiolo KA
Teachers

December 14, '00

Dear Chief Paul Tobacco:

On December 10th I was involved in an automobile accident. Our driver passed out at the wheel, and crashed into three parked cars.

Upon their arrival the Fire Department crew were ~~faced~~ with an unconscious driver and four injured passengers. Everyone treated us professionally, and with compassion. Ft. Brian Brady contacted my family and told them that my friends and I had been transported to the U.C. Medical center.

You are doing a great job and have an organization that is a credit to your profession.

Thanks,

Sincerely,

Betty McMahon

Ms Betty McMahon
421 Fairway Dr
South San Francisco CA
94080-3119

SF
F50
.2
1/25/01
Special

SAN FRANCISCO FIRE COMMISSION

No. 00-05

MINUTES OF THE FIRE COMMISSION

Special Meeting - Thursday, January 25, 2001 – 2:00 p.m.

698 Second Street, Room 221, San Francisco, CA 94107

DOCUMENTS DEPT.

MAR - 7 2001

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Item
No

1. On **ROLL CALL**, the following were present:

President	Hadley R. Roff
Vice President	Stephen A. Nakajo
Commissioner	Russell S. Roeca
Commissioner	Pat Norman
Acting Chief of Department	Paul J. Tabacco

Commissioner Carlota del Portillo was excused for business reasons.

Appearances: Terence Howzell, Deputy City Attorney, Counsel for the Fire Department
Joseph Moriarty, Vice President, Local 798, Counsel for FF/PM Andrew Baron
Firefighter/Paramedic Andrew Baron

Also present: Marie Blits, Deputy City Attorney, Counsel for the Commission

2. **PUBLIC COMMENT**

There was no public comment.

3. **SUSPENSION APPEAL HEARING AND POSSIBLE COMMISSION DELIBERATIONS ON APPELLANT'S MOTION TO DISMISS** (Continued from 12/14/00)

In accord with Section 4001 of the Rules and Regulations, reporting that H3 Firefighter/Paramedic Andrew Baron, *Medic 35, has appealed his two-day suspension for November 5 and 6, 2000. He was suspended for violation of:*

G.O. 00 A-56 Security of Equipment

A. Hearing and Possible Commission Deliberations on Motion to Dismiss

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

Firefighter/Paramedic Baron did not request a closed hearing.

President Roff requested that Commissioner Roeca serve as President pro tem during the formal hearing. Commissioner Roeca accepted and established that all parties were present.

1. **Commission Deliberations on Motion to Dismiss**

   Commissioner Roeca stated that the Commission would take the Appellant's Motion to Dismiss under consideration

2. **Hearing**

   Deputy City Attorney Terence Howzell presented the opening statement for the Department, followed by the opening statement by Joseph Moriarty, counsel for Firefighter/Paramedic Andrew Baron.

   Deputy City Attorney Howzell proceeded to present the case for the Department and Mr. Moriarity presented the case for the appellant. Both parties called witnesses for examination, cross-examination and redirect examinations.

   The following witnesses were examined and cross-examined by both Deputy City Attorney Howzell and Mr. Moriarty: Bernie Lee, Deputy Chief of Operations, Binnie Singh, Director of Human Resources, and Firefighter/Paramedic Andrew Baron. Commissioners examined the witnesses and the reviewed the exhibits.

   Deputy City Attorney Howzell presented the closing statement for the Department, followed by Mr. Moriarty's closing.

   Commissioner Roeca thanked all parties and declared that the Commission will proceed with deliberations.

   ***Please note**: The above only represents a brief summary of the proceedings. The court reporter recorded the entire proceedings. The full transcript is available through the Secretary from the court reporter upon request.*

B. Commission Deliberations on Suspension Appeal

1. **Vote on whether to hold Closed Session**

   Commissioner Norman moved to hold Commission Deliberations in closed session and Commissioner Roff seconded. The motion was unanimously approved.

2. **Public Comment on Closed Session for Commission Deliberations under Government Code 54957**

   There was no public comment. The Commission went into closed session at 4:25 p.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 5:05 p.m.

   a. **Possible report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.14(b).**

      Commissioner Roff moved to report on action taken in closed session and Commissioner Norman seconded. The motion was unanimously approved.

      Commissioner Roeca reported that the Commission, by a unanimous vote of 4-0, determined to reverse the decision of the Department and reinstate H3 Baron for the time off as a result of the suspension. Commissioner Roeca explained that although the Commission is concerned with the security of fire department apparatus, radios, drugs and other equipment, it did not believe that the new rule

(General Order 00 A-56) had been communicated to H3 Baron and found that it had not been violated by him. This was the basis of the Commission's determination to reverse the decision and nor accept the recommendation of the Chief of Department.

Commissioner Norman stated that there needs to be more clarity in the Department's written procedures and policies in order to better protect firefighters and the equipment that they are responsible for.

Commissioner Roff added that the Commission was concerned that there was not sufficient clarity and too much ambiguity in General Order 00 A-56, and that it was not diligently promulgated to firefighters and paramedics at the outset of the watch.

Commissioner Roeca stated that he was disturbed how this procedure was brought forward, with uncertainty and confusion on the part of the Department. It appeared that the Department has seriatim prosecutions of firefighters after the occurrence of an incident. He believed that the Department should be able to organize itself in such a fashion as to know which rule violations are at issue so that a member is not submitted to multiple hearings over the same set of circumstances.

b. **Vote to elect whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.14(a).**

Commissioner Norman moved not to disclose any discussions held during the closed session and Commissioner Nakajo seconded. The motion was unanimously approved.

4. **ADJOURNMENT**

Tania Bauer
Commission Secretary

FIRE COMMISSION
City and County of San Francisco

Hadley Roff, *President*
Stephen Nakajo, *Vice President*
Carlota del Portillo, *Commissioner*
Pat Norman, *Commissioner*
Russell Roeca, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 00-06

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – January 25, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

DOCUMENTS DEPT.

FEB - 5 2001

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PUBLIC LIBRARY

1. **ON ROLL CALL,** the following were noted present:

   President Hadley R. Roff
   Vice President Stephen A. Nakajo
   Commissioner Pat Norman
   Commissioner Russell S. Roeca

   Commissioner Carlota del Portillo was excused for business reasons.

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Gary P. Massetani	- Fire Prevention

Chief Officers – Staff:

Richard C. Shortall	- Emergency Medical Services
Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

George W. Maloney	- Division 1 (Acting)
Joseph J. Mazeau	- Division 2 (Acting)
Lorrie A. Kalos	- Division 3

2. **APPROVAL OF THE MINUTES**

   Regular Meeting of January 11, 2001, and Special Meeting of December 21, 2000.

   Commissioner Roeca moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through I) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during November 2000.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during December 2000.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, December 23, 2000 through January 5, 2001.

B. Appointments

Temporary Appointments

Reporting having made 351 temporary appointments December 23, 2000 through January 5, 2001.

C. Retirement

Communication received from Retirement Board indicating the following member has retired:

Name	*Rank*	*Type*	*Retirement Date*
Simi, Anthony M.	H40 Battalion Chief	Service	Dec. 09, 2000

(Retirement Certificate will be presented at Fire Commission meeting of February 22, 2001)

D. Military Leaves

Submitting for approval applications from three members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Cuffe, Frank Capt.	H2 FF	01-23-01 thru 02-21-01	30	US Army Res. Thailand	Attend Active Duty Training
Meneses, Ferdinand Staff Sgt. E-6	H2 FF	01-06-01 thru 01-07-01	2	US Army Res. Oakland, CA	Attend Active Duty Training
Varona, Wilfredo TSgt	H2 FF	01-21-01 thru 01-22-01	2	US Air Force Res. Travis AFB, CA	Attend Inactive Duty Training

E. Suspension - Amendment

Amending Item 3.F. – Suspension, of the minutes of 01-11-01 to report the suspension of H2 Firefighter Eric Botelho, Engine 1, for four work days, January 15/16 and 18/19, 2001, for violation of the Rules and Regulations as follows:

Section 2814 – Profanity or Abusive Language
Section 2825 – Temporary Officers
Section 3905 – Unfamiliarity with Rules
Section 3915 – Proper Behavior
Section 3919 – Unacceptable Language
Section 3935 – False Reports and False Testimony
Section 3924 – Insubordination

F. Suspension

Reporting suspension of H3 Firefighter/Paramedic Susan Berry, Medic 15, for two days, February 10/11, 2001, for violation of the Rules and Regulations as follows:

Section 3917 – First Alarm Areas
G.O. 00 A-56 – Security of Equipment
Section 1402 – Rules & Regulations, Orders
Section 1403 – Response

G. Suspension

Reporting suspension of H3 Firefighter/Paramedic Eric Nylander, Medic 15, for two days, February 9/10, 2001, for violation of the Rules and Regulations as follows:

Section 3917 – First Alarm Areas
G.O. 00 A-56 – Security of Equipment
Section 1402 – Rules & Regulations, Orders
Section 1403 – Response

H. Separation

Reporting termination of Permanent Exempt H10 Chief's Aide Horacio Candia, effective close of business December 21, 2000. (Approximate length of service – eight years.)

I. Leave of Absence

Submitting request for leave of absence <u>without pay</u> for 6281 Fire Safety Inspector II Cynthia Woo, for six months, from January 22 through July 20, 2001. (Leave requested for personal reasons.)

Commissioner Roeca moved and Vice President Nakajo seconded. There were no questions or discussion and Items A through I on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted five letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Roff directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Formal Complaint

Submitting formal complaint against H2 Firefighter William Hogan, dated January 2, 2001, for violation of the Rules and Regulations as follows:

Section 3915 – Proper Behavior
Section 3919 – Unacceptable Language
Section 3920 – Violence
Section 3924 – Insubordination
Section 3958 – Harassment

President Roff directed the Secretary to comply with Section 4006 of the Rules and Regulations and inform Firefighter Hogan that the pre-hearing conference will be held February 8, 2001, at 3:00 p.m., or rescheduled at a later date convenient to all parties.

C. Review and Discussion of Annual Statement of Purpose [First Reading]

President Roff requested that this item be continued to the next meeting.

D. Election of Officers of the Fire Commission

Nomination and election for the office of President and Vice President of the Commission.

Commissioner Norman nominated Stephen Nakajo for President of the Commission and Commissioner Roeca seconded.
There were no questions or discussion and Commissioner Nakajo was elected President of the Commission.

Commissioner Roff nominated Russell Roeca for Vice President of the Commission and Commissioner Norman seconded.
There were no questions or discussion and Commissioner Roeca was elected Vice President of the Commission.

Public Comment

Commissioner Roff wished to express his thoughts about the Department and to comment on his five years as a Fire Commissioner. The text of Commissioner Roff's statement follows.

The Fire Department has long been a matter of deep personal interest and concern to me compelled, perhaps, by the awe and admiration for the incredible bravery I witnessed as a young reporter 40-plus years ago in a terrible fire in a sporting goods store on Market Street. Huge lines were being pulled into the basement where the fire was hottest and the danger the greatest, where in a far corner a burning ping pong ball gave off toxic gases that penetrated the old breathing gear then in service, inflicting

excruciating pain, with some firefighters collapsing on the spot. Then all five alarms were sounded and wave upon wave of firefighters selflessly plunged into the building, into this awful black grimy smoke to rescue comrades and eventually put out the fire. The courage was astonishing - unflagging, absolute - and from then on I believed that such uncommon dedication, if properly led and given direction and momentum, could overcome the greatest challenge. And over the years it has, at times slowly, but certainly in recent years with a remarkable acceleration, as the department diversified its ranks with women and minorities, absorbed and expanded emergency medical services, the most far reaching, and achieved what has been a truly historic transformation.

Now, after what seems an eternity, first as a reporter, then a seeming lifetime as a Deputy Mayor and the last five years as a Fire Commissioner, I decided the time has come for me to resign so I can give time to other interests that have long been deferred. So effective at the close of this meeting, I shall, much to my wife's approval, and I should like to introduce her because she's here to confirm that I indeed am going to do this.

She's often wondered if these Thursday night gatherings have been as exciting as I sometimes portray them when I get home. Anyway, I return my pager and I'm sure to my wife's gratification, and the radio, which I've already turned in, and forsake these Thursday evening gatherings. I do so in the conviction that the time is appropriate. Much has been accomplished this past half decade and much remains challenging today. So while there's never a satisfactory time when all matters are settled and problems resolved, there does come a particular time to step down - for me that time is now.

The search for Chief has been launched for candidates within this department and from larger departments across the nation. I believe that my successor should be part of that selection process and should have time to learn about the Department, to become acquainted with its members and knowledgeable about its mission, its issues and should be prepared to work with, and support, whomever is chosen to be Chief. It is no secret, I had hoped the selection would already have been made and would have come from within the Department. I believe this department has an extraordinary core of talented, dedicated, progressive and thoroughly professional men and women. I am convinced that the leadership knows that this department has been directly involved with the monumental changes of the past five year - the end of the Consent Decree, the promotion of women and minorities into the highest ranks, the continuing efforts to improve emergency medical services, the implementation of the new 911 system, and so much else.

And rest assured that there can be no letup of effort and it will be constantly continuing. But much still needs to be done to institutionalize those changes and to take on other challenge: the need for fair promotional exams to fill the ranks of company officers, the new imperative for zero-based budgeting and the further reduction of that old bugaboo - overtime. Progress is being made and Chief Tabacco and his staff are to be congratulated. A review of departmental policies and regulations, and a host of other imperatives, have been incorporated in the Annual Statement that will be on the agenda of the next meeting. Coming down the track is the Board of Supervisors' budget analyst's management audit which, and I'm only guessing, will among other things, propose closing stations and reducing personnel as a way of cutting costs.

The real work and heavy lifting, of course, is done by the men and women of the Department and to them belongs the credit. As a Commissioner, mine has been but a transient role, but with the Department having accomplished so much and now on the threshold of new challenges, this is the appropriate time for someone else to take my

place and give the long hours I now want to reclaim for myself. I shall, of course, always hold this department in high esteem.

There is so much for which the Department can take pride. This is not to overlook the problems that exist or lessen the imperative to overcome them, but it does suggest that progress will be more swift and certain if attitudes are positive, confidence is high, and a sense of common effort and mutual respect prevails. On the other hand, nothing will hold this department back more than belittling it - disparaging its efforts of recent years and doubting its capacity for change. Such nay-saying fosters frustration, rumors, hostilities - the very divisions the Department so earnestly tried to eradicate. Objectives are stifled, morale suffers, and subversive and intentionally disruptive activity, such as the Smoke Eaters Gazette, finds oxygen. The possibility of backsliding concerns me, but I remain confident, really determinedly confident. The Department has the maturity and the ability not to let that happen because fundamentally, way down deep in my heart, I respect and have the greatest faith in the men and women of this department. Their hard work and their willingness, along with the dedication and the courage that they must bring with them when they report for duty, are the true strengths of this department. Vision, and its communication throughout the Department, is the special responsibility of those in leadership positions. Openness and candor, and the willingness to work together are the essentials so vital if problems are to be resolved and goals are to be reached. The commitment on everyone's part must be steadfast, unyielding, irreversible, total: to serve this wonderful, robust and diverse city, to promote the highest professional standards and performance, to assure a workplace free of harassment and discrimination, and in short, to keep this department what I always thought it to be - the very best.

It is with deepest respect and admiration that I offer my heartfelt thanks to the men and women of this department, to Chief Tobacco and to all of you and, of course, to my fellow Commissioners, to Steve and Russ with whom I've served since the outset of this administration, to our newer members Pat and Carlota. Their dedication and commitment to the betterment of this department are unmatched and they are persons of strong purpose and commitment - you have my utmost regard. And Steve, with your knowledge of the Department and your great judgment and common sense, you have my absolute confidence. And for Tania, our indefatigable secretary and John Cooper, who has done such an outstanding job as an attorney for the Department, my respect is no less intense. Thanks, from the bottom of my heart, for the enormous privilege of working with you, for your courtesy and thoughtfulness, for your candor and your devotion to this department and this city, again, all my thanks.

Commissioner Norman responded that she had hoped this day would not come when Commissioner Roff could no longer resist the temptation to have the freedom to spend time with his wife or to finally write a book. She acknowledged how much he will be missed since he has been an inspiration to her and so many due to his long service to this city and his dedication to the Department. Commissioner Norman related that for over 50 years Hadley Roff had been an advocate of the Department and its people. Furthermore, he has strong convictions and an enormous understanding of the workings of this city and the Department, which can not be replicated. Commissioner Norman affirmed that the members of the Commission will work together to sustain Hadley Roff's vision, the positions that he had taken and the leadership he exhibited.

Commissioner Roeca acknowledged Hadley Roff's unmatched dedication to the Department. He noted that even though he had returned his beeper and radio, he will be still connected to the Commission since his wisdom and expertise will still be in demand.

Commissioner Roeca thanked him for the opportunity to have been able to work with him over the past five years.

President Nakajo admitted that one of his goals, as a young man growing up and working in the City, had been to work with Hadley Roff since he was someone he had always admired. President Nakajo remembered that when he was appointed to the Fire Commission with Hadley Roff, it was a dream come true because he had so much talent and so much worth. President Nakajo noted that Hadley Roff is a man of his era – a true gentleman that is always kind and treats everyone with respect – attributes that he hoped had been passed on to the rest of the Commissioners. He thanked him for his great dedication to the Department and told him that he will be truly missed.

John Hanley, President, San Francisco Firefighters Local 798, considered it an honor to thank Hadley Roff on behalf of the men and women of Local 798. Mr. Hanley noted that when Hadley Roff started in public service, he did not bring agendas or selfishness with him – he simply served his boss, be it Mayor Feinstein, Mayor Agnos, Mayor Jordan or Mayor Brown. Mr. Hanley believed that Hadley Roff has always served in the fairest manner putting the city first. He thanked him for his professionalism and for his dedication that had served as an example to all firefighters. In farewell, Mr. Hanley hoped that he would now enjoy not only Thursday nights but also many other nights with his family.

John Darmanin, speaking as a representative of the union, as a Director, as a firefighter and as a private citizen, stated that even though sometimes their opinions differed, he had always had the greatest respect for Hadley Roff and the Fire Commission. He recalled that he had even received a phone call at home from Hadley Roff offering support and providing the opportunity to talk. Mr. Darmanin believed that Hadley Roff brought stability to the Fire Commission due to his experience in public office as well as his deep desire to be part of the Fire Department – not just as a Commissioner but as a true supporter of the Department.

E. Communications Received by Commission

Seven communications have been received by the Commission from January 5, 2001 through January 18, 2001.

F. Public Comment

John Hanley, President, San Francisco Firefighters Local 798, suggested, if it was in the power of the Commission, that the current Commission meeting room be called the *Hadley Roff Fire Commission Room*.

President Nakajo adjourned the meeting in gratitude and respect to Commissioner Hadley Roff.

G. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:10 p.m.

Tania Bauer
Secretary

DELANCEY STREET FOUNDATION
600 Embarcadero San Francisco California 94107 (415) 512-5190
MIMI H. SILBERT, Ph.D. President / CEO

January 3, 2000

Paul Tabacco, Acting Chief
San Francisco Fire Department
698 Second Street
San Francisco CA 94107

Dear Acting Chief Tabacco,

I want to take this opportunity to express my sincere appreciation for the important role the San Francisco Fire Department has played in our charter high school on Treasure Island for high-risk youths. Our school, The Life Learning Academy, is an instrumental piece of the Mayor's juvenile justice reform plan and has helped students develop healthy, productive and independent lives by teaching rigorous academic, social and vocational skills, and by inculcating positive community values.

I am grateful that the San Francisco Fire Department responded so quickly and well when I asked the Department to "adopt" our school at its inception, and work with us to develop a new curriculum for one of our environmental majors: "Fire". The early results after just 1-1/2 years, is an innovative curriculum that is already being considered a national model. We are proud that we have been singled out, visited, and commended by the U.S. Department of Education, The U.S. Department of Justice, Senator Feinstein and others in Congress, and national education reform experts like Dr. Lisbeth Schorr from Harvard. These experts confirm our own excitement that we are developing an innovative model of learning which has been unequaled to date in public education. In this model vocational, ethical, academic, personal, and interpersonal skills are learned based on life projects. As Dr. Schorr said " It is wonderfully apparent that Life Learning Academy students feel known, valued, and cared for."

The Youth Fire Cadet program within this model has proven to be not only an innovative programmatic solution to a seemingly intransigent dilemma, but also an exemplary use of resources and creative problem-solving techniques. It is truly a paragon of how public and private agencies can work together with great success, and transform the lives of the City's most at-risk juveniles as well as provide the Department with a pool of highly qualified recruits.

The model Youth Fire Cadet Program developed by our curriculum specialists hand-in-hand with the San Francisco Fire Department includes a set of vocational and academic activities that become the student's area of focus for two years. The core course is designed with an emphasis on an orientation to the theory, method, philosophy and practice of fire suppression and emergency medical services. The program uses an interdisciplinary approach and ties the Fire curriculum into core academic areas. For example in history classes, students study the past, current and technological uses of fire; in English classes, students examine mythological and symbolic uses of fire in world literature; and in science and math students learn the chemistry of fire practices, such as compression and hose pressure calculations. The students have been able to take

advantage of the Department's Training Facility on Treasure Island for site visits such as simulated fire situations and visits to the Treasure Island station to observe the day-to-day workings of a fire station, building an understanding of all aspects of fire prevention, control and safety and participate in mock fire drills taking fireboat rides in the San Francisco Bay. All students at the Life Learning Academy are certified members of the Neighborhood Emergency Response Team. Your role in our Fire major, has been central in developing and imprinting in the student cadets a sense of citizenship, civic pride, discipline, responsibility, self-esteem, confidence, self-respect and an appreciation of the importance of community service.

On behalf of the Delancey Street Foundation, the staff, students and their families at the Life Learning Academy, and the Mayor's Juvenile Justice Action Plan, I want to thank you, our excellent instructor Lieutenant Delane, the head of Treasure Island, Captain Mike Hennigan, and the others in the Department for this valuable contribution you are making to all citizens in San Francisco. I look forward to piloting the more advanced curriculum that includes emergency medical services as well as fire suppression in these upcoming next years.

Sincerely,

Mimi H. Silbert

Mimi H. Silbert, Ph.D.
Headmaster, LLA

MHS:sa

P.O. Box 24325
San Francisco, CA 94124

One Accord Project

RECEIVED
JAN 08 2001
San Francisco
Fire Commission

December 21, 2000

Paul Tabacco, Acting Chief
Fire Commission
698 2nd Street
San Francisco, CA 94107

Dear Acting Chief Tabacco:

On behalf of One Accord, I would like to thank you, the Black Firefighters Association, Tyrone Pruitt and Gary Bradford for providing Santas to make our holiday parties a success, moreover, to brighten the hearts and smiles of many children here in San Francisco.

One Accord hosted three holiday parties and gave away toys to so very many children. The Firefighters of San Francisco must be aware that a special place is marked in the hearts of our children for the devotion and joy your department never fails to spread this time of year. Not everyone can fill the ample boots of Santa. I am pleased to say that your department not only filled them once, it managed three times. Kevin Martin and Ed Cummings were wonderful Santas.

We are most grateful to the Black Firefighters Association who continue to make an invaluable contribution to the citizens of San Francisco.

Very truly yours,

Sabrina Saunders

Sabrina Saunders
Program Director

cc: Fire Commissioner
Black Firefighters Association

TEL: 346-7340
FAX: 824-4418

Sabrina N. Saunders
COMMISSIONER

1660 MISSION ST.
ROOM 3036
SAN FRANCISCO 94103
575-6880

BOARD OF APPEALS
CITY & COUNTY OF SAN FRANCISCO

January 2, 2001

Chief, SF Fire Department
698 2nd Street
San Francisco, CA 94107

RECEIVED
JAN 08 2001
San Francisco
Fire Commission

Dear Chief,

We would like to once again thank you and your firemen from Station 28 for providing our Starr King Elementary School with your Santa Toy Program. The firemen were attentive, efficient and wonderful with our young pre-k through 3rd grade children, including the special needs population. The children received bags of toys along with a treasured polaroid photo with Santa.

The program is certainly one worth keeping for the future, especially for those who might not otherwise have a very joyous Christmas.

Sincerely,

Karen Leong

Karen Leong, contact teacher

Jonetta Leek

Jonetta Leek, principal

cc: Firefighter's Local 798
Mayor Willie Brown
Nick Russo, Fire Station 28

Sarah Linn Dunn
2227 Lincoln Way
San Francisco CA 94122

January 11, 2001

Rescue Captain Sebastian Wong
San Francisco Fire Department
698 Second Street
San Francisco CA 94107

Dear Seb,

The last few weeks have been rather hectic, but I did not want any more time to pass without expressing my gratitude for the level of compassion and professionalism you and the paramedic teams extended to my mother on December 25th.

We had requested an ambulance to transport my mother to UC Hospital and the first responding paramedics requested an upgrade to an advanced life support ambulance because of mother's condition. I think the first responders were named Tracy and Glen and then you arrived and then the ALS rig came with more personnel—the only one whose name I recall was John Christy. During the entire assessment, treatment, preparation, and transport to the hospital, all of the members of the Fire Department were very kind, very careful and very competent.

The city of San Francisco is fortunate to have such high caliber employees as these people in what is generally a difficult situation for all concerned. I trust you to extend my heartfelt thanks and the thanks of my family to all of the members who assisted us that day.

Very truly yours,

Sarah Dunn

cc: Chief of the Department ✓

SAN FRANCISCO
JAN 10TH/01

S.F. FIRE DEPT.
COMMISSIONERS.

DEAR SIRS,

AS A S.F. RESIDENT FOR MANY YEARS, I HAVE ALWAYS HAD GREAT RESPECT AND ADMIRATION FOR OUR FINE FIRE DEPT. MY FEELINGS WERE CONFIRMED ON THE MORNING OF DEC 31ST I ABOARD THE 10^{30} FLIGHT FROM SEATTLE TO OAKLAND.

TWO MEN, FATHER AND SON, WERE SEATED THREE ROWS FROM THE BATHROOM. THE YOUNGER MAN NOTICED THE BATHROOM DOOR OPEN. SENSING SOMETHING WRONG, HE ALERTED HIS DAD AND THEY BOTH GOT UP TO INVESTIGATE.

THEY FOUND A 59 YR. OLD GENTLEMAN IN A SEMI-CONCIOUS STATE ON THE FLOOR. THEY IMMEDIATELY STARTED C.P.R. WHILE ORDERING THE STEWARDESS TO BRING THE OXYGEN TANK AND MASK, PLUS THE DE-FRIBRILLATOR.

IN APPROXAMATELY 5 MIN. OF EMERGENCY TREATMENT, THE GENTLEMAN WAS SITTING UP, BREATHING NORMALY AND SPEAKING.

I'M SURE THE PASSENGERS ON THAT FLIGHT WILL LONG REMEMBER THE RAPID AND PROFESSIONAL ACTIONS OF THESE TWO HIGHLY TRAINED MEMBERS OF THE S.F. FIRE DEPT. THEIR NAMES ARE, ASST. CHIEF FRANK CERCOS AND HIS SON, FIRE FIGHTER FRANK CERCOS JR.

I FEEL THIS FINE PIECE OF WORK SHOULD NOT GO UNRECOGNIZED.

CONGRATULATIONS TO ALL OF YOU ON THE FINE JOB YOU ARE DOING.

YOURS,

Ralph J. Pujolar

Ralph J. Pujolar
3080 24th Ave
San Francisco, CA 94132

FIRE COMMISSION
City and County of San Francisco

50
2
2/8/01

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 00-07

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – February 8, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Carlota del Portillo

Commissioner Pat Norman was excused for business reasons.

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services

Chief Officer – Staff:

Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

Johnny R. Lo	- Division 1
Richard D. Bracco	- Division 2 (Acting)
Aaron C. Stevenson	- Division 3

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2. APPROVAL OF THE MINUTES

Regular Meeting of January 25, 2001.

Commissioner del Portillo moved and Vice President Roeca seconded. There were no questions or discussion and the minutes were approved as presented.

Commissioners' Comment

Commissioner del Portillo wished to thank Assistant Deputy Chief Sullivan for providing her the opportunity to see firefighters and paramedics in the field. Chief Sullivan escorted Commissioner del Portillo to various firehouses where she participated in a hands-on session with Personal Safety Equipment, ambulances and various apparatus.

Commissioner del Portillo was impressed by the preparation and knowledge of the individuals whom she met and was grateful for the opportunity to have had this experience.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through I) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during January 2001.

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during December 2000.

B. Appointments

Temporary Appointments

Reporting having made 344 temporary appointments January 6 through January 19, 2001.

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Cruz, Edward F.	H30 Captain	Service	Jan. 11, 2001
Fulmer, Daniel F.	H30 Captain	Service	Jan. 13, 2001
Granger, Marshall W.	H6 Investigator	Service	Jan. 20, 2001
Castell, Gary A.	H2 Firefighter	Service	Jan. 06, 2001
Lee, Stephen V.	H2 Firefighter	Service	Jan. 06, 2001

(Retirement Certificates will be presented at Fire Commission meeting of March 22, 2001.)

D. Military Leave

Submitting for approval application from one member for Military Leave of Absence with pay, in order to comply with Military Orders received from his commanding officer:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Reed, Robert FS1	H2 FF	01-19-01 thru 01-30-01	12	US Coast Gd. Res Sausalito, CA	Attend Active Duty Training

E. Suspension

Reporting suspension of H2 Firefighter Antonio Rocha, Engine 40, for two days, February 5/6, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

F. Resignation

Submitting resignation of the following:

H3 Firefighter/Paramedic Christian Gadbois, effective close of business January 9, 2001. (Resigned for personal reasons. Approximate length of service – one year.)

Probationary H3 Firefighter/Paramedic Charles Baird, effective close of business January 19, 2001. (Resigned with satisfactory services. Started work 11-27-00.)

G. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Inspector Tyrone Pruitt, Bureau of Fire Prevention, for five days, March 26 through 30, 2001, in order to attend Management 2E course presented by the California State Fire Marshal's office at Treasure Island, California. Registration fee will be paid by Inspector Pruitt. He will not be replaced.

Inspector Priscilla Gates, Bureau of Fire Prevention, for six days, March 26 through 31, 2001, in order to attend Management 2E course presented by the California State Fire Marshal's office at Treasure Island, California. Registration fee will be paid by Inspector Gates. She will not be replaced.

Investigator Brendan O'Leary, Bureau of Fire Investigation, for four days, April 19 through April 22, 2001, in order to attend a seminar entitled "Investigation of Gas & Electric Appliance Fires," presented by the Fire Findings Laboratories in Benton Harbor, Michigan. Registration and lodging are included in the 2000-01 budget. Investigator O'Leary will not be replaced.

H. Leave of Absence

Submitting request for leave of absence for Temporary H33 Paramedic Captain Charles Dennis McDevitt, for four months and 12 days, (sick leave with pay), from September 1, 2000, through January 12, 2001.

I. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Battalion 10	00-1-121	11/17/00	206	B	File
Off: B/C Robert Serrano	Drv: C/A Shelia Hunter				
Cause:	Battalion 10, while responding to an incident and attempting to maneuver through traffic, lightly scraped a parked vehicle				
Truck 15	00-1-122	11/29/00	622	A	File
Off: Lt. Richard Jonasson	Drv: FF Roger Fong		Tlr: FF Richard Matli		
Cause:	Trk 15, attempting to avoid a rear end collision, lightly struck a parked civilian vehicle				

Truck 10	00-1-123	12/1/00	613	A	File

Off: Lt. Eduardo Gonzalez Drv: FF Bradley Dugan Tlr: FF Patricia Fallon

Cause: Trk 10, while backing into quarters, struck building with open compartment door; guides were posted

Engine 41	00-1-124	12/6/00	536	A	File

Off: Lt. Zachary Pumphrey Drv: FF Joseph Sorensen

Cause: Misjudged clearance - Eng 41, while making a tight turn, lightly struck rear bumper of Muni bus

ResAmb 32	00-1-125	12/6/00	721	B	Bill

Drv: FF Privado Gumabay

Cause: While responding, ResAmb 32 was struck on the right rear bumper by civilian vehicle making an illegal left turn across double yellow line

Medic 9	00-1-126	12/8/00	725	A	File

Drv: FF/PM Alvin Selva

Cause: Misjudged clearance - Medic 9, while backing into bay at Kaiser Hospital, struck AMR Unit

Engine 36	00-1-127	12/9/00	514	B	Bill

Off: T/Lt. William Lafferty Drv: FF Dean Litchfield

Cause: Eng 36, while moving with the flow of traffic and remaining in its own lane, was lightly struck by a civilian vehicle

Medic 5	00-1-128	12/11/00	737	A	File

Drv: FF/PM Nathan Shapiro

Cause: Misjudged clearance - Medic 5, while proceeding to UC Hospital, lightly struck the mirror of a Muni bus

Medic 8	00-1-129	12/12/00	724	B	Bill

Drv: FF/PM Willie Humphrey

Cause: Medic 8, while stopped at a red light, was struck by a civilian vehicle attempting to back into a parking space

Medic 8	00-1-130	12/12/00	724	B	Bill

Drv: FF/PM Robert Payne

Cause: Medic 8, while returning to quarters, was struck in the right rear bumper when the civilian vehicle attempted a left turn from the right hand lane

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through I on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted eight letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for January 2001.

Acting Chief Paul Tabacco stated that he had submitted the Annual Reports for 1995-96 and 1996-97 for the Commission's approval. He noted that the Department had not met the Annual Report requirements for the past four years but with the past help of Lieutenant Campbell and current preparation by Captain Pete Howes, two years have been completed and the two more reports will be received shortly by the Commission.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Consideration of Proposed Stipulated Settlement of Formal Complaint and Possible Commission Deliberations

Consideration of Proposed Stipulated Settlement of Formal Complaint filed by Robert L. Demmons, Chief of Department, against Lieutenant Michael Castagnola, dated May 16, 2000, for violation of the Rules and Regulations as follows:

Section 3905 – Unfamiliarity with Rules and Regulations
Section 3806 – Sick and Disability Rule
Section 4008 – False Testimony

a. Possible Commission Deliberations

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1. Public Comment on all matters pertaining to Closed Session
2. Reconvene in Open Session

a. Possible report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.14(b)

b. Vote to elect whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.14(a)

This item will be continued to the Special Meeting of March 7, 2001.

D. Review and Discussion of Annual Statement of Purpose [First Reading] (Continued from Meeting of 01-25-01)

President Nakajo stated that this docket was part of the Commissioners dockets and would be available to the public. He re-iterated that the concept of a *First Reading* is for the public and members of the Department to review the document and provide input. President Nakajo stated that comments, preferably written, would be welcome from Chief Tabacco and the command staff. Written comments should be directed to the attention of the Commission and will be incorporated after the Second Reading.

Commissioner del Portillo believed the Annual Statement to be an important document and noted that the public should feel free to provide comment or suggestions that will help frame the overall work of the Commission.

Vice President Roeca concurred with Commissioner del Portillo. He believed it important that the public read the document and provide comment since it will be a working document. Copies are available from the Secretary.

E. Review, Approval and Transmittal of the Annual Reports for FY 1995-96 and FY 1996-97 to the Board of Supervisors

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and the annual reports were approved.

F. Review and Approval of Submittal of Baseline Budget for FY 2001-02 to the Mayor's Office

Commissioner del Portillo moved and Vice President Roeca seconded.

Christine Ragan, Chief Financial Officer, explained that the Department is requesting approval to submit the baseline budget. Additionally, Commission approval is requested to authorize the Department to submit the baseline budget without incorporating the 2% COLA or approximately $2.4 million. Ms. Ragan noted that the Department would need to cut positions if the 2% COLA was to be absorbed.

There were no questions or discussion and the baseline budget was approved.

G. Communications Received by Commission

Four communications were received by the Commission from January 19, 2001 through February 1, 2001.

H. Public Comment

James Corrigan's public comment is attached.

I. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 6:25 p.m.

Tania Bauer
Secretary

Public Comment Statement – This summary statement is provided by the speaker and is neither generated by, nor are its contents subject to approval by, the Fire Commission

Public Comment: Jim Corrigan

February 8, 2001 Regular Meeting

Commissioners, my name is Jim Corrigan. This is a picture of the old headquarters building that was built to code, and not one inch of curb space was reserved for Fire Department parking nor were there special parking passes issued to employees.

The Fire Department agreed to a shuttle in order to move into this building. After all, no one can park 41 cars in 17 spaces. By not complying, the department has violated its own mission statement to keep the public trust. By violating this trust, the citizenry has suffered; 400 feet of curb space has been lost, yellow zones and bus zones are occupied daily, the sidewalks of Stanford Street are made impassable by employee parking, the underground garage is empty of Fire Prevention vehicles at 5:30 in the morning taking up all the spots on Townsend Street. As many as 12 employees park all day in limited parking spots with official looking placards on their dash. Employees park in driveways, red zones, and handicap ramps without fear of being ticketed. And of great concern to many, five to seven fire hydrants are blocked by employee vehicles.

A Fire Department general order forbids most of the above practices. It states transgressors will be punished: not true. Over 5,000 violations of this order have occurred since moving day. Not a single formal charge has been leveled against an employee for violating it, but there has been punishment. Any civilian that dares to pull into the 400 feet of red zone will find a Fire Department lieutenant swooping down with a $35 ticket and calling for a tow. This is an obvious abuse of power and a two-tiered system of justice. I believe these placards to be legally counterfeit, all of them. I have asked in writing for legal authority of the Fire Chief to grant free parking. I have received no reply.

Great hypocrisy is shown as the department tries to convince the Planning Commission that it encourages employees to take public transit all the while providing free parking across the street.

This morning the Commission and the Chief have received a picture of an employee's car parked on the driveway of a neighbor all day yesterday. Today the owner has placed a sign on his garage door saying, "Please, no parking anytime." I ask that you consider the following:

- Immediately initiate the shuttle to such a time as you have another suitable parking plan in place.
- Immediately stop issuing tickets and rely on DPT do its job; or
- File charges against the employees who violate this general order.

The department should serve the public and end its abuse of privileged parking passes.

Lastly, allow me this question:

If the Chief of Department told this Commission that five parking spaces would become available if we would chain lock the emergency doors in this building, would you do it? If the answer is no, I request you rethink the blocking of five fire hydrants surrounding this building for up to 40 hours a week. Thank you very much.

ST. STEPHEN SCHOOL
401 Eucalyptus Drive
San Francisco, CA 94132

January 18, 2001

Chief Paul Tabacco
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Chief Paul Tabacco,

I would like to thank and acknowledge the asistance of Truck 19 with the installation of our auction banners that were hung on the street light poles in front of our school. Lt. Estrella, Firefighters Hayes, Johnson, Kotter, and Vail graciously and expertly hung these banners that parents with an ordinary ladder would have found near impossible. I am most grateful for their assistance and want to thank our great firefighters for all that they do for this community.

Sincerely,

Sister Paulina

Sister Paulina Simms
Principal

Lone Mountain Children's Center
1738 NINTH AVE. SAN FRANCISCO, CA 94122 (415) 681-8250

Acting Chief Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, California 94107

January 23, 2001

Dear Acting Chief Paul Tabacco,

I am writing to commend your Office of Community Affairs. Last week both our morning and afternoon preschool classes were visited by Lt. Fernando Juarez. Lt. Juarez arranged for a fire truck and a group of firefighters also be at our school to help in the instruction: Capt. Jim McHugh, Firefighters Tony Lew, Holly Wipfler, and Heidi Bohler. They all did a wonderful job of instructing our preschoolers in fire, fire safety and other emergency issues.

I especially want to commend Firefighter Juarez who has a natural talent for working with young children. He is remarkably skilled at being able to communicate what can be frightening information in a manner that is reassuring and calming.

Thank you for helping to arrange this visit and for making members of your force available for this important community effort. All of our staff, children and families are most grateful and appreciative.

Sincerely,

Jacque Grillo
Executive Director

January 26, 2001

Carlo and Sala Corda
2220 Beach Street
San Francisco, CA 94123

Chief Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Chief Tabacco,

Carlo and I have been residents of San Francisco for most of our lives, never requiring any emergency service. Currently, we are both experiencing health problems that demand our full attention. Yesterday evening, our neighbors roof flooded into our house, creating a health hazard and considerable damage to our residence. Having no one to turn to, we called 911, and Truck 16 was dispatched to our house.

Lt. Martin Ross arrived and immediately surveyed the situation. Expeditiously, he unclogged the drain to stop the flow of water, and instructed his crew to proceed in mopping up the damaged areas. Lt. Ross displayed a great concern for our health and well being, all the while maintaining a protective eye toward our comfort. His courtesy, competence and professionalism are recognized and appreciated.

His diligent crew, Wayne Martin, Mike Thompson, and Norman Wong, worked feverishly to maintain some semblance of order with the relentless onslaught of water. They too, exhibited a work ethic that has been a recognized standard of the San Francisco Fire Department.

In today's changing times, changing attitudes, and changing abilities, it is comforting to know there are still people we can count on. Thanks for having this great truck company in our neighborhood.

Sala Corda

City College of San Francisco English Department
50 Phelan Avenue, San Francisco, CA 94112

Ellen Hegman Wall, Professor
Mail L183, Office L570
(415) 239-3394
ewall@bayweb.net

January 28, 2001

To: Chief Paul Tabacco, SFFD
Re: Caroline Paul and English 90

Reading Caroline Paul's book *Fighting Fire* and having her visit our class was a joy for all my students and a life-altering experience for some. At the very least, we all became fans of the San Francisco Fire Department and now listen to fire sirens with real awareness and sympathy.

My City College colleague and firefighter Jim Connors introduced me to Caroline. I am grateful for his help. I called him to ask if it were possible for him or any other firefighter to come to my class to answer questions raised by the book. Only a short time later, Caroline called and said she would be happy to come. I was thrilled -- a firefighter and the author!

Even though the book is a literary masterpiece, I am using it with a low-level class for its action, what it says about commitment to work, and its handling of prejudice. Through the book, the students see that attitudes can and do change. Firefighters, members of an old and traditional institution, learned new ideas and changed to embrace those ideas. And a Stanford graduate learned to be a blue-collar worker and value the goodness of the Department. She wanted a job where she could risk her life for a meaningful purpose each time she went to work. She found that in the San Francisco Fire Department. What incredible people! What a wonderful institution!

It would be impossible to come away from the book without admiration for Caroline Paul and for the San Francisco Fire Department. My students and I now know what you do to make life in the city safe and beautiful. Thank you.

Sincerely,

Ellen Wall

Ellen Hegman Wall

cc: Caroline Paul
James Connors

January 9, 2001

Richard Shortall
Paramedic Chief
San Francisco Fire Department

Dear Mr. Shortall,

I would like to commend one of your field supervisors; George Cerna.

On a few separate occasions we have required the presence of a field supervisor in our Emergency Department. Supervisor George Cerna handled the situations he came to in a very professional and courteous manner. We felt both sides were heard and the situations resolved.
His ability to maintain a pleasant, professional and fair demeanor in this often stressful environment is appreciated.He is a credit to the San Francisco Fire Department

Sincerely,

Shelley Redmond RN
Kaiser San Francisco
Relief Charge Nurse

noted 1-18-01

Sheryl Robinson RN
Kaiser San Francisco
Relief Charge Nurse

Community
Health Network
of San Francisco

The Integrated Delivery System
of San Francisco's
Department of Public Health

1/26/01

From: Patrick Nagle, R.N., Base Hospital Coordinator- Emergency Department Clinical Educator at San Francisco General Hospital Emergency Department

To: SFFD Chief Tabacco, SFFD Captain Rich Shortall, SFGH Emergency Department Director Mary Jo Webb, SFGH Emergency Department Medical Director Alan Gelb, SFGH Associate Administrator Chris Wachsmuth, SFGH Trauma Coordinator Carol Shagoury

RE: San Francisco Fire Department Personnel: James Kucharsky, Fred Salan, Charles Watanabe, Carol Conley-Bodin, Dr. Marshal Isaacs
San Francisco General Hospital Emergency Department Personnel: Christina Prokop, Dan Merer, Bob Ivory, Thomas Tuckerson, Juan Renosa, Marshal Isaacs, Rob Collins, Gloria Young

I am writing to inform you of the following events.

On January 26, 2001 at approximately 5 PM, the Emergency Department at San Francisco General Hospital cared for a young woman who was the victim of a traumatic injury from a dog attack in San Francisco. She was cared for in the field by San Francisco Fire Department EMT's and Paramedics, and in the Emergency Department, by RNs MEA's, social workers, attending MD's and the entire trauma service at SFGH.

I am writing to inform you of the heroic teamwork that I witnessed in this case. Starting with pre hospital care through the emergency surgical procedures in the OR at SFGH, our trauma system could not have functioned better. This is a usual occurrence that happens many times over and is possibly unnoticed except by the clinicians involved in patient care and support.

After the case was over, I thought of my opportunity to tell you how proud I am to work with these professional, caring and competent clinicians. Everyone involved cooperated to ensure this patient's chances of survival and recovery, unfortunately the patient died several hours later.

Please take a moment to recognize these individuals working in your Departments. Thanks to all of our collaborative efforts, injured patients in San Francisco have trauma experts at their disposal.

Thank You,

Patrick Nagle

CITY COUNCIL

CITY OF CHICAGO

CITY HALL, ROOM 203
CHICAGO, ILLINOIS 60602
TELEPHONE: (312) 744-6855
(312) 744-6106
FAX: (312) 744-2328

WARD OFFICE
6199 N. LINCOLN AVENUE (2ND FL)
(LINCOLN VILLAGE SHOPPING CENTER)
CHICAGO, ILLINOIS 60659
TELEPHONE: (773) 764-5050

BERNARD L. STONE
ALDERMAN, 50TH WARD
VICE MAYOR
CITY OF CHICAGO

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BUILDINGS (CHAIRMAN)
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FINANCE
HISTORICAL LANDMARK PRESERVATION
HOUSING AND REAL ESTATE
SPECIAL EVENTS AND CULTURAL AFFAIRS
ZONING

RECEIVED
JAN 29 2001
San Francisco
Fire Commission

January 17, 2001

Mr. Hadley Roff
President
SAN FRANCISCO FIRE COMMISSION
City of San Francisco
698 2nd Street
San Francisco, CA 94107

REFERENCE: December 25, 2000 - 9:00p.m.
Paramedic Services

Dear President Roff:

On Christmas night at approximately 9:00p.m. at the corner of 5th Street, and the street just East of Geary, I believe, two of your paramedics (whose names I did not get) came to my rescue during an angina attack. The paramedics were called to the scene by two San Francisco Police Officers who knew I was in distress.

After treating me at the scene they then transported me to the emergency room of the nearest hospital - where treatment was continued. I was examined, tested and released.

The two paramedics were extremely courteous. They had a true spirit of kindness and concern. The care and comfort given reflects upon your Department in a laudatory manner.

If reports can be checked to determine the names of the two paramedics I would greatly appreciate it if you would extend to them my gratitude. If possible, advising me of their names and addresses, or business address, so I could personally thank them.

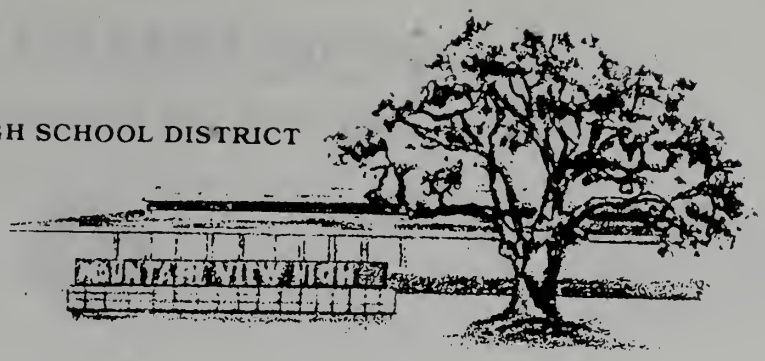
If these two paramedics are an example of your Fire Department... you should be very proud.

Sincerely,

Bernard L. Stone
Alderman, 50th Ward
BLS/vjs

MOUNTAIN VIEW-LOS ALTOS UNION HIGH SCHOOL DISTRICT

Mountain View High School
3535 Truman Avenue
Mountain View, CA 94040-4598
(650) 940-4600



January 24, 2001

San Francisco Fire Department - Fire Commission
Fire Department Headquarters
698 Second Street
San Francisco, CA 94107

RECEIVED
JAN 29
San Francisco
Fire Commission

To Whom It May Concern:

I am writing to thank and acknowledge Firefighter Rob La Eace from Station 7. He took the time and spent a day with my developmentally disabled high school students, teaching the importance of fire safety. We truly appreciate his efforts and dedication to our community.

We look forward to a return visit from Firefighter La Eace.

Sincerely,
Kathryn White

Kathryn C. White

Special Education Teacher

FIRE COMMISSION
City and County of San Francisco

SF
50
2
12/01

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 00-08

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – February 22, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Carlota del Portillo
Commissioner Pat Norman

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Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Firefighting Services:

Alfred P. Quartaroli	- Division 1 (Acting)
Paul D. Jones	- Division 2 (Acting)
Robert G. Boudoures	- Division 3 (Acting)

2. APPROVAL OF THE MINUTES

Regular Meeting of February 8, 2001.

Commissioner del Portillo moved and Vice President Roeca seconded. There were no questions or discussion and the minutes were approved as presented.

(Note: Minutes of the Special Meeting of January 25, 2001, will be ready for the next regular Commission meeting.)

3. CONSENT CALENDAR

All matters listed hereunder (Items A through J) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during January 2001.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, January 6 through January 19, 2001, and January 20 through February 2, 2001.

B. Appointments

Reporting the following TEMPORARY EXEMPT appointment effective *November 4, 2000*:

7334 Stationary Engineer

Hyon K. Chang (vice: As Needed)

Temporary Appointments

Reporting having made 337 temporary appointments January 20 through February 2, 2001.

C. Retirement

Communication received from Retirement Board indicating the following member has retired:

Name	*Rank*	*Type*	*Retirement Date*
Buckle, Cameron T.	H2 Firefighter	Service	Jan. 10, 2001

(Retirement Certificate will be presented at Fire Commission meeting of March 22, 2001.)

D. Military Leaves

Submitting for approval applications from two members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Meneses, Ferdinand Staff Sgt. E-6	H2 FF	02-03-01 thru 02-04-01	2	US Army Res. Oakland, CA	Attend Active Duty Training
Pruitt, Tyrone Capt.	H4 Insp.	02-23-01	1	US Army Res. Seattle, WA	Attend Annual Training

E. Resignation

Submitting resignation of 0114 Commissioner Hadley R. Roff, effective close of business January 25, 2001.

F. Separation - Correction

Amending 3.G – Separation, of the Minutes of 01-11-01 to submit the following resignation:

H1 Fire Rescue Paramedic David Egdal resigned effective close of business December 1, 2000. (Resigned with satisfactory services. Approximate length of service – three years.)

Provisional H1 Fire Rescue Paramedic Sean Parkin resigned effective close of business December 20, 2000. (Resigned with satisfactory services. Approximate length of service – two years.)

G. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Dr. Deborah Owen, Department Physician, for three days, February 27 through March 1, 2001, in order to represent the San Francisco Fire Department at the Fire Department Instructors Conference in Indianapolis, Indiana. There is no cost to the Fire Department. Dr. Owen will not be replaced.

Inspector Michael Estebez, Bureau of Fire Prevention, for five days, March 19 through 23, 2001, in order to attend Fire Prevention 1C course presented by the California State Fire Marshal's office in San Carlos, California. Registration fee will be paid by Inspector Estebez. He will not be replaced.

H. Leave of Absence

Submitting request for leave of absence with pay for Investigator Gregory Owyang, Bureau of Fire Investigation:

for five days, February 12 through 16, 2001, in order to attend Fire Investigation 2A course presented by the California State Fire Marshal's office in Monterey, California.

for five days, June 4 through 8, 2001, in order to attend Fire Investigation 2B course presented by the California State Fire Marshal's office in Monterey, California.

Registration fee will be paid by Investigator Owyang. He will not be replaced.

I. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Medic 18	00-1-131	12/4/00	739	A	File
Drv: FF/PM Nathan Shapiro					
Cause: Driver deficiency - While backing into quarters, Medic 18 struck medical supplies locker; spotter was posted but driver did not react quickly enough to warning					
Toy Program	00-1-132	12/10/00	0	A	File
Drv: FF Joel Sato					
Cause: Driver deficiency - While maneuvering around a double parked truck, Toy unit struck another vehicle travelling in the opposite direction which was also avoiding the double parked vehicle					

ResAmb 13 00-1-133 12/16/00 727 C File
Drv: FF Adam Bustillos
Cause: While travelling through an intersection against a red light, ResAmb 13 was struck by a civilian vehicle; ResAmb 13 did not obtain control of the intersection

Truck 9 00-1-134 12/16/00 618 C File
Off: T/Lt. Robert Lopez Drv: PX Michael Horta Tlr: PX Jason Harrell
Cause: Tiller error - While making a right turn, tiller of Trk 9 oversteered and struck civilian vehicle in opposing lane

Engine 1 00-1-135 12/22/00 732 A File
Off: T/Lt. Anthony Martinez Drv: FF Conrad Brosas
Cause: Eng 1, while pulling away from an incident, struck a parked vehicle which was in Eng 1's blind spot

Truck 10 00-1-136 12/25/00 613 A File
Off: T/Lt. Bradley Dugan Drv: FF Keith Sever Tlr: FF Daniel Boreen
Cause: Driver deficiency - While attempting to pull forward on a hill, Trk 10 rolled back and scraped a parked civilian vehicle

Engine 15 00-1-137 12/26/00 594 A File
Off: T/Lt. John Tuiasosopo Drv: FF Medrick Bullock
Cause: Misjudged clearance - Eng 15, while responding to a medical dispatch, lightly struck a parked civilian vehicle

Engine 35 00-1-138 12/29/00 585 A File
Off: T/Lt. Macheal Thomas, Jr. Drv: FF Sarah Hamilton
Cause: Misjudged clearance - Eng 35, while responding to an incident and attempting to make a right turn, struck a traffic signal located on a median

Engine 2 00-1-139 12/30/00 529 A File
Off: T/Lt. Kerby Lau Drv: FF Aisha Krieger
Cause: Misjudged clearance - While backing into quarters and repositioning, Eng 2 scraped protective stanchion

Engine 42 00-1-140 12/31/00 588 B Bill
Off: Capt. Edward Arce Drv: FF Edwin Cummings
Cause: Failure to heed right of way - While responding to an incident with red lights and siren, Eng 42 was struck by a civilian vehicle which failed to heed right of way

Engine 7 00-1-141 1/5/01 525 C Bill
Off: T/Capt. William Bartels Drv: FF Duane Rivera

Cause: Failure to heed right of way - While responding to an incident with red lights and siren, Eng 7 was struck in the middle of an intersection by a civilian vehicle which failed to heed right of way

Truck 10 00-1-142 1/8/01 613 B Bill
Off: Lt. Steven Wiessler Drv: FF Keith Almirol Tlr: FF John Staudt
Cause: Failure to heed right of way - Trk 10 was responding to an incident with red lights and siren and, while making a right turn, was struck by a civilian vehicle trying to pass Trk 10

Engine 32 00-1-143 1/10/01 584 A File
Off: Lt. Stephen Green Drv: FF Gerald Henderson
Cause: Misjudged clearance - While making a right turn, Eng 32 grazed a parked civilian Vehicle

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

J. Unlitigated Claims

Submitting report from City Attorney's Office on unlitigated claims for January 2001:

Name of Claimant	*Claim Amount Filed/Paid*	*Accident No./Category/Unit*	*Date of Accident*
Marcial Perez	$2,683.43/ 250.00	99-0-130/ (C) /Trk 7	12-24-99
Daniel Varela	1,000.31/ 1,000.31	00-1-012/ (A) /Amb 92	07-11-00
Sequoia Financial	5,191.93/ 5,191.93	00-1-026/ (C) /Trk 7	07-11-00
Khim Lim	0/ 222.38	00-1-032/ (A) /Eng 28	08-08-00
Mike Togafau	2,648.00/ 1,980.12	00-1-059/ (A) /Eng 17	09-05-00
Earl Fogelberg	1,413.63/ 1,038.41	00-1-063/ (A) /Eng 16	09-16-00
Margret Hibschman	3,369.65/ 3,369.65	00-1-069/ (A) /Medic 41	09-24-00
David Catalano	1,081.68/ 1,081.68	00-1-096/ (A) /Eng 39	10-29-00
Kara Winebright	812.55/ 812.55	00-1-097/ (A) /Eng 14	10-29-00
Edmond Yu	2,106.51/ 1,929.66	00-1-122/ (A) /Trk 15	11-29-00

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through J on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted seven letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Formal Complaint

Submitted formal complaint against Lieutenant Curtis Young, dated February 13, 2001, for violation of the Rules and Regulations as follows:

Section 1123 – Company Records
Section 2801 -- Thorough Knowledge
Section 3301 – Normal Channels
Section 3905 – Unfamiliarity with Rules
Section 3922 – Acts Detrimental to Welfare of Department
Section 3935 – False Reports/False Testimony
Section 3942 – Unauthorized Use of Disposition of Property
G.O. 96 A-139 – Trade Rule
Sample Report Book – Policy Pertaining to Time Coming (TC)

President Nakajo directed the Secretary to comply with Section 4006 of the Rules and Regulations and inform Lieutenant Young that the pre-hearing conference will be held March 22, 2001, at 1:00 p.m.

C. Review and Discussion of Annual Statement of Purpose [Second Reading] (Continued from Meetings of 01-25-01& 02-08-01)

President Nakajo requested that this item be continued to the next meeting.

D. Communications Received by Commission

Three communications were received by the Commission from February 2, 2001, through February 15, 2001.

E. Public Comment

John Hanley, President, San Francisco Firefighters Local 798, wished to review the progress he believes that the Department has made in the past 10 to 12 months. He noted that every firefighter has a proper set of turnouts with a second set coming shortly, paychecks have been on time, R.I.T. teams have become part of standard operations, bullet saws are being used for quickly opening roofs and buildings and a thermal imaging camera is under consideration. Mr. Hanley pointed out that there are still problems to be resolved at the 911 Center, which are causing undue overtime for the Department.

Mr. Hanley informed the Commission that Local 798 and the California Professional Firefighters Association funded the Physical Agility Test Program (PAT). This test is being used by numerous cities and is endorsed by the Justice Department. Recently the test was given at Treasure Island for San Francisco Firefighters, including some civilians, of all races, colors, ages and sexes with the consensus being that it was a valid test. Mr. Hanley would

like for the San Francisco Fire Department to adopt the PAT Program. Local 798 will supply further statistics and information to the Commission and the Department.

Commissioner Norman noted that there was some controversy regarding the test and she wished to have more information about the test and specific findings on how the test impacted women.

Joanne Hayes-White, Assistant Deputy Chief, Training, added that when the PAT was conducted last week Lieutenant Jeff Wong, technical training specialist, videotaped members of the Department participating in the test. She believed that the video would provide some of the information requested by Commissioner Norman.

Commissioner del Portillo wished to announce that Cesar Chavez' birthday will be a state holiday and that there will be a Cesar Chavez breakfast. She encouraged everyone to participate.

Commissioner del Portillo requested that (1) Chief Tabacco to provide a formal presentation for the Commission on the proposed Physical Agility Test including written reports of the validation of the exam; (2) an organization chart with names and titles, administrative and operational, to the level of Assistant Chief; and (3) a binder of departmental policies, with the date of review and approval by the Commission.

James Corrigan's public comment is attached.

Dan Sullivan, Assistant Deputy Chief, Support Services, responded that the Fire Department does have a plan to address Mr. Corrigan's concerns. Chief Sullivan reviewed previous action taken by both the Planning Department and the Fire Department. The Fire Department has also applied for a variance, to be heard on March 28th, and will implement an alternative transportation information center and place above ground planters around the building. The Department believes that the implementation of a shuttle service will place undue hardship on the Department and its members, and interfere with daily Fire Department business. Additionally, the Department will continue its strong efforts, in conjunction with the Department of Parking and Traffic, of enforcing parking surrounding Headquarters by citing violators and having them towed. In closing, Chief Sullivan stated that a survey is being conducted on the necessary use of the 36 parking places at Headquarters. Those employees who do not need to use their car on a daily basis will not be permitted to park in the garage or around the headquarters building.

F. FORMAL HEARING AND CONSIDERATION OF PROPOSED FINDINGS OF FACT, INCLUDING COMMISSION DELIBERATIONS (Continued from Meetings of 5/25/00, 6/22/00, 7/13/00, 9/13/00, 9/14/00, 11/16/00, 11/21/00,12/7/00 and 12/21/00).

Formal hearing concerning the formal complaint filed by Robert L. Demmons, Chief of Department, against Chief's Aide Horacio Candia, dated May 16, 2000, for violation of the Rules and Regulations as follows:

Section 3912 – Intoxicants/Drugs

Substance Policy – Employee Refusal for Drug Test
Any refusal to be tested will be considered an admission to the use of an illegal/controlled substance and/or being under the influence or consuming alcohol on duty. Upon refusal the member will be immediately suspended or recommended for termination.

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1. **Public Comment on Closed Session for Commission Deliberations under Government Code 54957**

   There was no public comment on the Closed Session.

2. **Vote on whether to hold Closed Session**

   Commissioner Norman moved to hold Commission deliberations in closed session and Commission del Portillo seconded. The motion was unanimously approved.

   The Commission went into closed session at 6:45 p.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 7:05 p.m.

   a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

      Commissioner Roeca moved to report on action taken in closed session and Commissioner Norman seconded. The motion was unanimously approved.

      Commissioner Roeca, speaking as President pro tem, declared that the Commission adopted the Proposed Findings of Fact by a vote of three to one. Furthermore, the Commission requested that the Findings of Fact be attached to the Minutes of the February 22, 2001, Regular Commission meeting.

   b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

      Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner del Portillo seconded. The motion was unanimously approved.

5. **ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 7:15 p.m.

Tania Bauer
Secretary

CITY COLLEGE OF SAN FRANCISCO

ADMINISTRATION OF JUSTICE & FIRE SCIENCE TECHNOLOGY

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Jan. 26, 2001

San Francisco Fire Department
698 2nd St
San Francisco, Ca. 94107
ATTN: ACTING CHIEF OF DEPARTMENT PAUL TABACCO

Dear Chief Tabacco:

The Fire Science section of the Department of Administration of Justice and Fire Science Technology would like to acknowledge the assistance of two of your employees to our program.

Captain Mark Donnelly of ISB and Paramedic Section Chief Jane Smith of the EMS Division provided assistance to Jim Connors, one of our instructors, this past semester.

Captain Donnelly covered many areas that had to do with applications, hiring, background checks, DMV compliance, and other department standards for prospective employees.

Section Chief Jane Smith discussed EMT and Paramedic issues in the fire service, as well as the everyday job of being a firefighter, and what that involves in service to the community.

We appreciate the help they provided, and the representation of different areas of the fire service, and how it concerns the firefighter position in today's fire service.

We look forward to the continued expansion of educational opportunities and training with the recent affiliation of your department and City College of San Francisco.

Sincerely,

Charles Hoenisch
Department Chair
Adm. of Justice and Fire Technology

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February 1, 2001

Goldman Institute on Aging
Ruth Ann Rosenberg Adult Day Health Center
Alzheimer's Day Center
Gary Agcaoili, CTRS, RTC
Lead Recreation Therapist
3600 Geary Blvd.
San Francisco, CA. 94118

To the Chief of San Francisco Fire Department,

On December 22, 2000 two of your staff provided a Santa visit, gift give away and an opportunity to take a picture with Santa. On that day Firefighters Jeannine Pirosko and Jim Connors made our day in bringing a great deal of joy and happiness to the clients. All one hundred clients took advantage of having a picture taken with Santa and were grateful for the gift they received that day. I apologize for the lateness of this recognition. However, we wish to share and express our sincerest words of thanks to these two Firefighters and your Department.

We are a nonprofit organization in San Francisco providing comprehensive Healthcare in a community setting to approximately 100 clients daily. Our Frail elderly clients have few opportunities to venture out into the community to participate in leisure activities other than attending this program. In addition to the Healthcare needs provided on a daily basis here we also provide a variety of Recreational Therapy Activities that support continued participation in everyday leisure pursuits.

We have a continual need for activities/visits from community organizations such as yours. These activities support our direct Recreational Therapy Programming for the Adult Day Health and Alzheimer's Day Programs. Providing special events including holidays requires extra attention in programming. These extra efforts place strain on our budgeting abilities. Your donation of manpower and materials has greatly assisted our efforts to provide quality programming all year round.

Please feel free to contact me by phone 415-750-5330 x370 should you have any questions or need any other information. Thank you for assistance with this matter and your contribution to the health and well being of our clients.

Gratefully,

Gary Agcaoili, CTRS, RTC
Lead Recreation Therapist
Goldman Institute on Aging
Ruth Ann Rosenberg
Adult Day Health Center
Alzheimer's Day Center

iated with
SF·Mount Zion Center on Aging

3600 Geary Blvd · San Francisco · CA 94118-3347
Tel: 415·750-4144 · Fax: 415·750-5323

City and County of San Francisco

Emergency Medical Services Section
Department of Public Health
Population Health and Prevention

February 5, 2001

Paul J. Tabacco
Acting Chief
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107-2015

Dear Chief Tabacco,

Re: Exemplary Clinical Skills of Eric Nylander and Mike Tragresser

I wish to commend two San Francisco Fire Department paramedics, Eric Nylander and Mike Tragresser, for their airway management skills exhibited during a recent trauma resuscitation.

The date of the event was January 8, 2001, incident number 2566. The patient was a 75-year-old pedestrian who was struck by a vehicle. He had a severe head injury and the paramedics quickly recognized the need for stringent airway management. When they were unable to execute their first plan of management (endotracheal intubation), they were able to sustain the patient's ventilatory status with a back-up basic life support airway. The patient's initial arterial blood gases revealed a pattern consistent with excellent oxygenation and ventilation under difficult circumstances.

Although the patient later died of his injuries, the assessment and treatment skills exhibited by these prehospital professionals in this case with very severe injuries were exemplary and should be recognized as exceeding the standard of care and gave the patient his best shot at surviving this complex injury.

Congratulations and I appreciate your efforts to improve prehospital care in San Francisco.

Sincerely,

John F. Brown

John F. Brown, MD
Medical Director

cc: Richard Shortall
Marshal Isaacs
Megan Corry

1540 Market Street, Suite 220 • San Francisco, CA 94102-6052
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www.dph.sf.ca.us/ems

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Phil Tarantino
Business Agent

February 7, 2001

The Honorable Willie L. Brown, Jr.
San Francisco City Hall
1 Dr. Carlton B. Goodlett Place, Room 200
San Francisco, CA 94102

Dear Mayor Brown:

This past holiday season, the San Francisco Firefighters Toy Program came to the rescue of some Teamsters Local 890 families in a time of need. Members of Local 890 employed by Basic Vegetable had been on strike for almost two years. In hopes of providing these Teamsters families with a brighter holiday, Local 890 collected donations from Bay Area labor organizations at a church in King City for a much anticipated holiday party. Two days before the party, a fire destroyed the church.

Within a half-hour of my appeal the San Francisco Firefighters Toy Program, with special recognition to Chairman Johnny Voelker, was able to provide a truckload of toys for the grateful Local 890 members. What had been a dismal situation was completely reversed by this valuable Program.

Teamsters Local 853 has worked closely with the San Francisco Firefighters Toy Program over the years. At this time we would like to extend a very special thank you to the San Francisco Fire Department and their Toys for Tots Program. It has been an honor and a pleasure to work with them.

Sincerely,

Daniel A. Harrington
Business Representative

DAH:em

Cc: Chief of the Department of the San Francisco Fire Department
San Francisco Firefighters Local 798
John Voelker, SFFD Toy Program

opeiu-3-afl-cio

Social Security Administration **Region**

Mission Social Security
1098 Valencia Street
San Francisco CA 94110
415 556 5700
February 8, 2001

Chief Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Chief Tabacco:

Inspector Kaan Chin gave an educational presentation to the Social Security Administration District Office staff. His discussion was informative and well prepared. I want to thank your department for educating the staff and helping us improve our fire safety, not only at work, but at home.

After Inspector Chin left, many staff members expressed their appreciation for his educational visit and said they were going to install additional smoke alarms at home! We are planning to ask him for a return visit.

I appreciate the work your office put into the visit.

Sincerely,

Betsy Lutz
Assistant District Manager

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2/8/01

Chief of Fire Dept

This is to recommend three outstanding firemen.

On Sunday, Feb 4th I put an egg to hard boil & stupidly went in my bedroom & fell asleep. The rest then all my fire alarms went on & my security system went on as well.

The three firemen who came were efficient & courteous & real nice in every way.

Their station is above 19th St & near Everett I believe. Our apt was filled with smoke & they took care of everything & stayed & re-set the fire alarms - etc.

I thought you would like my recommendation.

Sincerely
Doris Sutter
625 Burnett Ave
apt 3

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James L. Tipton, ASA
O.R.E.A. #AG002667

February 13, 2001

Paul Tabacco, Chief
San Francisco Fire Department

This is a letter of appreciation and commendation for the efforts and conduct of some of the members of your department.

On Thursday the 1st of February, we discovered a friend of ours collapsed on his garage floor, about 9:30 or so at night. (The house is located at 1474 34th Avenue.

We called 911 and received an immediate answer and were told that they would arrive within four minutes or so. They arrived right on time.

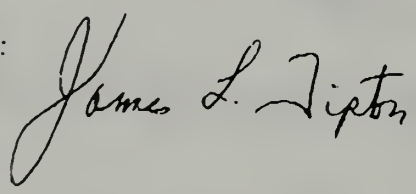
The assistance received was very professional and kind and caring. They at once proceeded to administer help, talked gently to the injured person and his wife and those involved. They took quick action, but did not act 'rushed' or uncertain as to what to do.

All those involved deserve credit and praise, but especially the two operating the ambulance.

I know the name of one: Mike Ahern of Station #18, but not the name of the other fine gentleman.

Speaking for the wife of the injured man, and for my wife and myself, and everyone else we have told the experience to (and there have been many), please convey our thanks and appreciation to these very fine representatives of your department.

Sincerely:



Public Comment Statement – This summary statement is provided by the speaker and is neither generated by, nor are its contents subject to approval by, the Fire Commission

Public Comment: Jim Corrigan

February 22, 2001 Regular Meeting

My name is Jim Corrigan, and I wish to speak on two points regarding the parking situation. In a letter dated March 6, 2000, Chief Demmons wrote to Mr. Green of the Planning Department. On page two it reads:

> *Please consider the following actions that this administration has taken, or is considering taking, to address parking issues. Number 6: Even though we are a 7-day, 24-hour-a-day operation, we are considering, at the request of DPT, altering the current on-street 7-day 24-a-day Fire Department only restrictions to permit more public use. Under consideration is a proposal to change the signs to reflect a weekday 6:00 a.m. to 7:00 p.m. Fire Department only restriction.*

In answer to my written complaint to the present administration that these valuable parking spots were going to waste in the evening and on weekends, I received this reply in a letter dated February 7, 2001. It reads: *Office facilities at Headquarters are used every day including weekends. Admittedly, use on weekends may not be as frequent as on weekdays. However, spaces must remain available to staff who come to work during weekends.*

This appears to be a departure from Chief Demmons' position. It is also the only major concession that the Department has offered to taxpayers for being non-compliant with their parking variance. If this is a departure, I request the Commission to advise the Department to rethink this second opinion and open these spots to public use.

My second point is in regard to the dashboard parking passes issued to employees to park their vehicles in limited parking spots on Second Street and Townsend Street.

In an immediate disclosure request to the Fire Department, I asked the Department to supply me with a copy of the legal citation that grants the Chief of the Department legal authority to issue parking permits. The answer from the Department was: *This question is not appropriate under the ordinance. No written document exists of this subject matter.*

Mr. Steve Johnson, the Enforcement Director of DPT, also informed me that he could not find any legal authority for the Chief of Department to issue all-day parking passes. After a final check with the City Attorney, he said, if she agrees, he will be sending me written confirmation of that check. And I think we're all agreement here; if it's legal, fine, if it's not legal, it's not fine.

I encourage the Commission to advise the Fire Department that without the legal authority to do so, these parking passes should end in a level playing field of parking rights for taxpayers and city employees and should return to Second and Townsend Street. Thank you very much.

One last comment regarding Chief Dan Sullivan, who has reported to me, as I reported to him. I have seen great improvement in the last two weeks; and improvement, as you know, isn't the end - improvement is a path. I hope it continues and I recognize that.

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

CITY AND COUNTY OF SAN FRANCISCO

FIRE COMMISSION

IN RE HORACIO CANDIA	FINDINGS OF FACT

GENERAL FINDINGS

1. On May 8, 2000, Horacio Candia ("Candia") was employed by the San Francisco Fire Department as a Chief's Aide. (Testimony of Horacio Candia ("Candia Test." at 550:22-24.)

2. As a Chief's Aide, Candia's duties included driving the Battalion Chief to all incidents, meetings or other required destinations, assisting the Battalion Chief at fire scenes by evaluating the scene and reporting information to the Battalion Chief, balancing the district to make sure there is adequate fire suppression coverage throughout the City, and providing general administrative assistance to the Battalion Chief. (Testimony of John Harringon ("Harrington Test.") at 47:5 – 48:18; Testimony of John Paul Tabacco ("Tabacco Test.") at 318:8-17.)

3. On May 8, 2000, Candia was scheduled to work for Chief's Aide Alison Greene at Station 38 beginning at 8:00 a.m. Candia had traded shifts with Greene, a trade that had been approved

by Battalion Chief John Harrington ("Harrington"). (Parties Joint Statement, Undisputed Fact No. 2; Harrington Test. at 49:2-9; Testimony of Chief's Aide Alison Kim Greene ("Greene Testimony") at 711:17-21.)

4. The San Francisco Fire Department adopted a Substance Abuse Policy that was in effect at the time of the events in question. That policy sets forth the procedures to be used if a member of the Department believes that another member is impaired. (Dept. Ex. A.)
5. Under the Department's policy, a supervisor must have "objective facts of observation that would lead a reasonable person to believe a member is under the influence of a controlled substance or alcohol" prior to ordering a member tested for a controlled substance or alcohol. (Dept. Ex. A at pg. 3.)
6. The Department's policy states that once a supervisor establishes reasonable suspicion and the member agrees to testing, "he/she will be tested via urinalysis and/or by breathalyzer." The policy also states that "ISB officers are on-call 24 hours a day to perform drug tests via urinalysis and maintain the 'chain of custody' for samples. In cases of suspected alcohol abuse, a breathalyzer shall be used as the appropriate testing method and shall be administered by the SFPD." (Dept. Ex. A at pg. 4.)
7. Article 38, Rule 3806.3 of the San Francisco Fire Department's Rules and Regulations sets forth the Department's policy regarding requests to go off duty on sick leave after having reported to roll call. That rule states that members who request to go off duty on sick leave after having reported for roll call must report to the Department Physician's office. The Department Physician examines the member and approves or disapproves the leave. (Harrington Test. 59:6-8; Vannucchi Test. 204:11-17; Bracco Test. 756:19-21, 758:22-24, 759:4-7; Tabacco Test. 412:5-14.)

VIOLATION 1

Candia was charged with a violation of San Francisco Fire Department Rule 3912, Use of Intoxicants/Drugs, Substance Abuse Policy -- Employee Refusal, for refusing to take a substance test on May 8, 2000.

REASONABLE SUSPICION

8. Candia was to relieve Chief's Aide Donald Verant ("Verant") at 8:00 a.m. on May 8, 2000, but reported late for duty. (Parties' Undisputed Fact No. 4; Harrington Test. 49:10-24; Testimony of Roger Donald Verant ("Verant Test.") at 499:10-25; Candia Test. at 659:17-22.)

9. At some point prior to 8:00 a.m., Candia telephoned the Department to inform him that he would late in reporting to work. (Verant Test. at 497:14-25.)

10. A call for service came in to Station 38 at approximately 8:00 a.m. Candia had not yet reported for duty. Because Candia was not present to drive BC Harrington to the incident, another firefighter was required to fill in for Candia. (Harrington Test. at 49:10-24; Testimony of James Vannucchi ("Vannucchi Test.") at 195:1-12; Verant Test. at 500:10-19.)

11. When Candia arrived at Station 38, he spoke with Verant in the Chief's office. Candia thanked Verant for standing by until Candia arrived and they discussed the status of balancing the district. (Undisputed Fact No. 5; Verant Test. at 501:4-8.)

12. During this conversation, Verant noticed a strong smell of alcohol coming from Candia, and noticed that Candia had bloodshot eyes. (Verant Test. at 501:17-25, 512:2-4, 15-23.)

13. Concerned about Candia's condition, Verant reported his observations to Harrington before Verant went off-duty. (Harrington Test. at 51:6-22; Verant Test. at 502:8-25.)

14. Immediately after the report from Verant, Harrington went into the Chief's office in order to observe for himself whether Verant's observations were accurate. Harrington and Candia spoke briefly regarding Candia's tardiness. During this conversation, Candia did not mention having a physical condition, or not feeling well. Nor did he ask to go home. (Undisputed Fact No. 6; Candia Test. at 671:25 - 672:2; Harrington Test. at 53:17-23, 54:23 – 55:7.)

15. While he was speaking to Candia, Harrington smelled alcohol coming from Candia, noticed Candia's bloodshot eyes and noticed what he perceived to be slurred, deliberate speech. Harrington also noticed that Candia was staring at the wall when he spoke to Harrington instead of looking at him. (Harrington Test. at 53:25 – 54:19.)

16. At that point in time, Harrington believed that he had reasonable suspicion that Candia was under the influence and impaired. Harrington had a strong suspicion that Candia was under the influence of alcohol, and also believed that Candia may have also been impaired by drugs. (Harrington Test. at 63:21-64:7.)

17. Based on his observations, Harrington took his vehicle out of service because he was concerned that Candia was too impaired to drive. He explained his decision to Division Chief Bracco. (Harrington Test. 54:13 – 22.)

18. In order to confirm his and Verant's observations, Harrington asked Battalion Chief Anthony Simi ("Simi"), who had stopped by Station 38 to drop off his belongings, and Lieutenant Vannucchi ("Vannucchi"), to observe Candia. (Harrington Test. at 56:8-12; Vannucchi Test. at 196:1-4; Testimony of Anthony Simi ("Simi Test.") at 281:20 – 282:3.)

19. Vannucchi, a former SFPD officer with extensive experience in evaluating individuals for intoxication, confirmed to Harrington that Candia appeared to be under the influence of an alcoholic beverage and of a controlled substance. Vannucchi based his conclusion on the following observations: alcoholic beverage odor emanating from Candia, and Candia's manner, including confused and slurred speech, impaired motor skills and bloodshot eyes. (Vannucchi Test. at 196:5 – 197:21, 198:8 – 199:18; Harrington Test. at 56:17-20, 130:3-6.)

20. Simi also confirmed Harrington's suspicion that Candia appeared to be under the influence and was impaired. He noticed the smell of alcohol coming from Candia, Candia's bloodshot and glassy eyes and somewhat slurred speech. (Simi Test. at 282:14 – 283:10; Harrington Test. at 56:17-20.)

21. After receiving additional confirmation of his and Verant's suspicions from Simi and Vannucchi, Chief Harrington requested the assistance of his superior, Division Chief Richard Bracco ("Bracco"). He informed Bracco of the basis for the reasonable suspicion, and asked Bracco to come to Station 38 and to determine what steps should be taken in response to the situation with Candia. (Harrington Test. at 56:23 – 57:3; Simi Test. 284:22-25.)

22. Harrington then went in to the Chief's office to speak to Candia and to inform Candia of the suspicions. (Harrington Test. at 57:1-29.)

23. When Harrington went back in the Chief's office, Harrington overheard a conversation between Candia and someone who Harrington believed was in the assignment office. Harrington thought that Candia was seeking to go off duty. Harrington picked up the phone and told the assignment office that Candia had not followed the proper procedure for going off duty because of illness. (Harrington Test. 57:12-24.)

24. Harrington then spoke to Candia regarding Harrington's suspicion that Candia had been drinking. (Undisputed Fact 9; Harrington Test. at 58:22-23.)

25. Candia stated that he had been drinking the night before and that it had been a "rough night," and did not feel well. (Harrington Test. at 57:1-11; 58:18-59:1, 99:14-16, 106:16; Vannucchi Test. at 203:21-23.)

26. At that time Candia did not say anything to Harrington about taking medications or prescription drugs. (Harrington Test. at 60:10-12, 179:20-22; Candia Test. at 675:15-17.)

27. Between the call from Harrington and his arrival at Station 38, Bracco received a call from Chief Simi. Chief Simi stated that Candia was attempting to leave the station. At that point, Bracco advised then-Deputy Chief Tabacco about the situation at Station 38. (Grievant's Ex. 11.)

28. Based on the information that he received from Bracco, Chief Tabacco believed that there was a factual basis for reasonably suspecting that Candia was under the influence, and that the Department's Rules required Candia to take a substance test. (Tabacco Test. at 317:9 – 318:3, 319:9-11.)

29. When Bracco arrived at Station 38, he made his own observations of Candia and confirmed the suspicions of Verant, Harrington, Simi and Vannucchi. (Harrington Test. at 62:7-11; Grievant's Ex. 11.)

30. Harrington and Bracco then informed Candia that they had a reasonable suspicion that Candia was under the influence, and that Candia would be required to submit to a substance test. (Grievant's Ex. 11)

31. Chief Bracco began to gather and prepare the substance abuse paperwork and requested that Vannucchi make arrangements for substance testing at a police station. Chief Bracco

explained the substance abuse policy to Candia. (Harrington Test. at 62:12-16; 64:20-25; Dept.'s Ex. C.)

32. Bracco ordered Candia to take a substance test. (Candia Test. at 681:14-18; Bracco Test. at 739:24-741:2; Harrington Test. at 65:4-18.)

CANDIA'S FIRST REFUSAL TO TEST

33. After being ordered to take a substance test by Bracco, Candia refused. He did not state that he was refusing a urine test only. (Candia Test. at 681:14-18; Bracco Test. at 741:1-17.)

CANDIA'S SECOND REFUSAL TO TEST

34. After continuing to make arrangements for a substance test, Bracco again spoke to Candia about taking a test, and specifically indicated that the test would be administered at a police station. Candia again refused. (Bracco Test. at 740:23-741:2; Harrington Test. at 66:24-67:1; Vannucchi Test. at 251:8-10.)

SUBSEQUENT REQUESTS AND REFUSALS

35. After Candia's second refusal to test, Bracco contacted Tabacco for advice. Because Candia had refused testing, Tabacco ordered that Candia be brought to Headquarters. (Bracco Test. at 741:18-25; Tabacco Test. at 325:2-9, 389:13-15; Harrington Test. at 67:2-11; Vannucchi Test. at 208:3-5.)

36. Prior to leaving Station 38, Candia requested union representation. Candia spoke with Local 798 President John Hanley. (Undisputed Fact No. 11; Testimony of John Hanley ("Hanley Test.") at 451:23 – 452:6; Harrington Test. 67:12-22.)

37. Hanley agreed to meet Candia at Headquarters. (Hanley Test. at 453:16-18.)

38. At no time prior to leaving for headquarters, nor during the ride to headquarters, did Candia discuss with any member of the Department the possibility of taking a breathalyzer test versus a urine test, nor did he specifically state that he was willing to take a breathalyzer test. (Bracco Test. at 741:3-17; Harrington Test. at 91:2-5, 13-18, 152:6-14, 153:16, 156:1-11, 160:20-24; Testimony of Chief's Aide John Won ("Won Test.") at 469:17-22; 472:7-9.)

39. Bracco, Harrington, Chief's Aide John Won and Candia left Station 38 in Bracco's vehicle and arrived at Headquarters at approximately 9:25 a.m. (Undisputed Fact No.12; Won Test. at 469:17-19.)

40. Upon arriving at Headquarters, Candia met in private with union President, John Hanley. Candia had the opportunity to discuss with Hanley the scope of the Department's drug testing policy. (Undisputed Fact No. 13; Hanley Test. at 459:16-18; Harrington Test. at 70:13-18.)

41. Following his meeting with Hanley, Candia and Hanley entered Tabacco's office. Present were: Candia, Hanley, Tabacco, Harrington, Bracco, Chief Kalos, Chief Sullivan and Chief Asaro. (Undisputed Fact No. 14; Tabacco Test. at 327:20 – 328:2.)

42. During this meeting, the Department explained to Candia the Department's substance abuse policy on several occasions. The Department read and explained that the Rule provides that a member's refusal to submit to testing "will be considered an admission to the use of an illegal substance and/or being under the influence of or consuming alcohol on duty. Upon refusal a member will be immediately suspended and recommended for termination." (Tabacco Test. 330:20-22, 333:17-21; Candia Test. at 657:10-18; Bracco Test. at 745:2-8; Harrington Test. at 71:6-9.)

43. Candia's union representative, Hanley, advised Candia to submit to a test. (Hanley Test. at 463:9-11; Tabacco Test. at 333:22 – 334:5.)

44. Despite these admonitions, Candia continued to refuse any test. (Tabacco Test. at 333:2-3; Hanley Test. 456:5-12.)

45. After these additional refusals, Candia asked questions regarding the minimum blood alcohol levels permitted under the Department's Substance Abuse Policy. (Undisputed Fact No. 15; Candia Test. at 689:22 - 690:6.)

46. Candia also inquired about whether a breath test was an option. This was the first time that there was any discussion about the two different types of tests. Chief Kalos told Candia that a breath test was not an option. (Tabacco Test. at 354:17-25; Bracco Test. at 743:4-11.)

47. Tabacco agreed with Chief Kalos that a urine test should be administered. Tabacco based his determination that Candia should take a urine rather than a breath test on the information he

had obtained from the other members of the Department, Candia's statements that he had not been drinking and that he was ill, and his personal observations of Candia. At this point, Chief Tabacco had a reasonable suspicion that Candia was under the influence of either alcohol, a controlled substance, or both. (Tabacco Test. at 324:13-22, 326:6-20, 335:5-14.)

48. After another private conference with Hanley, Candia agreed to take a test at Headquarters. (Undisputed Fact No. 16; Tabacco Test. 333:3-14; Hanley Test. at 462:11-16, 464:2-7.)

49. Candia, Hanley, Tabacco, Kalos and Bracco went to the Department's physician's office for the test. (Tabacco Test. at 337:13-24; Hanley at 462:12-15.)

50. After arriving at the entrance to the physician's office, and before entering the office, Candia changed his mind and stated that he would not take any test. There was no discussion at the entrance to the office regarding the two types of tests or the type of test that would be conducted by the Department physician. (Undisputed Fact No. 17; Tabacco Test. at 337:13-24, 375:14-24; Hanley Test. at 462:17 – 463:13; Candia Test. at 658:15 - 659:1.)

51. Candia returned to Tabacco's office where Candia and the Department again discussed the Substance Abuse Policy, including the provision regarding the consequences of a refusal to take a drug or alcohol test. (Tabacco Test. at 337:20 – 338:9; Hanley Test. at 464:14-22.)

52. Harrington read Candia Form 3912, and asked Candia if Candia understood that upon refusal the member would be immediately suspended and recommended for termination. Candia answered "yes." Harrington then asked Candia if he would submit to the test, and Candia answered "no." Candia did not state that he was only refusing a urine test, but would take a breath test. Instead, he affirmed that he was refusing a test. Candia signed Form 3912 indicating he understood the policy and nonetheless refused to take the test. (Undisputed Fact No. 18; Harrington Test. at 77:6 - 78:19.)

AFFIRMATIVE DEFENSES

Candia's Allegations of Disability Discrimination.

53. Candia did not present any competent evidence to support a finding of disability discrimination with respect to the events of May 8, 2000. (*See generally*, Testimony of David James Lavelle, Jr. at pp. 545-549.)

Candia's Allegations of False Imprisonment, Assault and Battery.

54. After reporting for duty on May 8, 2000, Candia called the assignment office and requested to go off duty on sick or disability leave. (Undisputed Fact No. 7.)

55. Although required by Department policy, Candia did not notify Harrington, his superior, to explain his condition prior to contacting the assignment office. (Harrington Test. at 57:7-24.)

56. Harrington did not permit Candia to go off duty on sick or disability, informing Lieutenant Gardner at the assignment office that Candia was being evaluated for substance abuse. (Undisputed Fact No. 8; Harrington Test. at 57:15-19; Simi Test. at 12-17.)

57. Department Policy requires an examination by and approval of the Department's physician before a member is permitted to go off on sick leave after reporting for duty. Candia never asked to see the Department's physician for his alleged illness, disability or migraine headache. (Harrington Test. 59:6-8; Vannucchi Test. at 204:11-17; Bracco Test. at 756:19-21, 758:22-24, 759:4-7; Tabacco Test. 412:5-14.)

58. Chief Harrington was responsible for ensuring that Department rules are followed. (Harrington Test. at 176:20 – 177:4.)

59. During the first conversation with Harrington, Candia got up out of his seat and started heading for the door to leave. (Harrington Test. at 61:16-23.)

60. Harrington stood in the doorway to block Candia's way and ordered Candia to stay at Station 38 until Chief Bracco arrived. (Harrington Test. at 68:6-19; 76:1-11.)

61. Harrington never touched Candia. (Harrington Test. at 68:20 – 69:1.)

62. Harrington declined to permit Candia to go home on sick or disability because he did not want Candia driving and because the investigation process was already in progress. Harrington believed that allowing Candia to leave and drive his car would be a safety hazard. (Harrington Test. at 59:11 – 61:5, 102:16 – 103:6, 126:1 – 127:2; Hanley Test. at 458:6-25 [indicating that it was not common for a member to leave on sick or disability in the middle of a substance abuse investigation].)

63. After Bracco arrived at Station 38 and had spoken to Candia, Bracco started to walk out of the Chief's office to speak to Harrington in the Communications Room. Bracco asked Simi,

who was standing approximately 15 feet outside of the office door, to watch Candia. (Simi Test. at 286:1-15; Grievant's Ex. 11.)

64. As Bracco was leaving the Chief's office, Candia started to walk past him toward the door. (Simi Test. at 286:1-15; Bracco Test. at 746:25 - 747:4.)

65. Simi stepped in front of Candia and held Candia's arms to prevent him from leaving. At the same time Bracco put his hand on Candia's belt and walked him back into the office. (Simi Test. at 286:1-15; Testimony of Inspector Daniel Dedet ("Dedet Test.") at 539:1-11; Bracco Test. at 747:9-11, 748:1-7.)

66. The whole episode lasted only about 15 seconds. (Simi Test. at 286:17; Bracco Test. at 748:1-7.)

67. There was no other physical contact with Candia and any other Fire Department members after this brief incident. (Simi Test. at 286:18 – 287:25; Dedet Test. at 539:7-11.)

68. Simi was concerned that Candia was going to get in his car and drive away. (Simi Test. at 291:22-23; Bracco Test. at 752:12-754:3.)

69. Candia never said anything in Harrington's presence about being treated roughly by any Department members. (Harrington Test. at 164:25 – 165:2.)

70. Vannucchi did not observe any abuse or assault on Candia, nor did Candia complain to Vannucchi of any abuse. (Vannucchi Test. at 210:16 – 211:8; 250:4-9; 251:11-18.)

71. When Candia was ordered to go to Headquarters, no one used physical force to get Candia into Bracco's vehicle to leave for Headquarters. (Vannucchi Test. at 208:9-21; Won Test. 471:19 – 472:25.)

72. Candia did not say anything to Chief Tabacco about having been physically abused at Station 38. (Tabacco Test. at 326:25 – 327:17.)

73. Hanley, Candia's union representative, did not say anything about Candia having been physically abused, even though he met privately with Candia before the meeting in Chief Tabacco's office, and even though he would not hesitate to speak up if he believed a member's rights had been violated. (Hanley Test. at 460:17 – 461:8; Tabacco Test. at 328:7-19.)

74. No witness corroborated Candia's claims of false imprisonment or assault and battery on May 8, 2000. (Dedet Test. at 540:5-22.)

Candia's Allegations Regarding Failure to Provide Representation

75. While in the Chief's office at Station 38, Candia requested Union Representation. The Department asked whether Candia was a member of Local 798, and Candia said yes. The Department therefore contacted John Hanley, the President of Local 798. (Undisp. Fact 11; Harrington Test. 67:12-22; Vannucchi 204:18-25)

76. When Candia was told that John Hanley would be responding as his representative, Candia did not raise any objection. Bracco Test. at 750:22-751:3; Vannucchi Test. 205:1-21.)

77. When Candia arrived at Headquarters, John Hanley was present. Candia did not at that time object to Hanley as his representative. (Undisp. Fact No. 15; Hanley Test. at 459:16-18.)

78. Candia met in private with Hanley for some time. (Hanley Test. at 459:16-460:6; Tabacco Test. at 334:1-10.)

79. Candia for the first time raised the issue of alternative representation some time after he arrived at Chief Tobacco's office and met with Hanley. (Bracco Test. at 750:22-751:3.)

80. At that point, the Department stated that because Candia already had representation, and the MOU allowed only one representative, that it would not contact the Black Fire Fighters Association as Candia requested. (Tabacco Test. at 331:3-6; Bracco Test. at 751:9-13.)

81. At the time that Candia made the request for an alternative representative, Chief Tobacco believed that this was a delay tactic, and he was unwilling to delay the proceeding for Candia to obtain an alternative representative. (Tabacco Test. at 332:18-333:5.)

CREDIBILITY OF HORACIO CANDIA

82. The testimony of Horacio Candia was contrary to the testimony of many other witnesses, including Chief Tabacco, Chief Harrington, Chief Bracco, John Won, Alison Greene John Hanley and James Vannucchi. The Commission determined that Candia's testimony on many key points was not credible. The Commission based its determination on many factors, including the following:

83. With respect to the alleged assault, Candia spoke to Chief's Aide Alison Greene for approximately 30 or 40 minutes during the evening of May 8, 2000. (Greene Test. at 711:23 - 712:1-7, 20-23, 718:1-4.) Candia did not mention anything about being assaulted or physically abused to Greene during the duration of that telephone conversation, and in fact denied that he had been physically touched. (Greene Test. at 715:9-14, 716:19-25.)

84. Although Candia had the opportunity to discuss any assault with his Union Representative, he never told Hanley of an assault or anything else that caused Hanley to protest Candia's treatment during the events of May 8, 2000. (Hanley Test. at 460:17-461:8.)

85. No other witness corroborated his testimony regarding an assault, although there were many members of the Department present at the time of these events. (Dedet Test. at 540:5-22; Candia Test. at 593:14-17.)

86. With regard to Candia's statement that his behavior was based on illness, although Candia claimed during his testimony that he was ill, he neither called in sick, nor did he inform his superior officer prior to contacting the assignment office. He knew or should have known that this was contrary to the Department rules and regulations. (Candia Test. at 671:21-672:2; Harrington Test. at 57:7-24.)

87. At no point during the events of May 8, 2000, did Candia request an examination by a physician to prove that he was ill. (Bracco Test. at 759:4-7; Tabacco Test. at 412:5-14.)

88. Candia's attempt to explain why he did not call in sick was contrary to Departmental practices. He stated that he believed that the person with whom he traded shifts would be penalized for his failure to appear, but the Department practice is that if a trade is approved, the trading member is not penalized if the substitute is unable to report for duty. (Greene Test. at 715:15-716:15.)

89. Candia's testimony that he agreed to take a breath test is contrary to his signature on the form that states that he is refusing to take the test. Candia had the opportunity to indicate on the form that he was refusing to take a urine test only, but would agree to take a breath test. (Undisputed Fact. No. 18; Harrington Test. at 77:6-78:19; Ex. D.)

90. During the evening on May 8, 2000, Candia told Chief's Aide Alison Greene that he did not wish to be tested for alcohol or drugs and that he had refused testing. (Greene Test. at 723.)

CONCLUSIONS

Based on the above facts, the Commission makes the following conclusions:

91. On May 8, 2000, the San Francisco Fire Department followed its policy regarding testing of impaired members.
92. The San Francisco Fire Department had a reasonable suspicion that Candia was under the influence of drugs and/or alcohol.
93. The Department informed Candia that the consequence of refusing a test would be termination.
94. Under the Department Rules and Regulations, and the information in the Department's possession, the Department was entitled to require a urine test from Candia.
95. Candia on more than one occasion refused any test.
96. Candia had no basis for refusing to take a chemical test.
97. The Commission sustains the charge and terminates Horacio Candia from the San Francisco Fire Department.

SAN FRANCISCO FIRE COMMISSION
Approved by the San Francisco Fire Commission, on a 3 to 1 vote, at the February 22, 2001, Regular Commission meeting.

Tania Bauer
Secretary

SAN FRANCISCO FIRE COMMISSION

No. 01-09

MINUTES OF THE FIRE COMMISSION

Special Meeting, Thursday, March 1, 2001 – 4:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item
No

1. On **ROLL CALL,** the following were noted present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Carlota del Portillo

2. **CLOSED SESSION** (Continued from meetings of 7/27/00, 8/21/00, 8/24/00, 8/28/00, 9/5/00, 10/4/00 and 11/3/00).

   Pursuant to the Ralph M. Brown Act, Government Code Section 54947 and 54954.5, and the San Francisco Administrative Code Section 67.10(b), the Fire Commission will meet in closed session to consider nomination of candidates for appointment as Chief of Department to be transmitted to the Mayor.

   1. Commissioner Roeca moved for closed session and Commissioner Norman seconded. The motion was unanimously approved.

   2. There was no public comment.

      The Commission went into closed session at 4:00 p.m.

   3. The Commission reconvened in open session at 6:15 p.m.

      Commissioner del Portillo moved not to disclose any action or discussion held in closed session and Commissioner Norman seconded. The motion was unanimously approved.

3. **ADJOURNMENT**

   There being no further business, the Special Meeting was adjourned at 6:15 p.m.

Tania Bauer
Commission Secretary

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FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*

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Tania Bauer, *Secretary*

No. 01-12

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – March 8, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Carlota del Portillo
Commissioner Pat Norman

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

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Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Firefighting Services:

Joseph J. Mazeau	- Division 1 (Acting)
Ozell Austin	- Division 2 (Acting)
Johnny R. Lo	- Division 3

2. APPROVAL OF THE MINUTES

Regular Meeting of February 22, 2001, and Special Meeting of January 25, 2001.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through F) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during February 2001.

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during January 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, February 3 through February 16, 2001.

B. Appointment

Reporting the following TEMPORARY EXEMPT appointment effective *FEBRUARY 17, 2001:*

H120 Fireboat Pilot

Thomas R. Burger (vice: As Needed)

Temporary Appointments

Reporting having made 263 temporary appointments February 3 through February 16, 2001.

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Roybal, Peter D.	H40 Battalion Chief	Service	Jan. 26, 2001
Kilgariff, James K.	H30 Captain	Service	Feb. 22, 2001
McDevitt, Charles D.	H33 EMS Captain	Service	Feb. 03, 2001

(Retirement Certificates will be presented at Fire Commission meeting of April 26, 2001.)

D. Military Leave

Submitting for approval application from one member for Military Leave of Absence with pay, in order to comply with Military Orders received from his commanding officer:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Pampanin, Vincent Sgt. E-5	H2 FF	02-25-01 thru 02-26-01	1	US Army Res. Moffett Field, CA	Attend Active Duty Training

E. Resignation

Submitting resignation of the following:

Probationary H3 Firefighter/Paramedic Scott Sandine, effective close of business February 6, 2001. (Resigned with satisfactory services. Started work 11-27-00.)

Probationary H3 Firefighter/Paramedic Stephen Marcotte, effective close of business February 21, 2001. (Resigned with satisfactory services. Started work 11-27-00.)

Probationary H2 Firefighter Melody Sams, effective close of business February 13, 2001. (Resigned with satisfactory services. Started work 11-27-00.)

Probationary H2 Firefighter Benny Fong, effective close of business February 27, 2001. (Resigned with satisfactory services. Started work 08-07-00.)

F. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

T/Captain Kevin Boone, EMS Division, for three days, March 15 through March 17, 2001, in order to attend an EMS Conference sponsored by the Journal of Emergency Medical Services to be held in Baltimore, Maryland. There is no cost to the San Francisco Fire Department. He will not be replaced.

Inspector Joseph Cuff, Bureau of Fire Prevention, for five days, March 19 through March 23, 2001, in order to attend Fire Prevention 1C course presented by the State Fire Marshal's office in San Ramon, California. Inspector Cuff will pay all expenses, including registration fee. He will not be replaced.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and Items A through F on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted four letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for February 2001.

Acting Chief Paul J. Tabacco stated that the Chief Financial Officer is finalizing the Supplemental Request for submittal to the Finance Committee at the end of March. Chief Tabacco and the Administration were involved in the following activities: (1) met with various employee organization regarding the Recruitment Plan; (2) negotiated the Civil Service rules with employee organizations and the Civil Service Commission which, once approved, will

be the basis for the captain's examination; (3) provided cache of medical equipment for El Salvador with the assistance of Assistant Deputy Chief Sullivan, Captain Pete Howes, Don Gerhardt, Bureau of Equipment, and members of Engine 25 and 37; and (4) participated in a news conference with Channel 14 regarding aid to El Salvador.

Commissioner del Portillo added that she had an opportunity to speak with a firefighter from a Central American country who stated that in his country they walked though the streets asking for donations in order to purchase firefighting equipment and materials. Commissioner del Portillo pointed out how advanced the fire services in the United States are in terms having available the latest equipment for protecting lives and property.

Commissioner Roeca wished to acknowledge Captain Howes' coordination of the press conference and the relief effort. Commissioner Roeca also wished to thank Chief Sullivan for providing him the opportunity to view the Bureau of Equipment facility. He was impressed with Dorothy Teupel's work in the Clothing Depot and the work of the mechanics in the maintenance yard that were overhauling various apparatus.

There were no further questions or discussion and President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Review and Discussion of Annual Statement of Purpose [Second Reading]
(Continued from Meetings of 01-25-01, 02-08-01 & 02-22-01)

President Nakajo wished to continue this item to the next Commission meeting.

D. Presentation of Candidate Physical Ability Test (CPAT) Program

John Hanley, President, Firefighters Local 798, introduced Frances Kelly, Secretary, and Paula Gamick, coordinator for the event which was staged at Treasure Island. Mr. Hanley distributed information regarding the 140 participants, including race, gender and participant's comments. He pointed out that there will be two videos: the first video was prepared by the Division of Training, under the guidance of Assistant Deputy Chief Joanne Hayes-White, and was shown locally on Channel 4; the second video delineates the preparation of the test, the participants and the role of the Equal Rights Division, United States Justice Department.

After viewing the first video, Mr. Hanley explained that firefighters are requesting a test that is reflective of their job, for example: the current entrance test requires pulling an 80-pound dummy, whereby the average weight of a person in San Francisco General is 140-pounds and the test requires pulling a 165-pound dummy. Mr. Hanley added that not only is fire fighting dangerous but that San Francisco is one of the most dangerous cities to fight a fire. Prior to playing the second videotape, Mr. Hanley stated that there are no items in the CPAT test that require a greater physical effort than that which is required for doing the actual job.

After viewing the second video, Commissioner del Portillo wished to know if the test that is currently in effect is inadequate and if the individuals that were hired with this test are unqualified. Mr. Hanley responded that the firefighters feel that the test in effect does not adequately portray the physical capabilities needed to be a San Francisco firefighter.

Commissioner Norman wished to know that if the Consent Decree supported the test in effect, why is the union supporting a change in that test. Mr. Kelly responded that CPAT reflects the ground operations performed on an initial fire attack more thoroughly than the

test in effect or any other test that he has seen in his 30 years in the Department, including his entrance test.

Paula Gamick, firefighter, stated that she was involved with the production of the video and took the CPAT, as well as the 1981 test (pre-Consent Decree) and the Consent Decree test. She believes the CPAT to be reflective of what needs to be done on a fire ground and the Consent Decree test a poor representation of what is to be expected.

President Nakajo thanked Mr. Hanley and members of the presentation team. He assumed that arrangements could be made through Chief Tabacco for the Commission's further exposure to, and possible participation in, the CPAT in order to gain more information for judging the program's merits.

E. Public Comment

Richard Stacks wished to comment on the safety and efficiency of the Fire Department. Mr. Stacks recently attempted to obtain the most recent Annual Report of Department. He was told by Pete Howes, Public Information Officer, that the most recent reports available were for 1995-96 and 1996-97. Mr. Stacks wished to know why the Department, which depends on the good will of the people and should report to them on the performance of the Department, did not do so. He believed this to be an unacceptable situation. Mr. Stacks attempted to correlate the number of lost workdays due to disability injuries to the test in effect since before the Consent Decree there were only half the amount of disability injuries. He believed that a test such as the CPAT would reduce the number of lost workdays and should merit the attention of the Commission.

Jeanne Seyler, Lieutenant, Division of Training, spoke in support of CPAT. Ms. Seyler stated that she organizes the physical training for the recruits and that she and the recruits took the CPAT. Furthermore, all five women in the class completed the test and one, in addition to Ms. Seyler, passed. She believes this to be an excellent test with all portions applicable to work performed in the fire service. Ms. Seyler wished to share a statement by a current female recruit who stated that the test in effect, which she took and passed, was not indicative at all of the work she needed to perform and for which she was training. Ms. Seyler believed the test, which is in effect, is a disservice to potential candidates, and that a test such as the CPAT would give individuals a better understanding of what will be expected of them as a firefighters.

Gina Troiani, Firefighter/Paramedic, spoke in support of the CPAT. Ms. Troiani believes that the test in effect is neither practical nor job related. She compared the two tests and felt that the rest periods between the events and only five evolutions in the test in effect are not reflective of the work on a fire ground. Ms. Troiani understands that practice sessions are allowed prior to the CPAT so there are no surprises and less confusion. Furthermore, she stated that she came into the Department as paramedic and, as such, is held to a national paramedic standard, which is practiced throughout the United States. Ms. Troiani believes that fire suppression should also be held to a national standard.

Lisa Jensen, Firefighter, spoke in support of the CPAT. Ms. Jensen stated that she had entered the Department during the Consent Decree and only in her later training did she realize how inadequate the test had been. Ms. Jensen supports the CPAT because it is a fair representation of the to a candidate. In regard to the test in effect having been approved under the Consent Decree, she wished to point out that the CPAT has the full approval of the Justice Department and fire departments that are currently under consent decrees.

Tyrone Pruitt, President, San Francisco Black Firefighters Association, spoke in opposition to the CPAT. Mr. Pruitt questioned the need for this test in San Francisco and asked for information that would indicate that the test in effect is not adequate. He believes that physical agility entry level test is not indicative of long term physical conditioning and is not a panacea to improve physical readiness in the Fire Department. Mr. Pruitt asked that the Commission consider where the test in effect is deficient prior to approving a new test that happens to be a standard across the nation.

Eric Sadler, Firefighter, spoke in support of the CPAT. Mr. Sadler agreed with Mr. Pruitt that the Department had numerous members in poor physical condition, although Mr. Sadler believed it to be due to low morale. He wished to see a physical conditioning program and a more difficult entrance examination come into effect in the Fire Department.

Stephen Engler, Firefighter, spoke in support of the CPAT. Mr. Engler believes the CPAT to be a far better test than any previous. Of the 130 – 140 participants in the test, Mr. Engler heard no negative comments. Furthermore, it is fortunate that the Justice Department was involved in its development since it can support any legal issues brought forward against the test. Mr. Engler agreed with Mr. Pruitt that firefighters were in their best shape when they first entered the Department, and he believed that if they remained in that shape it would dramatically reduce injuries, disability and sick time. He noted that the Department had only recently started to address wellness issues.

John Darmanin, Director, Firefighters Local 798, spoke in support of the CPAT. Mr. Darmanin referred to his background as an operations and training coordinator for the San Francisco Fire Department at the airport where it was his responsibility to ensure that firefighters not only met Department standards but also FAA standards for training whereby the Department is held to a federal standard. He believes that the CPAT is very much needed in San Francisco. Mr. Darmanin stated that if candidates can demonstrate their commitment to train and condition themselves in order to pass the CPAT and become a member of this Department, it is indicative of their desire to continue with that commitment. He pointed out that the number one cause of line-of-duty deaths is not fire or smoke or toxic gas but stress and over-exertion which leads to heart attacks and strokes. Most of the deaths whether in bed at home or at the station house have been proven to be job related. Mr. Darmanin believes that this type of test not only demonstrates desire and commitment to the job but also ensures that firefighting candidates can meet minimum requirements to perform the job. He hoped that the Commission would consider the various aspects presented at this meeting prior to making a final decision regarding the CPAT.

President Nakajo thanked everyone who provided public comment and stated that the Commission would be sensitive to their comments. He reminded everyone that the Commission maintains a three-minute limit on public comment.

President Nakajo announced that the Phoenix Society of San Francisco will be honoring John Volker as Firefighter of the Year for his outstanding leadership of the San Francisco Fire Department's Toy Program at a dinner to be held on Wednesday, March 28, 2001, 6:00 p.m. at Sinbad's Restaurant.

F. Communications Received by Commission

Three communications were received by the Commission from February 16, 2001, through March 1, 2001.

G. FORMAL HEARING AND CONSIDERATION OF PROPOSED NEGOTIATED SETTLEMENT, INCLUDING COMMISSION DELIBERATIONS

Formal hearing concerning the formal complaint filed by Paul J. Tabacco, Acting Chief of Department, against Firefighter Leslie Mulhair, dated December 19, 2000, for violation of the Rules and Regulations as follows:

Section 3912 – Intoxicants/Drugs

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1. **Public Comment on Closed Session for Commission Deliberations under Government Code 54957**

   There was no public comment on the Closed Session.

2. **Vote on whether to hold Closed Session**

   Commissioner Norman moved to hold Commission deliberations in closed session and Commission del Portillo seconded. The motion was unanimously approved.

   The Commission went into closed session at 7:15 p.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 7:35 p.m.

   a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

      Commissioner Roeca moved to report on action taken in closed session and Commissioner Norman seconded. The motion was unanimously approved.

      Commissioner Roeca, speaking as President pro tem, declared that the Commission, by a roll call vote of 4-0, accepted the terms of the Negotiated Settlement

   b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

      Commissioner Norman moved not to disclose any discussions held during the closed session and Commissioner del Portillo seconded. The motion was unanimously approved.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:40 p.m.

Tania Bauer
Secretary

GAIL LINDLOW
110 GRIJALVA DRIVE
SAN FRANCISCO, CA 94132-2356

February 12, 2001

Chief Paul Tabacco
698 – 2nd Street
San Francisco, CA 94107-2015

Dear Chief Tabacco:

Thank you for your support of the Neighborhood Emergency Response Team (NERT) program.

I have just completed this program coordinated by Patricia Yuen, SFFD, and found it to be extremely informative as well as useful. The presentations were encouraging, interesting, and well-done. I am impressed by the dedication and high-caliber of the Fire Department employees.

Thank you again for your support and I urge you to continue this important program for the people of San Francisco.

Sincerely yours,

Gail Lindlow

February 12, 2001

Chief Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107-2015

Dear Chief Tabacco,

On February 8, 2001, I received my Award of Achievement for successfully completing the Neighborhood Emergency Response Team (NERT) training provided by the San Francisco Fire Department.

I am writing this letter to express to you the importance of this program as a positive, proactive and responsible approach to serving the San Francisco community. In the event of a real emergency, I now feel capable of offering assistance to the needs of my community. This program is vitally critical to the safety and welfare of the people of San Francisco.

Lt. Patricia Yuen and her San Francisco Fire Department counterparts should be commended for their commitment to bringing very important information and emergency skills to the general public.

In addition, as a result of my participation, I have made others within my circle aware of the program where they otherwise would not have known what it means to become a "NERT" member, while encouraging them to receive their training as well.

Sincerely,

Susan Danielson

CITY COUNCIL

CITY OF CHICAGO

CITY HALL, ROOM 203
CHICAGO, ILLINOIS 60602
TELEPHONE: (312) 744-6855
(312) 744-6106
FAX: (312) 744-2328

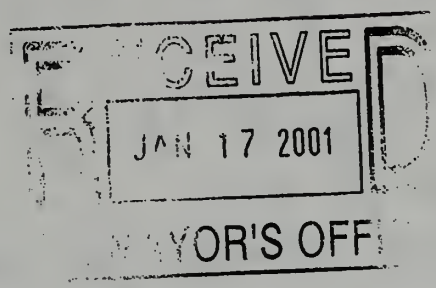
WARD OFFICE
6199 N. LINCOLN AVENUE (2ND FL)
(LINCOLN VILLAGE SHOPPING CENTER)
CHICAGO, ILLINOIS 60659
TELEPHONE: (773) 764-5050

ERNARD L. STONE
ALDERMAN, 50TH WARD
VICE MAYOR
CITY OF CHICAGO

COMMITTEE MEMBERSHIPS

BUILDINGS (CHAIRMAN)
BUDGET AND GOVERNMENT OPERATIONS
COMMITTEES, RULES AND ETHICS
FINANCE
HISTORICAL LANDMARK PRESERVATION
HOUSING AND REAL ESTATE
SPECIAL EVENTS AND CULTURAL AFFAIRS
ZONING

January 12, 2001



Mr. Richard Jones
Police Officer #852
San Francisco Police Department
301 Eddy Street
San Francisco, CA 94110

REFERENCE: December 25, 2000

Dear Police Officer Jones:

I want to take this opportunity to express my sincere appreciation to you and Officer Escobar for your kind and courteous response during the incident on Christmas Night. I approached you near the Starbucks Coffee Shop and asked if you had nitro tablets in your police vehicle.

Your kind insistence in calling for the paramedics was greatly appreciated. The paramedics were outstanding. They immediately took me to the hospital emergency room via ambulance. There I was checked, tested (for an angina attach) and then released.

The motto of the Chicago Police is "We Serve and Protect", and I must say that you and your partner are excellent examples of that motto.

My offer still stands....should your travels bring you to Chicago please call me. It would be my pleasure to reciprocate with some Chicago hospitality.

Again, my appreciation for your assistance.

Sincerely,

Bernard L. Stone
Alderman, 50th Ward
BLS/vjs
Encl. Card/City of Chicago Pin

cc: Fred H. Lau, Chief of Police, San Francisco Police Dept.
Willie Brown, Mayor, City of San Francisco

CITY COUNCIL

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BERNARD L. STONE
ALDERMAN, 50TH WARD
VICE MAYOR
CITY OF CHICAGO

COMMITTEE MEMBERSHIPS

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HISTORICAL LANDMARK PRESERVATION
HOUSING AND REAL ESTATE
SPECIAL EVENTS AND CULTURAL AFFAIRS
ZONING

January 12, 2001

Mr. William Escobar
Police Officer
P.O. Box 144
San Bruno, CA 94066

REFERENCE: December 25, 2000

Dear "Slick":

I hope you will not mind my using your nick-name - which your partner used when addressing you in my presence.

I wish to thank you personally for the assistance you gave me during my visit to San Francisco the night of December 25th.

You will recall that I approached your patrol car and asked if you had emergency medical supplies in your car; as I needed nitro tablets for an angina attach. Both you and your partner had great concern and were extremely courteous to me during my difficult moment.

I can only say to you that it represented a true picture of the San Francisco Police Department in my mind. The San Francisco Police Department should be very proud of the two of you.

My offer still stands....should you visit Chicago please call me. It would be my pleasure to reciprocate some Chicago hospitality.

Again, my sincere thanks for your assistance.

Best regards,

Bernard L. Stone
Alderman, 50th Ward
BLS/vjs
Encl. Card/City of Chicago Pin

cc: Fred H. Lau, Chief of Police, San Francisco Police Dept.
Willie Brown, Mayor, City of San Francisco

Wed. Feb 7, 2001

Thank you very much
to all the brave men
who battled today's fire
in my neighborhood. It
was so scary! I've
never been so close to
a fire.
It was amazing how
quickly you put it out.
I am so glad the
and I really appreciate
what you all do.
Thank you!
Best wishes always
Lauranne

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22/01
special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting, Thursday, March 22, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item
No

1. On **ROLL CALL,** the following were noted present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Carlota del Portillo
Commissioner	Paul Conroy

2. **CLOSED SESSION** (Continued from meetings of 7/27/00, 8/21/00, 8/24/00, 8/28/00, 9/5/00, 10/4/00, 11/3/00 and 3/1/01).

   Pursuant to the Ralph M. Brown Act, Government Code Section 54947 and 54954.5, and the San Francisco Administrative Code Section 67.10(b), the Fire Commission will meet in closed session to consider nomination of candidates for appointment as Chief of Department to be transmitted to the Mayor.

   1. Commissioner Roeca moved for closed session and Commissioner Conroy seconded. The motion was unanimously approved.

   2. There was no public comment.

      The Commission went into closed session at 5:00 p.m.

   3. The Commission reconvened in open session at 6:05 p.m.

      Commissioner del Portillo moved not to disclose any action or discussion held in closed session and Commissioner Norman seconded. The motion was unanimously approved.

3. **ADJOURNMENT**

   There being no further business, the Special Meeting was adjourned at 6:05 p.m.

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Tania Bauer
Commission Secretary

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3/22/01

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-16

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – March 22, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

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APR - 9 2001
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Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services

Chief Officers – Staff:

Richard C. Shortall	- Emergency Medical Services
Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

John F. Harrington	- Division 1 (Acting)
George W. Maloney	- Division 2 (Acting)
Richard D. Bracco	- Division 3 (Acting)

President Nakajo welcomed Paul Conroy who was recently appointed to the Commission. Commissioner Conroy responded that he felt it was a particular honor to be appointed to the Commission of the Fire Department, which has such a fine tradition. Commissioner Conroy added that he is looking forward to working with his fellow Commissioners and the men and women of the Department.

2. APPROVAL OF THE MINUTES

Regular Meeting of March 8, 2001, and Special Meeting of March 1, 2001.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through G) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during February 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, February 17 through March 2, 2001.

B. Appointments

Reporting the following PERMANENT appointment effective *NOVEMBER 15, 2000:*

H3 Firefighter/Paramedic

Stephen Giacalone

Reporting the following PERMANENT appointments effective *JANUARY 10, 2001*:

H3 Firefighter/Paramedic

Michael Breiling
Ronald Johansen
Keng Yan Chan
Michael Menefee
Jeffrey Brown
John Graf
Lorenzo Ibarra
James Kucharszky
James Lowe
Jeff Rusteen
Paul Mangiola
Daniel Martino
Garreth Miller
James App
Keith Phillips
Erik Rubalcava
Raymond Schnelker
Robert Toutjian
Gina Troiani
Jose Valencia
Brock Wells

Reporting the following PROBATIONARY appointments effective *MARCH 5, 2001:*

H3 Firefighter/Paramedic

James Ferrante (vice: Christian Gadbois, resigned)

Brent Marks (vice: Charles Baird, resigned)

Daniel Loughran (vice: James Selover, resigned)

Reporting the following PROVISIONAL appointment effective *FEBRUARY 15, 2001:*

1942 Assistant Materials Supervisor

Dorothy Teupel (vice: 1924 Materials & Supplies Supervisor position)

Reinstatement

Reporting the reinstatement of H3 Firefighter/Paramedic Peter Li to his permanent position as H2 Firefighter, effective February 28, 2001.

Temporary Appointments

Reporting having made 288 temporary appointments February 17 through March 2, 2001.

C. Military Leave

Submitting for approval application from one member for Military Leave of Absence with pay, in order to comply with Military Orders received from his commanding officer:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Simon, Ramon Sgt.	H2 FF	01-05-01 thru 01-06-01	2	US Army Res. Oakland, CA	Attend Active Duty Training
		02-03-01 thru 02-04-01	2	US Army Res. Oakland, CA	Attend Active Duty Training

D. Suspension

Reporting suspension of H20 Lieutenant Michael Castagnola, Engine 16, for 10 work days, March 24/25, 27/28, 30/31, April 2/3, 5/6, 2001, for violation of the Rules and Regulations as follows:

Section 3926 – Tardiness & Failure to Report
GO 97 A-116 – Sick & Disability Rule

E. Resignation

Submitting resignation of the following:

H1 Fire Rescue Paramedic Susan Berry, effective close of business February 26, 2001. (Resigned with satisfactory services. Transferred from DPH 07-01-97.)

Probationary H3 Firefighter/Paramedic James Selover, effective close of business March 2, 2001. (Resigned with satisfactory services. Started work 11-27-00.)

F. Leave of Absence

Submitting request for leave of absence with pay for Lieutenant Nicol Juratovac, Administrative Officer in the Chief's Office, for 12 days, May 7 through May 18, 2001, in order to attend the Organizational Theory in Practice course offered by the National Fire Academy held in Emmitsburg, Maryland. There is no cost to the San Francisco Fire Department. She will not be replaced.

G. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Medic 5	00-1-144	1/8/01	737	B	Bill
Drv: FF/PM Jonathan Baxter					
Cause: While responding with red lights and siren and travelling through an intersection with a green light, Medic 5 was struck by a civilian vehicle					
Engine 1	00-1-145	1/13/01	513	B	File
Off: T/Lt. Ronny Tsujimoto	Drv: FF Keith Onishi				
Cause: Eng 1 was responding with red lights and siren and, while trying to avoid hitting a cab which made an illegal lane change, struck a parked vehicle					
Engine 6	00-1-146	1/17/01	510	A	File
Off: T/Lt. Anthony Serpa	Drv: FF Jeffrey Babb				
Cause: Misjudged clearance - While proceeding down a narrow street, Eng 6 scraped a double parked vehicle					
Engine 2	00-1-147	1/19/01	529	A	File
Off: Lt. Larry Henry	Drv: PX				
Cause: While pulling out of quarters for morning checks, Eng 2 struck a legally parked vehicle across the street					
Truck 9	00-1-148	1/19/01	618	A	File
Off: Lt. Eugene Ahern	Drv: PX		Tlr: FF Douglas Manguiat		
Cause: Tiller operator deficiency - While backing into quarters, tiller wheels were turned the wrong way causing Trk 9 to strike the diesel pump					
Truck 1	00-1-149	1/19/01	624	A	File
Off: Lt. James Coyne	Drv: FF William Emde		Tlr: FF Kenneth Hoover		
Cause: Misjudged clearance - While responding with red lights and siren, and making a left turn, Trk 1 struck a civilian vehicle					
Engine 13	00-1-150	1/19/01	524	A	File
Off: Capt. James Connors	Drv: FF Perry Choy				
Cause: Misjudged clearance - While at the scene of an incident, Eng 13 attempted to maneuver around Eng 2, lightly striking Eng 2, which was parked					
Medic 36	00-1-151	1/20/01	733	B	File
Drv: FF/PM Frederick Binkley					

Cause: Possible mechanical defect in driveline assembly - Medic 36 rolled backwards after being placed in park with the parking brake engaged

Medic 15	00-1-152	1/25/01	738	A	File

Drv: FF/PM Michael Tragesser

Cause: Misjudged clearance - While repositioning at an incident, Medic 15 struck a parked civilian vehicle

Engine 35	00-1-153	1/26/01	583	A	File

Off: T/Lt. Patrick Grimesey Drv: FF William Wickliffe

Cause: Having been dispatched to an incorrect address, Eng 35 crossed over two lanes en route to a corrected address and struck a stationary civilian vehicle

Medic 36	00-1-154	1/28/01	733	B	Bill

Drv: FF/PM Jason Simmons

Cause: Responding with red lights and siren, Medic 36 was struck by a motorcycle which failed to yield the right of way

Medic 29	00-1-155	1/28/01	717	C	File

Drv: FF/PM James App

Cause: Medic 29 was backing up because of a height bar at the parking lot entrance, and struck a civilian vehicle

Engine 5	00-1-156	1/31/01	535	A	File

Off: T/Lt. Richard Ford Drv: FF William Anderson

Cause: Misjudged clearance - Eng 5, while repositioning, lightly struck a parked civilian vehicle

Engine 31	00-1-157	2/4/01	508	A	File

Off: T/Capt. John Oleary Drv: FF Richard Wagner

Cause: Misjudged clearance - While attempting to pass numerous illegally parked vehicles on both sides of a narrow street, Eng 31 lightly scraped the side of a vehicle

Medic 9	00-1-158	2/5/01	725	C	File

Drv: FRP Gay Bryson

Cause: While making an unsafe lane change, Medic 9 struck a civilian vehicle

Rescue 2	00-1-159	2/5/01	881	A	File

Off: T/Lt. Mark Kane Drv: FF Walter Villavicencio

Cause: Misjudged clearance - During a drill at Twin Peaks reservoir, Res 2 struck a concrete abutment

EMS Van	00-1-160	2/6/01	977	A	File

Drv: Paramedic Terrance Hogue

Cause: Misjudged clearance - While pulling van out of lane of traffic, driver scraped low pressure hydrant

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Commissioner del Portillo moved and Vice President Roeca seconded. There were no questions or discussion and Items A through G on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted four letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Review and Discussion of Annual Statement of Purpose [Second Reading]

(Continued from Meetings of 01-25-01, 02-08-01, 02-22-01 & 03-08-01)

President Nakajo asked Commissioner Roeca to comment on this matter. Commissioner Roeca reported that the Commission had appointed a subcommittee consisting of Commissioner del Portillo and himself. The subcommittee had met, made a slight revision in the prior draft adding a preamble, which described the obligations and responsibilities of the Commission. Commissioner Roeca stated the Annual Statement of Purpose is ready and available for comment. He asked that it be placed on the agenda of the next noticed meeting of the Commission for adoption.

C. Request for Supplemental Appropriation

Fiscal Year 2000-01 Request for Supplemental Appropriation in the amount of $2,991,267.

Chief Financial Officer Christine Ragan explained that the Department is actually only requesting $1.6 million from the General Fund reserve since the request is just for expenditures in salaries and does not take into account revenues which offset the $2.9 million.

Commissioner del Portillo wished to know how this compared to last year's Supplemental Request and if the Department was doing better. Ms. Ragan responded that last year's request was approximately $2.5 million and, at the same time, expenditures had to be cut in non-salary items in order to arrive at that amount. She noted that this year, with the help of the Controller's Office and the Mayor's Budget Office, only expenditures for salaries and salary issues were reviewed and then reduced.

Commissioner Roeca stated that Supplemental Appropriations Requests had become routine for the Department. He hoped that one of the goals in the plan that the Commission has outlined is to have a budgeting process that will not require supplemental requests.

Commissioner Norman wished to know the status of additional staff, discussed at the end of last year, for the Physician's office and other areas that needed support staff. Ms. Ragan explained that there were a number of regular non-uniformed positions which had not been filled. In order to request only $1.6 million in General Fund reserve, those positions will have to remain vacant until the end of this fiscal year. Commissioner Norman wished to know if there had been salary savings for this fiscal year. Ms. Ragan responded that the $900,000 in salary savings had been absorbed by overtime costs.

Chief Tabacco wished to commend the Department in overcoming a budget and overtime crisis which began in August of 2000, at which time the Department was hiring 44 individuals per day to work overtime. Due to Ms. Ragan's and everyone's efforts, the Department has been able to reduce the number to less than two individuals hired per day in February. Additionally, in January 2001, the Mayor's Budget Office had projected a $12.8 million deficit which the Department had been able to reduce to $2 million. Chief Tabacco wished to acknowledge both the civilian and uniformed staff that had worked so diligently to accomplish this, and Local 798 and the other employee groups who have given their support to the Administration's efforts in bringing the budget under control.

Commissioner del Portillo wished to know if there were sufficient funds included for the recruitment effort. Binnie Singh, Human Resources Director, explained that existing work orders were in effect for the Department of Human Resources and Reproduction, which will be printing pamphlets and other pre-recruiting material. Commissioner del Portillo wished to know if there were monies set aside for a professional recruiter. Ms. Singh responded that her staff of EEO Specialists and Personnel Analysts were certified personnel professionals and were trained in that specialty, since it is part of the responsibilities of those classifications.

President Nakajo thanked Chief Tabacco for his and his staff's comments, and wished to know when the Department would be appearing before the Finance committee. Ms. Ragan responded that the material had been transmitted to both the Mayor and the Controller for review, and she assumed that it would be within two weeks.

Public Comment

John Darmanin, member, Local 798, wished to know if the $2.9 million supplemental request was for overtime salaries or for additional new positions created during the year. Ms. Ragan responded that it was for overtime salaries. Mr. Darmanin asked how the $1.3 million in revenues was generated. Chief Tabacco responded that the revenues were generated from EMS, Plan Check and Fire Prevention inspection fees.

Mr. Darmanin further commented on eliminating the need for supplemental budgets through a better budget planning and control. As a member of the Health and Safety committee, he had hoped that the $20,000 for the Hepatitis C screening had been included in this supplemental request. Mr. Darmanin asked that if it was not included in the request whether it could be. Ms. Ragan responded that this supplemental request only addresses the issue of salary deficits and that none of the non-salary items are impacted.

D. Public Comment

John Hanley, President, Firefighters Local 798, wished to know if the Commission had any question or further comments on the CPAT presentation at the March 8th Commission meeting. President Nakajo responded that the Commission has scheduled a presentation by Assistant Deputy Chief Hayes-White of the Department's current PAT and will defer any questions and decisions until that time.

Mr. Hanley related that members of Local 798's Executive Board recently visited Washington, D.C., were they lobbied Senators Feinstein and Boxer and Congresswoman Pelosi for the return of federal monies provided by the federal government to individual fire departments, which president Bush had eliminated for the coming fiscal year. Through the combined efforts of the IAFF and Local 798, $100 million was restored of the $300 million originally designated by president Clinton. Mr. Hanley stated that these funds can be made available to various fire departments through budget allocation requests.

Richard Stacks wished to speak before the Commission again on the subject of the CPAT. He stated that he had transmitted to the Commission some pertinent material from the Fire Department of New York (FDNY) for their review. He encouraged the Commission to become more familiar with the material generated by the FDNY, especially the medical staff, which spent four years in research, training, testing and evaluation before the test was actually formulated. Mr. Stacks wished to address the question of "what is wrong with the existing test" by quoting from the final paragraph of a recent article: *The only qualification for a firefighter should be can the candidate perform. Our civilians and fellow fire-fighters demand this and depend on it. As firefighters, our lives depend on the abilities of our firefighters to perform. It should never boil down to who you know or what a court may dictate.*

John Darmanin stated that he had inquired about the funding for Hepatitis C Screening prior to, or during, the preparation of the current budget and yet it was not funded. Mr. Darmanin is concerned that firefighters are at a greater risk than others in contacting Hepatitis C, which is a disease that takes many years to show full symptoms. With current technology, only $20,000 would be required to screen the whole Department. Mr. Darmanin stated that other counties, namely San Mateo County, has dedicated $90,000 for a county-wide screening program. Mr. Darmanin believes that funding must be found for the Hep C program and, to this end, he will bring the matter before the Finance and Labor Committee at the hearing of the Fire Department's proposed FY 2001-02 budget.

In closing, Commissioner Norman wished to bring to the public's attention the purpose and responsibilities of commissions. She encouraged anyone interested in the responsibilities of Commissioners to review Section 4.100 of the San Francisco Charter, available from the Secretary, to dispel any confusion. Furthermore, she wished the public to know that these responsibilities are taken very seriously by the current Commissioners.

E. Communications Received by Commission

Four communications were received by the Commission from March 2, 2001, through March 15, 2001.

F. FORMAL HEARING ON A FORMAL COMPLAINT FILED BY CHIEF OF DEPARTMENT AGAINST MICHAEL CASTAGNOLA, INCLUDING COMMISSION DELIBERATIONS

(Continued from Meetings of 6/8/00, 11/9/00 and 1/25/01)

Formal hearing concerning the formal complaint filed by Robert L. Demmons, Chief of Department, against Lieutenant Michael Castagnola, dated May 16, 2000, for violation of the Rules and Regulations as follows:

Section 3905 – Unfamiliarity with Rules and Regulations
Section 3806 – Sick and Disability Rule
Section 4008 – False Testimony

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1. **Public Comment on Closed Session for Commission Deliberations under Government Code 54957**

   There was no public comment on the Closed Session.

2. **Vote on whether to hold Closed Session**

   Commissioner Roeca moved to hold Commission deliberations in closed session and Commission del Portillo seconded. The motion was unanimously approved.

   The Commission went into closed session at 6:40 p.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 6:55 p.m.

   a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

      Commissioner Roeca moved to report on action taken in closed session and Commissioner Norman seconded. The motion was unanimously approved.

      Commissioner Roeca, speaking as President pro tem, declared that the Commission, by a roll call vote of 5-0, accepted the terms of the Negotiated Settlement

   b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

      Commissioner Norman moved not to disclose any discussions held during the closed session and Commissioner del Portillo seconded. The motion was unanimously approved.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:55 p.m.

Tania Bauer
Secretary

TRW Systems & Information Technology Group
12011 Sunset Hills Rd.
Reston, VA 20190-3262

San Francisco Fire Commission
City and County of San Francisco
698 Second Street
San Francisco, CA 94107-2015
Attn: Members of the Commission

6 March 2001

Subject: Letter of Thanks to the SF Fire Department

Fire Commission Members:

On behalf of TRW Inc., allow me to offer heartfelt thanks for the distinctive array of professional courtesies offered to our E911 Project people by the members of the SF Fire Department Headquarters staff.

Since our move to this exceptional location on February 13th, Fire Department employees have been extremely helpful, friendly and cooperative, even to the extent of providing our staff with medical testing services in response to a health alert.

From Firefighter to Chief, the Department's concern for our well-being, its willingness to include us as a member of the Fire Department family, and its daily operational professionalism are refreshing examples that say TRW's efforts are indeed welcome in the City of San Francisco.

News of the Fire Department's kind acts have been reported to our corporate management in Reston, Virginia. As a result, our Division's General Manager, David Zolet, has directed me to provide the Fire Commission with official notification of TRW's thanks.

Sincerely,

John P. Cummings
TRW Program Manager
CCSF E911 Project

cc: SFFD: Chief Tobacco, Dep. Chief Sullivan, Dep. Chief Murphy, C. Bales
TRW: D. Zolet, B. Wilson, J. Gage

March 5, 2001

Chief Tabacco
San Francisco Fire Department
698-2nd Street
San Francisco, California 94107

Dear Chief Tabacco,

On behalf of the student body and staff at Alamo Elementary School, I would like to extend our appreciation to the San Francisco Fire Department for its participation in our Read Aloud Day. Through the assistance of Lt. Nicole Juratovac and Lt. Juarez, two representatives from your department delighted the children with their reading skills. Battalion Chief Frank Cardinale and Firefighter Rebeccah Sturtz were a wonderful addition to our Read Aloud Day and we greatly enjoyed having them. We know many of our students dream of someday being a firefighter, and having a firefighter read to them creates a positive message about the importance of reading. We can't thank Frank and Rebeccah enough for their willingness to serve the children of Alamo School. They were just outstanding.

Again, let me express our heartfelt thanks to the San Francisco Fire Department for its continual support of the children of San Francisco.

Sincerely,

Sandra Fewer

Sandra Fewer
Volunteer Coordinator, Alamo School

February 27, 2001

Bob Ahern, Firefighter/Paramedic
Airport Division, Fire Station #3
San Francisco International Airport
San Francisco, CA 94128-0112

Dear Bob:

Just a note to express our sincere appreciation for the very professional manner that you and your team handled the call to Northwest Airline Flight 928 on February 24, 2001 and the transfer to Peninsula Medical Center Emergency Department, 1783 El Camino Real, Burlingame, CA.

I personally appreciated the special assistance and support you provided me by driving me to the Peninsula Medical Center. My wife, Lois, was checked and released in time for us to catch the next flight to our Minneapolis destination. Her condition was diagnosed as being not life threatening and she has pretty well recovered.

Thank you all very much.

Sincerely,

Erling T. Jacobson

Erling T. Jacobson
P. O. Box 381
Walker, MN 56484

OFFICE OF THE DEPUTY CHIEF
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COS-016/01

The Permanente Medical Group, Inc.

1150 VETERANS BOULEVARD
REDWOOD CITY, CALIFORNIA 94063-2087
(650) 299-2000

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SANTA ROSA
S. SACRAMENTO
S. SAN FRANCISCO
STOCKTON
VACAVILLE
VALLEJO
WALNUT CREEK

JIM O'DONNELL, M.D. Physician-in-Chief
GEORGE BULLOCH, M.D. Assistant Physician-in-Chief
JEROME STEFANKO, M.D. Assistant Physician-in-Chief
JANE LOMBARD, M.D. Assistant Physician-in-Chief
ERIC M. RASMUSSEN Medical Group Administrator

February 16, 2001

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EXECUTIVE OFFICES

Director, Communication Center
Fire Department of San Francisco
1011 Turk Street
San Francisco, CA

RE: Sean Visser

Dear Sir:

I am a physician employed at the Head and Neck Surgery Department of Kaiser Permanente Medical Center in Redwood City. I would like to commend your fireman, Mr. Sean Visser, for his extraordinary help rendered to me on Thursday morning, February 15, 2001.

At 7:30 on the date mentioned above, I walked out of my house on 235 Edgehill Way in San Francisco and found the street blocked by fire department equipment because of a fire earlier that morning. I was due to be at surgery in Redwood City operating room at 8:45 that morning. Hearing my situation, Mr. Sean Visser volunteered to drive me all the way to Redwood City such that I could complete my surgery obligations on that morning in spite of the fact that he was already off duty that day. I think,for his extraordinary generosity in offering his free time, I am grateful myself as well as all the patients who were waiting for their operation by me that day.

I wish to commend very much again Mr. Visser's offer of help out of his line of duty and I think it restores our faith in not only our common humanity but also in the service provided by the fire department of San Francisco. Thank you for your attention.

Sincerely,

S.C. Andrew Chen, M.D.

SC/jeo
D: 02/16/01
T: 02/17/01

OFFICE OF THE DEPUTY CHIEF
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KAISER PERMANENTE

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Hearing, Thursday, March 29, 2001 – 9:00 a.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

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Item
No

1. **On ROLL CALL,** the following were present:

   Commissioner Russell S. Roeca

   Note: Commissioner Roeca was appointed by the Commission President to sit for the Hearing.

   Appearances

   For the San Francisco Fire Department: Katharine Hobin, Deputy City Attorney
   For Lieutenant Curtis Young: George C. Beckwith, Attorney at Law
   For Lieutenant Curtis Young and San Francisco Firefighters Local 798: Joseph Moriarty
   Also present: Lieutenant Curtis Young

2. **PUBLIC COMMENT**

3. **FORMAL HEARING ON A FORMAL COMPLAINT FILED BY CHIEF OF DEPARTMENT AGAINST CURTIS YOUNG**

   Submitting formal complaint against Lieutenant Curtis Young, dated February 13, 2001, for violation of the Rules and Regulations as follows:

   Section 1123 – Company Records
   Section 2801 -- Thorough Knowledge
   Section 3301 – Normal Channels
   Section 3905 – Unfamiliarity with Rules
   Section 3922 – Acts Detrimental to Welfare of Department
   Section 3935 – False Reports/False Testimony
   Section 3942 – Unauthorized Use of Disposition of Property
   G.O. 96 A-139 – Trade Rule
   Sample Report Book – Policy Pertaining to Time Coming (TC)

   A. Pre-Hearing Conference regarding Hearing Schedule and Submission of Briefs, Motions and Joint Statement by Parties

   This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

   Lieutenant Curtis Young requested a closed Session

   1. **Public Comment on Closed Session under Government Code 54957**

      There was no public comment on the Closed Session.

   2. **Vote on whether to hold Closed Session**

      Commissioner Roeca ordered the hearing to be held in closed session.

      The hearing went into closed session at 9:05 a.m.

3. **Reconvene in Open Session**

The hearing was reconvened in open session at 9:35 a.m.

a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

Commissioner Roeca did not report on action taken in closed session.

b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

Commissioner Roeca did not disclose any discussions held during the closed session.

4. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:40 a.m.

Tania Bauer
Secretary

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Monday, April 2, 2001 – 7:30 a.m.

#1 Dr. Carlton B. Goodlett Place, Room 288 ▪ San Francisco ▪ California ▪ 94102

Item
No

1. On **ROLL CALL,** the following were noted present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Carlota del Portillo
Commissioner	Paul Conroy

2. **CLOSED SESSION** (Continued from meetings of 7/27/00, 8/21/00, 8/24/00, 8/28/00, 9/5/00, 10/4/00, 11/3/00, 3/1/01 and 3/22/01).

   Pursuant to the Ralph M. Brown Act, Government Code Section 54947 and 54954.5, and the San Francisco Administrative Code Section 67.10(b), the Fire Commission will meet in closed session to consider nomination of candidates for appointment as Chief of Department to be transmitted to the Mayor.

   1. Commissioner Conroy moved for closed session and Commissioner Norman seconded. The motion was unanimously approved.

   2. There was no public comment.

      The Commission went into closed session at 7:45 a.m.

      At 4:35 p.m. the meeting was adjourned for continuance at 8:00 a.m., Tuesday, April 3, 2001.

   3. The Commission reconvened in open session at 3:30 p.m., Tuesday, April 3, 2001.

      Commissioner del Portillo moved not to disclose any action or discussion held in closed session and Commissioner Roeca seconded. The motion was unanimously approved.

3. **ADJOURNMENT**

   There being no further business, the Special Meeting was adjourned at 3:35 p.m.

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Tania Bauer
Commission Secretary

FIRE COMMISSION
City and County of San Francisco

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Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

1/12/01
.1

No. 01-20

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – April 12, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

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Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Joanne Hayes-White	- Division of Training
Federico J. Sanchez	- Support Services (Acting)
Gary P. Massetani	- Fire Prevention

Chief Officers – Staff:

Richard C. Shortall	- Emergency Medical Services
Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

Scott S. Peoples	- Division 1 (Acting)
George W. Maloney	- Division 2 (Acting)
Richard D. Bracco	- Division 3 (Acting)

2. APPROVAL OF THE MINUTES

Regular Meeting of March 22, 2001, and Special Meetings of March 22, 2001 (5:00 p.m.) and April 2, 2001.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through L) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during March 2001.

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during February 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, March 3 through March 16, 2001.

B. Appointments

Reporting the following PERMANENT EXEMPT appointments effective *MARCH 31, 2001*:

H39 Captain, Training

Garry L. Bradford (vice: Annual Salary Ordinance Authorized Position)

Kenneth C. Farris (vice: Annual Salary Ordinance Authorized Position)

H28 Lieutenant, Training

Joseph Higgins (vice: Annual Salary Ordinance Authorized Position)

Walter D. Batiste (vice: Annual Salary Ordinance Authorized Position)

Edmund G. Dea (vice: Annual Salary Ordinance Authorized Position)

H16 Technical Training Specialist

Jeffrey Wong (vice: Annual Salary Ordinance Authorized Position)

Temporary Appointments

Temporary appointments will no longer be available due to the Department's change to PeopleSoft.

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Tracey, James M.	H50 Assistant Chief	Service	Mar. 24, 2001
O'Connor, James J.	H30 Captain	Service	Mar. 14, 2001
Apodaca, Oliver A.	7334 Stationary Engineer	Service	Mar. 17, 2001
Lyons, Donald T.	H2 Firefighter	Ind. Dis.	Aug. 05, 2000

(Retirement Certificates will be presented at Fire Commission meeting of May 24, 2001)

D. Military Leaves

Submitting for approval applications from two members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Pampanin, Vincent Sgt. E-5	H2 FF	03-24-01 thru 03-25-01	2	US Army Res. Moffett Field, CA	Attend Active Duty Training
Varona, Wilfredo TSgt	H2 FF	03-30-01 thru 04-13-01	8	US Air Force Res. Travis AFB, CA	Attend Active Duty Training

E. Suspension

Reporting suspension of Temporary H20 Lieutenant John DiLuzio, Engine 1, for two days, April 3/4, 2001, for violation of the Rules and Regulations as follows:

Section 1202 – Authority & Responsibilities
Section 1203 – Other Duties
GO 00 A-56 – Security of Equipment

F. Resignation

Submitting resignation of H3 Firefighter/Paramedic Michael Haug, effective close of business December 27, 2000. (Resigned with satisfactory services. Started work 11-27-00).

G. Separation

Reporting automatic resignation of the following:

H2 Firefighter David Lester, effective close of business March 23, 2001. (Approximate length of service – 4-1/2 years.)

1426 Senior Clerk Typist Maria DeLeiva, effective close of business March 2, 2001. (Approximate length of service – 20 years.)

H. Leave of Absence

Submitting request for leave of absence with pay for Deputy Chief Bernie Lee and EMS Section Chief Robert Navarro, for four days, April 23 through April 26, 2001, in order to attend a training conference on Counter-terrorism Preparedness and Response presented by the National Disaster Conference in Dallas, Texas. All expenses are included in the 2000-01 budget. Deputy Chief Lee and EMS Section Chief Navarro will not be replaced.

I. Leave of Absence

Submitting request for leave of absence with pay for Assistant Deputy Chief Joanne Hayes-White, Director of Training, for four days, April 17 through April 20, 2001, in order to participate in the NFA Curriculum Review Focus Group Meeting at the United States Fire Administration's National Fire Academy (NFA) in Emmitsburg, Maryland. Transportation and lodging will be paid by NFA. Assistant Deputy Chief Hayes-White will not be replaced.

J. Leaves of Absence

Submitting requests for leaves of absence with pay for Lieutenant Peter Schembri, Inspectors Bruce Guitron, William Mitchell and Gerald Zari, Bureau of Fire Prevention, for five days, March 19 through March 23, 2001, in order to attend Fire Prevention 1C Course

presented by the State Fire Marshal's office, in San Ramon, California. Members will pay for registration and transportation. They will not be replaced.

K. Leaves of Absence

Submitting requests for leaves of absence with pay for Captain Thomas Harvey and Inspector Barbara Schultheis, Bureau of Fire Prevention, for five days, March 26 through March 30, 2001, in order to attend Management 2E Course presented by the State Fire Marshal's office, at Treasure Island, California. Members will pay for registration and transportation. They will not be replaced.

L. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Truck 1	00-1-161	2/7/01	624	A	File
Off: Lt. Daniel Armenta	Drv: FF Jeffery Moreno		Tlr: FF Michael Kirtley		
Cause:	Misjudged clearance (tiller) - Trk 1, while responding and negotiating a left turn, clipped the mirror of a parked civilian vehicle				
AWSS	00-1-162	2/9/01	961	C	File
Drv: U/Plumber Amano Johnson					
Cause:	While merging into traffic on Hwy 101 northbound, department vehicle rear ended a civilian vehicle				
EMS Delivery Van	00-1-163	2/9/01	923	C	File
Drv: Fire/Res PM Allan Goodman					
Cause:	Driver inattention - EMS delivery van, not anticipating wet road conditions, slid and rear ended a civilian vehicle				
Truck 7	00-1-164	2/10/01	620	A	File
Off: Lt. John Vandervennet	Drv: FF Jerry Heffernan		Tlr: FF Peter Arnautoff		
Cause:	While preparing to back into quarters and due to fogged up glass in tiller cab, Trk 7 struck a stopped civilian vehicle				
Medic 36	00-1-165	2/12/01	716	A	File
Drv: FF/PM Simon Pang					
Cause:	Misjudged clearance - Medic 36, while transporting patient to hospital, struck the mirror of a stopped civilian vehicle				
Engine 20	00-1-166	2/15/01	587	A	File
Off: T/Capt. Robert Brady	Drv: FF Robert Castelli				
Cause:	While maneuvering on a steep and narrow street, Eng 20's rear bumper became grounded and stuck				

Engine 24	00-1-167	2/17/01	576	B	Bill
Off: Lt. Garet Caulfield	Drv: FF Gary Gautier				

Cause: While parked during hydrant inspection, Eng 24 was struck by a civilian vehicle backing out of a driveway

Engine 21	00-1-168	2/17/01	526	A	File
Off: Lt. Michael Drake	Drv: FF Karen Heald				

Cause: Misjudged clearance - While returning from a drill, Eng 21 grazed the rear bumper of a parked civilian vehicle

Engine 8	00-1-169	2/20/01	512	A	File
Off: Lt. Patrick Grimesey	Drv: FF Colin Mackenzie				

Cause: Misjudged clearance - While responding with red lights and siren, and making a right turn, Eng 8 scraped a stopped delivery truck

Engine 11	00-1-170	2/21/01	591	A	File
Off: Lt. Leslie Moy	Drv: FF Richard Forde				

Cause: Misjudged clearance - While responding to a medical call, Eng 11 struck the side view mirror of a parked civilian vehicle

Engine 15	00-1-171	2/23/01	583	B	File
Off: T/Lt. Kenneth Owen	Drv: FF Charles Eckberg				

Cause: Mechanical defect - During a left turn, Eng 15's right rear compartment door opened and struck a parked civilian vehicle

Engine 26	00-1-172	2/26/01	599	A	File
Off: Lt. Ethan Banford	Drv: FF Victor Baliao				

Cause: Misjudged clearance - While responding with red lights and siren, and making a tight right turn, Eng 26 struck a parked pickup truck

Medic 3	00-1-173	2/27/01	735	C	File
Drv: FF/PM Michael Day					

Cause: Misjudged clearance - While responding with red lights and siren, and making a left turn, Medic 3 struck a stopped vehicle

Engine 2	00-1-174	2/27/01	529	A	File
Off: T/Lt. Dean Crispen	Drv: FF James Vargas				

Cause: Misjudged clearance - While repositioning, Eng 2 scraped the door of a parked civilian vehicle; spotters were posted

Engine 35	00-1-175	2/27/01	585	A	File
Off: Lt. Joseph Higgins	Drv: PX Lori Clethen				

Cause: While backing up during driver training, Eng 35 struck a small pipe sticking out of the ground

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and Items A through L on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitting ten letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitting monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for March 2001.

Paul J. Tabacco, Acting Chief of Department, pointed out to the Commission that the Department is still in the budget process. The baseline budget, which has already been submitted to the Mayor's Office, will be presented to the Commission at its next regular meeting. At the moment, the Department is in the process of preparing the enhancements to the baseline budget. Additionally, the Department will appear before the Finance Committee to obtain the Supplemental Request for the current fiscal year. Chief Tabacco added that at this time appearance dates are not yet known but that the Commission will be apprised of them as soon as discussions are scheduled with the Finance Committee.

President Nakajo requested that due to the current tight schedules of the Commissioners that if as much notification as possible could be given.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Review and Discussion of Annual Statement of Purpose

(Continued from Meetings of 01-25-01, 02-08-01, 02-22-01, 03-08-01 & 03-22-01)

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and the Annual Statement of Purpose was adopted.

D. Communications Received by Commission

Ten communications were received by the Commission from March 16, 2001 through April 5, 2001.

E. Public Comment

Frances Kelly, Secretary, Firefighters Local 798, wished to provide comment on the EMS Division by reviewing aspects of the EMS merger four years ago. Mr. Kelly pointed out that even though town meetings were held, and Locals 790 and 798 encouraged to attend and provide input, Phase 1 and Phase 2 documents had already been prepared and were distributed as the groundwork of the merger. Mr. Kelly noted that at a recent Commission meeting, a progress update presentation from the EMS Division was made at which Chiefs Jane Smith and Russ McCallion highlighted accomplishments and addressed goals for the future. Mr. Kelly was reminded that the material was similar to that presented four years ago at the town hall meetings. He pointed out that at the conclusion of this presentation, Chief McCallion was asked how many paramedics were needed to satisfy the needs of EMS and his response had been that it would take 400 paramedics.

Mr. Kelly stated that at the March 22nd Commission meeting, 21 Firefighter/Paramedic laterals were granted permanent status and yet none of these lateral H3s had received probationary training on an Engine or a Truck. Furthermore, none of the 121 H1s who have cross-trained have completed probation on an Engine or a Truck. Mr. Kelly believes that the EMS Division's demands for 400 paramedics are untenable since they have been unable to provide for the proper training of 200 and have been unable to work with firefighters, paramedics and Local 798 regarding this matter. Mr. Kelly stated that at the time of the merger Local 798 was adamant that suppression not be compromised for the sake of the merger. Now Mr. Kelly asked that the Commission not compromise patient care for the sake of training.

William Lafferty wished to voice his concerns regarding H3s. He enumerated the following situation that currently exist in the Department: (1) paramedic students who attended classes but have not completed them due to length and rotation of courses; (2) H2s who have completed the courses but have chosen not to work as H3s; (3) H2s who have become H3s, worked as H3s, but have returned to the H2 rank; (4) approximately 70 laterals of which 10 to 20 laterals have already left; and (5) approximately 25 H3s who have taken the entrance test in San Jose and might possibly leave. Mr. Lafferty cited the reasons given for H3s leaving as heavy workload and lack of Engine time. He is concerned that if this state of affairs continues, there will be no paramedics left to supply the needs of the Department and the City. Mr. Lafferty cautions against the newest proposal put forth by the Department concerning 19 one-on-one ambulances and 25 ALS Engines. He suggests that the Administration gather the EMS Division, Local 798 and the H3 community together to create a long-range plan that would consider how to hire and retain H3s and, at the same time, meet needs of the people of San Francisco.

Bree Mathews wished to voice her concerns before the Commission regarding the one-on-one split Paramedic/EMT program that is to be implemented in the San Francisco Fire Department. She wished to point out the negative impact of this program on the workload of the paramedics and the increase in their fatigue level and the decrease in the quality of care. Currently, with two paramedics per ambulance the workload is split but with an EMT partner not all calls can be split because if it is an ALS call only a paramedic may handle them. Furthermore, Ms. Mathews believes that it will strain the Department's resources further on ALS calls since another paramedic, whether a Rescue Captain, an ALS Engine or another ambulance, will always be necessary.

Paul Chin, Battalion Chief, Asian Firefighters Association, wished to welcome the new Commissioners and to introduce his organization to them. Additionally, Mr. Chin wished to make it a matter of public record that the Asian Firefighters, as a whole, support Paul J.

Tabacco for Chief of Department. Acting Chief Tabacco has met numerous times with the Asian Firefighters Association and has been open in trying to meet their needs and has shown a great deal of concern for the men and women of the San Francisco Fire Department. Furthermore, with the many issues facing the Department, it would be of great advantage to have a Chief who is knowledgeable of the Department and who is already working to solve problems.

Dennis Kruger, Director, Firefighters Local 798, requested permission from the Commission and the Chief of Department to mount 10 additional death-in-the-line-of-duty plaques on firehouses. He explained that with approval of these plaques a total of 23 plaques would be mounted, accounting for two thirds of Local 798's anticipated goal. Mr. Kruger believes by the end of this summer the last one third of the plaques will be mounted. Furthermore, he assured the Commission that he would obtain the necessary approvals from the various agencies that need to be consulted on the placement of these plaques.

Commissioner Norman voiced her concern regarding the paramedic situation and the cooperation of firefighters and paramedics working together in a supportive and collaborative way. She believes that the Commission is aware of most of the issues but realizes that the Department is at a critical stage at the moment. To this end, Commissioner Norman requested that a roundtable discussion be set up, involving all concerned parties – Locals 790 and 798, the paramedic leadership, the Administration as well as Commissioner Roeca and herself - to determine issues that have not been addressed. She hoped that it could be a public discussion and that it would commence as soon as possible.

Chief Tabacco remarked that the Administration would be willing to participate even though numerous discussions have already been held with employee groups. Commissioner Norman added that she hoped that the Roundtable would be goal-oriented and some innovative solutions would come forth. Commissioner Norman asked for comment from the paramedic spokespersons present at the meeting. Mr. Lafferty responded that an H3 committee already existed, and that they would be pleased to work with the union, the Administration and the Commission.

President Nakajo remarked that he appreciated Commissioner Norman's spirit and her suggestion of the Roundtable as well as Commissioner Roeca's agreement to be part of it. He wished to emphasize the importance of access to public comment and was pleased that it was utilized to make the Commission aware of the concerns and issues of the members of the Department. President Nakajo confirmed his belief in the spirit of roundtable discussions and hoped for positive results. He wished Chief Tabacco to confirm the EMS presentation planned for the next Commission meeting. Chief Tabacco responded that the EMS Division would be presenting the basic plan for one-on-one ambulance service at the April 26th Commission meeting.

Commissioner Roeca stated that he will be looking forward to the roundtable discussions and hoped that they would focus on goals. He noted that over the past few years the medical community had changed fundamentally, as well as the ability of people to get basic healthcare. He believes that the Department has an obligation to provide basic care to the people on the streets and that the services should be provided as a team – a fire–rescue-prevention team. He hoped that the various members participating in the roundtable would work together to achieve the best solution for the people of San Francisco, in order that their confidence in the Department continues and their support remains warranted.

F. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 6:35 p.m.

Tania Bauer
Secretary

ALBERT F. BIELLA SCHOOL

WINNIE L. HOGOBOOM
PRINCIPAL

SANTA ROSA CITY SCHOOLS

2140 JENNINGS AVENUE
SANTA ROSA, CALIFORNIA 95401-9528
TELEPHONE (707) 522-3110
FAX (707) 522-3109

March 25, 2001

Chief Paul Tabacco
698 2nd Street
San Francisco, Ca 94107

Dear Chief Tabacco,

Thank you so much for supporting John Ferrando's visit to our classroom! Our children learned so much about fire safety. As you can see in the enclosed picture, the children loved their fireman hats! The instruction that Mr. Ferrando gave the students was invaluable, and I especially appreciated the "new-to-me" instructions of "running to the sound of the respirator" in case they are trapped in a burning building.

Again, thank you for your community service!

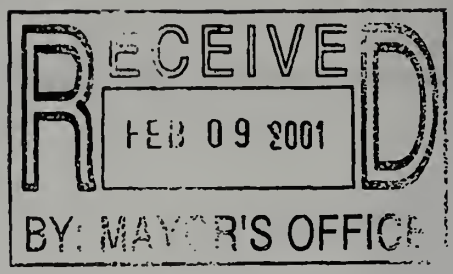
Sincerely,

Diane Gebhart

Diane Gebhart
Kindergarten teacher (and daughter of a former fire ranger!)

PACIFIC UNION

22381



February 8, 2001

Mayor Willie Brown, Jr.
Room 200
1 Dr. Carlton B. Gottlett Place
San Francisco, Ca 94102

Dear Mayor Brown,

On December 18, 2000, the apartment building at 1890 Broadway, San Francisco, suffered a major fire. The fire occurred around 6:30 PM and all the tenants vacated the building. There was considerable damage to our unit #401, the one next door #403, as well as four other apartments

My wife, Jacqueline, and I wanted to write this letter to you personally to highly commend the fire companies that where on the scene. While on the street, watching our units go up in smoke, the Department was very reassuring. Many of the tenants were elderly and needed comforting. In addition, after we were able to return, we were amazed to find many of our beautiful antiques in one piece. The members of the Department seemed to take extra care to move furniture and glasses out of the fire zone. We even found some of our good glasses safe inside the oven.

We want to thank COD Paul Tabacco from the 698 2nd Street Department and his Firefighters who responded. Thanks to Engine 16, Lt. Castagnda, Firefighters, Cotton, Jacobs, Wayne. Thanks also to Engine Truck 16, Lt.Bacciocco, Firefighters Feiner, F.Martin,Callanan and McDonnell.

The San Francisco Fire Department is a credit to all of us who live in San Francisco and we are very proud of them.

Please share this letter, as you desire.

Yours truly,

Richard M. Sax
Senior Marketing Representative

PACIFIC UNION REAL ESTATE GROUP, LTD.
3701 Buchanan Street, San Francisco, California 94123 Tel (415) 929-7100 Fax (415) 929-0427

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COLLEGE PREPARATORY

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San Francisco, CA 94132

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Fax (415) 334-9726
www.mercyhs.org

March 20, 2001

RECEIVED
MAR 23 2001
San Francisco
Fire Commission

San Francisco Fire Commission
260 Golden Gate Ave.
San Francisco, CA 94102

To The Members of the Fire Commission:

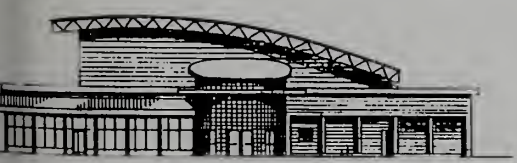
On behalf of the administrators, faculty, staff and students of Mercy High School, I would like to express our thanks to the San Francisco Fire Department for your participation in our Drunk Driving Awareness Assembly on Thursday, March 8th.

Inparticular, I would like to thank Engine 19, the Engine 19 Paramedics and Lt. Nicole Juratovac for their assistance. They were very professional in their presentation and certainly made an impact on all of us.

Thank you for performing this service for the community and hopefully this very special assembly will be a memorable learning experience for our students.

Sincerely,

Julie Ortiz
Dean of Students



Vision 2001 Campaign

March 19, 2001

Captain
Fire Station 13
530 Sansome
San Francisco, CA 94111

To the Captain and Firefighters of Fire Station 13:

You all really made our day (and week) when we read last Monday in the "Matier and Ross" section of the Chronicle of how you rescued that poor pigeon whose foot was apparently caught in some wire way high up. Your actions were particularly exemplary as you showed compassion (as well as the truly kind heart that called for help) for an animal who is so often scorned and maligned-yet, of course, those who would be their detractors are simply seeking an easy scapegoat for their own vile habits. Truly, pigeons can be commended for cleaning up our cities because that which they scavenge upon is what some unclean/lazy member of our species has thoughtlessly thrown on the sidewalk. We love pigeons, and all animals, very much, snd I myself have called Animal Care and Control to help injured ones I captured. I also have a senior citizen friend who goes faithfully every single day to Golden Gate Park to feed a tremendous flock there-as she lives a few blocks from there, the pigeons can tell while overhead almost the minute she leaves her house! Pigeons, as you know, are doves, and demonstrate the gentle and trusting character of these birds of peace.The SF/SPCA has also done much on behalf of these birds in the past, helping find other than lethal solutions to help save them from those who would wantonly extenminate them, After all, they are living, feeling creatures who only want to survive as much as do we.

What a delightful story! And how you were able to cordone off the area and use your expertise in scaling the highest of heights-surely, Animal Care and Control was as indebted to you as was the unfortunate bird, and I'm sure it made for one of the heartwarming stories of the year as the bird was able to fly off free.

Thanks so much to all of you for your kindness and for the superb job you do rescuing both people and animals. Of course, we don't always read about the animals you also save in fires, but doubtless you've savedquite a few.

The daily papers anymore seem only to tell constantly of bad news--so to read this story of your actions makes us reconnect to a world more sane and simple. St. Francis of Assisi, too, would be proud--the namesake of our city, he is always portrayed in pictures surrounded by humble birds.
All good wishes to you all--

Sincerely, Patricia Briggs and Family 465 11th Ave. SF 94118

Patricia Briggs and Family

Copy to: Chief Paul Tabacco

PANSIES STAND FOR THOUGHTS

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MADE IN U.S.A.

98 Putnam Street
San Francisco, CA 94110
March 21, 2001

Paul J. Tabacco
Acting Chief
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107-2015

Dear Chief Tabacco:

This is to thank you for allowing Lieutenant Fernando Juarez to assist my daughter, Claire, on March 16, 2001 in an experiment at the department's training center in extinguishing various classes of fires. Lt. Juarez was informative, generous with his time, and thoroughly professional during our visit. I appreciate the willingness of Lt. Juarez and the department to be available to the youth in the community as they attempt to learn about fire-fighting issues.

Sincerely,

Vanessa L. Holton

North of Market Senior Services
Social Day Care/Special Populations Program
472 Turk Street, San Francisco, CA 94102
(415) 292-5959

March 21, 2001

Acting Chief Paul Tabacco
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Sir,

In behalf of our seniors who attended the presentation conducted yesterday by Lt. Fernando Juarez, we should like to thank you for affording our program participants the opportunity to learn more about fire prevention and safety at home.

The use of a video tape and slides during the presentation was very effective in driving home the issues and concerns regarding the subject matter. Lt. Juarez's performance was very commendable and the participants look forward to seeing him again.

May we invite Lt. Juarez to make a similar presentation to another group of clients at our meal site at 333 Turk? It will be a bigger group than the one we had yesterday at 472 Turk. The proposed date is July 25, Wednesday, at 10:00 in the morning.

Again, thank you for the wonderful service your department has rendered to our program participants and I hope our request for another presentation will be favorably considered.

Sincerely yours,

Thelma Macaraeg
Special Populations Coordinator

Cc: Lt. Fernando Juarez
Community Affairs Office
San Francisco Fire Department

Date: March 18, 2001

To: Chief Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107-2015

My name is Mari Yahagi. I am a university student from Japan. I've had complete my NERT training on March 17th, 2001 at North of Market Community.

During my internship in San Francisco, I became interested with the Risk Management issue in San Francisco. Throughout my research, I've found this wonderful NERT training in Office of Emergency Service.

As you know, my country, Japan is one of the countries with thousands of earthquakes every year. Therefore, establishing the awareness and preparation for the earthquake in community is very important. Yet, we do not have such an organized training as NERT in Japan.

By attending all of the NERT session, I had learned so much. I was amazed with the way people participate from their own initiative. Motivation towards the earthquake with in the community was very high. I strongly believe, all the participants will bring back the idea and knowledge they had achieved into their community.

I encourage and support NERT to continue their wonderful training program and spread their program throughout the world!

Sincerely,
Mari Yahagi

Mari Yahagi

March 20, 2001

Mayor Willie Brown
1 Carlton B. Goodlett, Room 200
San Francisco, Ca. 94102-4689

Dear Mayor Brown:

I only recently became aware of the Neighborhood Emergency Response Team program (N.E.R.T.) supported by the City of San Francisco. I just completed the initial training and am impressed, both by the quality of the program and by the fact that it exists. Given our geographical position on the rim of fire and the constant threat of earthquakes and related disasters, I commend you for supporting the program.

I have never volunteered for anything before, needing to focus most of my time and energy to earn a living so I can afford to stay in this lovely and unique city. However, I feel strongly enough about N.E.R.T. to devote my time off to further participate and develop the basic survival skills required to help others and myself in times of real need.

I consider N.E.R.T. a bang-for-your-buck program that prepares/enables a large number of citizens to constructively respond and support professional services that in a disaster will be surely and sorely stretched to their limits. It serves to develop a citizenry that takes pride in their neighborhoods and fosters concern and care for one's neighbors. I would also consider it a cost-efficient program considering the active support from local merchants and trained N.E.R.T. volunteers, the less than competitive wages paid to the police, firefighters and paramedics involved in training new volunteers (had to get that in there ☺), and especially considering the end result: A prepared - and free - volunteer back up work force when you most need it.

I hope you will continue to nurture, support and expand the program.

Lastly, I would like to take this opportunity to express my respect and appreciation to the special men and women who are willing to put their lives on the line, and who can deal with life's most difficult situations, on a daily basis. Most of us are neither willing nor able to do that. Thank you.

Sincerely

H. Amani

Hanna Amani
1390 Market Street #1604
San Francisco, Ca. 94102

Cc: Board of Supervisors
Fire Commission
Chief Paul Tabacco ✓

Chief -

Just a note of thanks to one of your men, Ron Morehead who was Dining at our restaurant, McKayla's. Towards the end of the evening another restaurant guest, Mr. McDonald went into cardiac arrest Ron jumped into action and administered CPR. Mr. McDonald regained consciness and police/ambulance arrived and took Mr. McDonald to the hospital.

The McDonalds are 30 year guests of the CASA MADRONA. They were extremely grateful and wanted to ensure I passed on a note of thanks.

So, Thank you and thanks to Ron, Mr. McDonald lives to see another beautiful day.

Sincerely -

Kevin Johnson
General Manager

Monday, January 22, 2001

Hello to Firefighter Matthews, Driver Heald, and Trainee Ramirez!

I am David Smethurst's aunt, and I've just learned that David wouldn't still be with us if you all had not responded with so much expertise. I am grateful beyond description.

I adore David, just as everyone who knows him loves him. He's just one of those great guys that move through life picking up friends like a rolling snowball gathering snow.

I hope that David will be with us for the duration ... and that somehow you will get a chance to meet him again. You are a part of his life, a part of his being, a part of his hope.

Thank you again ... for being there, for being so very special.

Sincerely,

Judy

Judy Cupas
Hebron, Maryland

Note: In addition, 8 cards were received praising the actions of Engine 21's crew in response to a medical incident on January 13, 2001

F50
2
5/10/01
special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting, Thursday, May 10, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item No.

1. On **ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Carlota del Portillo
Commissioner	Paul Conroy

Also Present

Department of Human Resources - Employee Relations Division
Alice Villagomez, Deputy Director
San Francisco Fire Department
Paul J. Tabacco, Acting Chief of Department
Joseph Asaro, Deputy Chief Administration
Gary Massetani, Assistant Deputy Chief, Fire Marshall
Binnie Singh, SFFD Director of Human Resources
Office of the City Attorney
Jill Figg, Deputy City Attorney
Eddie Angeles, Deputy City Attorney

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PUBLIC LIBRARY

2. **PUBLIC COMMENT**

There was no public comment.

3. **CLOSED SESSION**

Pursuant to the San Francisco Administrative Code Section 67.10(e), the Fire Commission will meet in closed session with the San Francisco Fire Department's designated representative regarding matters pertaining to current labor negotiations.

1. Commissioner Roeca moved for closed session and Commissioner del Portillo seconded. The motion was unanimously approved.
2. There was no public comment pertaining to the closed session.

   The Commission went into closed session at 5:00 p.m.
3. The Commission reconvened in open session at 5:55 p.m.

   Commissioner Roeca moved not to disclose any action or discussion held in closed session and Commissioner Conroy seconded. The motion was unanimously approved.

3. **ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 6:00 p.m.

Tania Bauer
Commission Secretary

F50
#2
5/10/01

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-23

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – May 10, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. On **ROLL CALL,** the following were noted present:

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President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Staff:

Richard C. Shortall	- Emergency Medical Services
Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

Aaron C. Stevenson	- Division 1
Joseph J. Mazeau	- Division 2 (Acting)

2. APPROVAL OF THE MINUTES

Approval of the Minutes of the Regular Meeting of April 12, 2001, as amended to reflect that Commissioners Conroy and del Portillo were not present.

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as amended.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through H) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during April 2001.

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during March 2001.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, March 31 through April 13, 2001, and April 14 through April 27, 2001.

B. Appointments

Reporting the following PROBATIONARY appointments effective *APRIL 23, 2001*:

H3 Firefighter/Paramedic

Daren Jenner (vice: H1 Fire Rescue Paramedic Position Tx'd)

Andrew Zanoff (vice: H1 Fire Rescue Paramedic Position Tx'd)

Eric Storey (vice: H1 Fire Rescue Paramedic Position Tx'd)

Andrew Thomas (vice: H1 Fire Rescue Paramedic Position Tx'd)

Jim Hall III (vice: H1 Fire Rescue Paramedic Position Tx'd)

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Molinari, Robert M.	H30 Captain	Service	Mar. 15, 2001
Dickerson, William D.	H2 Firefighter	Service	Apr. 11, 2001
Fitzgerald, Michael V.	H2 Firefighter	Service	Apr. 21, 2001
Lewis, Michael R.	H2 Firefighter	Service	Apr. 23, 2001
McLaughlin, Michael F.	H2 Firefighter	Service	Mar. 01, 2001
Schneider, Paul E.	H2 Firefighter	Service	Apr. 28, 2001
Bryson, Gay A.	H1 Fire Rescue P/M	Service	Mar. 29, 2001
Sayed, Javid A.	1842 Management Asst.	Service	Mar. 17, 2001

Retirement Certificates will be presented at Fire Commission meeting of June 22, 2001

D. Military Leaves

Submitting for approval applications from two members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Caulder, Leonard SSgt.	H3 FF/PM	04-22-01 thru 04-23-01	2	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Lesavoy, Lester SPC	H2 FF	05-05-01 thru 05-06-01	2	US Army Res. Oakland, CA	Attend Active Duty Training

E. Suspension - Correction

Correcting Item 3C. – Suspension, of the Minutes of 04-26-01, to report the amended suspension of H20 Lieutenant Michael Castagnola, Engine 28, for 15 calendar days, (May 5 through May 19, 2001), for violation of the Rules and Regulations as follows:

Section 3905 – Unfamiliarity with Rules and Regulations
Section 3806 – Sick & Disability Rule (Reporting Off Duty)

(Note: The above suspension concerns a formal complaint filed by Chief of Department Robert L. Demmons on May 16, 2000, against Lieutenant Michael Castagnola)

F. Resignation

Reporting automatic resignation of H2 Firefighter Jeffrey Deem, effective close of business April 25, 2001. (Approximate length of service – three years.)

G. Leave of Absence

Submitting request for leave of absence with pay for Firefighter MeiBeck Chung, Community Affairs, Management Services, for seven days, June 2 through June 8, 2001, in order to serve as a FEMA Fire Grant Peer Review Panelist, at the National Fire Academy in Emmitsburg, Maryland. There is no cost to the San Francisco Fire Department. Firefighter Chung will not be replaced.

H. Unlitigated Claims

Submitting report from City Attorney's Office on unlitigated claims for March 2001:

Name of Claimant	*Claim Amount Filed/Paid*	*Accident No./Category/Unit*	*Date of Accident*
Jose Villalobos	$3,379.00/ 3,247.14	99-0-222/ (A) /Eng 39	05-04-00
May Jung	5,761.55/ 6,206.55	00-1-014/ (C) /Trk 1	07-13-00
May Jung (pers. Injury)	0/11,491.00	00-1-014/ (C) /Trk 1	07-13-00
Elton Jung (pers. Injury)	0/ 1,826.00	00-1-014/ (C) /Trk 1	07-13-00
Christine Pearce	3,772.00/ 3,772.34	00-1-022/ (A) /DOT	07-27-00
Amy Tsu	934.00/ 790.94	00-1-041/ (C) /Eng 1	08-24-00
Sumiko Sakashita	1,042.00/ 1,041.87	00-1-060/ (C) /Eng 1	09-05-00
Gregory Scanlon	1,050.45/ 1,050.45	00-1-132/ (A) /Toy Program	12-10-00
Jonathan Hunt	0/ 967.79	00-1-136/ (A) /Trk 10	12-25-00
Stacey Sobel	0/ 793.31	00-1-137/ (A) /Eng 15	12-26-00
RL & Associates	944.07/ 944.07	00-1-153/ (A) /Eng 35	01-26-01
Daniel Hoy	180.00/ 180.00	Property damage	09-30-00

Commissioner Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through H on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted eight letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for April 2001.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Meritorious Awards

Submitted for approval recommendations of Merit Advisory Board and Chief of Department for meritorious actions performed by Officers and Members of the Department, and Civilians, from September 2000 through March 2001, and for August 4, 1999:

a. Uniformed Members

Recipient	*Rank*	*Company*	*Date*	*Award*
Carl A. Barnes	T/Lieutenant	Engine 17	09-10-00	Unit Citation
Gary A. Plimley	Firefighter	Engine 17	09-10-00	Unit Citation
John A. Jaber	Firefighter	Engine 17	09-10-00	Unit Citation
Daniel G. Kelly	Firefighter	Engine 17	09-10-00	Unit Citation
Michael E. Castelan	T/Lieutenant	Engine 44	09-10-00	Unit Citation
John F. Chung	Firefighter	Engine 44	09-10-00	Unit Citation
Ramon L. Chea	Firefighter	Engine 44	09-10-00	Unit Citation
Stephen F. Moran	Firefighter (Prob.)	Engine 44	09-10-00	Unit Citation
Daniel A. Douglass	Firefighter	Truck 3	12-01-00	Class C
Stephen Engler	Firefighter	Truck 3	12-01-00	Class C
Lawrence Zammarchi	Firefighter	Truck 3	12-01-00	Class C
Kenneth A. Lombardi	Lieutenant	Engine 23	01-07-01	Class C
James Fazackerly	Captain, EMS	EMS RC 3	01-07-01	Class C
Kenneth A. Lombardi	Lieutenant	Engine 23	01-07-01	Unit Citation
Terence G. White	Firefighter	Engine 23	01-07-01	Unit Citation
Paul B. McDermott	Firefighter	Engine 23	01-07-01	Unit Citation
Bernard D. Gibson	Firefighter	Engine 23	01-07-01	Unit Citation
Roger A. Pruyn	T/Captain	Engine 34	01-07-01	Unit Citation
Raul Francisco	Firefighter	Engine 34	01-07-01	Unit Citation
John J. O'Callaghan	Firefighter	Engine 34	01-07-01	Unit Citation
Rebecca A. Atwater	Firefighter	Engine 34	01-07-01	Unit Citation
Anthony C. Robinson	T/Captain	Truck 14	01-07-01	Unit Citation
Francis G. Steil	Firefighter	Truck 14	01-07-01	Unit Citation
Thomas Ross	Firefighter	Truck 14	01-07-01	Unit Citation
Tyson Yee	Firefighter	Truck 14	01-07-01	Unit Citation
Humberto Pilarte	Firefighter (Prob.)	Truck 14	01-07-01	Unit Citation

Stephen C. Smith	Lieutenant	Rescue 1	01-07-01	Unit Citation
Sarah Coe	Firefighter	Rescue 1	01-07-01	Unit Citation
Jeffrey J. Barden	Firefighter	Rescue 1	01-07-01	Unit Citation
Frank Puccetti	Firefighter	Rescue 1	01-07-01	Unit Citation
Michael Cameron	US Park Officer	Badge #212	01-07-01	Ltr. of Com.
Rob Whalen	US Park Officer	Badge #604	01-07-01	Ltr. of Com.
Michael Siler	US Park Officer	Badge #92	01-07-01	Ltr. of Com.

(Note: The above US Park Officers are based out of 201 Fort Mason, San Francisco, CA 94123)

Robert J. La Eace	Firefighter	Rescue 2	01-23-01	Class C
Dennis C. Sy	Firefighter	Engine 16	01-29-01	Class B
Norman W. Wong	Firefighter (Prob.)	Engine 16	01-29-01	Class B
John J. Forbes	Lieutenant	911 Project	03-12-01	Ltr. of Com.
Jeanne M. Seyler	Lieutenant	Div. of Trng.	03-12-01	Ltr. of Com.
Kristen Kuzma	Paramedic (AMR)		03-12-01	Ltr. of Com.

b. Civilians

Rick Galicia			08-04-99	Ltr. of Com.
Rick Bonne			08-04-99	Ltr. of Com.

Commissioner Roeca moved and Commissioner Norman seconded. There were no questions or discussion and the meritorious awards were approved on recommendation of Merit Advisory Board and Chief of Department.

D. Presentation of FY 2001-02 Baseline Budget (Continued from Meeting of 04-26-01)
Christine Ragan, Chief Financial Officer, informed the Commission that staff has been working with the Mayor's Budget Office on the baseline budget to insure that the Department will not have a need for a supplemental request and yet will be able to meet minimum staffing requirements to provide services to the community.

Ms. Ragan cited some specific inclusions in the baseline budget, such as, $450,000 for the entry exam process, although promotional exams are not included in the baseline budget at this time. Retirements are included in the budget and the Department is anticipating an increase in the next fiscal year, especially in Tier 1 (30 years), and is planning for at least 110 individuals retiring. She noted that the Department had requested $5.5 million in capital equipment, which includes five ambulances, two aerials and two mini-pumpers, but usually has been allotted about $3.3 million.

Commissioner Roeca wished to know if there were any areas of the Department that require funding and were not included in the baseline budget. Ms. Ragan responded all items were included since the baseline represents the level of current services. If there is a change in service and it has a budgetary impact, it is considered an enhancement. Commissioner Roeca wished to know if routine screenings by the Department Physician have been included. Ms. Ragan noted that approximately $160, 000 had been included for *Health-Check* but that the Hepatitis C screening was not included since it would be an enhancement in the current level of services. This subject is being discussed with the Mayor's Budget Office.

Commissioner Roeca wished to know the Department's approach to overtime, and whether the anticipated amount of overtime is within the baseline budget. Ms. Ragan responded the

that Department is working on providing a correct figure for overtime and for properly funding minimum staffing, which is 352 uniformed persons in the field.

Commissioner Norman wished to know if any more staff would be available for the Fire Marshall's Office and the Fire Prevention component. Ms. Ragan stated that it was not included in the baseline budget and explained that funding could be possibly available, in consort with other departments, but it would be specific to Mission Bay. Commissioner Norman asked how the Bureau of Fire Prevention could obtain more personnel now, not necessarily related to Mission Bay.

Assistant Deputy Chief Massetani explained that the Department has been working with the City Attorney's Office and the Controller's Office to increase recovery of their expenses. The current recovery stands at 70% but if it could be increased to 75% or even 80%, the department would draw less from the General Fund and, thereby, could increase positions. This increase could be included in the permit fees but a statute in the State Fire Code narrowly defines inclusions, whereby if it could be expanded fees could be raised thereby increasing current revenue.

Commissioner Conroy wished to know if the Department anticipates requesting supplemental funding in FY 2001-02, after this budget in effect. Ms. Ragan responded that supplemental funding would be needed but the Department is negotiating with the Mayor's Budget Office to provide funding levels that appropriately reflect the cost of the services provided and, should that happen, supplemental funding would not be needed.

Commissioner del Portillo wished to know if the $450,000 for recruitment and H2 entry exam was *new* money. Ms. Ragan responded that $450,000 was in the current baseline budget for captain's promotional exams and that the FY 2001-02 budget will have another $450,000 for recruitment and the H2 entry exam.

Commissioner del Portillo also wished to know if Hepatitis C screening was funded. Ms. Ragan responded that it was enhancement and was under discussion with the Mayor's Budget Office for funding. Furthermore, Commissioner del Portillo wished to ascertain that Fire Prevention was fully staffed. Chief Massetani responded that they are staffed at the proper funded level but there are numerous programs, such as the SRO (Single Room Occupancy) program, the Juvenile Fire Center Program and public education that are either partially funded or not funded at all.

Commissioner Norman wished to point out to Ms. Ragan that often what is funded and what needs to be funded are different matters. She wished Ms. Ragan to comment on the possibility for funding of the programs that the Commission wished to see in place, such as Hepatitis C screening. Ms. Ragan responded that the first consideration is to ensure maintenance of current services and the enhancements that must be put forward to maintain those services, such as increased fuel costs. She noted that many departments must absorb the 2% COLA increase but it is impossible for this Department to absorb them. She added that the Hepatitis C screening is in the forefront of the Department's enhancements request.

E. Presentation of Update of SFFD Recruitment Plan

Binnie Singh, SFFD Director of Human Resources, informed the Commission that the previously distributed draft of the plan had not been updated until Commission input could be received after this presentation.

Ms. Singh stated the objectives of the recruitment program are to: (1) gain qualified candidates; (2) provide employment information to all interested candidates, (3) recruit those individuals that meet the minimum qualifications, and (4) recruit those individuals that meet the desirable qualifications. Ms. Singh explained that minimum qualifications are (a) 19 years of age at time of applications and 20 years old at time of appointment with no upper limit; (b) no citizenship requirement but eligible to work in the United States; (c) high school diploma or equivalent; and (d) valid California driver's license and good driving record at time of appointment. Ms. Singh stated that desirable qualifications include (a) EMT certificate, (b) Paramedic license and (c) bilingual in Spanish or Cantonese. She noted that the recruitment period will be about 60 days in June and July with a two-day application filing period, which must be done in person, at the end of July. The administration exam is projected for September. The following locations, methods and tools will be used to recruit: (1) state and community colleges, (2) employee organizations, (3) EMT programs, (4) paramedic programs, (5) telephone and mailing, (6) community-based organizations, (7) paramedic organizations, (8) postings, (9) brochures, and (10) community events.

Commissioner del Portillo believed that June and July were not optimum months for recruitment at colleges since students are away from campuses. Her primary concern was to have the recruitment process result in an integrated applicant pool. Commissioner del Portillo strongly believed that the time and effort of the Department should be spent on one very good recruitment effort, possibly professional, instead of waiting another two years for another integrated applicant pool. Ms. Singh stated that she had researched the subject of professional recruiters, and learned that other City departments use them only for higher level positions and the qualifications for this job are minimal. In regard to a Tagalog language capability, Ms. Singh noted that currently the Department only provides bilingual pay for Spanish and Cantonese. The subject could be raised during current MOU discussions as well as a survey conducted whether firefighters had experienced that language difficulty in their responses in certain areas.

Commissioner Conroy was concerned that recruits were not pursued in athletic endeavors. He believed that it is important to continue to diversify the Department and to find individuals who are physically capable within the full diverse spectrum of San Francisco. To this end, Commissioner Conroy suggested the individuals be sought out at various gyms, athletics clubs - men's athletic clubs and women's athletic clubs – since these individuals are taking an interest in fitness and would have the physical qualifications.

Commissioner Norman believed the plan to be comprehensible, including distribution of brochures and newspaper coverage. She wished to know if a Recruitment and Retention Coordinator would be identified. Ms. Singh responded that it would be an individual from the Department, most probably a civilian EEO Specialist. She added that she plans to have a team with various individuals responsible for all aspects of the media or all print material. The recruitment effort will be located at headquarters and the EEO office.

Commissioner Nakajo noted that it helps the recruiting effort to have uniformed members of the community present at festivals and at community events. Commissioner Roeca added that at the recent Cherry Festival the Asian Firefighters had a booth and he noticed that the public appreciated having the firefighters and the booth at the festival. Commissioner Nakajo thanked Ms. Singh for the presentation.

F. Public Comment

John Darmanin, member, Board of Directors, San Francisco Firefighters Local 798, wished to know if a date had been set for the EMS Roundtable requested by Commissioner Norman at which, among other issues, Rapid Paramedic Response System would be discussed.

Chief Tabacco requested that the date for the Roundtable be set after June 1st since the Department had requested written input from employee groups and individuals and the material was not due until that time.

Mr. Darmanin voiced his disappointment in hearing that funding for the Hepatitis C screening was not included in the FY 2001-02 budget. He recounted that one year ago he had contacted the Board of Supervisors and the Mayor. He received a letter in return wherein the Mayor thanked him for informing him about his concerns about funding this program. Furthermore, the Mayor informed Mr. Darmanin that he had spoken with Christine Ragan (in the Mayor's Budget Office at the time) about the implementation of Hepatitis C screening and assured him that it was not a budget issue but something the Department would take care of. The Mayor ended his letter by stating that the Fire Department provides an invaluable service to the community and that it is extremely important to him that it receive appropriate funding.

Mr. Darmanin stated that it is embarrassing that the Department has done nothing about implementing the screening and it will not happen in this fiscal year. Mr. Darmanin appealed to the Commission for their support to implement the Hepatitis C screening as soon as possible before more firefighters are infected and die.

G. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 7:05 p.m.

Tania Bauer
Secretary

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting - Thursday, May 24, 2001 – 4:30 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

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JUN 1 2 2001

SAN FRANCISCO
PUBLIC LIBRARY

Item No.

1. **On ROLL CALL**, the following were noted present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca (arrived at 4:45 p.m.)
Commissioner	Paul A. Conroy
Commissioner	Pat Norman
Commissioner	Carlota del Portillo

Also present: Pamela Thompson, Deputy City Attorney

2. **PUBLIC COMMENT**

3. **CLOSED SESSION TO CONFER WITH LEGAL COUNSEL**

Pursuant to the State of California Government Code, Section 54956.9.(a) Pending Litigation, and San Francisco Administrative Code Section 67.11, the Fire Commission will meet in closed session with the City Attorney to discuss the matter of Peter Roybal vs. CCSF, et al (Superior Court Case #309-821).

1. Commissioner Norman moved for closed session and Commissioner del Portillo seconded. The Commission went into closed session at 4:35 p.m.

2. There was no public comment pertaining to the closed session.

3. The Commission reconvened in open session at 5:15 p.m.

   a. Commissioner Roeca moved and Commissioner Conroy seconded not disclose any action taken in closed session.

   b. Commissioner Norman moved and Commissioner Roeca seconded not disclose any discussion held in closed session.

4. **ADJOURNMENT**

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5/24/01
PECIAL AT
:00 PM

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting Thursday, May 24, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

DOCUMENTS DEPT.

JUN 1 2 2001

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Item
No

1. On **ROLL CALL,** the following were noted present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Paul A. Conroy
Commissioner	Carlotta del Portillo
Commissioner	Pat Norman
Acting Chief of Department	Paul J. Tabacco

2. **PUBLIC COMMENT**

3. **CLOSED SESSION**

Pursuant to the Ralph M. Brown Act, Government Code Section 54947, and the San Francisco Administrative Code Section 67.10(b), the Fire Commission will meet in closed session for the performance evaluation (Merit Pay – MOU) of Public Employee Paul J. Tabacco, Acting Chief of Department.

1. Commissioner Roeca moved for closed session. Commissioner Norman seconded. The Commission went into closed session at 5:25 p.m.

2. There was no public comment pertaining to the closed session.

3. The Commission reconvened in open session at 5:50 p.m.

   a. Commissioner Roeca moved and Commissioner Conroy seconded not disclose any discussion held in closed session.

   b. Commissioner Roeca moved and Commissioner del Portillo seconded to disclose action taken in closed session.

   The Commission decided by a vote of 5-0 that Paul J. Tabacco, Acting Chief of Department, should receive a five- percent merit pay award in accordance with the applicable provisions of the MEA's Memorandum of Understanding.

4. **ADJOURNMENT**

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

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7/24/01

No. 01-26

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – May 24, 2001 - 6:00 p.m.
698 Second Street, Room 102

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Item No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Gary P. Massetani	- Fire Prevention

Chief Officers – Firefighting Services:

John S. Peoples	- Division 1 (Acting)
Joseph J. Mazeau	- Division 2 (Acting)
Arthur W. Kenney	- Division 3

Correction of Agenda

Item 4.D. Communications Received by the Commission, Line 17, letter from Captain Jim Connors, should read " . . . that Acting Chief Paul J. Tabacco was not selected".

2. APPROVAL OF THE MINUTES

Regular Meeting of May 10, 2001, Special Hearing of May 10, 2001 (3:00 p.m.), and Special Meeting of May 10, 2001 (5:00 p.m.).

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through F) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during April 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, April 28 through May 11, 2001.

B. Appointment

Reporting the following PERMANENT EXEMPT appointment effective *MARCH 9, 2001* :

0114 Commissioner

Paul Conroy (vice: Hadley Roff, resigned)

C. Military Leaves

Submitting for approval applications from two members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Donnelly, Mark E-9	H30 Capt.	05-17-01 thru 05-18-01	2	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Pruitt, Tyrone CPT 0-3	H4 Insp.	06-04-01 thru 06-11-01	8	US Air Force Res. San Jose, CA	Attend Annual Training

D. Suspension

Reporting suspension of 2532 Paramedic Vicki Rooker, for one day, May 25, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failulre to Report).

E. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Truck 9	00-1-191	3/13/01	618	A	File

Off: T/Lt. Robert Lopez Drv: FF Michael Cuddy Tlr: FF William Delucchi

Cause: Misjudged clearance (tiller) - While backing into quarters, Trk 9 struck lockers on west wall

Truck 3 00-1-192 3/19/01 623 B File
Off: Capt. Anthony Avalos Drv: FF Kevin Kelly Tlr: FF Jeffrey Malone
Cause: Hit and run - Trk 3, while legally parked, was struck by a civilian vehicle which left the scene

Truck 16 00-1-193 3/23/01 614 A File
Off: Lt. Marty Ross Drv: FF Frederick Reppun Tlr: FF Wayne Martin
Cause: Misjudged clearance - While exiting station to respond to an incident, Trk 16 scraped the front fender of a double parked civilian vehicle

Truck 9 00-1-194 3/27/01 618 A File
Off: Capt. Richard Lauer Drv: FF Chuteh Kotake Tlr: FF
Cause: Misjudged clearance - While repositioning Trk 9 in front of quarters, tiller side swiped a parked newspaper truck

Truck 19 00-1-195 3/27/01 612 A File
Off: Lt. Cherish Murdock Drv: FF Charles Johnson Tlr: FF James Kotter
Cause: Misjudged clearance - Trk 19, while attempting a tight left turn, struck a light pole in the center median

Engine 3 00-1-196 3/30/01 530 A File
Off: T/Capt. George Ripoll Drv: PX Joseph Beam
Cause: Misjudged clearance - While yielding right-of-way to Eng 7 which was responding with red lights and siren, Eng 3 scraped a parked civilian vehicle

EMS RC 1 00-1-197 3/30/01 916 B File
Off: PM Capt. Jeffrey Myers
Cause: RC 1, while crossing the intersection with a green light, was struck by a bicyclist who ran a red light

Engine 1 00-1-198 3/31/01 513 A File
Off: T/Lt. John Diluzio Drv: FF Paul Gallegos
Cause: Misjudged clearance - Eng 1, while making a three-point turn, struck two parked vehicles

Truck 16 00-1-199 4/1/01 614 A File
Off: Lt. Marty Ross Drv: FF Frederick Reppun Tlr: FF John Benson
Cause: Misjudged clearance (tiller) - During driver training, and while making a right turn, Trk 16 scraped building overhang

Engine 8 00-1-200 4/2/01 512 C File
Off: T/Lt. Henry Raney Drv: FF Conrad Brosas
Cause: Misjudged clearance - Eng 8, while making a lane change, scraped a civilian vehicle in adjacent lane

Ambulance 91	00-1-201	4/3/01	724	C	Bill

Drv: Paramedic Jeffrey Sloan

Cause: While responding with red lights and siren and crossing the intersection, Amb 91 was struck by a civilian vehicle

EMS RC 2	00-1-202	4/4/01	915	C	File

Off: PM Capt. James Strain

Cause: RC 2, while responding to an incident and making a left turn in the intersection, was struck by a speeding motorcycle

Truck 5	00-1-203	4/6/01	625	C	File

Off: T/Capt. James Hentz Drv: FF Leonardo Harris Tlr: FF Philip Telesforo

Cause: Trk 5, while responding with red lights and siren, and crossing intersection against a red light, was struck by a civilian vehicle which failed to yield right-of-way

Rescue 1	00-1-204	4/6/01	586	B	Bill

Off: Lt. Stephen Smith Drv: FF Mark Hayes

Cause: Res 1, while responding to an incident, was struck by a civilian vehicle which failed to yield right-of-way

Battalion 3	00-1-205	4/9/01	921	B	Bill

Off: B/C Kirk Richardson Drv: FF Janet Brock

Cause: Batt 3, while responding with red lights and siren, stopped at an intersection, and while proceeding was struck by a civilian vehicle travelling at a high speed

EMS RC 3	00-1-206	4/10/01	966	A	File

Off: T/PM Capt. Anthony Taormina

Cause: RC 3, while backing out of DOT parking lot, struck a parked civilian vehicle

Medic 9	00-1-207	4/11/01	712	B	Bill

Drv: Fire/Res PM David Wada

Cause: While stopped at an incident, Medic 9 was hit by a Muni bus which started rolling forward; bus was unattended

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

F. Unlitigated Claims

Submitting report from City Attorney's Office on unlitigated claims for April 2001:

Name of Claimant	*Claim Amount Filed/Paid*	*Accident No./Category/Unit*	*Date of Accident*
Joanna Glasner	$1,007.55/ 1,007.55	00-1-070/ (B) /Batt 5	09-25-00
Margaret Market	1,324.39/ 1,754.84	00-1-081/ (A) /Medic 36	10-24-00
Todd Sucy	652.23/ 652.23	00-1-146/ (A) /Eng 6	01-17-01
Doobie Chan	484.64/ 484.64	00-1-152/ (A) /Medic 15	01-25-01
Neji Mejri	1,034.11/ 1,034.11	00-1-170/ (A) /Eng 11	02-21-01
King Mei Ng	1,900.00/ 1,900.00	Property damage	01-13-01

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and Items A through F on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted six letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Meritorious Awards

Presentation of medals and certificates of meritorious conduct by Chief of Department to the following uniformed members:

Recipient	*Award*	*Date*
T/Lieutenant Dennis W. Sullivan	Class A	10-19-97
Firefighter David E. Russell	Class B	06-11-96
Firefighter Anthony W. Rivera	Class B	08-22-97
Firefighter William Linney	Class B	10-19-97
Lieutenant John M. O'Leary	Class C	03-09-95
Firefighter Jeffrey J. Barden	Class C	03-09-95
Firefighter Daniel A. Gracia	Class C	03-29-96
Firefighter Bernard L. Bourke	Class C	04-22-96
Firefighter Ernest L. Johnson	Class C	04-22-96
Firefighter William O.Storti	Class C	06-11-96
Firefighter Anthony D. Branchcomb	Class C	07-02-97
Captain Stephen T. Freeman	Class C	08-22-97
Lieutenant James R. Hentz	Class C	10-11-97
Firefighter Steven L. Miller	Class C	10-11-97
Firefighter Jerry D. Mifsud	Class C	10-19-97
Captain Garry L. Bradford	Class C	08-01-98
Firefighter Heather M. Buren	Class C	08-01-98
Firefighter Donald S. Fields	Class C	08-01-98
Chief's Aide Dennis W. Carroll	Class C	06-16-98
Firefighter Thomas J. Carberry	Class C	11-25-98

Paul J. Tabacco, Acting Chief of Department, presented medals and Certificates of Meritorious Conduct to the following members of the Fire Department:

Firefighter Anthony W. Rivera	Class B
Firefighter Ernest L. Johnson	Class C
Firefighter Anthony D. Branchcomb	Class C
Captain Gary L. Bradford	Class C
Firefighter Bernard L. Bourke	Class C
Chief's Aide Dennis W. Carroll	Class C

Secretary Bauer stated that medals and Certificates will be mailed to those members who were not present.

C. Special Awards

Presentation of **Firehouse** Magazine community awards to the following uniformed members:

Recipient	*Date*
Paramedic John Grimaldi	02-14-00
Firefighter Britton L. Smith	03-09-00
Lieutenant Anthony R. Smerdel	07-17-99

Secretary Bauer announced that the *Firehouse Magazine's* community awards would be mailed to Paramedic John Grimaldi, Firefighter Britton L. Smith and Lieutenant Anthony R. Smerdel since they were not present to receive them.

D. Communications Received by Commission

Eighteen communications were received by the Commission from April 19 through May 17, 2001.

E. Public Comment

Commissioner del Portillo and Commissioner Norman wished to acknowledge the families who came to support the firefighters who were honored at this meeting.

Commissioner Norman wished to acknowledge a letter from Captain Pete Howes, Public Information Officer, addressed to the Commission President, in response to an article regarding him in the *Mainline*. She noted his impressive record both in the Fire Service and as the Public Information Officer and that he had Chief Tabacco's full support.

President Nakajo wished to express his appreciation to all the family members who attended the meeting and he wished them to know that the Commission was proud of the men and women who received meritorious awards.

F. CONSIDERATION AND POSSIBLE APPROVAL OF PROPOSED FINDINGS OF FACT, INCLUDING COMMISSION DELIBERATIONS (Continued from Meetings of 03/11/99, 04/08/99, 06/03/99, 06/17/99, 06/28/99, 07/01/99, 07/22/99, 08/12/99 & 08/27/99).

Commission Deliberations and possible approval of proposed Findings of Fact in a case concerning formal complaints filed by Robert L. Demmons, Chief of Department, on February 26, 1999, against two uniformed members of Engine 38 (resulting from an incident that occurred on 01-01-98) for violation of the Rules and Regulations as follows:

a. Firefighters William Storti and Lenette Thompson
Section 1402 - Rules & Regulations, Orders
Section 3905 - Unfamiliarity with Rules
Section 3922 - Acts Detrimental to Welfare of Department
Section 3935 - False Reports and False Testimony
Section 3936 - Unauthorized Visits to Places of Amusement
Section 3958 - Discrimination and Harassment Prohibited
GO 91 A-2 - Sexual Harassment
GO 89 A-100 - Adult Entertainment
Section 3924 - Insubordination

b. Firefighter Lenette Thompson further charged with:
Section 3915 - Proper Behavior

Secretary Bauer stated that this item will be continued to a Special Meeting.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:30 p.m.

Tania Bauer
Secretary

West Portal Branch Library
190 Lenox Way
San Francisco, CA 94127
May 3, 2001

Acting Chief Paul Tobacco
698 2nd Street
San Francisco, CA 94107

Dear Chief Tobacco:

Lieutenant Juarez and the crew of Engine 40 helped make the day of 100 first grade students and about 30 preschool children and parents at the library on Thursday, April 26. The kids got a fire safety lecture and to see and touch a fire engine. Lieutenant Joe King has a terrific way with kids and Firefighters Michie Wong and Renee Nicholson were very amiable and kind despite it being a last minute run for them. There was a miscommunication and there was no fire engine at the appointed time. We appreciate the efforts of the fire department and are convinced that the children have a better idea of what to do should there be an emergency at home or school.

Sincerely,

Sharon Dezurick

Sharon Dezurick
West Portal Branch Manager

April 20, 2001

Louise Siu - Kindergarten Teacher
Cornerstone Academy
801 Silver Avenue
San Francisco, CA 94134

Chief of Department Paul Tabacco
698 2nd Street
San Francisco, CA 94107

Dear Chief Tabacco,

The Kindergarten students and teachers of Cornerstone Academy would like to express our gratitude to you and the firefighters who participated in a fire prevention presentation at our school on March 20, 2001. Their presentation was very informative and age appropriate, and we felt it provided a valuable and exciting learning experience for our students. Needless to say, the fire engine was the highlight of their day!

Please extend a special "**THANK YOU**" to the following firefighters of Engine Company 37 for an outstanding job in teaching our students about fire safety :

Lieutenant Fernando Juarez
Firefighter Harold French
Firefighter Mark Hardeman
Firefighter Kurt Nelson
Firefighter Richard Gibson

Sincerely,

Louise Siu

Happy Time Nursery School

Gale Raymond, Director

May 3, 2001

Chief Of Department Paul Tabacco
San Francisco Fire Department
698 Second Street
San Francisco, California 94107-2015

Dear Chief Tabacco:

I am writing this letter on behalf of my staff, my students, and myself.

Battalion Chief Al Lee visited Happy Times Nursery School as part of our unit on "Fire Safety". Mr. Lee spoke to the children about fire safety, what to do if they get burned, and fire safety in their homes. He did a wonderful job in educating the children about this very important topic. He also provided some very good hand-outs for the childre to take home.

Again, I would just like to thank Mr. Lee and to thank you for having such an important out-reach program for children.

Sincerely,

Gale Raymond

Gale V. Raymond
Director

1090 QUINTARA STREET
SAN FRANCISCO, CALIFORNIA 94116
PHONE 753-3012

San Mateo Mothers Club

- Serving moms of children birth to age five (moms-to-be, too) in San Mateo and Nearby cities
- We offer playgroups, babysitting co-op, outings for children and adults, monthly educational/social meetings and more.

(650) 286-3404
www.geocities.com/sanmateomotherselub

San Francisco International Airport
Raymond Balzarini – Assistant Deputy Chief
Firehouse #3
PO Box 8097
San Francisco, CA 94128

Dear Mr. Balzarini:

I just wanted to express our thanks for the recent firehouse tour conducted by Captain Sullivan for the San Mateo Mother's Club. Our children had a fabulous time! Captain Sullivan and his team did an excellent job of educating our parents and entertaining our young ones. We know your department is very busy attending to important matters. We thoroughly appreciate the time and effort spent to accommodate us.

Thank you so much. We are all very comforted that the airport's safety is in such good hands.

Sincerely,

Monique Komeyli

Monique Komeyli
Children's Outing Coordinator
San Mateo Mother's Club

Cc: Captain Dave Sullivan and team

OFFICE OF THE DEPUTY CHIEF
RECEIVED
MAY 7 - 2001
SAN FRANCISCO FIRE DEPT

Blue Shield of California
An Independent Member of the Blue Shield Association

VIA FACSIMILLE

May 14, 2001

Acting Chief Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Acting Chief Tabacco:

This is a letter of appreciation for Lieutenant Fernando Juarez' Floor Warden training/safety presentation on May 4, 2001. We always appreciate the invaluable information Lt. Juarez presents and I thank you very much for authorizing his appearance at Blue Shield of California.

Sincerely,

Carol Wakayama

Carol Wakayama
Workers' Compensation Coordinator

Women's Justice Center
Centro de Justicia Para Mujeres

250 Sebastopol Rd., Santa Rosa, CA 95407
Tel. (707) 575-3150

May 2, 2001

Melissa Lerma and John Voelcker
SFFD Station 15
San Francisco, CA

Dear Melissa Lerma and John Voelcker,

We can't thank you enough for the abundance and variety of toys you so generously provided to Armando Mayorga for our liberation fiesta for our clients.

There were over 200 people at the event. They were mostly our clients and their children, Latina victims of domestic violence. We held the dinner to honor the women's long hard struggle to free themselves and their children from the violence.

Because of your generous donation, we had two long cafeteria tables just brimming with toys where the children could play.

It was a beautiful, emotional, and heartfelt evening in every way. But the strongest impression for me of the whole evening was how toy-hungry the children were, as if they hadn't had a new toy in the longest time. When we told the kids early on that they could each take a couple toys home with them, some of the kids literally hugged the toys to their chests all evening until it was time to go home.

I wish you could have seen how much these toys meant to the kids and their Moms. Thank you again so very much.

Sincerely,

Marie De Santis
Director

cc: Chief Paul Tabacco, SFFD
SFFD Toy Program, Local #798
SFFD Toy Program, 4th St
Captain Armando Mayorga

SF
F50
#2
6/14/01
Special

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-28

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – June 14, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

DOCUMENTS DEPT.

JUN 25 2001

SAN FRANCISCO
PUBLIC LIBRARY

Paul J. Tabacco - Acting Chief of Department
Bernie F. Lee - Deputy Chief, Operations

Assistant Deputy Chiefs – Staff:

Joanne Hayes-White - Division of Training
Daniel A. Sullivan - Support Services

Chief Officers – Staff:

Richard C. Shortall - Emergency Medical Services
Marshal Isaacs, M.D. - Emergency Medical Services

Chief Officers – Firefighting Services:

John F. Harrington - Division 1 (Acting)
George W. Maloney - Division 2 (Acting)
Arthur W. Kenney - Division 3

2. APPROVAL OF THE MINUTES

Regular Meetings of May 24, 2001 and April 26, 2001, and Special Meetings of May 24, 2001 (4:30 p.m. and 5:00 p.m.), and Special Hearing of March 29, 2001.

In addition, Special Hearings of September 13, September 14, September 22 and September 29, 2000, and Special Meetings of November 16, November 21 and December 7, 2000.

Commissioner del Portillo moved and Vice President Roeca seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through H) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during May 2001.

B. Appointments

Reporting the following PERMANENT EXEMPT appointments effective *MAY 26, 2001*:

H10 Chief's Aide

Juanita Hodge (vice: Annual Salary Ordinance Authorized Position)

Robert Styles (vice: Annual Salary Ordinance Authorized Position)

Warren Der (vice: Michael Rogers, retired)

Brice Peoples (vice: Annual Salary Ordinance Authorized Position)

Daniel Biagini (vice: James Fex, retired)

David Gordon (vice: Annual Salary Ordinance Authorized Position)

Alison Greene (vice: Annual Salary Ordinance Authorized Position)

George Karawanny (vice: Leonard de Stefano, retired)

Roger Verant (vice: Annual Salary Ordinance Authorized Position)

Edward Labrado (vice: James Mason, retired)

Michael Celona (vice: David Lavelle, retired)

Reporting the following PROBATIONARY appointment effective *MAY 26, 2001*:

1241 Personnel Analyst

Brenda McCutcheon (vice: Annual Salary Ordinance Authorized Position)

Reporting the following TEMPORARY EXEMPT appointment effective *MAY 29, 2001*:

1220 Payroll Clerk

Fanny Q. Lee (vice: Rosanna Banias on leave)

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Ferry, James C	H50 Assistant Chief	Service	May 26, 2001
Garry, Kevin	H20 Lieutenant	Service	May 12, 2001
Giovara, Arthur A.	H2 Firefighter	Service	May 05, 2001

(Retirement Certificates will be presented at Fire Commission meeting of July 26, 2001)

D. Military Leaves

Submitting for approval applications from three members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Caulder, Leonard SSgt.	H3 FF/PM	06-16-01 thru 06-30-01	8	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Lesavoy, Lester SPC	H2 FF	06-02-01 thru 06-03-01	2	US Army Res. Oakland, CA	Attend Active Duty Training
Pampanin, Vincent Sgt. E-5	H2 FF	05-19-01 thru 05-20-01	2	US Army Res. Moffett Field, CA	Attend Active Duty Training

E. Suspension

Reporting suspension of the following:

H10 Chief's Aide Neal Jaymes, Battalion 8, for two days, June 5 and 6, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

H2 Firefighter Kevin Martin, Engine 21, for two days, June 1 and 2, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

F. Resignation

Submitting resignation of the following:

H3 Firefighter/Paramedic Jeffrey Higgins, effective close of business June 6, 2001. (Resigned with satisfactory services. Started work 11-27-00.)

H2 Firefighter Lamar Walent, effective close of business May 10, 2001. (Resigned with satisfactory services. Started work 08-07-00.)

G. Report of Deaths

Reporting, with regret, the deaths of the following:

H3 Probationary Firefighter/Paramedic Dennis Gallagher. He died on May 2, 2001, due to illness.

H3 Probationary Firefighter/Paramedic Michael Rambo. He died on May 21, 2001, due to sudden cardiac illness.

H2 Firefighter Neil Shea. He died on May 3, 2001, due to illness.

H. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Captain Mark Donnelly, Investigative Services Bureau, Management Services, for five days, June 11 through 15, 2001, in order to attend an "Analytic Approaches to Public Fire Protection" course at the Las Vegas Fire and Rescue Training Center in Las Vegas, Nevada. There will be no cost to the San Francisco Fire Department. Captain Donnelly will not be replaced.

Inspector Tyrone Pruitt, Bureau of Fire Prevention, for five days, May 21 through 25, 2001, in order to attend a training class entitled "Educational Development Institute" presented by the Association of Black Professional Firefighters at Dillard University, New Orleans. Inspector Pruitt will pay all expenses, including registration fee. He will not be replaced.

Michael Taylor, Director MIS, for three days, June 20 through June 22, 2001, in order to attend the National Fire Information Council (NFIC) Winter Board and Committee Meeting in Milwaukee, Wisconsin. Transportation and lodging will be paid by NFIC. Mr. Taylor will not be replaced.

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through H on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted 19 letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitting monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for May 2001.

Paul J. Tabacco, Acting Chief of Department, informed the Commission that the Mayor's budget had been adopted. The Department will appear before the Finance Committee on Tuesday, June 19, 1:00 p.m., to rebut the cuts proposed by the Budget Analyst. Furthermore, the Department will appear before the Finance Committee again on June 26, 2001, to fight to retain its budget as originally adopted by the Mayor.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. City Attorney

Communication received from Deputy City Attorney Jill A. Sprague dated May 31, 2001, submitting for Fire Commission's approval Board of Supervisors' Ordinance authorizing settlement of the following claim:

> Vicki Rooker, et. al, in the amount of $114,054.77. Claim arises out of non-payment of overtime wages for hours worked in excess of 40 hours dating back to March 1996, and is a partial settlement of USDC Action No. C99-10905.

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and the Ordinance authorizing settlement of above claim was approved on the opinion of City Attorney's Office and recommendation of Chief of Department.

Communication received from Deputy City Attorney Monica F. Wiley dated May 15, 2001, submitting for Fire Commission's approval Board of Supervisors' Ordinance/Resolution authorizing settlement of the following claim:

> Carmen LeFranc, et al, in the amount of $51,500.
> Claim arises out of personal injuries
> resulting from an automobile accident
> occurring on September 6, 1998, at Ortega Street
> and 46th Avenue, S.F., and is a compromise of
> Superior Court Action No. 305-440.
> (Acc. 98-9-046 (C), Truck 18;
> Off: Capt. Mark Groshong;
> Drv: FF Mary Callahan;
> Tlr: FF John Blake)

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and the Ordinance authorizing settlement of above claim was approved on the opinion of City Attorney's Office and recommendation of Chief of Department.

D. Communications Received by Commission

Seven Communications were received by the Commission from May 18, 2001, through June 6, 2001.

E. Public Comment

There was no public comment.

F. Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 6:15 p.m.

Tania Bauer
Secretary

DEPARTMENT OF MOTOR VEHICLES
1377 Fell Street
San Francisco, Ca., 94117
(415) 557-4013

May 07, 2001

Paul J. Tabacco
Acting Chief of Department
San Francisco Fire Department
698 Second Street
San Francisco, Ca 94107-2015

Dear Chief Tabacco,

On behalf of the San Francisco Department of Motor Vehicle field office, I would like to thank the San Francisco Fire Department for participating in "Kids To Work Day 2001". The firefighters and Engine 21 helped to make our event exciting and memorable for the children. All Children ages 5 to 17 were thrilled to get on the engine, ring the bell and to actually talk to real firefighters. It appears we have future firefighters in our group! What a great service to our San Francisco Community!

We look forward to participating with you in future events.

Sincerely,

Evangeline W. Grant
Office Manager

cc: Joe Walton, Region II Administrator

May 8, 2001

Chief Of Department
Paul Tobacco
Fire Department Headquarters
2nd Townsend Streets
San Francisco, Ca 94107

I would like to commend Truck Company 17 LT.James Reiner, Darrye loo, Frank Boral James Schnick, Elbert Calkin and the responding Medic Unit Mathew Phillips and Jose Valencia in responding to the April 27th 911 emergency call at 0217 A.M.

Due to their high regard for life, professionalism, knowledge they gave me my life and family back. I am able to walk this earth due to their heroic deed.

Words alone cannot express the feelings that I have for these men other than god bless them

With sincere regards.
Deborah E. Dean-Rivers

D. Dean
1241 Ingalls St
SF, Ca. 94124

American Red Cross

Bay Area Chapter
85 Second Street, 7th Floor
San Francisco, CA 94105
Phone: (415) 427-8000
Fax: (415) 427-8022

05-24-01

Acting Chief of Department Paul Tabacco
San Francisco Fire Department Headquarters
698 Second Street
San Francisco, CA 94107

Dear Chief Tabacco,

On Monday, 05-21, two Disaster Action Team members and I delivered 60 cases of disaster kits to the Good Samaritan Family Center, 1294 Potrero Avenue. This facility is run by the Sisters of the Presentation. They hoped to distribute these kits to the migrant day laborers they serve. One case consisted of 10 kits, each with enough pouches of water and MRE's for 3 days per person, along with a survival blanket and an 8-hour hand warmer packet.

If it had not been for Battalion Chief Bob Serrano's suggestion to provide us with the crew of Engine 13 to help load our Emergency Response Vehicle at Pier 27 and Engines 9 and 37 to off load at Good Samaritan, this would have been a very work-intensive situation for us.

Please convey our appreciation to AC Art Kenney, AC John Peoples, Battalion Chief Ray Tomasello and, as always, to Battalion Chief Bob Serrano for making this happen. We are also grateful to the officers and firefighters of Engines 13, 9 and 37 for providing their good-spirited assistance. It was an impressive act of community service.

These disaster kits were originally a donation from CSAA. They were switching out some 2,500 kits in their buildings with newer ones. We received the kits in exchange for providing the labor. On the day of the workparty, there were a couple of incidents to which the DAT responded. Your PIO Officer Pete Howes was also on scene. It was an unexpected surprise to see him again, this time to help us at CSAA.

Thank you, again, for your continued support in our endeavors.

AMERICAN RED CROSS BAY AREA

Catherine Vallé
San Francisco Disaster Action Team

SFPUC
WATER
HETCH HETCHY WATER & POWER
CLEAN WATER

SAN FRANCISCO PUBLIC UTILITIES COMMISSION
1155 Market St., 4th Floor, San Francisco, CA 94103 • Tel. (415) 554-3155 • Fax (415) 554-3161

May 25, 2001

Willie L. Brown, Jr
Mayor

Victor G. Makras
President
Ann Moller Caen
Vice President
E. Dennis Normandy
Frank L. Cook
Ashok Kumar Bhatt

Lawrence T. Klein.
Acting General Manager

Paul Tabacco Acting Chief
San Francisco Fire Department
698 Second Street
San Francisco, Ca. 94103

Fire Boat – Hoppe Event

Dear Chief Tabacco:

I just wanted to thank you and your staff for the use of the Fire Boat yesterday in connection with event memorializing Art Hoppe. The affair was a huge success and the Fire Boat added a wonderful touch to the proceedings.

I especially would like to thank Lt. Nicol Juratovac of your staff and Captain Ward of the Fire Boat for their great cooperation. The Public Utilities Commission is extremely grateful.

Sincerely,

Jill R. Thompson
Commission Secretary

Cc: Charlotte M. Shutz

CITY COLLEGE OF SAN FRANCISCO

ADMINISTRATION OF JUSTICE & FIRE SCIENCE TECHNOLOGY

50 PHELAN AVENUE • SAN FRANCISCO, CA 94112 • FAX 415. 239.3919
ADMINISTRATION OF JUSTICE • 415. 239.3202 • FIRE SCIENCE • 415. 239.3359

May 28, 2001

San Francisco Fire Department
698-2nd St.
San Francisco, Ca. 94107
ATTN: ACTING CHIEF OF DEPARTMENT PAUL TABACCO

Dear Chief:

I am writing to acknowledge the services of Firefighter Rob LaEace of Rescue Two.

Firefighter LaEace assisted me in my Strategy and Tactics class at City College of San Francisco last semester. He did a presentation on Rapid Intervention Teams. It was very well received by the class. Both the information presented, and Rob's teaching skills made an impression on the class. His experience as a member of Rescue Squad Two provided valuable first hand experience for the class. He represents the fire department very well.

His assistance to me is greatly appreciated.

Sincerely,

Jim Connors
Instructor, Fire Science

BOARD OF TRUSTEES
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DR. PHILIP R. DAY, JR., CHANCELLOR

SFFD Chief
698 2nd. Street
San Francisco, CA 94107-2015

May 31, 2001

Dear Chief

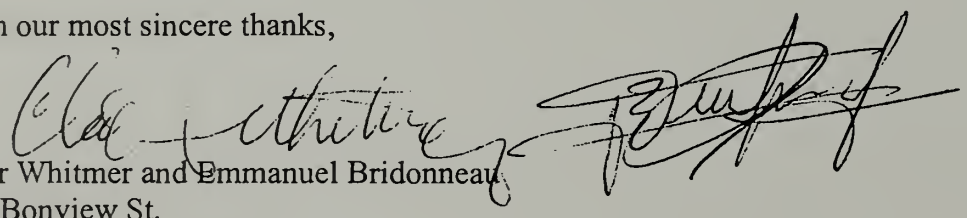
My husband and I would like to thank and commend the on-duty team of Station 32, the Holly Park firehouse, for safely delivering our baby girl, Lena Frances, at 10:55AM on May 4, 2001. My labor went much quicker than I expected and I called 911 when I realized I wasn't going to make it to the hospital. The fire department beat the paramedics by nearly 5 minutes, arriving just in time for my daughter to be born on our dining room floor.

We would like to thank one firefighter in particular for his calmness and competence, which turned what could have been a frightening experience into a joyful memory. In the excitement, we didn't get this man's name or badge number and the department's privacy policy means we're not sure of his name now, but I believe that he is Charlie Halagrin, permanently assigned to Station #6 at 135 Sanchez St. All the team—and the paramedics too—were wonderful to us, but he was the one who actually delivered our daughter and we will be forever grateful to him.

I would also like to point out that my two-year old son has been fascinated by firefighters and fire engines for several months now; he picked out a "big boy" bed shaped like a fire truck months before his sister arrived. Being able to look at the fire trucks through the window distracted him while his sister was being born and he doesn't seem to have any frightening memories at all of that morning. That's another important reason why we're glad the fire department was first to the scene.

We will be telling this story for many years and I wanted you to know what an important contribution the San Francisco Fire Department has made to our family history.

With our most sincere thanks,



Clair Whitmer and Emmanuel Bridonneau
173 Bonview St.
San Francisco, CA 94110

"Welcoming newly-arrived
immigrants since 1894"

June 1, 2001

Acting Chief of Department Paul Tabacco
San Francisco Fire Department Headquarters
698 Second Street
San Francisco, CA 94107

Dear Chief Tabacco,

I\we want to express our thanks for all the help we received from you in the delivery of disaster kits to Good Samaritan Family Resource Center. The loading, unloading and delivery of sixty cases of the kits was an enormous job and we appreciate the work of the firefighters and officers of Engine 9, 13, and Engine 37 who provided the community service.

Many families received the kits as well as our child development center and the staff of Good Samaritan. Thank you providing us with your time and energy. We couldn't have done it without you.

Sincerely,

Sister Anne Marie Sullivan, PBVM

Sister Anne Marie Sullivan, PBVM
Family Literacy Coordinator
Good Samaritan Family Resource Center

cc to: Battalion Chief Robert Serrano
Station 9, Battalion 10
2245 Jerrold Street
San Francisco, CA 94124

1294 Potrero Avenue · San Francisco, CA 94110 · 415/824-9475 · Fax 415/824-9527

Simplex

Joe Arguijo
Project Engineer

4526 Telephone Road, Suite 202
Ventura, CA 93003 U.S.A.
(805) 642-0366
Voice Mail (805) 639-9515
Fax (805) 658-8219

#085263

June 4, of 2001

Fire Chief Tabacco
698 2nd St.
San Francisco, CA 94107

Subject: Above the call of duty!

Dear Chief Tabacco,

This letter is to express my deep appreciation for the work that people under your direction do.

I am sure that my letter is not unique, people in your line of work often perform heroic acts in your day to day work and most of us (recipients) always appreciate it but seldom take the time to say so..

Your people often put their own life at risk to save the life of others, such as in a fire, earthquake and in automobile accidents. Some people may say that that is your job. I do not necessarily disagree with that. But even if it is your job, like any job you can just do what the book calls for you to do or you can go beyond the expected standard.

I am writing this letter to tell you of such an instance, where your people went above and beyond the call of duty in attempting to save my mother's life.

On the night of May 16 2001, your Engine 15, from Station 15 at 1000 Ocean Ave, San Francisco, CA 94112 responded to a 911 call within three minutes to 243 Gennessee St. Your Response Team was headed by Lt.Tuiasosopo, FF. Bullock, FF. Wing and FF. Conroy.

This team worked very hard in trying to revive my Mother, Delia Paiz. They tried everything possible and then some.

The wonderful thing was that they went at it as if she was a 20 year old woman that had a very long life ahead of her, when in reality they were trying to give life to a 90 year old woman.

A lesser team would have tried for five or ten minutes and then say: I am sorry and just pull the sheet over her head and nobody would have thought the lesser of them.

The point is that they performed admirably under difficult conditions, almost as if they were trying to save the life of their own Grandmother.

I have no adequate words to express my gratitude for such a gallant effort, so this letter and a donation that I will make to your favorite charity, " SF firefighters Toy Program" in the name of station 15 will have to do.

Congratulations to you and your Department for having such quality people working for you!

Again, please extend my heartfelt Thank you to all of those involved.

Joe Arguijo
383 S. Havenside Ave.
Newbury Park, CA 91320

Date: 6/3/01
Sender: vance.dezurick@altavista.net
To: Pete Howes
Priority: Normal
Subject: Public input for the Fire Department

Submitted on Sun Jun 3 09:54:01 2001,

form_id = Public input for the Fire Department

name = Vance Dezurick

phone =

submit_by = vance.dezurick@altavista.net

comments = Hi there -

I live on Washington Street between Jones and Taylor and witnessed your response
to a fire at the Venticello restaurant at Washington and Taylor on Friday, June
1. It was most gratifying to this citizen and homeowner to see the rapid, thorough, professional response that you made. Makes me feel okay about my taxes. Makes me feel gratified that through all the vicissitudes of time, you have not forgotten the severity of the risk of fire in our City. Feels strange to be complimenting an institution! I realize that what was for me a rare event
to witness was routine for you. Thank you.

Vance Dezurick

SAN FRANCISCO BICYCLE COALITION

1095 Market Street
San Francisco CA 9
415.431.
415.431.2468 fax
www.sfbike.org

May 30, 2001

Daniel A. Sullivan
Assistant Deputy Chief
San Francisco Fire Department
698 Second Street, Rm. 306
San Francisco, CA 94107

RECEIVED
JUN 01 2001
San Francisco
Fire Commission

Dear Chief Sullivan,

I want to thank you, on behalf of the bicycling community, for your support for improving bicycle and pedestrian conditions in the Broadway Tunnel. It was a pleasure to meet with you yesterday and to see that this long-stalled safety project is finally moving forward again.

The Broadway Tunnel project is an important gap that must be completed as part of the citywide Bicycle Network. We believe that once the entire Network is in place, the number of regular bike commuters in San Francisco will increase from the current number of 3%-4% of trips to 10% within the next five years.

Again, we appreciate your support and look forward to working with you in the future.

Sincerely,

Leah Shahum
Program Director

STAFF • Dave Snyder EXECUTIVE DIRECTOR • Leah Shahum PROGRAM DIRECTOR • Mary Brown MEMBERSHIP DIRECTOR
BOARD OF DIRECTORS • Stephanie Alting-Mees • Linda Atkins • Kate Bickert • Stuart Coulthard • Loretta De Guzman • Greg Howard • Niko Letunic • Dave Snyder • Betsy Thagard
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1581 Drake Drive
Davis, CA
95616

May 30, 2001

RECEIVED
JUN 01 2001
San Francisco
Fire Commission

San Francisco Fire Department
698 Second Street, Room 306
San Francisco, CA
94107

Dear Chief Sullivan,

I would just like to thank you for taking the time from your busy schedule to meet with me several weeks ago. Unfortunately, because of my current EMT and Fire Academy classes, I could not make it back down to visit a fire station. I look forward to contacting you again near the end of the summer, and I am looking forward to the upcoming recruitment as well. Thanks again.

Sincerely,

Lucien Cazenave

May 14, 2001

Chief of the Fire Department
698 Second Srreet
San Francisco, Ca. 94107

Dear Sir:

Earlyin the morning of April 4th I had occasion to call 911 as my husband was having severechest pains. Within minutes six men arrived and took over with great skill and compassion and had us delivered to St. Francis Hospital emergency.

My husband and I are so grateful for the caliber of treatment we received from the crew and want to personally thank the following:

Dan Verhageeand Bernard Maguire of Medic 41
Tom Rucker ad Mike Maloney of E 41

Will you kindlyconvey our thanks to them ?

sincerely,
Vera and Arthur Nusbaum
1333 Jones Street
San Francisco, Ca. 94109

Vera Nusbaum

JAMES P. COLLINS
ATTORNEY AT LAW
3223 WEBSTER STREET
(AT LOMBARD)
SAN FRANCISCO, CALIFORNIA 94123

TEL (415) 922-5454
FAX (415) 346-8987

May 16, 2001

Acting Chief Paul Tobacco
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Chief Tobacco:

I am writing this letter to call your attention to two of your outstanding paramedics namely, Ms. Virginia Dudley, star 957, and Mr. Chris Heverman, star 900, both of Medic 14. On the evening of May 8th, 2001, while returning home from a Giants game with my son and his friend, a car ran a red light striking my car as I proceeding through the green light. Luckily, my son and his friend were uninjured, but I was experiencing chest, shoulder and back pain. An ambulance was summoned to the scene and that is when I had contact with Ms. Dudley and Mr. Heverman.

Ms. Dudley and Mr. Heverman's handling of the scene was remarkable. Their treatment of me was outstanding and very professional with a personal touch. I could not have asked for better treatment from two paramedics. I believe the fire department should be proud to have Ms. Dudley and Mr. Heverman as part of the department.

Too often people write letters to place blame and I am more than happy to take this opportunity to write a letter praising these two fine paramedics. It is paramedics and firefighters like Ms. Dudley and Mr. Heverman that make one know that he or she is safe in San Francisco.

If I can be of any further assistance, please do not hesitate to contact me at the number above.

Sincerely,

JAMES P. COLLINS

JPC:kf

22 May, 2001

Chief Shortall
San Francisco Fire Department
698 2nd Street,
San Francisco, Ca 94105

On 20 May, 2001, I was onboard the SS Jeremiah O'Brian as part of a Bay tour program. Sometime in the forenoon I began to experience cardiac distress. My son contacted a tour volunteer checking for a medical facility onboard – we were directed to the sick bay on the aft end of the ship. There were Fire Dept. Paramedics there who were very professional in their handling of my problem. The entire effort required my being transported to the Kaiser Hospital for treatment – on stretcher for offloading to the fireboat and then offload to the ambulance – the treatment for the physical part and the handling by the Fire Dept paramedics in a way that, if I were writing up the procedures for handling such a situation, I would not have to deviate the actions. I do not have the names of the onboard medics, but wish to commend Ted Binkley and James App, as well as the onboard medics, for the professional treatment I received. Thank you,

Robert Peaslee
106 Plympton Court
San Jose, Ca 95139

Onboard Paramedic: John Putt

GORDON L. CRUME
777 ARGUELLO BLVD. APT. 202
SAN FRANCISCO, CA 94118

17 April 2001

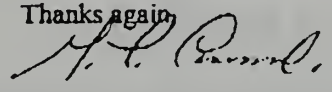
City and County of San Francisco
P. O. Box 7120, Dial 911
San Francisco, CA 94120-7120

Sir:

Will you please pass my sincere thanks to the Firemen and Medics who answered my 911 call (trip No. 5-103-15771A) for assistance.

The hospital performed a double by-pass on my heart, which undoubtedly saved my life. Without the assistance of 911, I may not have made it.

Thanks again,



Paramedic Jim MacDonell

Paramedic Chris Posey

1978 Filbert St.
San Francisco 94123
May 16, 2001

Paul Tabacco, Chief, S.F. Fire Dept.
698 2nd St.
San Francisco, 94101

Dear Sir:

I am writing to tell you that there is an extraordinary young man on your paramedical staff, Niels Tangherlini.

On Sunday, April 29, 2001, at about 6:30 pm, I tripped over a cement cover that had not been properly replaced in its hole in the pavement on the south side of Post St. between Fillmore and Steiner. I went down on my knees and shoulder; the pain was too intense for me to get up.

Fortunately, Niels was in the area. He came to my rescue with such calm compassion, speaking gently, lifting me out of the dirt onto a plastic sheet, taking vital signs, and so forth. He made me safe and soothed. Later, I mentioned him to the ambulance staff, and they agreed he was special, and "so young".

I shall always be grateful for Niels' care of me and I thought you would be pleased to hear about it.

Very truly yours,
Myriam Oliven
Ref: TA 9579

ROCK MEDICINE

612 CLAYTON STREET
SAN FRANCISCO, CA 94117
TEL (415) 487-3681 FAX (415) 864-6162

MEDICAL CARE FOR EVENTS AND FESTIVALS

Chief Paul J. Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Chief Tabacco,

Rock Medicine always considers it an honor to work with the department. The concerts at Pac Bell Ballpark were no exception. Starting with the pre-production meetings with Captain Karl Hillyard of Special Operations we set up proceedures to insure the best possible communication, transports and in the event of disaster how we could serve. His information was invaluable during the actual concerts.

Rock Medicine also recieved valuable assistance from Fire Inspectors, Jackson, "Sandy" Gates, Ho, all under the leadership of Captain Kenny Cereghino. We also had the pleasure of having Firefighter/Paramedics Dirk W. Van Warrt and Jennifer Glickman work with our staff.

All of the above individuals acted with a high degree of professionalism that was in keeping with the highest traditions of the San Francisco Fire Department and the City of San Francisco. Rock Medicine salutes you.

Yours truly,

Glenn "Raz" Raswyck
Director

May 25, 2001

San Francisco Fire Department
Acting Chief Paul Tabacco
698 2nd Street
San Francisco, CA 94107

Delivered Via fax 415.558.3407

Dear Chief Tabacco:

I would like to express my sincere appreciation to you and the San Francisco Fire Department for allowing Lt. Fernando Juarez to give a 90 minute presentation on fire/earthquake safety to my Worldcom communication technicians. He made an impressive, understandable, and unforgettable presentation. There is no doubt that my Team left the meeting more prepared to respond to fire and earthquake hazards. Once again, thank you for making this happen.

Sincerely,

Wesley S. Hamamura

Wesley S. Hamamura
Operations Manager
Worldcom, San Francisco

Worldcom
360 Spear Street
San Francisco. CA 94105

May 28, 2001

San Francisco Fire Department
698-2nd St.
San Francisco, Ca. 94107
ATTN: ACTING CHIEF OF DEPARTMENT PAUL TABACCO

Dear Chief:

I am writing you to let you know of the valuable services provided by Dorothy Teupel and Don Gerhardt.

I am associated with several small volunteer fire departments in the Feather River Canyon area. I have been working with them in obtaining resources for their volunteer operations. One is Whitehawk Ranch Volunteer Fire Department, and the other is Beckwourth Volunteer Fire Department. Their budgets are very minimal at best, and anything they can get is appreciated. Dorothy and Don have been very helpful in finding resources for me that I have used to assist these two small fire departments. I want to acknowledge their help and assistance to me in providing resources and contacts.

Sincerely,

Jim Connors
Captain, Engine 10

50
2
4/01
special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting - Thursday, June 14, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item No.

1. **On ROLL CALL**, the following were noted present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Paul A. Conroy
Commissioner	Pat Norman
Commissioner	Carlota del Portillo

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PUBLIC LIBRARY

Also present: Pamela Thompson, Deputy City Attorney

2. **PUBLIC COMMENT**

3. **CLOSED SESSION TO CONFER WITH LEGAL COUNSEL** (Continued from 5/24/01)

Pursuant to the State of California Government Code, Section 54956.9.(a) Pending Litigation, and San Francisco Administrative Code Section 67.11, the Fire Commission will meet in closed session with the City Attorney to discuss the matter of Peter Roybal vs. CCSF, et al (Superior Court Case #309-821).

1. Commissioner Norman moved for closed session and Commissioner del Portillo seconded. The Commission went into closed session at 5:05 p.m.

2. There was no public comment pertaining to the closed session.

3. The Commission reconvened in open session at 5:40 p.m.

   a. Commissioner Conroy moved and Commissioner Roeca seconded not disclose any action taken in closed session.

   b. Commissioner Norman moved and Commissioner del Portillo seconded not disclose any discussion held in closed session.

4. **ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 5:40 p.m.

Tania Bauer
Secretary

F50
#2
6/28/01

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-31

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – June 28, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item No.

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1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Pat Norman

Commissioner Carlota del Portillo was excused for vacation.

Paul J. Tabacco - Acting Chief of Department (Arrived 6:15 p.m.)
Joseph C. Asaro - Acting Chief of Department (6:00-6:15 p.m.)

Assistant Deputy Chiefs – Staff:

Khairul A. Ali - Management Services
Ray Balzarini - Division of Airports
Joanne Hayes-White - Division of Training
Gary P. Massetani - Fire Prevention

Chief Officers – Staff:

Richard C. Shortall - Emergency Medical Services
Marshal Isaacs, M.D. - Emergency Medical Services

Chief Officers – Firefighting Services:

Lorrie A. Kalos - Division 2
Arthur W. Kenney - Division 3

2. APPROVAL OF THE MINUTES

Regular Meeting of June 14, 2001, and Special Meeting of June 14, 2001 (5:00 p.m.)

Vice President Roeca moved and Commissioner Conroy seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through F) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during April 2001.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during May 2001.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, May 15 through May 25, 2001, and May 26 through June 8, 2001.

B. Appointments

Reporting the following PERMANENT EXEMPT appointment effective *JUNE 11, 2001*:

H28 Lieutenant, Training

Edward B. Moy (vice: Annual Salary Ordinance Authorized Position)

Reporting the following PROBATIONARY appointment effective *JUNE 11, 2001*:

1652 Senior Accountant

Felino Lomboy (vice: Annual Salary Ordinance Authorized Position)

C. Suspension

Reporting suspension of H2 Firefighter Keith Baraka, Truck 18, for four days, July 10/11 and 13/14, 2001, for violation of the Rules and Regulations as follows:

Section 3924 – Insubordination
Section 3926 – Tardiness & Failure to Report

D. Resignation

Submitting resignation of the following:

6281 Fire Safety Inspector II Cynthia Woo, effective close of business June 22, 2001. (Resigned with satisfactory services. Approximate length of service – 18 years.)

1426 Senior Clerk Typist Susan Wong, effective close of business June 22, 2001. (Resigned in order to accept Permanent 8238 position at 911 Project. Approximate length of service – 8 years.)

E. Leave of Absence

Submitting request for leave of absence with pay for Firefighter Michael Walsh, Bureau of Equipment, for three days, June 25 through June 27, 2001, in order to travel to Charlotte, North Carolina, to visit the American LaFrance Manufacturing facility for a possible purchase of new fire apparatus from American LaFrance. There is no cost to the Fire Department. Firefighter Walsh will not be replaced.

F. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
BFP	00-1-208	4/4/01	0	B	Bill

Drv: FSI II General James

Cause: While stopped in traffic at a red light, BFP vehicle was rear ended by a civilian vehicle

Engine 1	00-1-209	4/18/01	513	A	File

Off: Capt. Joseph Wright Drv: PX Raymond Chavez

Cause: Driver training - Eng 1, during training exercise, backed into a light pole

Truck 13	00-1-210	4/22/01	621	A	File

Off: Lt. Dennis Sutter Drv: FF Reyner Medina Tlr: FF Karl Jurado

Cause: Misjudged clearance (tiller) - Trk 13, while making a right turn, swung out into a civilian vehicle stopped at a controlled intersection

Engine 1	00-1-211	4/25/01	513	C	File

Off: T/Lt. Bruce Platt Drv: FF Darren Bortmas

Cause: Misjudged clerance - Eng 1 scraped a civilian vehicle as both vehicles were attempting simultaneously to turn right

BFI	00-1-212	4/25/01	306	A	File

Off: Capt. Elmer Carr

Cause: BFI vehicle slightly rear ended GSA vehicle while driver's attention was focused on a skateboarder entering traffic

Engine 36	00-1-213	4/26/01	504	A	File

Off: Lt. Gerald Scullion Drv: FF Shane Francisco

Cause: Misjudged clearance - Eng 36, while backing up, struck concrete based street pole at Treasure Island; spotters were posted

Engine 43 00-1-214 4/26/01 505 A File
Off: Capt. Rene Revel Drv: FF Raul Muela
Cause: Misjudged clearance - Eng 43, while negotiating a tight left turn in a poorly lit location, cracked the mirror of a parked civilian vehicle

Engine 17 00-1-215 5/3/01 534 A File
Off: T/Lt. Edward Chu Drv: FF John Mcnulty
Cause: While backing up at the scene of an incident, Eng 17 scraped the bumper of a parked civilian vehicle; spotters were posted

EMS Van 00-1-216 5/3/01 976 A File
Drv: Fire/Res PM Alan Goodman
Cause: Misjudged clearance - While pulling out of a parking space, EMS van struck dumpster, scraping side of van due to protrusion from dumpster

Truck 5 00-1-217 5/6/01 625 A File
Off: Lt. Marcus Gonzales Drv: FF Kelly Holt Tlr: FF Leonardo Harris
Cause: Misjudged clearance - Trk 5, responding to an incident and attempting to pass Batt 5 which was parked, clipped the mirror of Batt 5

Medic 38 00-1-218 5/7/01 0 A File
Drv: FF/PM Garreth Miller
Cause: Misjudged clearance - While responding to an incident, Medic 38 pulled into a driveway and scraped a parked civilian vehicle

Medic 7 00-1-219 5/7/01 734 C File
Drv: FF/PM Kristina Nelson
Cause: Misjudged clearance - While backing up at the scene of an incident, Medic 7 struck a civilian vehicle that had stopped behind Medic 7

Engine 13 00-1-220 5/8/01 524 A File
Off: Lt. Frederick Walsh Drv: FF Natasha Parks
Cause: Misjudged clearance - Eng 13, responding and exiting quarters, struck a metal stanchion while making a right turn

Truck 15 00-1-221 5/9/01 622 B Bill
Off: T/Capt. Brian Brady Drv: FF Susan Demartini Tlr: FF John Murray
Cause: Trk 15, having gained control of the intersection, proceeded to cross and was struck by a civilian vehicle whose driver was using a cell phone at time of incident

Truck 19 00-1-222 5/12/01 609 B File
Off: T/Lt. Mark Kane Drv: FF Theodore Tom Tlr: FF Ethan Jackson
Cause: While backing into truck bay, Trk 19 struck ceiling lamp cover; spotters were posted

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and Items A through F on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted ten letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Special Presentation

Division of Fire Prevention & Investigation – Gary Massetani, Fire Marshal

At the request of Gary Massetani, Fire Marshal, this item will be continued to the next meeting of July 12, 2001.

C. Communications Received by Commission

Two communications were received by the Commission from June 7, 2001, through June 21, 2001.

D. Public Comment

Richard Stacks wished to know if in a recent Committee hearing of the Board of Supervisors, a Supervisor stated that he had been lied to by the Fire Department. President Nakajo responded that it would be inappropriate for the Commission to comment on the matter at this time.

Mr. Stacks also noted that notification would be soon forthcoming regarding submittal of the Fire Department's Annual Report, which is a Charter-mandated yearly submittal. He added that this was one of the findings of the recent Grand Jury report, which requested that Commissions ensure timely submittal of annual reports.

Commissioner Norman wished to provide comment on the recently held EMS Roundtable. She believed it to be the first step in having open and free communication on a difficult issue. There were at least 35 individuals present consisting managers, administrators, chiefs, employee group representatives, as well as just firefighters and paramedics. Commissioner Norman noted that the next meeting of the EMS Roundtable will be held on July 23, 2001, 9:00 a.m. at OES, 1011 Turk Street.

Furthermore, Commissioner Norman found the Roundtable to have been helpful to her and Commissioner Roeca since it provided insight into numerous concerns and issues brought forward by individuals who are on the frontlines of the Fire Department. Commissioner Roeca added that it was an excellent opportunity to listen and that participants engaged in a constructive manner – a pleasant change in the manner of presentation.

E. Special Retirement Presentation (Agenda amended)

Firefighter Michael Lewis was honored by the Commission for his 36 years of exemplary service. President Nakajo acknowledged Firefighter Lewis' contribution to the Department's Stress Unit and his untiring activity in Rescue.

Acting Chief Tabacco acknowledged Firefighter Lewis' work at Rescue 2, adding how he had always taken young firefighters under his wing, which included himself and now Assistant Deputy Chief Balzarini. Chief Tabacco stated that he was honored to present to Firefighter Lewis a special Fire Department pen, which was only a small token of the great esteem that the Department had for him.

Firefighter Lewis thanked everyone and stated that it had been a wonderful career over the past 36 years and, if he had the opportunity, he would do it exactly the same way again. He wished everyone the best and hoped the San Francisco Fire Department would always keep up its wonderful tradition. Firefighter Lewis added that he will continue coaching and working with young people.

Frank Kelly, Secretary, Local 798, stated that the Fire Department should be eternally grateful to Firefighter Lewis for the work that he has done. He added his thanks to those of many others whom Firefighter Lewis had helped when they and their families were in need.

5. Adjournment

Prior to adjourning, President Nakajo acknowledged Assistant Chief Henry (Hank) Smith, whose last day at work it was, and thanked him for his years of dedicated service.

There being no further business to come before the Commission, the meeting was adjourned at 6:40 p.m. in honor of the three firefighters who lost their lives in the recent New York fire.

Tania Bauer
Secretary

THE WHITE HOUSE

WASHINGTON

June 11, 2001

Mr. Paul Tabacco
Acting Chief of Department
San Francisco Fire Department
698 Second Street
San Francisco, California 94107-2015

Dear Mr. Tabacco:

Thank you for your letter regarding the Firefighter Investment and Response Enhancement (FIRE) Act.

Each day, our Nation's firefighters put their lives at risk to protect the property and safety of their fellow Americans. I appreciate the heroism of these brave men and women, who serve our country with distinction and honor through professional and volunteer service.

Too many dedicated firefighters are injured or give their lives in the line of duty each year. My Administration recognizes the need for the Federal government to work toward the goal of ensuring that our firefighters have the best technology and training available. Accordingly, my Fiscal Year 2002 budget continues funding for the FIRE Act, administered by the Federal Emergency Management Agency (FEMA). The $100 million competitive grant program recognizes that local fire departments need the support of the Federal government in order to protect the public and to support fire-fighting personnel in rural and low-income communities. The grant money can be used to hire personnel, establish education and training programs, or purchase equipment.

Firefighters respond to almost 2 million fires a year in protecting Americans and their property. I share the gratitude of all Americans for their valuable contributions to our society. Best wishes.

Sincerely,

George W. Bush

Ann Akichika & Ali Tabibian
2608 Webster Street
San Francisco, CA 94123

June 13, 2001

The Honorable Mayor Willie L. Brown, Jr.
President Tom Ammiano, et. al., Board of Supervisors
Mr. Paul J. Tabacco, Chief of the San Francisco Fire Department

Dear All:

My wife and I wanted to take this opportunity to thank the San Francisco Fire Department and especially the brave men and women of stations #38 (at 2150 California) and #16 (2251 Greenwich) for their response to a fire at our residence last year. In every way imaginable, the responding firefighters exceeded not only our expectations, but also those of our neighbors, everyone who witnessed the firefighting, and everyone who has heard our description of the events.

Beginning with a rapid response to the fire that began about 9PM on a Sunday night, we were struck by how quickly and proficiently the Department set up its equipment, ladders and personnel to access our roof. We live on one of the steepest blocks in the city, and the angles at which the ladders were supported, as well as pitch of the roof on which the firemen were standing, were harrowing indeed.

Within minutes, a number of firefighters were on the roof, others had inspected the entire house, isolated the location of the fire in the attic and had begun breaking through the roof. At times, there were personnel working in rooms that were completely engulfed in smoke. In total, five trucks responded. Surveying the damage later, we were amazed to realize that many of the firefighters had been standing on a roof with burnt support membranes, exposed to high winds and a 40-foot drop to the street.

Additional jaw-dropping anecdotes: One of the firemen had noticed our photo albums and removed them from the house. Another had relocated computer equipment in one of the more heavily effected rooms to beneath a desk in order to minimize water damage. The Department also placed a large tarp on the ground floor to catch water coming through the ceiling, preventing significant additional damage. The fire chief kindly asked us about our requirement for assistance with emergency housing and gave us neutral but valuable guidance regarding the retention of emergency building contractors, who later told us San Francisco has the best fire department in the Bay Area. Our neighbor commented that she "almost felt patriotic" about the fire personnel. We share her sentiment.

Ladies and Gentlemen, few services the City provides its citizen in this earthquake-prone territory are more essential than the Fire Department. We urge your continued strong support, financial and otherwise, for this prized San Francisco asset.

Sincerely,

Ann Akichika + Ali Tabibian

Ann Akichika and Ali Tabibian

San Francisco International Airport

P.O. Box 8097
San Francisco, CA 94128
Tel 650.821.5000
Fax 650.821.5005
www.flysfo.com

May 15, 2001

AIRPORT COMMISSION
CITY AND COUNTY OF SAN FRANCISCO

WILLIE L. BROWN JR.
MAYOR

HENRY E. BERMAN
PRESIDENT

LARRY MAZZOLA
VICE PRESIDENT

MICHAEL S. STRUNSKY

LINDA S. CRAYTON

CARYL ITO

JOHN L. MARTIN
AIRPORT DIRECTOR

Paul J. Tabacco
Acting Chief of Department
San Francisco Fire Department
City of San Francisco
698 Second Street
San Francisco, CA 94107-2015

Dear Chief Tabacco:

I have attached a letter from the FAA concerning our annual compliance with federal regulations on Airport safety. The report contains a number of evaluations and recommendations concerning both Airport operations and the Fire Department's operations. Overall, the report is very favorable with respect to both departments' operations in meeting the federal standards. I especially appreciate the efforts of Airport Deputy Chief Ray Balzarini and Captain Joe Wilson in enhancing the Airport Rescue and Fire Fighting Program.

Very truly yours,

John L. Martin
AIRPORT DIRECTOR

U.S. Department
of Transportation

**Federal Aviation
Administration**

San Francisco Airports District Office
831 Mitten Road, Room 210
Burlingame, California 94010-1303

RECEIVED

MAY 0 9 2001

DIRECTOR'S OFFICE

May 1, 2001

Mr. John L. Martin
Airport Director
San Francisco Int'l Airport
P. O. Box 8097
San Francisco, California 94128

Certification/Safety/Compliance Inspection
April 23 – 27, 2001

Dear Mr. Martin:

My inspection of the airport facilities and procedures conducted on April 23 – 27, 2001, revealed that the San Francisco International Airport is being operated in compliance with all requirements of 14 CFR 139, the Airport Certification Manual, and the Airport Operating Certificate.

The following items were observed during this year's inspection and have been discussed with your staff for their consideration:

1. National Runway Safety Program:

There are many initiatives recommended by the National Program to promote increased safety of airport operations and physical improvements to enhance operational visibility of airport signs and markings. There are 3 items that are very high priority and they are:

a. Enhanced Markings: Though taxiway centerline and mandatory holdline markings have been approved to be painted 6" to 12" in width for several years, it has become a mandatory requirement for 14 CFR 139 airports and all towered airports to increased the marking size of all mandatory holdlines to the maximum size of 12" and outlined in black. The suggested completion date for this revision is September 30, 2001 with the required deadline of September 30, 2002. Through the cooperation of Maintenance and Airport Operations, the enhanced holdline markings have been completed to the new width of 12" and outlined in black.
b. Holdline Lighting: It is recommended that additional lighting at the holdlines be installed in the form of elevated guard lights or in-pavement fixtures to enhance the visibility of mandatory hold points. This additional lighting can not be installed at San Francisco until a constant source of 24 hour electrical power is installed at these selected runway/taxiway intersections. This item has been under consideration for several years and should now receive a high priority for installation. This installation is also an item in the program for "low visibility operations" at San Francisco.
c. Taxiway Centerline Markings: It is recommended that all taxiway centerline markings be increased in width from 6" to 12" and outlined in black to increase visibility at major airports. This project has been completed for many months and has greatly increased the visibility of these markings.
d. Runway Safety Area Standards: Though Taxiway Zulu was opened for restricted use in January 2001, its design and construction does not meet the minimum standards for clearance of all safety areas for Runways 10L/28R and 10R/28L as required by FAA Advisory Circular 5300-13. When the current design for the taxiway was submitted to our office in

October 1995, we indicated that the design did not meet the required safety standards and should be redesigned.

It is very important that a commitment be made to complete the construction of the entire Taxiway Zulu bypass that meets the standards for safety area clearances. It is the only method by which Air Traffic can use the taxiway unimpeded and eliminate potential runway incursions. I would hope that the design and construction for the entire taxiway would begin as soon as practicable. Please advise me or your FAA Airport Engineer Bill Gin of the initiation of design work so we can work with your staff to assure compliance with all design and safety standards.

e. Airport Firefighting Experience (ARFF): During the past 5 years, there has been a significant reduction in airport firefighting experience due to retirements and personnel rotation. The average airport ARFF experience level has been reduced from approximately 14 years to approximately 9 years and more rotations will probably occur during this coming year causing an additional reduction in airport experience.

As the airport ARFF experience level is reduced, the training requirements increase for these very specialized firefighting techniques for new personnel. It is imperative that a commitment be made to the increased training demands and that there will be no additional changes or reductions in the Command leadership currently at the airport.

The Airport Fire Department has remained strong during these changes in manpower experience due to the strong leadership of Chief Ray Balzarini and his knowledge and experience of airport operational requirements. In his position as Chief he has steadfastly sought and secured the resources necessary to maintain the overall competency of the Airport Fire Department. In his tenure as Airport Fire Chief, he has successfully coordinated the airport priority ARFF programs with the City of San Francisco Fire Department and has solidified the necessary mutual support of all City resources. It is important that this very unique ability and success not be treated lightly.

I would also like to compliment Captain Joe Wilson for his extraordinary efforts during this past year to do "whatever it took" to maintain the training programs for airport fire personnel. His commitment to devote the many personal hours necessary to oversee and implement the required training for new and old personnel deserves special recognition. Please give him my personal thanks for his successful efforts.

2. Taxiway Guidance Signs: There are several difficult taxiway intersections in the airport operations area that are still very confusing at night though they meet the minimum requirements for signage. These difficult intersections are Taxiways R, S, S1 and Taxiway A and F. I will work with your Operations and Engineering staffs to provide some additional signage in these areas.

3. Aircraft Rescue and Firefighting Equipment: It has become the standard for airports to begin the process of replacing their ARFF equipment when it reaches the age of 10 years. Due to the traditional 4 to 5 year time period for preparation of specifications, bidding and purchasing process, the equipment is then delivered prior to the 15 year anticipated life span for first line equipment. There are 3 pieces of ARFF equipment reaching that age classification and consideration should be given to beginning the process of replacement.

Also, during the timed practice timed response for the Airport Fire Department that is accomplished during my annual inspection, the water rescue resources are traditionally delayed in their response to the exercise. The consideration for the construction of a more convenient location for the storage of all water rescue equipment has been an integral item in the emergency response plan of the airport for the past 12 years. I would appreciate a reevaluation of the priorities to have this much needed safety facility constructed. The water rescue function is an integral part of the airport's emergency response program, and to have those resources remotely housed greatly delays their utilization in any emergency response.

There were several areas observed during this year's inspection that deserve special comment and they are:

Drivers Training Program: During the past year the airport Drivers Training Program has begun to make an impact on the driving habits of all airport employees in the airport operations area. The thorough review of and the implementation of a more comprehensive training program for all airport employees will be expanded to include all tenant employees who have driving privileges in the operations area. I would like to thank Drake Poston and his staff for their successful efforts to implement this very important program during the past 12 months.

Though the Airport Drivers Training Program is utilizing many tools to teach the employees proper driving techniques on the airport, some materials are visibly outdated, especially the Drivers Training Video. Since the current video was prepared, many vehicle operating procedures have been modified and all taxiway/runway guidance signs have been updated and replaced. There are also many new marking protocols in place on your airport, which are not reflected in the old video.

In order to provide the most current driving techniques and information, I would strongly recommend that a new driver training video be produced and utilized by the Operations staff in their implementation of this very important airport safety program.

Wildlife Management: I would like to thank Steve Juliano for his efforts over the past 2 years to establish and implement a continuous habit and wildlife/waterfowl management program. The condition of the airport operations area has greatly improved over the past year due to the cooperation of the Maintenance and Operations Divisions to control grass and weed growth on the airfield and the maintenance of all areas that might become attractants to wildlife and waterfowl. Please give him my thanks for his continuous and successful results in this very important program.

FOD and Litter: A continuous effort by Operations to identify and remove FOD and litter from the airport operations area has greatly reduced the opportunity for aircraft damage. Additionally, the relocation of all international gate activity to the new International Terminal has removed a large source of litter from the immediate area. I would like to thank Drake Poston and his staff for their continuous efforts to implement a very important program while receiving minimum participation and cooperation from the airport airline tenants. During the next 12 months, I hope that you will be able to increase the participation by airport airline and service companies to increase their efforts to participate more actively in this very important airport safety program.

Fueling Safety: I would like to thank Inspector Jon Curd for his continuous efforts to maintain the highest level of safety for the airports tenant fueling program. Through his efforts and the cooperation of the Airport Operations personnel, the fueling equipment utilized by tenant and airport service companies is continuously monitored and inspected on a quarterly basis. This

inspection program has enhanced fueling safety on the airport and has greatly reduced the opportunity for a fueling accident on the airport.

Engineering/Maintenance Coordination: Regular meetings are now held between Engineering/Maintenance and Operations to remedy the communication issues identified during last year's inspection. These regular meetings have greatly improved the communication and cooperation between these important airport divisions. The ability to regularly communicate the priorities of maintenance, engineering and operational issues has been positively reflected in the condition of all areas of the airport operations area. Please extend my thanks to the respective areas of responsibility for the successful results, it has made a very visible impact.

I would like to thank you and your staff for all the courtesies extended to me during my annual inspection. It is a pleasure to work with such a dedicated group of individuals whose highest priority is improving safety for the traveling public. You can be assured that your staff is successfully working diligently toward that goal.

If I can be of any assistance to you and your staff at any time, please do not hesitate to call.

Sincerely,

Donald J. Thompson
Airport Certification/Safety Inspector

June 19, 2001

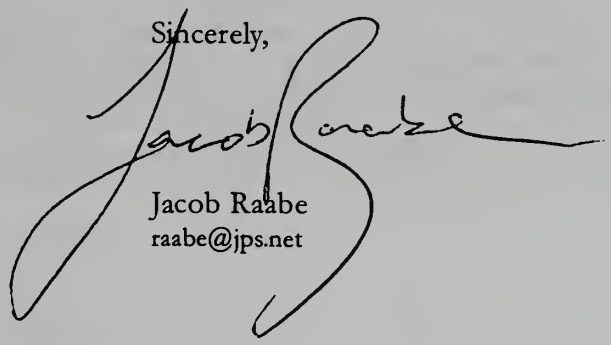
Chief Paul J. Tabacco

Chief Tabacco,

I wanted to extend my thanks for allowing me a unique opportunity to see what the San Francisco Fire Department has to offer. I greatly appreciate the professionalism, courtesy and respect that you and everyone in the SFFD gave me above and beyond what was expected. It gave me a glimpse into the San Francisco Fire Department and how things are done in your department. I gained a great deal of knowledge with the 24 hours that I spent with the crew of Station 13.

On a personal note, you were the most professional, kind and selfless person that I have encountered in the fire service. You treat everyone as human beings and allow your expertise to manifest itself through your actions. I am honored to have spent the small amount of time with you, and I hope that we meet again soon in the future. It is people like you that make me want to become a fire fighter. I cannot thank you enough.

Sincerely,



Jacob Raabe
raabe@jps.net

1060 Bush Street, Apt. 210
San Francisco, CA 94109-6208

June 7, 2001

Chief of Department
S.F. Fire Department
698 Second Street
San Francisco, CA 94107

Dear Sir/Madam:

About 9 p.m. last night I noticed a noxious smell in my apartment, which seemed to be coming from next door at the Mary Elizabeth Inn. As I was on the point of calling 911 fire trucks began to arrive next door.

My compliments on the thoroughness with which your team searched all the trash in the alleyway between our building and the Inn. There's nearly always trash left by the catering company located in the Inn's basement.

As my apartment's living room is adjacent to the Inn, I'm most appreciative of the determination displayed, especially as this is the third alarm on those premises since construction began.

Thanks to a splendid fire department.

Yours very truly,

Marjorie J. Webb

Miraloma School Community Group
Miraloma Elementary School
175 Omar Way
San Francisco, California 94131
(415) 469-4734
Tax ID number 94600416

June 7, 2001

Mr. Kaan Chin
Inspector, Bureau of Fire Prevention and Investigation
San Francisco Fire Department
698 2nd St.
San Francisco, CA 94107

Dear Mr. Chin:

Thank you for attending our Spring Festival to educate our children, staff and families about fire safety. The children very much enjoyed talking with you and seeing your equipment and the educational materials you brought. Your presence helped make our festival a success. The students, staff, and families of Miraloma School appreciate your support .

Sincerely,

Elizabeth Halperin
Spring Festival Chairperson

cc: Chief Paul J. Tabacco

City and County of San Francisco
Department of Public Health

Mobile Crisis Treatment Team
Community Mental Health Services
1380 Howard St., 2nd Floor
San Francisco, CA 94103
(415) 255-3610

Emergency Medical Service
1540 Market Street, Suite 220
San Francisco, CA 94102
Attn: Medic Unit 92

May 31, 2001

To Whom It May Concern,

I want to take this opportunity to commend your Emergency Medical Technicians: Ager, Star #295, and Ager, Star #359 for their assistance in dealing with a challenging mental health client on May 29, 2001.

The Emergency Medical Technicians were instrumental in facilitating our potentially dangerous intervention and their presence allowed our clinicians to conduct an interview with the client. The Technicians worked well with MCTT, who had decided to place client on a 5150. The Technicians' conduct during the intervention with a difficult client was extremely professional. The staff of Mobile Crisis Treatment Team appreciates the quick response time and professionalism displayed by these Technicians. Experiences like this one demonstrate yet another successful coordination between MCTT and the Emergency Medical Service.

If we can be of any assistance to you in dealing with psychiatric cases in the field, please do not hesitate to call us. Enclosed is a brief description of our services.

Sincerely,

Charles Parker Windham, MD
MCTT Medical Director

Carolyn A. Kaufman, RN, CNS, MFT
Program Director

June 6, 2001

San Francusco Fire Department
698 - 2nd Street
San Francisco, CA 94107

On Saturday, May 26, 2001, I became ill suddenly in the Safeway Store, on Webster and Fillmore.

The paramedic truck dispatched was Medic #5 of San Francisco Fire Department. Attendants: Roman Rubalcava #699, and Ron Johansen #985. They were very reassuring and tried to help me stay calm. I was very impressed with their professionalism that I took this time to let you know what good representatives you have helping people.

May God bless them and their collegues.

Very truly yours,

Mattie Leach

Mattie Leach

22113 Queen Street
Castro Valley, Ca. 94546

June 5, 2001

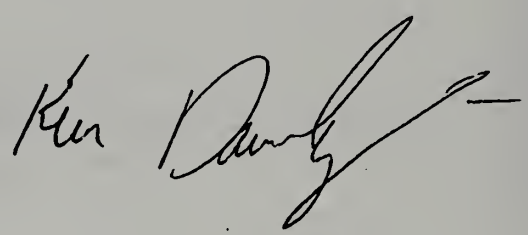
TO: Mr. Paul Tabacco
County of S. F. Ambulance
698 Second Street
San Francisco, California 94107

Dear Mr. Tabacco:

I am writing you this letter to let you know what a great help your employee, Joe Maresk, was in helping me with my problems with billings thru Kaiser Permanente Health Plan.

He was extremely helpful and went out of his way to help me with my situation. Again thank you to him and to the County of S. F. Ambulance Company.

Sincerely,



Ken Dawley

patrick d. glasscock, Ph.D.

June 18, 2001

1364 Vermont Street
San Francisco, CA 94110

Mayor Willie Brown
1 Carlton B. Goodlett, Room 200
San Francisco, CA 94102-4689

Re: N.E.R.T.

Dear Mayor Brown,

I recently participated in the Fire Department's NERT training program in my Potrero Hill neighborhood and am writing to urge your continued support for this important community program. I personally found the class to be most informative and well presented. The Firefighters who provided the training were not only well informed on the subject matter and articulate in their presentations, their enthusiasm in delivering their message was contagious which made participating in the class all that much more enjoyable.

I will be recommending this class to my friends and neighbors and hope that we can count on your continued support for the N.E.R.T. program.

Sincerely,

Patrick D. Glasscock

Cc: Board of Supervisors
Fire Commission
Chief Paul Tobacco

Chee
421 33rd Avenue
San Francisco, CA 94121

May 29, 2001

Mayor Willie Brown
One Carlton B. Goodlett Place
Room 200
San Francisco, CA 94102-4689

Dear Mayor Brown:

We recently completed the 6-week NERT training and also had the opportunity to participate in the April 21 city-wide NERT drill.
You probably already know this and have heard it many times before, but we want to reiterate that this program is a winner—well staffed by volunteers, superbly organized, and much needed. And the superstars of the NERT program are the members of the Fire Department who contribute countless hours and valuable experience and expertise to make this effort a success.

We want to thank you for making the NERT program possible and hope that you will continue to support it so that many more San Franciscans have the chance to take this training that will develop a prepared and knowledgeable cadre of volunteers in the event of a major earthquake or other disaster.

Sincerely,

Don and Eunice Chee

cc: Board of Supervisors
Fire Commission
Fire Chief Mario Trevino

F50
2
/12/01
Special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting, Thursday, July 12, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item No.

1. On **ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Commissioner	Pat Norman (late)
Commissioner	Paul Conroy

Not present

Vice President	Russell S. Roeca (on vacation)
Commissioner	Carlota del Portillo (on vacation)

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Also Present

Department of Human Resources - Employee Relations Division
Alice Villagomez, Deputy Director
Office of the City Attorney
Martin Gran, Deputy City Attorney
San Francisco Fire Department
Paul J. Tabacco, Acting Chief of Department
Joseph Asaro, Deputy Chief, Administration
Binnie Singh, SFFD Director of Human Resources
Mario Trevino

2. **PUBLIC COMMENT ON ALL MATTERS PERTAINING TO CLOSED SESSION**

There was no public comment.

3. **CLOSED SESSION**

Pursuant to the San Francisco Administrative Code Section 67.10(e), the Fire Commission will meet in closed session with the San Francisco Fire Department's designated representative regarding matters pertaining to current labor negotiations.

1. Vote on whether to hold Closed Session to confer with designated Labor Negotiators
   a. CONFERENCE WITH LABOR NEGOTIATORS
      Martin Gran, Deputy City Attorney, Office of the City Attorney
      Alice Villa-Gomez, Deputy Director, Employee Relations Division, DHR

      Anticipated Issue under Discussion: Firefighters Local 798 MOU Negotiations
2. Commissioner Conroy moved for closed session and Commissioner Norman seconded. The motion was unanimously approved.
3. There was no public comment pertaining to the closed session.

   The Commission went into closed session at 5:10 p.m.

4. The Commission reconvened in open session at 6:00 p.m.

   Commissioner Norman moved not to disclose any action or discussion held in closed session and Commissioner Conroy seconded. The motion was unanimously approved.

4. PUBLIC COMMENT

There was no public comment

5. ADJOURNMENT

There being no further business, the Special Meeting was adjourned at 6:05 p.m.

Tania Bauer
Commission Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-32

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – July 12, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. **ON ROLL CALL,** the following were noted present:

   President Stephen A. Nakajo
   Commissioner Paul Conroy
   Commissioner Pat Norman

   Vice President Russell S. Roeca and Commissioner Carlota del Portillo were excused for vacation.

Paul J. Tabacco	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Raymond R. Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Gary P. Massetani	- Fire Prevention

Chief Officers – Staff:

Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

Aaron C. Stevenson	- Division 1
Paul D. Jones	- Division 2 (Acting)
Johnny R. Lo	- Division 3

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2. **APPROVAL OF THE MINUTES**

   Regular Meeting of June 28, 2001.

   Commissioner Conroy moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through H) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during June 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, June 9 through June 22, 2001.

B. Appointments

Reporting the following PROBATIONARY appointments effective *JULY 9, 2001*:

H3 Firefighter/Paramedic

Patrick D'Arcy (vice: Steve Marcotte, resigned)

James Demattei (vice: Steven Strong, resigned)

Carlos Harvey (vice: Dennis Gallagher, deceased)

Matthew Reimer (vice: Michael Rambo, deceased)

Matthew Barnes (vice: Scott Sandine, resigned)

Reporting the following PROBATIONARY appointments effective *JULY 9, 2001*:

H2 Firefighter

Mark Brown
Patrick Bryan
Bela Carreira
Sola Chuop
Brian Collins
Desmond Cotter
Ken Dever
Edward Dunn
Jeff Gomez
Sonya Graham
Gil Intengan
Stephen Kloster
David Krikorian
Jay Lee
Mitchell Lee
Paul Lee
Peter Lee
Tina Liu
Garret Lucier
Marilyn Lum
Michael Marks
Margaret McFadden
Richard Miles
Mary Minogue-Reidy
Jeffrey Mitchell
Samuel Nieto
Francisco Ochoa
Yvette Ortega
Roger Phillips
Michael Rubin
Paul Saitz
Gillian Smith
Eric Stiveson
Michael Vieira
Alvin Wong
Carol Wyley

(Note: The above 36 H2 Firefighters are appointed vice Annual Salary Ordinance Authorized Positions)

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Ford, John D.	H6 Investigator	Service	Jun. 30, 2001
Blake, John E.	H2 Firefighter	Service	Jun. 01, 2001
Bonham, Daniel A.	H1 Fire Rescue Paramedic	Service	Jun. 01, 2001

(Retirement Certificates will be presented at Fire Commission meeting of August 23, 2001)

D. Suspension

Reporting suspension of the following:

H3 Firefighter/Paramedic Bryan Hendon, Medic 18, for two days, July 22/23, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

H2 Firefighter Keith Baraka, Truck 18, for two days, July 19/20, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

E. Resignation

Submitting resignation of Permanent Exempt 1649 Accountant Intern Elizabeth Salazar, effective close of business June 11, 2001. (Resigned in order to accept Permanent 1652 position at DPH. Started work 10-02-00.)

F. Separation

Reporting separation of Probationary H2 Firefighter Gilberto Gonzalez, effective close of business June 29, 2001. (Released from appointment. Started work 04-09-01.)

G. Leave of Absence

Submitting request for leave of absence with pay for Medical Leave Supervisor Margaret O'Sullivan, for two days, July 30 through July 31, 2001, in order to attend a workshop on Workers' Compensation in Oakland. Estimated cost is $425,and is included in the 2000-2001 budget. Ms. O'Sullivan will not be replaced.

H. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Truck RA	00-1-223	5/6/01	610	A	File
Off: Lt. Charles Crane	Drv: FF Donny Bendo		Tlr: FF Edward Londono		
Cause:	Enroute to community event, tiller of Trk RA swung out wide and struck a parked civilian vehicle				
Medic 43	00-1-224	5/8/01	736	A	File
Drv: FF/PM Anthony Valerio					
Cause:	Driver of Medic 43 disembarked department vehicle before properly parking the vehicle causing Medic 43 to roll slowly forward and hit dumpster				

Truck 13 00-1-225 5/11/01 621 A File
Off: Capt. Frank Morino Drv: FF Marciel Rivera Tlr: FF Robert Guldbech
Cause: Misjudged clearance - While attempting to move Trk 13 back into quarters, apparatus struck concrete pillar outside firehouse; spotters were posted

Engine 3 00-1-226 5/11/01 538 B File
Off: T/Capt. Gregory Stewart Drv: FF Robert Muniz
Cause: Eng 3, while backing into quarters, was struck by apparatus door which reversed itself

Truck 15 00-1-227 5/14/01 622 B Bill
Off: Lt. Richard Jonasson Drv: FF Nicholas Yuen Tlr: FF Richard Matli
Cause: Trk 15, while parked at an incident, was struck by Muni LRV which attempted to pass Trk 15 and side swiped Trk 15

Medic 41 00-1-228 5/15/01 726 B Bill
Drv:
Cause: Hit and run - While parked outside of Station 41; the side mirror of Medic 41 was struck by a delivery truck which left scene

BFP 00-1-229 5/16/01 21 B Bill
Drv: FSI II Diana Shortall
Cause: BFP vehicle was rear ended by civilian vehicle due to other driver's inattention

EMS RC 2 00-1-230 5/20/01 0 A File
Off: T/PM Capt. Niels Tangherlini
Cause: Misjudged clearance - RC 2, while making a tight right turn, slightly damaged department vehicle due to an illegally parked vehicle

Engine 24 00-1-231 5/22/01 588 A File
Off: Capt. James Harrington Drv: FF Gary Gautier
Cause: Misjudged clearance - While backing into quarters, Eng 24 contacted protective barrier; spotters were posted, but unsuccessful in alerting driver

Engine 21 00-1-232 5/23/01 526 A File
Off: Capt. William Long Drv: FF Karen Kerr
Cause: Misjudged clearance - Eng 21, while exiting parking lot and making right turn, lightly scraped parked civilian automobile

Truck 1 00-1-233 5/23/01 631 A File
Off: Lt. Timothy Callen Drv: PX Damian Orduna Tlr: FF Glenn Kircher
Cause: Misjudged clearance (tiller) - Trk 1, while backing into quarters, grazed apparatus door; spotters were posted, tiller did not hear warning due to headphones

Engine 40 00-1-234 6/1/01 507 A File
Off: Lt. Rudy Guajardo Drv: FF Michie Wong
Cause: Misjudged clearance - Eng 40, while backing into quarters, struck civilian vehicle parked in front of station; spotters were posted, but unable to get attention of driver

Engine 43 00-1-235 6/2/01 539 B Bill
Off: Lt. Ethan Banford Drv: FF Dustin Novo
Cause: Hit and run - Eng 43, while parked at an incident, was struck by a civilian vehicle which fled the scene

Medic 13 00-1-236 6/2/01 741 A File
Drv: FF/PM Michael Fucciolo
Cause: Misjudged clearance - Medic 13, while returning to quarters and backing up, struck sidewalk curb causing rear tire to rupture

Truck 3 00-1-237 6/3/01 623 B File
Off: T/Lt. John Sanchez Drv: FF Andrew Assereto Tlr: FF Jerry Mifsud
Cause: Trk 3, while parked at an incident, was lightly struck by a civilian vehicle, which attempted to maneuver between Trk 3 and Medic 3

Truck 7 00-1-238 6/5/01 620 A File
Off: Lt. Stephen Smith Drv: FF Duane Rivera Tlr: FF Ernest Grays
Cause: Misjudged clearance (tiller) - Trk 7, while backing into quarters, struck apparatus door frame; spotters were posted

Truck 13 00-1-239 6/8/01 621 B Bill
Off: Lt. Robert Relei Drv: FF Marc Evans Tlr: FF Robert Guldbech
Cause: Trk 13, while returning from an incident, was struck by a civilian auto which attempted to go around Trk 13

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Commissioner Norman moved and Commissioner Conroy seconded. There were no questions or discussion and Items A through H on the Consent Calendar were approved or ordered filed as appropriate.

A. Letters of Commendation

Submitted four letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for June 2001.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Update on Fiscal Year 2001-02 Budget

Paul J. Tabacco, Acting Chief of Department, requested that Christine Ragan, Chief Fiscal Officer, provide the update on the budget process. Ms. Ragan informed the Commission that the budget went through a number of phases and that the Board of Supervisors had made changes to the Mayor's proposed budget for the Department. There were the following cuts: $600,000 in overtime for suppression, $650,000 for two engines and $516,000 for motorized valves for the Auxiliary Water Supply System (AWSS). Ms. Ragan added that the Board also put $1.8 million for the Department's rent of the Treasure Island Facility on reserve as well as $1.6 million in projected overtime.

Chief Tabacco related that at Harvey Rose's request, the Department had submitted a budget within which they could operate for the fiscal year without returning to the Finance Committee with requests for supplemental appropriations. If any cuts were made to this budget, especially one of $600,000, it would almost guarantee a request for supplemental appropriation. Chief Tabacco stated that he had put this into the record, both at the Finance Committee and at the Board of Supervisors meetings. He added that funding was obtained for the Hepatitis C Screening Program.

President Nakajo inquired if there had been resolution regarding the Chief's Aides. Chief Tabacco responded that no cut has been made yet, and that he and Chief Treviño had met with Supervisors trying to explain the role of the Chief's Aide and how essential they are to operations.

Commissioner Norman declared that she and the other Commissioners have spoken to the members of the Board of Supervisors. She related how they had attempted to meet with Supervisor Yee on several occasions, who made some unfortunate statements which were disrespectful to the staff of the Department, but so far have not succeeded. She thanked everyone for their efforts to speak of these issues with the Supervisors but she wished everyone to know that the Commission was shocked at the public disrespect shown by elected officials towards representatives of the Department and that the Commission found this to be unacceptable. She believed that the character of the Department's leadership was being tarnished by a Supervisor who had no real understanding of the issues at hand. Commissioner Norman stated that Commissioners would continue their efforts to meet with him to resolve this particular issue.

Commissioner Norman referred to the Chief's Aides issue and noted that individuals who associated this issue with a wasteful Fire Department budget were not at all aware of what the actual work was that the members of the Department carried out. She noted that there must be an on-going educational effort for elected official about the Fire Department. She hoped that in the future elected officials would turn to the members of the Fire Commission for a better understanding of the Department. In turn, the Commission will continue its support and advocacy for the Department.

President Nakajo thanked Chief Tabacco and Chief Asaro, as well as Christine Ragan for their on-going efforts with the Budget. He repeated Commissioner Norman' sentiments regarding the perception of some elected officials that the Department can not manage itself. Additionally, he found the remarks of Harvey Rose, Budget Analyst, to be disheartening and disrespectful to civil servants when he repeats year after year that "Chief's Aides are only chauffeurs".

President Nakajo complemented Chief Tabacco on his presentation in which he had pointed out that the Department had steadily reduced its manpower, such as, from four firefighters and an officer to three firefighters and an officer on an engine, and similarly on trucks.

President Nakajo believed that the Finance Committee's cut of $600,000 in the Department's overtime allocation resembled a Catch-22 scenario and was a disservice not only to the citizens of San Francisco but also to the members of Suppression, EMS, Prevention, Communication, and all other areas of the Department. He reiterated that the Commission will stand behind the Department and will try to obtain maximum support from the Board of Supervisors.

Commissioner Conroy acknowledged and shared the sentiments of his fellow Commissioners. He suggested that the Department consider a form of outreach to the Board of Supervisors, individually or as a group, which would show them how the Department works. Commissioner Conroy indicated that a concentrated educational effort, such as taking a Supervisor for a ride-along on an engine, could gain the Department the appreciation from them it deserves.

Chief Tabacco thanked the Commissioners for their efforts on behalf of the Department. He noted that President Nakajo had offered just such an invitation to the Finance Committee during the past hearing but so far none of Supervisors have responded. Chief Tabacco suggested that perhaps if the Department persisted in continuing these overtures, eventually members of the Board would respond. In conclusion, he stated that the Department informed the Finance Committee that with the cuts the Committee had made, the Department will have to request a supplemental appropriation later in the fiscal year, and the Board fully expects them to do so.

D. Special Presentation (Cont'd from Meeting of 06-28-01)

Division of Fire Prevention & Investigation – Gary Massetani, Fire Marshal

Gary Massetani, Assistant Deputy Chief, Fire Marshal, acknowledged Lieutenant Peter Schembri, who will be assisting with the presentation and Captain Mario Ballard, in charge of the Plan Check Division, who was in the audience.

Chief Massetani began with an overview of the Bureau of Fire Prevention's mission statement and then described BFPI's various sections, units and projects starting with: District Inspections, R-1 Residential Building Inspection, Plan Check, Code Enforcement,

Administration, Permits, High Rise Inspection, School Inspection, Residential Care Facilities, Single Room Occupancy (SRO) Hotel Program, Port, Treasure Island, Airport, and Plans Review Unit.

Chief Massetani outlined some major upcoming projects from which BFPI plans to receive revenue: (1) Mission Bay Development in China Basin with over 325 acres under development including biotech buildings; (2) 15 high-rise buildings, encompassing over 200,000 square feet in planning stage or early construction; (3) Moscone expansion at Howard and Fifth Streets; (4) San Francisco Airport Terminal renovation and BART to Airport expansion; (5) San Bruno Jail at request of Sheriff's Department; (6) Ferry Building renovation; (7) Treasure Island development; (8) Cruise Terminal on Piers 30 to 34; and (9) Hunters Point Development.

Chief Massetani presented the mission statement of the Bureau of Fire Investigation: to determine the origin and cause of any fire that is assigned to the Bureau. The Arson unit, whose members are all sworn police officers, is dispatched to all greater alarms, fire deaths, burns, suspicious fires, explosions, fires of undetermined causes and fires involving juvenile fire setters. A new program, the Arson Task Force, was implemented at the end of 2000 to combat incendiary vehicle fires, and works closely with the Police Department. Chief Massetani pointed out that the Bureau of Fire Investigation instituted an Arson Early Warning System that targets properties designated as problem arson buildings. He added that this Bureau also handles all subpoenas and the captain of the Bureau is designated as the Custodian of Records for the San Francisco Fire Department. Chief Massetani outlined some future plans for BFPI, such as a web based permit application payment system and a palm pilot based inspection data collection system, as well as the preparation of a customer survey to see how services can be improved. Commissioners continued to ask various questions regarding the functions and staffing of BFPI. Chief Massetani and members of his staff responded.

President Nakajo thanked Chief Massetani, Lieutenant Schembri, Captain Ballard and other staff for an excellent presentation that was well planned and thorough. *(Please note that the Secretary has attached a copy of Chief Massetani's PowerPoint presentation to the minutes.)*

E. Communications Received by Commission

Three communications were received by the Commission from June 22, 2001, through July 5, 2001.

F. Public Comment

Terry Wallace, President, Fire Commission, Island of Hawaii, related that he had retired from the San Francisco Fire Department sixteen years ago and presently found himself chairing the newly formed Fire Commission on the Island of Hawaii. Mr. Wallace thanked the Secretary for providing him various useful documents and advice. He noted that his district also had 42 fire stations but covered 356 square miles. Mr. Wallace had previously worked in the Bureau of Fire Prevention and was very interested in the aspect of revenue generation since at this time his Fire Department only had two inspectors for the whole island. He thanked everyone for the assistance he had received and commented how educational Chief Massetani's presentation had been.

Richard Stacks related that he had the opportunity to attend the Fire Department's presentation to the Phoenix Society at the San Francisco International Airport and noted how impressive the operation was, including the facility, the apparatus and the personnel -

a first class operation. He recommended that the redcap drill should be seen by all Commissioners but especially by members of the Board of Supervisors. Mr. Stacks had a suggestion regarding the Chief' Aide issue as it related to the latest Finance Committee hearing. He recommended that the Department communicate the importance of the role of the Chief's Aide, particularly in high rise fires, by referring everyone to the Geneva Towers fire in August of 1995 (perhaps 1993). Mr. Stack's stated that he too had been startled by Supervisor Yee's remarks and he hoped that the incoming Chief, with considerable expertise in EMS, could bring this expertise to bear regarding the initiative Supervisor is taking to undo the merger.

In closing, President Nakajo wished to officially recognize and welcome Chief Treviño both to San Francisco and the San Francisco Fire Department. President Nakajo wished to gratefully acknowledge Acting Chief Tabacco's the guidance and leadership provided during this transition. He complimented Chief Tabacco on his professionalism and asked him to continue his leadership until the swearing-in on August 1, 2001.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:45 p.m.

Tania Bauer
Secretary

UNITED

Chief Ray Balzarini
San Francisco Fire Departme
San Francisco International A
San Francisco, Ca. 94128

June 10, 2001

Chief Balzarini,

Thank you so much for your support in making Fantasy Flight IX our best flight ever. Over 300 "Special Children" and their families participated in this annual event intended to provide these children a small respite from their daily "challenges". Our "kids" come to us from the Lucille Packard Children's Hospitals of the Bay Area, the Make A Wish Foundation and the Alisa Ann Ruch Burn Foundation.

One of the highlights of the day was the appearance of Olympic skater Kristi Yamaguchi. Kristi signed copies of her book "Always Dream" and took time for photographs etc. She was a big hit with "kids" of all ages. We had over 120 United Airlines volunteers supporting the one-hour flight around the Golden Gate Bridge and Marin County.

The other highlight was the water salute from two of your fire engines upon our return. It was such a unique experience for all on board and it really made us feel special. Thank you Chief for making that happen. It was a wonderful climax to such a wonderful day.

Thanks also to Dave Sullivan who was on hand and provided needed assistance whenever asked. He and his fellow firefighters were great. Please extend our sincerest appreciation to Carol and all your firefighters who helped make this day an experience these children will always remember.

Sincerely,

SAINT FRANCIS MEMORIAL HOSPITAL
900 HYDE STREET
SAN FRANCISCO, CALIFORNIA 94109

06/15/2001

Paul Tabacco
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

This letter is to commend Medic 1 for their timely and appropriate assistance in transferring a patient from St. Francis Hospital to California Pacific Medical Center. The patient, Ms. Gaffney, presented in what appeared to be third trimester labor with meconium staining and required monitoring and care at a labor and delivery facility. Unfortunately, there was no other option available for transfer of this patient. Both Russ Zimmerman and Dom Ottoboni were extremely helpful during the transfer of this patient to a higher level of care. My sincere appreciation to the team of Medic 1 for their assistance in this most difficult situation.

With Sincere Thanks,

LEIGH G. DURLACHER, M.D., FACEP

LGD:YOG/02342485/pb JOB#: 69264
D: 06/15/2001 14:40 T: 06/16/2001 06:32

cc: Stephanie Cota
cc: Abbie Yant

SF NSP

SAN FRANCISCO **NEIGHBORHOOD SAFETY** PARTNERSHIP

850 Bryant Street • San Francisco, California 94103 • (415) 553-1962 • FAX: (415) 553-1967

June 28, 2001

San Francisco Fire Department

Acting chief Paul Tabacco

Thank you for your quick responce to our request for a fire presentation at the neighborhood church at 302 Jules Avenue.

Lt. Juarez was very effective in his explanation to all the 21 children present.

Engine 15 with Captain Kevin Gonzalves, fire fighter Carla Cirella and fire fighter C.J. Ferguson were also very nice and the children learned a lot about the equipment that is used to fight fires.

We all appreciate the fine job that you and the fire fighters do for us and can't thank you enough for the continuing support that all of you provide.

Sincerely,
Al Harris
Neighborhood Safety Partnership

cc. Lt Fernando Juarez, Community Affairs Office

6/29/01

Chief,

I am the owner of a 4 unit building at 1119 Dolores st. It is a beautiful art deco style building facing Dolores st. with beautiful downtown views in the rear. It provides me with tremendous pride of ownership.

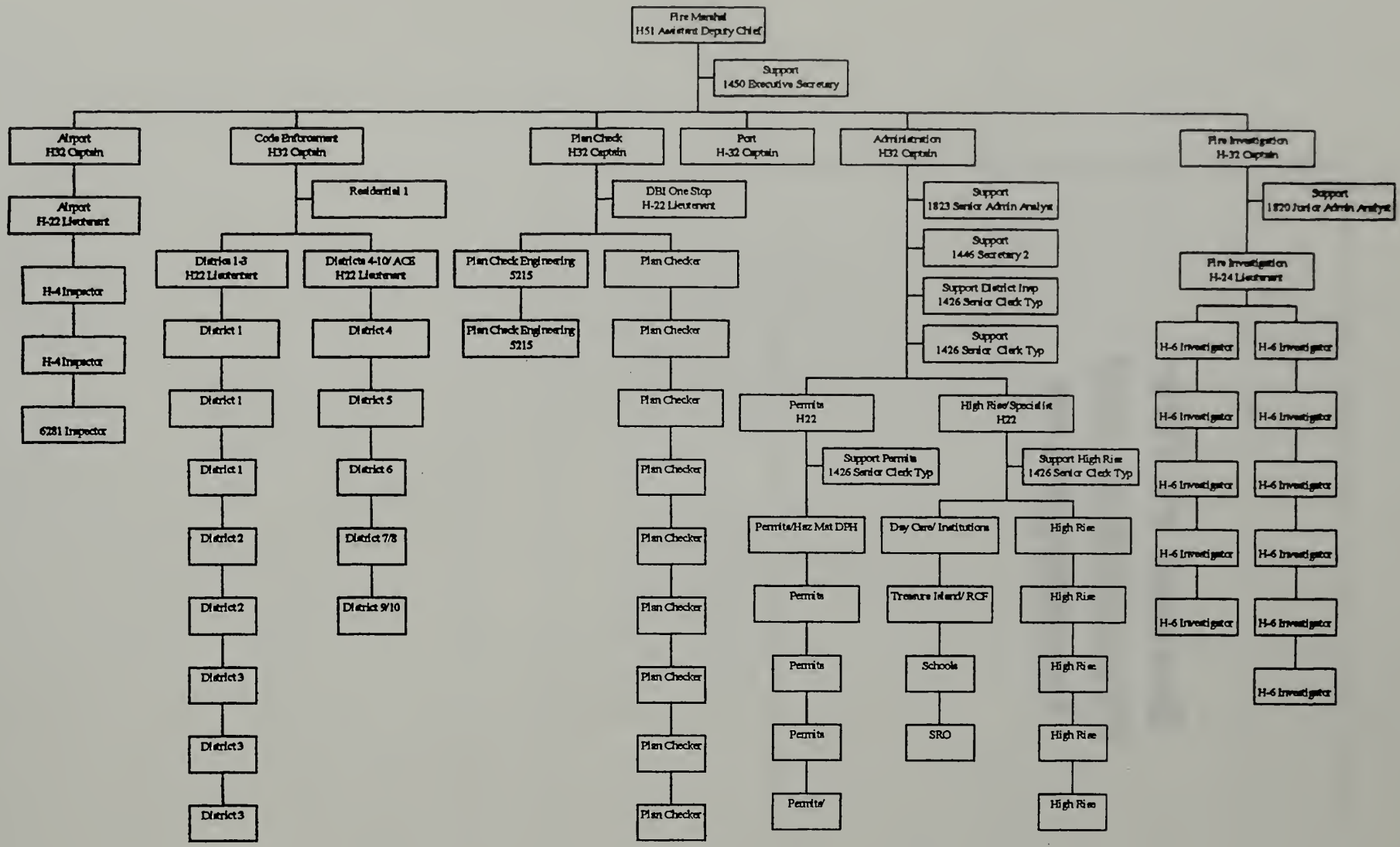
Two days ago a fire began in the upper rear unit. Fortunately someone in the building was home to call emergency.

The purpose of this letter is to tell you how grateful I am that San Francisco has such

a superior Fire Department. Station 11 was at the scene immediately, no one was injured, and the crew contained what could have been a huge disaster to the loss of 1 unit. According to everyone involved Station 11 should be highly commended for doing a magnificent job.

Thank you very much
William Sexton

Bureau of Fire Prevention and Investigation


Fire Marshal
H51 Assistant Deputy Chief
Support
1450 Executive Secretary
Airport
H32 Captain
Airport
H-22 Lieutenant
H-4 Inspector
H-4 Inspector
6281 Inspector
Code Enforcement
H32 Captain
Residential 1
Districts 1-3
H22 Lieutenant
Districts 4-10/ ACE
H22 Lieutenant
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District 2
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District 3
District 3
District 4
District 5
District 6
District 7/8
District 9/10
Plan Check
H32 Captain
DBI One Stop
H-22 Lieutenant
Plan Check Engineering
5215
Plan Check Engineering
5215
Plan Checker
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Plan Checker
Plan Checker
Plan Checker
Port
H-32 Captain
Administration
H32 Captain
Support
1823 Senior Admin Analyst
Support
1446 Secretary 2
Support District Insp
1426 Senior Clerk Typ
Support
1426 Senior Clerk Typ
Permits
H22
High Rise/Specialist
H22
Support Permits
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Permits
Permits
Permits
Permits/
Day Care/ Institutions
Treasure Island/ RCF
Schools
SRO
High Rise
High Rise
High Rise
High Rise
High Rise
Fire Investigation
H-32 Captain
Support
1820 Junior Admin Analyst
Fire Investigation
H-24 Lieutenant
H-6 Investigator
H-6 Investigator
H-6 Investigator
H-6 Investigator
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H-6 Investigator

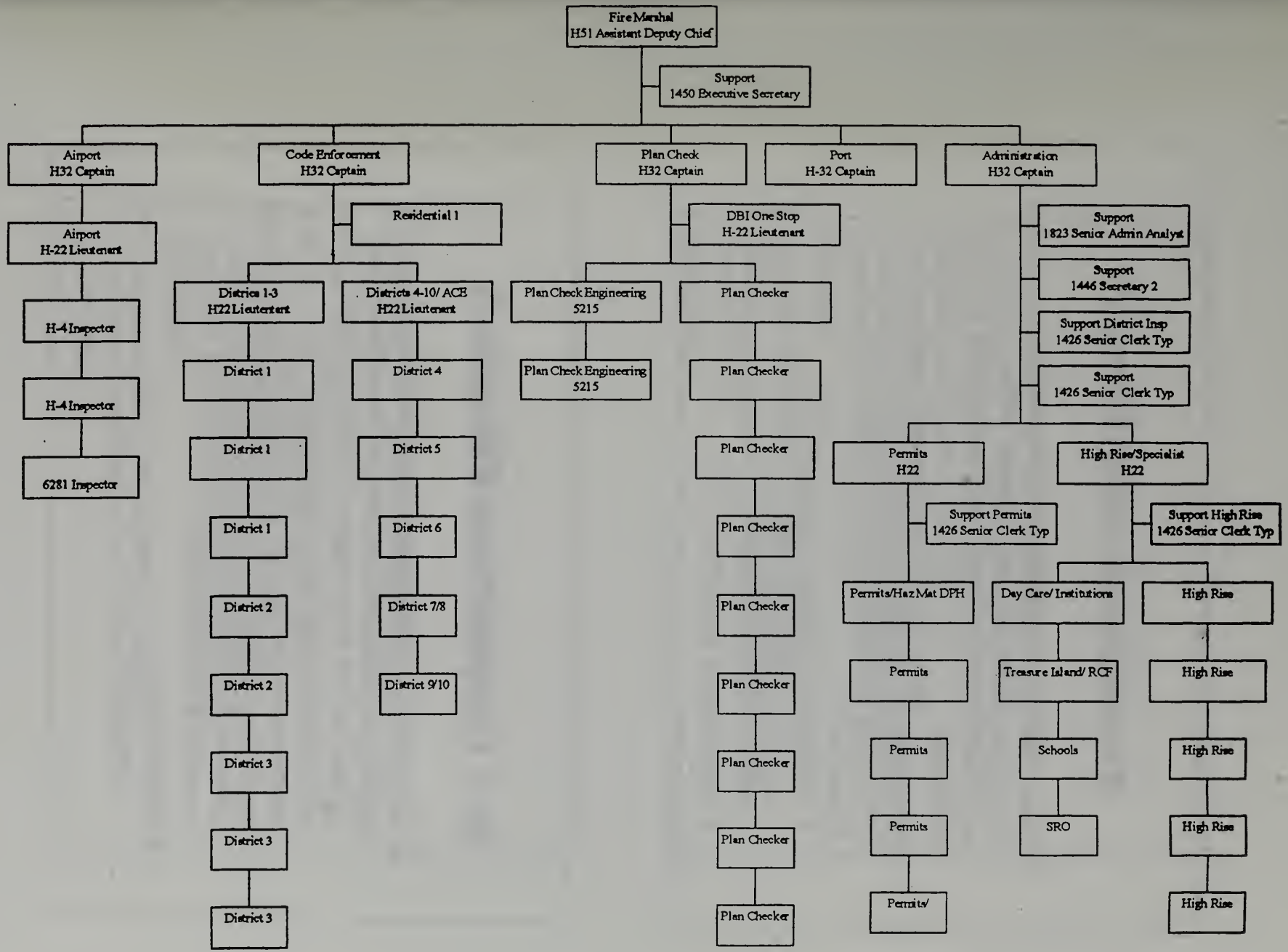
Bureau of Fire Prevention

Bureau of Fire Prevention Mission Statement

- The Division of the Bureau of Fire Prevention is committed to minimize injuries, death, and property loss through public education, enforcement of the applicable codes, and comprehensive inspection programs designed to detect, correct, and eliminate fire hazards.
- The Bureau shall maintain an on-going program of public safety and community awareness through strong leadership and a diverse, well-trained work force dedicated to excellence and commitment to the citizens of San Francisco.

Sections

- District Inspections
- Plan Check
- Code Enforcement
- Administration
- Permit
- High Rise
- Schools
- Residential Care Facilities/ Day Care
- Single Room Occupancy Hotels (SRO)
- Port
- Treasure Island
- Airport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H-22 Lieutenant
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DBI One Stop
H-22 Lieutenant
Support
1823 Senior Admin Analyst
Support
1446 Secretary 2
Support District Insp
1426 Senior Clerk Typ
Support
1426 Senior Clerk Typ
H-4 Inspector
H-4 Inspector
6281 Inspector
Districts 1-3
H22 Lieutenant
Districts 4-10/ ACE
H22 Lieutenant
Plan Check Engineering
5215
Plan Checker
District 1
District 4
Plan Check Engineering
5215
Plan Checker
District 1
District 5
Plan Checker
Permits
H22
High Rise/Specialist
H22
District 1
District 6
Plan Checker
Support Permits
1426 Senior Clerk Typ
Support High Rise
1426 Senior Clerk Typ
District 2
District 7/8
Plan Checker
Permits/Haz Mat DPH
Day Care/ Institutions
High Rise
District 2
District 9/10
Plan Checker
Permits
Treasure Island/ RCF
High Rise
District 3
Plan Checker
Permits
Schools
High Rise
District 3
Plan Checker
Permits
SRO
High Rise
District 3
Plan Checker
Permits/
High Rise

District Inspection

- Responsible for inspection of construction projects to determine compliance with approved plans and applicable codes and standards
- Responsible for inspecting and determining if building & Fire Code violations exist
- Inspections:
  - Department of Building Inspection-8,000
  - Complaint Inspections-3750
  - Referral Inspections-2450
  - Miscellaneous Inspections-1,050
- Personnel

R-1 Inspection Program

- Responsible to coordinate and distribute building inspection schedules for suppression companies for properties with nine or more units; confirm that violations reported by suppression companies are forwarded to district inspectors; confirm that Underwriters Laboratories certified fire alarm systems maintain their certification
- Inspections:
  - Over 5,000

Plan Check Section

- Responsible for reviewing all occupancies regulated by the Office of the State Fire Marshal for fire alarm systems, smoke control systems, building construction, H-Occupancies (Hazardous), fire sprinkler plans, attend pre-construction meetings, and research equivalency proposals for the Fire Marshal
- Building construction plans reviewed 4,848
- Building construction plans approved over the counter 1,500
- Personnel

Code Enforcement

- Responsible for development and interpretation of local and state codes
- Provides code consultations
- Supervises Accelerated Code Enforcement
- In conjunction with the Fire Marshal, Department CFO and City Controller, develops the inspection and permit fees (annually)
- Represents Fire Department on state committees concerning code development and review

Administration

- Responsible for daily time rolls, accounts receivables, front office management, over time assignments, data input, and clerical staff
- Administration Captain manages the Permit and High Rise Lieutenants

Permit Section

- Responsible for Public Assembly Inspections, Annual Licensing Inspections, Open-flame permits, Pyrotechnic permits, Propane permits, and Under & Above ground Fuel Tank Removal or Installations
- Issue approx. 3,000 permits annually
- Complete over 7,500 permit inspections
- Personnel

High Rise Section

- Responsible for all state mandated high rise building inspections (75' or higher)
- Over 500 high rise inspections per year
- Over 113 million square feet
- Annual Revenue : $639,000
- Personnel

School Inspection

- Responsible to inspect 240 Elementary, Middle, and High schools to ensure that minimum requirements are met and that reasonable fire safety exists. In addition the Inspector ensures that all schools maintain an approved evacuation plan and fire drill log book.

Residential Care Facilities

- Responsible for enforcing the State Fire Marshal's Office fire and life safety standards as they pertain to Residential Care Facilities
- Annual Inspections:
  - 560 Residential Care Facilities
  - 182 Re-Habilitation Facilities

Single Room Occupancy Hotel Program

- Initiated in 1999 with the collaboration of the Mayor's Office to decrease the number of SRO Hotel fires
- The program provides Fire Prevention Workshops to the residents and property owners of SRO Hotels
- Attendance over 1500; Average 2 workshops per week
- Mission and Chinatown SRO Collaborative

Port

- 7.5 of miles of water front
- Over 19 million square feet of rental property
- Pier and Building surveys: 755 annually
- Plan Review: 245
- Construction Inspections: 1200
- Personnel
- Station 35 and Fireboat One

Treasure Island

- Liaison between the Fire Department and Treasure Island Land Development Trust in regards to the enforcement of the San Francisco Fire Code
- Conduct over 1800 annual inspections, issue permits, investigate complaints, and provide code consultation
- Oversee all public assembly events on the island

Airport

- Responsible for enforcing the laws and statutes of the State of California and ordinances of the City and County of San Francisco as they relate to the Bureau of Fire Prevention
- Over 5,000 acres with 200 vendors
- Inspections: 5000
- Plan Reviews: 675
- Personnel

Annual Revenues

- Fire Plan Review- $1,791,799
- Fire Inspections Fees- $644,291
- High Rise Fire Inspections- $630,000
- Annual License Fees- $433,286
- SFFD Original Filing Fees- $275,524
- Fire Code Reinspection Fees- $27,503
- FY 2001/02 Projected Rev: $3.8 million

Major Projects

- Mission Bay Development (325 acres+)
- Approximately 15 High Rise Buildings
- Moscone Expansion
- San Francisco Airport Terminal/Bart
- San Bruno Jail
- Ferry Building
- Cruise Terminal at Pier 30-34
- Treasure Island Development
- Hunter's Point Development

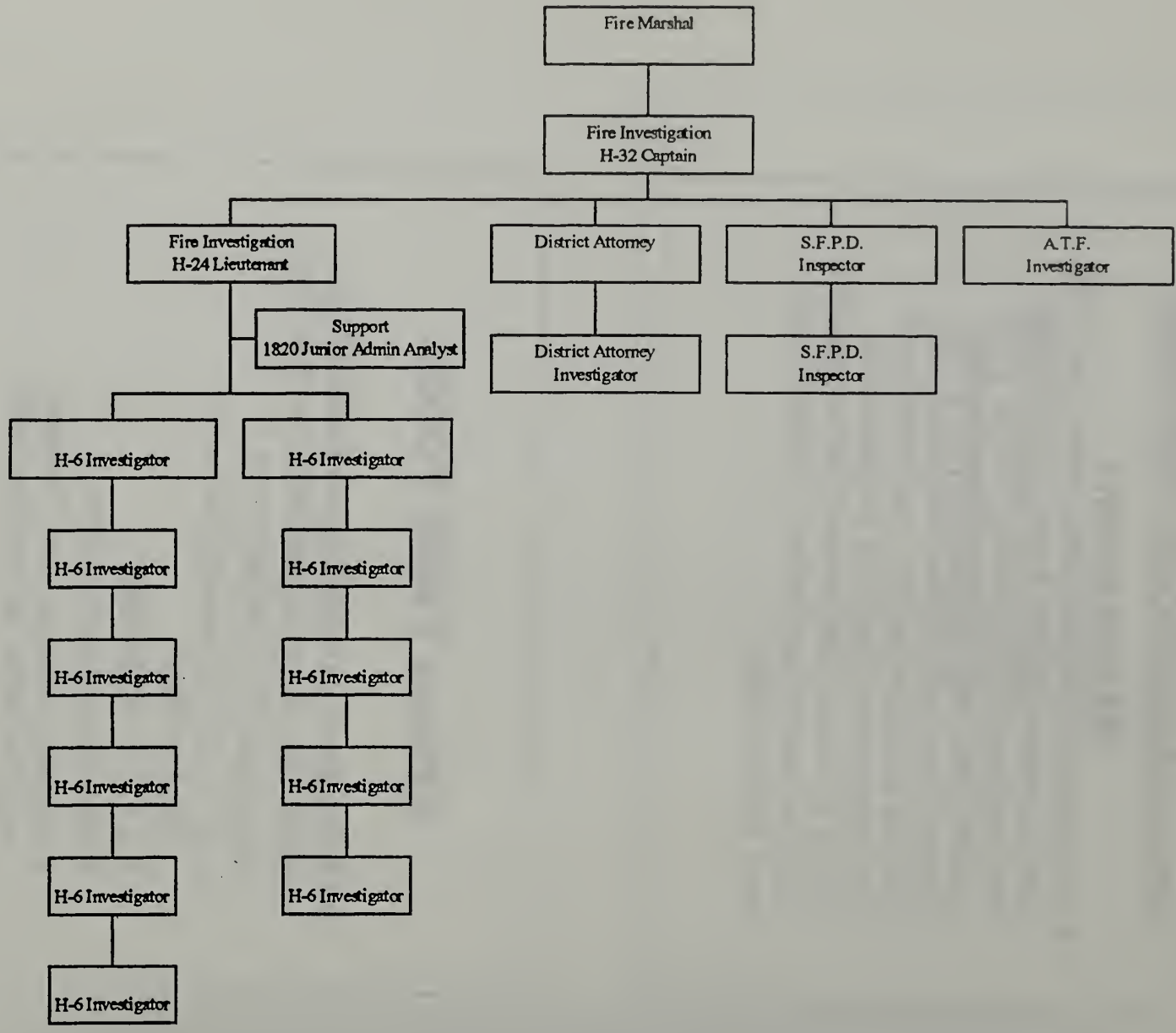
Bureau of Fire Investigation

Bureau of Fire Investigations Mission Statement

- To determine the origin and cause of any fire that is assigned to the Bureau. The BFI will also prepare for the District Attorney a well documented and complete report for the District Attorney's review. Additionally, the BFI will assist the public in the retrieval of information and reports to the best of its ability in a work environment that encourages cultural diversity and is free of harassment and discrimination

Arson Task Force

- Multi-agency organization functioning under the direct supervision of the San Francisco Fire Department
  - S.F.F.D. Fire Investigators and Administration
  - S.F.P.D. Inspectors
  - District Attorney's Office
  - Alcohol, Tobacco, and Firearms representative (as needed basis)


Fire Marshal
Fire Investigation
H-32 Captain
Fire Investigation
H-24 Lieutenant
District Attorney
S.F.P.D.
Inspector
A.T.F.
Investigator
Support
1820 Junior Admin Analyst
District Attorney
Investigator
S.F.P.D.
Inspector
H-6 Investigator
H-6 Investigator
H-6 Investigator
H-6 Investigator
H-6 Investigator
H-6 Investigator
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H-6 Investigator
H-6 Investigator
H-6 Investigator

Personnel

- All members are sworn peace officers whose sole responsibility are the curtailment of arson and the prevention of fires in the city of San Francisco
- Dispatched to all greater alarms, fire deaths, burns, suspicious fires, explosions, fires of undetermined cause, and fires involving juvenile firesetters.

FY 2000/01 Statistics

- Arson Task Force investigated the origin and cause involving 600 fire-related incidents
- Determined the origin and cause of 44 greater alarm fires
- Initiated over 60 arrests involving suspects responsible for incendiary fires and other criminal acts involving fire-related matters

Vehicle Program

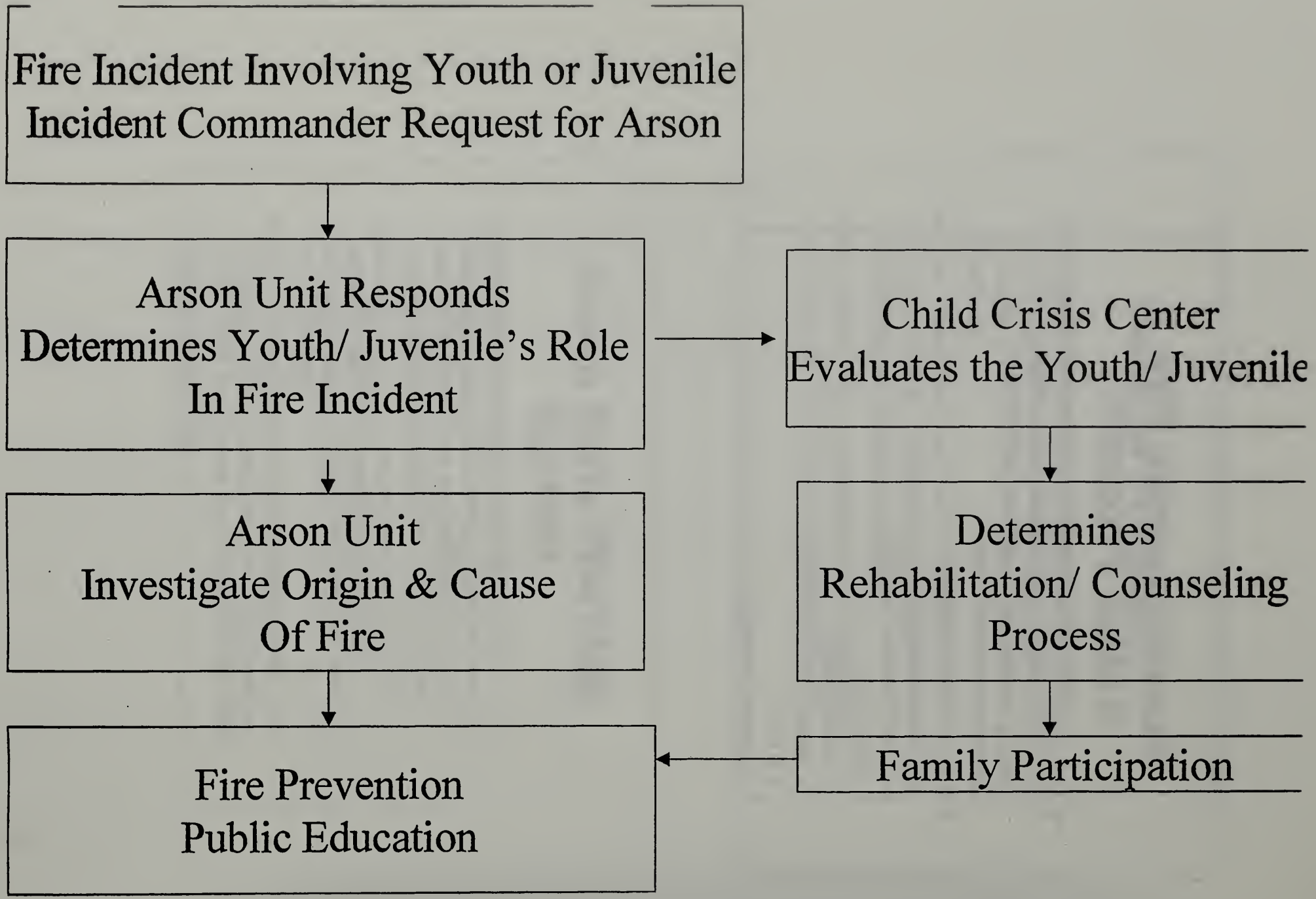
- Implemented the pilot program in December of 2000 to combat the escalating problem of incendiary vehicle fires in the city of San Francisco
- Arson Task Force works in conjunction with various S.F.P.D. Details to track vehicle fires and prosecute involved suspects
- FY 2000/01 ATF investigated 230 incendiary vehicle fires; Total Estimated Loss $3.4 mil

Arson Early Warning System

- The primary function of the Arson Early Warning System is to reduce the number of fires associated with properties that have been targeted as probable arson buildings
- Identify "high risk" properties, or "possible target hazards" by analyzing structural, financial, and ownership information relating to a building
- Arson Investigators interact closely with the Bureau of Fire Prevention and Suppression Units; BFP Inspectors and Field Officers refer targeted properties

Youth/Juvenile Fire Setter Program

- The purpose of the program is to prevent fires involving youths and juveniles as well as to identify the high risk children so they can receive the proper care
- S.F.F.D. lead agency
  - Health Department
  - Child Protective Services
  - Child Crisis
  - School District
  - District Attorney's Office
  - S.F.P.D.
  - Juvenile Probation


Fire Incident Involving Youth or Juvenile
Incident Commander Request for Arson
Arson Unit Responds
Determines Youth/ Juvenile's Role
In Fire Incident
Child Crisis Center
Evaluates the Youth/ Juvenile
Arson Unit
Investigate Origin & Cause
Of Fire
Determines
Rehabilitation/ Counseling
Process
Fire Prevention
Public Education
Family Participation

Subpoena Section

- The Captain of the Bureau of Fire Investigation is the Custodian of Records for the San Francisco Fire Department
- All subpoenas are researched, received, documented, and then distributed to the proper parties within the Department
- Average over 675 subpoenas annually

Projected Direction

- Complete customer survey analyzing their perception of the Bureau of Fire Prevention services
- Research and develop palm based inspection data collection program which will eliminate the duplication of data input
- Implement Web based permit application and payment service
- Implement a Technical Spec / Research Section under Code Enforcement
- Implement Ignitable Liquid Detection Canine program

SF
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#2
7/26/01
special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Hearing, Thursday, July 26, 2001 – 5:30 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item
No

1. **On ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Paul Conroy
Commissioner	Carlota del Portillo
Commissioner	Pat Norman

Acting Chief of Department Paul J. Tabacco was excused

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2. **PUBLIC COMMENT**

There was no public comment.

3. **COMMISSION DELIBERATIONS ON REQUEST BY PARTIES FOR RECONSIDERATION OF PROPOSED SETTLEMENT PREVIOUSLY REJECTED** (Continued from meetings of 3/29/01 and 5/10/01)

Formal hearing concerning the formal complaint filed by Paul J. Tabacco, Acting Chief of Department, against Lieutenant Curtis Young, dated February 13, 2001, for violation of the Rules and Regulations as follows:

Section 1123 - Company Records
Section 2801 - Thorough Knowledge
Section 3301 - Normal Channels
Section 3905 - Unfamiliarity with Rules
Section 3922 - Acts Detrimental to Welfare of Department
Section 3935 - False Reports/False Testimony
Section 3942 - Unauthorized Use of Disposition of Property
G.O. 96 A-139 - Trade Rule
Sample Report Book - Policy Pertaining to Time Coming (TC)

A. Commission Deliberations on request by parties for reconsideration of proposed settlement previously rejected, including request for review of investigative reports and related material

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1. Public Comment on Closed Session for Commission Deliberations under Government Code 54957

There was no public comment on the Closed Session.

2. **Vote on whether to hold Closed Session**

   Commissioner Roeca moved to hold Commission deliberations in closed session and Commission del Portillo seconded. The motion was unanimously approved.

   The Commission went into closed session at 5:35 p.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 5:55 p.m.

   a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

      Commissioner Roeca moved to report on action taken in closed session and Commissioner Conroy seconded. The motion was unanimously approved.

      Commissioner Roeca reported that the Commission will seek a stipulation from the parties in order for the Commission to be able to continue its deliberations. He directed the Secretary to work with the City Attorney to prepare the stipulation and have it signed by all parties for submittal to the Commission.

   b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

      Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner Norman seconded. The motion was unanimously approved.

4. **ADJOURNMENT**

   There being no further business to come before the Commission, the meeting was adjourned at 6:00 p.m.

Tania Bauer
Secretary

F50
*2
7/26/01

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-34

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – July 26, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

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Paul J. Tabacco - Acting Chief of Department
Joseph C. Asaro - Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali - Management Services
Ray Balzarini - Division of Airports
Joanne Hayes-White - Division of Training
Daniel A. Sullivan - Support Services
Gary P. Massetani - Fire Prevention

05-20-01A10:35 RCVD

Chief Officers – Firefighting Services:

Robert G. Boudoures - Division 1 (Acting)
John F. Harrington - Division 2 (Acting)
Richard D. Bracco - Division 3 (Acting)

2. APPROVAL OF THE MINUTES

Regular Meeting of July 12, 2001, and Special Meeting of July 12, 2001 (5:00 p.m.).

Commissioner Conroy moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through G) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during May 2001.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during June 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, June 23 through July 6, 2001.

B. Appointment

Reporting the following PERMANENT appointment effective *JUNE 26, 2001*:

7334 Stationary Engineer

Vincent Figlia

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Smith, Henry T.	H50 Assistant Chief	Service	Jun. 30, 2001
Traversaro, John M.	H40 Battalion Chief	Service	Jun. 30, 2001
Ahern, John W.	H28 Lieutenant, Training	Service	Jun. 30, 2001
Riemer, James G.	H20 Lieutenant	Service	Jun. 30, 2001

(Retirement Certificates will be presented at Fire Commission meeting of August 23, 2001)

D. Suspension - Correction

Correcting Item 3E. – Suspension, of the Minutes of 06-14-01, to report the amended suspension of H2 Firefighter Kevin Martin, Engine 21, for two days, July 28 and 29, 2001 (instead of June 1 and 2, 2001), for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

E. Suspension

Reporting suspension of the following:

H2 Firefighter Richard Espinosa, Engine 6, for two days, June 6 and 7, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

H2 Firefighter Theodore Tom, Engine 19, for two days, June 13 and 14, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

F. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Captain Mark Donnelly, Investigative Services Bureau, Management Services Division, for five days, July 23 through 27, 2001, in order to attend California State Fire Marshal's course "Management 2B, Fire Service Financial Management," at Solano County Fire Station #1 in Vacaville, California. There is no cost to the San Francisco Fire Department. Captain Donnelly will not be replaced.

Lieutenant Michael Braida, Bureau of Fire Prevention, for five days, December 10 through 14, 2001, in order to attend "Fire Prevention 3B – Plan Checking" course presented by the Industrial Emergency Council in San Carlos, California. Estimated cost is $195, and is included in the 2001-2002 budget. Lieutenant Braida will not be replaced.

Michael Taylor, Director MIS, for four days, September 4 through 7, 2001, in order to attend the National Fire Information Council (NFIC) Fall Conference and Committee Meeting in Charlotte, North Carolina. Transportation and lodging will be paid by NFIC. Mr. Taylor will not be replaced.

G. Leave of Absence

Submitting request for leave of absence without pay for H3 Firefighter/Paramedic Kirt Thomason, for three months, from September 1 through December 3, 2001. Leave requested for personal reasons.

Commissioner del Portillo moved and Vice President Roeca seconded. There were no questions or discussion and Items A through G on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted three letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Update on Fiscal Year 2001-02 Budget (Cont'd from Meeting of 07-12-01)

Chief Tabacco requested that Christine Ragan, Chief Fiscal Officer, provide the update on the status of current budget negotiations. Ms. Ragan stated that the Finance Committee had made adjustments to the Department's budget on June 28th but since that time there has been little change. The final reading and passage of the FY 2001-02 City Budget by the Board of Supervisors will be on July 31, 2001.

Commissioner Norman wished to know how the final reading would affect the Department. Ms. Ragan responded that the Mayor's proposed budget for the Department had been reduced by $1.8 million. Chief Tabacco suggested that Ms. Ragan review the individual reductions.

Ms. Ragan noted the following reductions: (1) $600,000 in overtime in Suppression, (2) $30,000 in premium pay, and (3) $9,765 in fringe benefits associated with premium and overtime; (4) $1,616 in Support Services work order to Central Shops; (5) $516,000 in AWSS (Auxiliary Water Supply System) for motorized valves; (6) $37,816 in AWSS in supplies. The Mayor's proposed capital equipment budget had allocated four engines for purchase by the Fire Department that the Finance Committee had reduced to two, a reduction of $650,000.

Commissioner Norman wished to know the status of the Chief's Aides. Ms. Ragan responded that they remain in the budget and it would be improbable that they would be cut. She added that most of the Supervisors understand the role of the Chief's Aides but more education of both the Supervisors and the public would be helpful.

Commissioner Roeca wished to know whether Hepatitis C screening and six ambulances had been included in the budget. Ms. Ragan stated that the screening had been included but that six new ambulances had never been part of the Mayor's proposed budget. She explained that the current budget contains funds to replace eight ambulances but not to increase the total number.

Commissioner Conroy wished clarification regarding the motorized valves for AWSS. Assistant Deputy Chief Sullivan responded that with the requested $516,000, in addition to $2 million in unused bond money, the Department would have had the ability to replace nine motorized gate valves. With the imposed cut, the project can not proceed. Chief Sullivan added that it would not affect public safety, since procedures are in place regarding mechanical gate valve operation, but it would have made the task quicker and easier. Discussions have been underway with the City Attorney's Office to release the money to the Department, since this bond money can no longer be used for the motorized valves.

Commissioner del Portillo wished to know the status of exams and testing. Ms. Ragan responded that a total of $950,000 had been approved, with $400,000 in the baseline budget and the Mayor's Office had added $500,000 as an enhancement. Chief Tabacco added that the recruitment and entrance testing efforts were fully funded. He explained that the promotional exams are still on hold because the union has not agreed to the Civil Service rules, which have to be signed, before the Department can embark on promotional examinations.

Commissioner Roeca wished to know if the Department would have to request a supplemental appropriation, later in the fiscal year, in view of these cuts. Ms. Ragan responded that she believes the Finance Committee fully expects the Department to request a supplemental because of the $600,000 cut in the overtime budget. Furthermore, she believes that the Department had presented a fair and reasonable budget to carry out its services and that the Finance Committee's cut was arbitrary, based on the assumption that the Department should reduce the number of WDOs to 16 on an average day. Ms. Ragan noted that in the prior fiscal year, the average was 21 to 22 overtime persons per day. The Department had projected an average of 19 WDOs per day, which she believed to be more reasonable than the 16 put forward by the Finance Committee.

C. Communications Received by Commission

Two communications were received by the Commission from July 6, 2001 through July 19, 2001.

D. Public Comment

Prior to public comment, President Nakajo asked Binnie Singh, SFFD Director of Human Resources, to provide an update of the recruitment effort. Ms. Singh informed the Commission that Friday, August 10 and Saturday, August 11, 2001, will be days for individuals to pick up applications in person or by representatives. An individual does not need to pick up his or her application in person. On Sunday, August 5 and Monday, August 6, 2001, the application must be submitted in person. Recruitment materials, including posters and brochures, have been distributed by employee organizations and posted throughout the city.

Furthermore, requests for information have been returned – the Fire Exam Unit has over 5,000 individuals in its database who have either received information or the job announcement itself. Approximately 25 community-based organizations were sent letters with recruitment information. Before the school year was over, information was distributed at City College by a light duty firefighter and a paramedic. Additionally, a light duty paramedic has been assigned to assist with the recruitment effort for the last two weeks.

Ms. Singh emphasized that the recruiting process could focus on skills and SFFD has focused on bilingual skills, such as Spanish and Cantonese, as well as on paramedic skills. Information has been posted on the San Francisco Paramedics Association and California EMS websites.

Ms. Singh informed the Commission that advertisements have been placed in Spanish and Asian newspapers, as well as in the Chronicle and the Independent. Press releases have gone out to Channel 26 and Channel 14 and interviews have been conducted with Asian members of the Department, including a battalion chief, a paramedic captain, a firefighter and a firefighter/paramedic, and female firefighters.

Commissioner del Portillo suggested that the next recruitment effort should be better timed to coincide with the calendars of colleges and community colleges. Commissioner Norman agreed and believed that the timing would make the effort more productive. Commissioner Conroy was also in agreement on the timing since it could coincide with the usual season when individuals are considering career choices. President Nakajo thanked Ms. Singh for the thorough update.

Isaac Hudson, Beach Parking, wished to apprise the Commission of the difficulties he had experienced in obtaining a permit for a parking lot at the foot of First Street. He was told he needed various approvals, which he believed he had obtained, but he still did not receive a permit from the Fire Department. His final stop was with ISCOTT and Ms. Shambam who seemingly started him on the same process all over again. President Nakajo asked Chief Massetani, Fire Marshall, to assist Mr. Hudson.

Wendy Phillips, Coordinator, Mission SRO Collaborative, informed the Commission that Mission SRO Collaborative and the Chinatown SRO Collaborative have been working with the Fire Department in presenting fire prevention and education workshops in single room occupancy hotels throughout the city. She hoped that the speakers tonight would help to increase the Fire Departments commitment even further to this fire prevention and education program.

Ms. Philips explained that the SRO hotels in San Francisco provide homes for thousands of low-income people and consist of only the most basic accommodations, with no bathroom or kitchen in the room. She stated that seven fires have occurred since 1997, with more than a

thousand occupants losing their housing. In response to this need, three community-based organizations formed the Mission SRO Collaborative, with some funding from the Department of Public Health, and initiated fire prevention and education workshops with the help of the Fire Department. This community based approach of working with tenants, owners and managers of hotels, supported by a strong partnership with the Fire Department, has prevented fires and saved lives. Ms. Philips stated that a few tenants from these hotels wished to provide comment about their experiences with the program.

Claudia Lou Sanchez, through an interpreter, spoke in support of the program and thanked the Department that the workshops were provided in Spanish and Filipino.

Nu Shu Den, through an interpreter, spoke in support of the program and how she learned to use a fire extinguisher, how to escape during a fire and how to use 911. She thanked Inspector Kaan Chin for the workshop.

Li Shu Jun, through an interpreter, spoke in support of the program and how she learned how to escape during a fire and thanked Inspector Kaan Chin for his building inspections and workshop.

Valerie Kapler spoke in support of the program and how the two fires she experienced would have been far worse if she had not been to the workshops. She believes the program should be expanded, especially to non-English speaking people, and that more fire inspections should be performed.

Ron Ruissart, staff, Mission Agenda (part of Mission SRO Collaborative), thanked the Fire Department for its continuing cooperation. He asked that the Department prioritize education and prevention, continue and, actually, expand the existing program by assigning additional staff. He praised Inspector Kaan Chin for his ability to relate to the SRO residents when he presents the workshops. Mr. Ruissart asked the Commission's support in continuing and expanding the program.

Richard Marquez, Mission Agenda, wished to emphasize the prevention aspect since it not only saves lives but also taxpayer's money, and the lives of and injuries to firefighters. He praised Inspector Kaan Chin's ability to communicate not only in terms of language but also with different segments of the SRO tenant population. Mr. Marquez hoped that there would be an increase in the staffing of the program to provide help to Inspector Chin in his outstanding work.

Kinnie Jamerson, Vice President, San Francisco Black Firefighters Association, wondered about the advertising placed in the Latino and Asian newspapers regarding recruitment. He stated that if the Department is committed to diversity and advertised in ethnic newspapers, it should advertise in all ethnic newspapers or in none, since he understood that there was no particular targeting. Mr. Jamerson stated that ads could have been placed in either one of the two independently owned black newspapers. He believes if the Department is striving for diversity, it should then be all-inclusive.

Ken Smith, Firefighter, wished to apprise the Commission of the training program that Chief Tabacco, with the assistance of Pete Howes, instituted for training assistant PIOs (Public Information Officers). Mr. Smith found the experience to be extremely worthwhile and hoped the program will continue since it provides a unique experience of how the Department operates. In closing, he thanked Chief Tabacco for his leadership and his courage, which will not be forgotten.

Prior to adjournment, President Nakajo asked for comment from members of the Commission. *Commissioner del Portillo* wished to thank Chief Tabacco for welcoming her and for so graciously answering her numerous questions about the Department. She thanked Chief Tabacco for the strides the Department has made under his leadership and for his exemplary and extraordinary service to the city of San Francisco.

Commissioner Norman stated that in his 27 years with the Department Chief Tabacco has done everything a firefighter can do – been involved with the Oakland fire as well as every major fire in San Francisco, saved a number of lives and been an exemplary fire chief. She praised Chief Tabacco for opening communications, for his honesty, his humor and his ability to work with many different people and thanked him for the hard work he had been doing in the past year.

Commissioner Conroy told Chief Tabacco how as a Commissioner and a lifelong resident of San Francisco, he appreciated what Chief Tabacco had done for the Department and for the city. He praised Chief Tabacco's leadership skills, having seen him in action at a fire, and noted that it was a privilege to have known and worked with him, albeit for only a short time.

Commissioner Roeca complimented Chief Tabacco on his demeanor, handling himself with grace and dignity at all times. As Chief of Department, he has led the Department through difficult circumstances, which few could handle. Commissioner Roeca thanked him for the manner in which he accompanied Chief Treviño and stated that he respected and appreciated this effort. He believed that Chief Tabacco will be recognized as one of the Department's finest leaders and appreciated having worked with him over the past five years.

President Nakajo thanked Chief Tabacco for his dedication to the Department and noted that he had given special meaning to the phrase: *for the sake of the Department*. President Nakajo expressed his pride in the men and women of the Department and how they had rallied behind Chief Tabacco during this challenging time. He announced the swearing-in of Chief Treviño on August 1, 2001, 9:00 a.m. at the Mayor's Office. In conclusion, President Nakajo stated that the members of the Commission supported Chief Tabacco and pledge themselves to support Chief Treviño and the men and women of the Fire Department in what needs to be accomplished. He acknowledged the members of the community who had taken the time and effort to provide input to the Commission.

E. CONSIDERATION OF PROPOSED SETTLEMENT, INCLUDING COMMISSION DELIBERATIONS (Continued from Meetings of 1/27/00, 2/10/00, 6/8/00 and 6/22/00)

Consideration of proposed settlement regarding a formal complaint filed by Robert L. Demmons, Chief of Department, on November 2, 1999, against Firefighter Reynald Bacigalupi for violation of a prior Settlement Agreement with the Fire Commission, which provided that a tested blood alcohol level of 0.04% or higher would constitute cause for termination.

1. Commission Deliberations on Proposed Settlement

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1.1. Public Comment on all matters pertaining to Closed Session

There was no public comment on the Closed Session

1.2. Vote on whether to hold Closed Session

Commissioner Roeca moved to hold Commission deliberations in closed session. Commission Conroy seconded. The motion was unanimously approved.

The Commission went into closed session at 6:25 p.m.

1.3. Reconvene in Open Session

The Commission reconvened in open session at 7:30 p.m.

a. Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).

Commissioner Roeca moved and Commissioner Norman seconded to report on action taken in closed session. The motion was unanimously approved.

Commissioner Roeca announced that the Commission voted unanimously to accept the proposed settlement recommended by the Department, on condition, that Firefighter Bacigalupi personally appear before the Commission with counsel, to accept the terms and conditions of the settlement on the record.

Commissioner Roeca requested that the Commission confirm its 5 - 0 decision. The Commission unanimously confirmed the decision.

b. Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).

Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner Conroy seconded. The motion was unanimously approved.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 8:10 p.m.

Tania Bauer
Secretary

TOWN OF ROSS
David Fairbrother
Director of Public Safety

ROSS PUBLIC SAFETY DEPARTMENT

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July 3, 2001

Paul Tabacco, Chief
San Francisco Fire Department
698 2nd. Street
San Francisco, CA 94103

Dear Chief Tabacco:

On the evening of June 24, 2001 one of my Police Division Sergeants became involved in a high-speed motorcycle chase involving an ex-convict and registered sex offender. The suspect was later determined to be on probation and in possession of controlled substances.

The chase came to an end when the suspect lost control of his motorcycle and collided with a chain link fence. The Sergeant exited his patrol car and began struggling with the suspect who was resisting arrest.

At this point an off duty firefighter, John F. Hanley, of your department observed the ensuring struggle, stopped his vehicle, and ran to assist my Sergeant in overpowering the combative suspect and taking him into custody

I would like to take this opportunity to commend the actions of Firefighter Hanley who risked his own personal safety to assist my Sergeant in taking this suspect into custody. His actions represent your department's tradition for excellence in service and bravery under uncertain conditions.

Again, I would like to extend my deepest appreciation to Firefighter Hanley for the assistance he provided to Sgt. Reis. His actions speak highly of his character and commitment to his career. I would be proud to have an individual of this caliber on my department.

Sincerely,

David K. Fairbrother, Chief
Director of Public Safety

City and County of San Francisco **Chief Medical Examiner**

July 10, 2001

Acting Fire Chief Paul Tabacco
San Francisco Fire Department
698 – 2nd Street
San Francisco, Ca. 94107

Dear Chief Tabacco:

Please accept the sincere gratitude of my Department and myself for the helpfulness and dedication shown by Firefighters on Fire Truck 16 from Station 16.

On July 6, 2001, at the request of our Investigators, they responded to the scene to assist in a difficult removal of a deceased person.

My Department has always appreciated the excellent response and helpfulness of all your staff, but I believe that dedication to duty such as this should be recognized.

Sincerely,

Boyd G. Stephens, M.D.
Chief Medical Examiner

BGS:hsh

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ACCREDITED NATIONAL ASSOCIATION OF MEDICAL EXAMINERS

6/27/01

Mr Paul Tabacco, Chief of Department
San Francisco Fire Department
698 Second St.
San Francisco, CA 94107

Dear Chief;

I have been directed by Ms Faure of the SF Paramedic Assn. to write to you based on my near fatal experience at the SF Marriott Hotel on 4th St on May 17th.

Attached are the details of the event and the reasons for seeking additional information. Simply stated, your fine department was responsible for saving my life and I do NOT want this event to go unrecognized. I would also appreciate whatever information is available & help fill in the blanks.

Because of the excellent action provided, I am coming along and will begin to initiate my return to work in another ten days. I am an extremely fortunate person who views my status as a second chance & is taking the proper steps to a full recovery. On behalf of myself and my entire family, thank you

cc Ass't Deputy Chief, Richard Shortall

John J Fitzgerald
3 Vernon Ct
New City, N.Y. 10956

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From: "Information" info@sfparamedics.org
To: jfitzgerald@spyral.net
Subject: Re: May 17th Incident at Marriott Hotel
Date: Wed, 20 Jun 2001 14:23:00 -0700

Mr. Fitzgerald:

I received a note from SFFD asking that you contact the Chief of the Department at the following address:

Paul Tabacco, Chief of Department
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

"If he addresses a letter to the Chief, it will be recognized. He can cc a copy to Assistant Deputy Chief Richard Shortall, EMS Division."

I am also going to forward your inquiry to someone who works at Headquarters. I'm sorry this seems complicated. I'm sure you'll get a response with all the info you need. I know it will mean a lot to the crew to receive recognition.

Hope this info helps. Glad you are feeling better.

--
Theresa Farina
Executive Director
San Francisco Paramedic Association
657 Mission Street, Suite 302
San Francisco, CA 94105
(415) 543-1161 phone
(415) 543-0415 fax
webpage: http://www.sfparamedics.org

> From: jfitzgerald
> Date: Sun, 17 Jun 2001 18:36:05 -0400
> To: info@sfparamedics.org
> Subject: May 17th Incident at Marriott Hotel
>
> Dear Sir or Madam,
>
> My name is John Fitzgerald and on the morning of May 17 at the Marriott
> Hotel on 4th St., I suffered a heart attack. I had called the front desk
> complaining of pains and requested medical attention. They promptly
> notified the S.F. Fire Department and an Emergency Team of 3 firemen
> entered my room. They began to check me over and advised me that the
> paramedic team was on the way. That's all I remember.
>
>> From what I've been told, I went into convulsions; the paramedics
> arrived and defibulized me. I was rushed to St. Francis Hospital where I
> was stabilized and subsequently transferred to St, Mary's where I was

> treated and released six days later on May 23rd and flew home to the
> following day to my home in New York.
>
> The reasons for this e-mail are to find out any additional information
> about my circumstances that can be provided to me; identify the
> specifics paramedics who saved my life, and make a contribution to your
> organization.
>
> The hotel has a policy of not providing internal information so I am
> hoping this request can provide some additional insight. If I need to
> sign a disclaimer or a waiver to do so, I will certainly do so to insure
> my intentions are genuine and for no other reasons.
>
> I am profoundly grateful to the EMT and paramedics who saved my life and
> would like to acknowledge my gratitude to the specific individuals and
> make a donation to your worthy organization.
>
> Thank you for your consideration.
>
> Sincerely,
> John Fitzgerald
>
>

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Special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRECOMMISSION

Special Hearing, Thursday, August 2, 2001 – 8:00 a.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item
No

1. **On ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Paul Conroy

Also present: Marie C. Blits, Deputy City Attorney

Commissioner del Portillo was excused.

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2. **PUBLIC COMMENT**

There was no public comment.

3. **FORMAL HEARING, INCLUDING COMMISSION DELIBERATIONS** (Continued from meeting of 3/8/01, 4/12/01, 4/27/01, 6/13/01, 6/18/01 and 7/26/01)

Formal hearing concerning the formal complaint filed by Paul J. Tabacco, Acting Chief of Department, against Firefighter William Hogan dated January 2, 2001, for violation of the Rules and Regulations as follows:

Section 3915 – Proper Behavior
Section 3919 – Unacceptable Language
Section 3920 – Violence
Section 3924 – Insubordination

A. Commission Deliberations

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

1. **Public Comment on all matters pertaining to Closed Session**

There was no public comment on the Closed Session

2. **Vote on whether to hold Closed Session**

Commissioner Roeca moved to hold Commission deliberations in closed session. Commission Conroy seconded. The motion was unanimously approved.

The Commission went into closed session at 8:20 a.m.

3. **Reconvene in Open Session**

The Commission reconvened in open session at 10:00 a.m.

a. Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).

Commissioner Roeca moved and Commissioner Conroy seconded to report on action taken in closed session. The motion was unanimously approved.

Commissioner Roeca, acting as president pro tem, announced that the Commission had deliberated and had found, by a vote of 4 – 0, Firefighter William Hogan guilty of the following charges:

Section 3915 – Proper Behavior
Section 3919 – Unacceptable Language
Section 3924 – Insubordination

The Commission, by a vote of 4 – 0, did not find Firefighter Hogan guilty of Section 3920 – Violence, based on the particular language of Section 3920, which states that *Members shall not resort to the use of violence upon any other member or person.* The Commission found that Firefighter Hogan did not commit any act of physical violence; however, in relation to the three charges were guilt was found, the Commission did find that Firefighter Hogan made a clear and unequivocal threat of violence against a superior officer of the Department and against that officer's children. The Commission recommended that the Department revise the language of Section 3920 – Violence, to include a broader and more comprehensive definition.

The Commission requested that counsel for the Department draft the *Proposed Findings of Fact and Conclusions of Law*, review the document with Firefighter Hogan's counsel, and work out as many disputed items as possible, and then submit the document to the Commission for its consideration. Counsel for Firefighter Hogan may submit any remaining objections in writing to the Commission at the same time.

The Commission, also, deliberated in regard to the prior motion by Firefighter Hogan's counsel, which had been taken under submission, requesting access to the report by Dr. Loren Brooks of International Assessment Services, Inc., and that Dr. Brooks appear and testify. The Commission, by a vote of 4 – 0, denied the motion on the basis that the proffered evidence is not relevant to the proceedings.

The Commission has scheduled the hearing on the penalty phase of this case for August 23, 1:30 p.m. The parties are instructed that the Commission expects the penalty phase to be completed that afternoon.

Commissioner Roeca requested that the Commission confirm its 4 - 0 decisions. The Commission unanimously confirmed the decisions.

b. Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).

Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner Norman seconded. The motion was unanimously approved.

4. ADJOURNMENT

There being no further business before the Commission, the special meeting was adjourned at 10:05 a.m.

Tania Bauer
Secretary

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Hearing - Thursday, August 23, 2001 – 1:30 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item
No

1. **On ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Paul A. Conroy

Commissioner del Portillo was excused

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Also present:

For the San Francisco Fire Department
Bernie Lee, Deputy Chief, Operations
Pamela Thompson, Deputy City Attorney
Terence Howzell, Deputy City Attorney

For the San Francisco Fire Commission
Marie C. Blits, Deputy City Attorney

For Firefighter William Hogan
John J. Cullen, Counsel
Firefighter William Hogan

2. **PUBLIC COMMENT**

There was no public comment.

3. **FORMAL HEARING, INCLUDING COMMISSION DELIBERATIONS – PENALTY PHASE**
(Continued from meeting of 3/8/01, 4/12/01, 4/27/01, 6/13/01, 6/18/01, 7/26/01 and 8/2/01)

Formal hearing concerning the formal complaint filed by Paul J. Tabacco, Acting Chief of Department, against Firefighter William Hogan dated January 2, 2001, for violation of the Rules and Regulations as follows:

Section 3915 – Proper Behavior
Section 3919 – Unacceptable Language
Section 3920 – Violence
Section 3924 – Insubordination

A. Penalty Phase of Hearing

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957. If so:

1. Firefighter Hogan did not request a closed session

B. Commission Deliberations

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957. If so:

1. **Public Comment on all matters pertaining to Closed Session**

   There was no public comment on the Closed Session

2. **Vote on whether to hold Closed Session**

   Commissioner Conroy moved to hold Commission deliberations in closed session. Commission Nakajo seconded. The motion was unanimously approved.

   The Commission went into closed session at 2:15 p.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 3:55 p.m.

   a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

      Commissioner Conroy moved to report on action taken during closed session and Commissioner Norman seconded. The motion was unanimously approved

      Commissioner Roeca, serving as president pro tem, reported that the Commission had deliberated and had determined, by a unanimous vote of 4-0, that Firefighter William Hogan should be terminated from his employment with the San Francisco Fire Department. He requested that the Commission's findings be included in the Findings of Fact that the counsel for the Department has been requested to prepare.

      Commissioner Roeca asked the Commission to confirm the findings by voice vote. Each Commissioner confirmed the findings.

      Commissioner Conroy, speaking on behalf of himself and the other Commissioners, wished to acknowledge Firefighter Hogan's 23 years of service to the Department. Commissioner Conroy noted that it had been a difficult decision for the Commission but that it was critical to the functioning of the Department that he be separated from it, given the conduct he engaged in by threatening the lives of Department personnel and their families. The Commission hoped that Firefighter Hogan would take advantage of whatever resources that can be made available to assist him in his transition from the Department.

   b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

      Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner Norman seconded. The motion was unanimously approved.

4. **ADJOURNMENT**

Tania Bauer
Secretary

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting - Thursday, August 23, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item
No

1. On ROLL CALL, the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Paul A. Conroy
Commissioner	Carlotta del Portillo
Commissioner	Pat Norman

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2. PUBLIC COMMENT

There was no public comment.

3. CLOSED SESSION

Pursuant to the Ralph M. Brown Act, Government Code Section 54947, and the San Francisco Administrative Code Section 67.10(b), the Fire Commission will meet in closed session for the performance evaluation of Public Employee Tania Bauer, Fire Commission Secretary

3.1. Public Comment on all matters pertaining to Closed Session

There was no public comment on the Closed Session

3.2. Vote on whether to hold Closed Session

Commissioner Roeca moved to hold Commission deliberations in closed session. Commission del Portillo seconded. The motion was unanimously approved.

The Commission went into closed session at 5:10 p.m.

3.3. Reconvene in Open Session

The Commission reconvened in open session at 5:55 p.m.

a. Vote on whether to disclose any action taken, and any portion or all closed session discussions on the performance evaluation of Public Employee Tania Bauer, Fire Commission Secretary, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b) and 67.12(a).

Commissioner del Portillo moved and Commissioner Conroy seconded not to report on any discussion or action taken in closed session. The motion was unanimously approved.

4. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:00 p.m.

Tania Bauer
Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-38

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – August 23, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

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President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Paul Conroy
Commissioner Carlota del Portillo
Commissioner Pat Norman

Joseph C. Asaro	- Acting Chief of Department
Bernie F. Lee	- Deputy Chief, Operations

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Firefighting Services:

Aaron C. Stevenson	- Division 1
Paul D. Jones	- Division 2 (Acting)
Johnny R. Lo	- Division 3

2. APPROVAL OF THE MINUTES

Regular Meeting of July 26, 2001, and Special Hearing of July 26, 2001 (5:30 p.m.).

The minutes of the July 26, 2001, meeting were amended (in italics) to reflect the following:

4.D. Public Comment, first paragraph, line six, should read: Must be submitted in person *or by representatives*. Second paragraph, last line, should read: . . . to assist with the recruitment effort, *focusing on a paramedics specifically*, for the last two weeks. Third paragraph, last line added: Miss Singh stressed that *every single person who contacted the recruitment unit by phone and who was logged into the recruitment unit's database received a telephone call in return.*

4.E. Consideration of Proposed Settlement, first paragraph, delete following phrase: . . . *which provided that a tested blood alcohol level of 0.04% or higher would constitute cause for termination.* Paragraph will end with: . . . Settlement Agreement with the Fire Commission.

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as amended.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through J) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during July 2001.

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during June 2001.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during July 2001.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, July 7 through July 20, 2001, and July 21 through August 3, 2001.

B. Appointments

Reporting the following PERMANENT EXEMPT appointment effective *AUGUST 1, 2001*:

0140 Chief of Department

Mario H. Treviño (vice: Paul J. Tabacco)

Reporting the following PROBATIONARY appointment effective *AUGUST 6, 2001*:

5215 Fire Protection Engineer

Frederick Stump (vice: Annual Salary Ordinance Authorized Position)

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Labrado, Rudolph G.	H30 Captain	Service	Jul. 07, 2001
Childs, Robert F.	H28 Lieutenant, Training	Service	Jul. 07, 2001
Bonnie, William S.	H20 Lieutenant	Service	Jul. 01, 2001
Pogre, Richard	H20 Lieutenant	Service	Jul. 07, 2001

Hildermann, John F.	H10 Chief's Aide	Service	Jul. 07, 2001
Alexander, Donald J.	H2 Firefighter	Service	Jul. 07, 2001
Barisone, Gary S.	H2 Firefighter	Service	Jul. 07, 2001
Henderson, John	H2 Firefighter	Service	Jul. 07, 2001
McKinley, Michael J.	H40 Battalion Chief	Service	Jun. 30, 2001

(Retirement Certificates will be presented at Fire Commission meeting of September 27, 2001)

D. Military Leaves

Submitting for approval application from two members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Caulder, Leonard SSgt.	H3 FF/PM	08-05-01	1	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Pampanin, Vincent Sgt. E-5	H2 FF	07-28-01 thru 07-29-01	2	US Army Res. Moffett Field, CA	Attend Active Duty Training
		08-05-01	1	US Army Res. Moffett Field, CA	Attend Active Duty Training

E. Suspension - Correction

Reporting the amended suspension of H2 Firefighter Keith Baraka, Truck 18, as follows:

for four days, August 9/10 and 12/13, 2001, for violation of Section 3924 (Insubordination) and Section 3926 (Tardiness & Failure to Report) of the Rules and Regulations.
(Amended Item 3C – Suspension, Minutes of 06-28-01, for four days, July 10/11 and 13/14, 2001.)

for two days, August 3/4, 2001, for violation of Section 3926 (Tardiness & Failure to Report) of the Rules and Regulations.
(Amended Item 3D – Suspension, Minutes of 07-12-01, for two days, July 19/20, 2001.)

F. Resignation

Submitting resignation of the following:

Probationary H3 Firefighter/Paramedic Carlos Harvey, effective close of business July 10, 2001. (Resigned with satisfactory services. Started work 07-09-01.)

Probationary H2 Firefighter Patrick Bryan, effective close of business July 18, 2001. (Resigned with satisfactory services. Started work 07-09-01.)

Probationary H2 Firefighter Alvin Wong, effective close of business July 19, 2001. (Resigned with satisfactory services. Started work 07-09-01.)

G. Resignation - Correction

Correcting Item 3D – Resignation, of the Minutes of 06-28-01, to submit the amended resignation of 6281 Fire Safety Inspector II Cynthia Woo, effective close of business January 15, 2001 (instead of June 22, 2001). (Resigned in order to accept employment. Approximate length of service – 18 years.)

H. Leave of Absence

Submitting request for leave of absence without pay for H2 Firefighter Kathryn Cardinale, for approximately one year, (sick leave), from August 1, 2001, through August 5, 2002.

I. Leave of Absence

Submitting request for leave of absence with pay for H1 Fire/Rescue Paramedic Michael Flaherty, for three months, (sick leave), from July 1 through September 29, 2001.

J. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Medic 5	00-1-240	6/4/01	737	B	File
Drv: FF/PM Charles Hardiman					
Cause: Hit and run - While responding, Medic 5 was struck by a civilian vehicle in the intersection; civilian vehicle fled scene					
Medic 1	00-1-241	6/6/01	0	B	Bill
Drv: FF/PM Eric White					
Cause: While responding to a medical dispatch and turning right, Medic 1 was struck by a civilian vehicle					
Truck 15	00-1-242	6/12/01	622	A	File
Off: Lt. Richard Jonasson Drv: FF Nicholas Yuen Tlr: PX Claudio Rivieccio					
Cause: Driver Training - During training at grounds of City College, probationary tiller misjudged turn and struck a retaining wall					
Medic 29	00-1-243	6/14/01	742	A	File
Drv: FF/PM Elisabeth Jensen					
Cause: While backing up during transport of patient, Medic 29 backed into a parked civilian vehicle; spotters not posted					
Truck 11	00-1-244	6/16/01	617	B	Bill
Off: Capt. Philip Leanio Drv: FF Gerald White Tlr: FF Gary Dolan					
Cause: While parked at an incident, Trk 11's tiller cab was struck by the pantograph of a Muni trolley attempting to pass Trk 11					
Engine FR	00-1-245	6/14/01	581	B	File
Off: Lt. Walter Batiste Drv: Patrick Hannan (fire reserve)					
Cause: While backing into apparatus bay, Fire Reserve engine struck lower edge of apparatus door; spotters were posted					

Truck 16 00-1-246 6/15/01 614 A File
Off: Lt. Marty Ross Drv: FF Frederick Reppun Tlr: FF Philip Kiely
Cause: Misjudged clearance - While responding to a working fire and turning left, Trk 16 scraped rear bumper of Muni bus

Engine 32 00-1-247 6/16/01 584 A File
Off: T/Lt. Albert Fernandez Drv: FF John Fogarty
Cause: Misjudged clearance - Eng 32 and Medic 32 were both responding to an incident and exiting station when Eng 32 lightly scraped Medic 32 due to miscommunication

Engine 32 00-1-248 6/22/01 584 A File
Off: T/Capt. Michael Drake Drv: FF Erin Yamamura
Cause: Misjudged clearance - While at the scene of a grass fire, Eng 32 needed to pass through a gated park entrance to fill the tank with water and grazed the stanchion to the park gate

Truck 2 00-1-249 6/22/01 619 A File
Off: Lt. Ronald Pruyn Drv: FF Gerald Hess Tlr: FF Thomas Villafuerte
Cause: Misjudged clearance (tiller) - Trk 2 struck the mirror of a parked civilian vehicle while maneuvering between two parked vehicles on a narrow street

EMS RC 3 00-1-250 6/23/01 918 B Bill
Off: P/M Capt. John Cavanaugh
Cause: Hit and run - While parked at SFGH, RC 3 was struck by a civilian vehicle which was backing up; vehicle left scene

Medic 14 00-1-251 6/26/01 714 C File
Drv: FF/PM Lorenzo Ibarra
Cause: While transporting patient, Medic 14 struck a civilian vehicle while changing lanes

Engine 39 00-1-252 6/27/01 591 A File
Off: Lt. David Dryden Drv: FF Michael Gray
Cause: While backing up, Eng 39 struck a tree; spotters were posted

Engine 32 00-1-253 6/27/01 584 B Bill
Off: T/Lt. Eugene Maher Drv: FF James Carlin
Cause: While stopped at a hydrant to get water supply, Eng 32 was struck by a Muni bus

Truck 6 00-1-254 6/29/01 610 A File
Off: T/Lt. David Russell Drv: FF Daniel Griffin Tlr: FF Matthew Zlatunich
Cause: Misjudged clearance (tiller) - While returning from an incident, Trk 6 struck rear view mirror of an illegally parked vehicle

Medic 17 00-1-255 6/29/01 743 A File
Drv: FF/PM Donald Barrick
Cause: While backing into quarters, Medic 17 backed into a firefighter's private vehicle in the apparatus bay; one spotter was posted

Medic 36 01-2-001 7/2/01 733 B File
Drv: FF/PM Kenneth Dunn
Cause: While responding and attempting to park, Medic 36 was lightly struck by a civilian vehicle attempting to pass Medic 36

Medic 18 01-2-002 7/3/01 739 A File
Drv: FF/PM Edward Barbero
Cause: Misjudged clearance - While transporting patient, Medic 18 swerved to avoid a civilian vehicle and hit curb causing a flat tire

Engine 15 01-2-003 7/6/01 510 A File
Off: Lt. Jose Velo Drv: PX Kristen Conroy
Cause: Driver training - While practicing driving skills in a parking lot, Eng 15 lightly scraped a parked vehicle

Engine 10 01-2-004 7/6/01 531 A File
Off: T/Lt. Robert Mielke Drv: FF Peter Peterson
Cause: Misjudged clearance - While backing into quarters, Eng 10 struck apparatus door; spotters were posted, driver could not hear warning due to earphones

Engine 2 01-2-005 7/9/01 529 A File
Off: Lt. James Vannucchi Drv: PX Donna Loeffler
Cause: Misjudged clearance - While exiting quarters, rear diamond plate of Eng 2 struck stanchion by apparatus door

Engine RP 01-2-006 7/10/01 564 A File
Off: Lt. Edward Moy Drv: T/PM Capt. Arthur Davis
Cause: Driver training - During training exercises and making right turn, Eng RP scraped rear fender of a parked vehicle

Truck 18 01-2-007 7/11/01 615 A File
Off: Lt. Rudy Guajardo Drv: FF John Skance Tlr: FF Elizabeth Leahy
Cause: Misjudged clearance - While exiting station to respond to an incident, Trk 18 scraped apparatus door frame

Medic 7 01-2-008 7/12/01 734 B Bill
Drv: FF/PM Gerald Mansur
Cause: While parked and providing medical care to patient, Medic 7 was struck by a civilian vehicle attempting to pass Medic 7

Engine 15	01-2-009	7/14/01	510	A	File
Off: T/Lt. Joseph Schiebold	Drv: FF Roger Fong				

Cause: While backing into quarters, driver of Eng 15 accidentally stepped on both the brake and accelerator at the same time, causing Eng 15 to hit Hosetender 21; spotters were posted

Truck 13	01-2-010	7/15/01	621	A	File
Off: Lt. Franco Calzolai	Drv: FF Jack Walker		Tlr: FF Mimi Woo		

Cause: While backing into quarters, Trk 13 struck a protective stanchion; spotters were posted, driver and tiller did not hear warning due to earphones

Engine 42	01-2-011	7/19/01	513	A	File
Off: T/Lt. Kerby Lau	Drv: FF John Jaber				

Cause: While backing up at an incident, Eng 42 struck a handrail protruding into the roadway; spotters were posted, driver did not hear warning in time to stop

Engine 6	01-2-012	7/20/01	530	C	File
Off: T/Lt. Anita Paratley	Drv: FF Daniel Griffin				

Cause: While attempting to turn right at the top of a hill, Eng 6 stopped but then rolled back striking civilian vehicle stopped behind it

Rescue 1	01-2-013	7/20/01	869	A	File
Off: Lt. Stephen Smith	Drv: FF Sara Coe				

Cause: While responding to a working fire and positioning the apparatus, Res 1 struck a parked civilian vehicle

Engine 41	01-2-014	7/22/01	536	B	File
Off: Lt. Michael Rolovich	Drv: FF Charles Baker				

Cause: While Eng 41 was stopped at a red light, a civilian vehicle, attempting to park, lightly struck Eng 41

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through J on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted 12 letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for July 2001.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

Joseph Asaro, Acting Chief of Department, wished to inform the Commission of some capital projects undertaken by the Department, specifically, facility renovations and the Auxiliary Water Supply System (AWSS). He asked Daniel Sullivan, Assistant Deputy Chief, Support Services, Gary Massetani, Fire Marshal, Bureau of Fire Prevention, and James Lee, Captain, Support Services, to provide the report.

Chief Sullivan first provided an overview of the Division of Support Services, noting that its services were provided 24 hours a day and seven days a week, to facilitate and enable the Department to carry out mission critical and administrative functions. He explained that he had management responsibility over the following: Bureau of Equipment, Bureau of Engineering and Water Supply, the Clothing Depot, Management Information Systems, Facilities Renovation and the 911 Project. Responsibility for capital projects is currently divided between Chief Massetani, Captain Lee and Chief Sullivan, with 75 years of combined experience in real estate property management and construction management.

Chief Sullivan described the AWSS for which $1,231,000 was allocated in FY 2001-02 capital improvements. He noted that an average of four unforeseen breaks occur in the high-pressure system each year for which $520,000 had been allocated. Additionally, $130,000 has been allocated toward the repair of a main on Kearny Street. The pipe is old and deteriorated but it services two hydrants and must be repaired before the street is repaved, which then would not allow for any more opening of the street under a new five year moratorium.

Chief Sullivan pointed out that additional allocations include: (1) $350,000 for the Twin Peaks reservoir, which supplies water for the AWSS through 20" pipes that are currently leaking; (2) $2 million for motorized gate valves, which will provide the Department with the ability to open and close valves from a remote location to direct water pressure to specific areas within the city to fight fires; (3) $150,000 for the Fireboat *Guardian* from the Port, which will only prevent the vessel from rusting and leaking and give it a fresh coat of paint, and an additional $70,000 from the Department for maintaining and improving the engines and upgrading other needed items; and (4) $200,000 for repairs at Mission and Main for a broken main and a leaking AWSS main, including de-energizing the overhead lines of the #14 Muni trolley and substituting diesel vehicles, which will cost the Department an extra $30,000.

Chief Massetani reviewed the two bond measures for the Commission. The first one was called the ESP1 (Earthquake Safety Program) Bond, a general obligation bond program totaling $59.7 million, with $31.4 million reserved for the Fire Department. The allocation was for seismic retrofit and renovation of 15 fire stations, the Ashbury Tank, Old Station 1, repainting Old Station 21, some minor repairs and a new Station 2 on Powell and Broadway. Currently, 98% of the projects are completed.

The second bond program occurred in 1992, the improvement bond program of general obligation bonds, and was for $40.8 million. With the help of the DPW's Bureau of Architecture, additional funding was obtained from FEMA and from state grants totaling $6.8 million, and $23,000 from the PUC for energy efficiency. The program scope included seismic retrofit, improvement of ADA access to public areas, asbestos abatement and separate facilities for male and female firefighters. The allocation was for 28 fire stations and the Bureau of Equipment at 1415 Evans Street, and currently 85% of the funding is expended.

Chief Massetani informed the Commission of future capital improvement programs being considered by Chief Sullivan, Captain Lee and himself. The first concerns a Mission Bay fire station - a Catellus project - for which Catellus has agreed to forward $2.3 million but an additional $6 million is needed, which possibly may be part of a future bond measure in November 2002. A second fire station will be needed for Hunters Point, once the Department takes over that property, and will cost approximately $7 million. A third project would be a regional training facility at Hunters Point, combining the Division of Training at 19th and Folsom and the live-burn unit from Treasure Island. Another possible project would be the renovation of Station 13, in a joint venture with a private developer, as a 15-story building with possibly affordable housing floors and office space above the fire station. Discussions regarding the possibility of this project have been held with the Mayor's Office of Economic Development and with Supervisor Peskin.

Captain Lee apprised the Commission of his primary responsibility: to maintain and keep all firehouses operational. He reviewed the types of daily requests that are forwarded to his office from the Fire Department's 55 properties: (1) typical maintenance needs related to plumbing, electrical, heating and ventilation systems; (2) seasonal problems related to boilers, heating outages, leaky roofs, windows, rain leaders and stoppages; and (3) occasional repairs consisting of broken doors, burnt out motors, fractured springs, leaking water heaters, boiler and appliance failures. Using various examples of recent repairs, Captain Lee pointed out how the Department has saved a great deal of money by performing work in-house through HRC-compliant contractors instead of work orders to DPW's Repairs Division. This method has also provided greater accountability and warranties for services performed.

Discussion ensued with Commissioners asking questions and Chief Sullivan, Chief Massetani and Captain Lee responding. In closing, President Nakajo thanked Chief Sullivan for the presentation and asked that the Department continue to *think outside the box* and to be aggressive in identifying non-traditional revenue sources, such as involving communities in the concept of multi-use buildings.

C. Leave of Absence

Submitted request for leave of absence with pay from Chief of Department Mario H. Treviño, for five days, August 23 through August 27, 2001, in order to attend the Fire-Rescue International 2001 Annual Conference sponsored by the International Association of Fire Chiefs in New Orleans, Louisiana. Funds for this trip are included in the 2001-2002 budget.

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and the leave of absence with pay was approved.

D. Meritorious Awards

Submitted for approval recommendations of Merit Advisory Board and Chief of Department for meritorious actions performed by Officers and Members of the Department from March 2001 through June 2001:

Uniformed Members

Recipient	*Rank*	*Company*	*Date*	*Award*
Moreno, Jeffery A.	Firefighter	Truck 1	03-12-01	Class C
Hickey, John A.	Lieutenant	Engine 36	03-28-01	Ltr. of Com.
Byrne, Jeffrey M.	T/Chief's Aide	Division 2	06-01-01	Class B
Patt, Michael D.	Firefighter	Truck 5	06-01-01	Class C

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and the meritorious awards were approved on recommendation of Merit Advisory Board and Chief of Department.

E. Communications Received by Commission

Four communications were received by the Commission from July 20, 2001, through August 16, 2001.

F. Public Comment

There was no public comment.

G. COMMISSION DELIBERATIONS ON REQUEST BY PARTIES FOR RECONSIDERATION OF PROPOSED SETTLEMENT PREVIOUSLY REJECTED (Continued from meetings of 3/29/01, 5/10/01 and 7/26/01)

Formal hearing concerning the formal complaint filed by Paul J. Tabacco, Acting Chief of Department, against Lieutenant Curtis Young, dated February 13, 2001, for violation of the Rules and Regulations as follows:

Section 1123 - Company Records
Section 2801 - Thorough Knowledge
Section 3301 - Normal Channels
Section 3905 - Unfamiliarity with Rules
Section 3922 - Acts Detrimental to Welfare of Department
Section 3935 - False Reports/False Testimony
Section 3942 - Unauthorized Use of Disposition of Property
G.O. 96 A-139 - Trade Rule
Sample Report Book - Policy Pertaining to Time Coming (TC)

1. Commission Deliberations and Approval of Stipulation regarding Fire Commission Review of Stipulated Exhibits

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957. If so:

1.1. Public Comment on all matters pertaining to Closed Session

There was no public comment on the Closed Session

1.2. Vote on whether to hold Closed Session

Commissioner del Portillo moved to hold Commission deliberations in closed session. Commission Norman seconded. The motion was unanimously approved.

The Commission went into closed session at 6:50 p.m.

1.3. Reconvene in Open Session

The Commission reconvened in open session at 7:05 p.m.

a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

Commissioner del Portillo moved and Commissioner Conroy seconded not to report on action taken in closed session. The motion was unanimously approved.

b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner Conroy seconded. The motion was unanimously approved.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:10 p.m.

Tania Bauer
Secretary

VISITACION VALLEY COMMUNITY CENTER, INC.

50 RAYMOND AVENUE
SAN FRANCISCO, CA 94134

(415) 467-6400 *FAX (415) 467-3757* *WWW.VISVALLEY.COM*

Family School:
- *Preschool*
- *Child Development*
- *Afterschool*
- *The Club Afterschool*
- *Parenting*

Beacon Center:
- *Tutoring & Homework Assistance*
- *Mentoring Program*
- *Recreation, Sports*
- *Volunteer Activities for Youth*
- *Health & Mental Health*
- *Leadership*
- *Conflict Management*
- *Parent Resources*
- *Adult ESL Classes*
- *Social Services*

Youth Employment:
- *Job Readiness & Training*
- *Job Seeking Skills*
- *Subsidized Employment*
- *Private Sector Placement*

Adult Classes:
- *ESL*
- *Vocational ESL*
- *Citizenship*
- *Machine Sewing & Tailoring*

Senior Central Dist. 7:
- *Information & Referral*
- *Outreach*

Senior Center Program
- *Hot Meals for Seniors*
- *Social Services & Case Mgmt.*
- *Recreation*
- *Classes & Lectures*
- *Arts Program*
- *Health Screenings & Information*
- *Consumer Assistance*
- *Tours and Day Trips*

Food Distributions
Neighborhood Safety Partnership
Visitacion Valley Grapevine Newspaper
Job Development Services
Community Resource Center:
- *Visitacion Valley Task Force*
- *VISION: V. V. Planning Alliance*
- *Visitacion Valley Asians Alliance*
- *El Dorado School Neighborhood Betterment Council*

July 27, 2001

Chief Mario H.Trevino
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Chief Trevino:

We welcome you to your new job as Chief of the best Fire Department in the United States (and maybe the world). I want to tell you a nice thing about your Department, and commend a particular group of Firefighters to you as exemplary of the SFFD commitment to the community. This letter is about Engine 44 and colleagues, located at 1298 Girard, and is only the latest in a long history of community cooperation.

On Wednesday, July 25, 2001, we were preparing for the monthly USDA commodities food distribution. The big truck from the Food Bank was out front, and there were large pallets of cases of canned foods in our driveway, which we were to bring inside our building to get ready to distribute on the next day. Since we are going through staffing changes (our "food distribution" lady just retired after 33 years), we were doing it with a new staff person and a lot of new volunteers, plus a few of the old volunteers. Unfortunately, we only had 2 older men who were physically able to move the hand trucks with the cases of canned food. So I and my assistant joined in, but we were slow and clumsy and it looked like we wouldn't finish in time.

Desperately, I called the firehouse up on Girard Street. When the fireman answered the phone, I said hello and introduced myself. I then asked, "What are you-all doing at the moment?" At my brief explanation of what was going on, he said that they had a little time (so far – understanding that they might have to leave on call, of course), and they would drop by to "see what was going on".

Well, shortly after that, they were out front with the fire truck. They jumped off the truck, came over, and helped us. All the rest of the food was brought in on the hand trucks in no time at all – it was unbelievable, and so great! I asked my helper to get all their names so that I could send them a thank you note, but they left so quickly, we didn't get to ask them.

GRAPEVINE VISITACION VALLEY

(415) 467-9300
email:
visvalley@earthlink.net
WebSite:
ttp://home.earthlink.net/
~visvalley/

VISITACION VALLEY COMMUNITY CENTER
(415) 467-6400
FAX (415) 467-3757
www. visvalley.com
email: jkm227@aol.com

Family School Program
(415) 467-6300
(415) 582-1500
FAX (415) 467-4367
Email:
bautiese@aol.com

SENIOR CENTRAL DISTRICT 7

SENIOR CENTRAL DISTRICT 7
(415) 330-1789
email: SCD7@aol.com

VVCC SENIOR CENTER
(415) 467-4499
email: trixie388@aol.com

VVCC SENIOR MEALSITE
(415) 467-9863

VISITACION VALLEY COMMUNITY BEACON CENTER
450 Raymond
(415) 452-4907
FAX 452-4910
Email:
vizlviz@yahoo.com

Of course, we found out their names anyway, and I just wanted to let you know what good guys they are, and how much we all appreciated their help. They saved our back, leg & arm muscles, hearts, and (maybe) lives! And, they were gracious enough to tell us that if we ever got into that kind of trouble again, just call them and they would help whenever they had time. For this, we would like to commend Firefighters Gallagher, Oertli, Wu and Paramedic Hardcastle.

This is the same wonderful Firehouse, from which a bunch of folks came over one time about 6 months ago and helped us change the outside flood light that is really, really high up on the building. It is pretty windy down here, and that lightbulb is in a precarious spot. It is also one of those super pressurized ones that you can't touch with bare hands, etc. Gary Plimley and his co-workers helped with that problem.

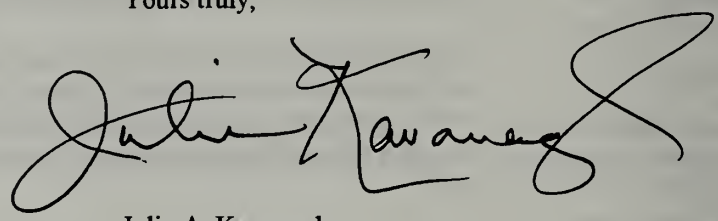
On an even more practical level, a number of us have participated in the wonderful NERT (Neighborhood Emergency Response Team) training that the Fire Department helps provide citizens. We learn how to assist the professionals during a disaster, such as an earthquake or a devastating fire. It is quite useful and life affirming as well. We appreciate the time and efforts that many Fire Fighters contribute to this great nonprofit citywide effort.

I could go on ... Anyway, these are your Fire Fighters and our neighbors. We are so proud of them and grateful to them for these and many other things they have done over the years to be part of the community. I know folks around here talk about "Community Policing" in regards to the need to help the Police Department work more successfully in a community. The SFFD has been doing community work for years, and in so many ways. Your Department is a great example for all.

Thanks to you and to all your wonderful men and women. They will always exemplify the best in public service to us.

Best wishes for a happy and successful time in our San Francisco Fire Department.

Yours truly,



Julia A. Kavanagh
Executive Director

City and County of San Francisco **Chief Medical Examiner**

July 27, 2001

Chief Mario Trevino
San Francisco Fire Department
698 Second Street
699 San Francisco, CA 94107

Dear Chief,

Yesterday two of my investigators had to make a very difficult removal; a man had collapsed and died on the staircase at Mile Rock partially because of the exertion of climbing the staircase. The staircase is about 200 yards and extremely steep and my investigators would have found it near impossible to make a removal without the assistance of your department.

Our department owes an enormous debt of gratitude to the crew of Station 14. Their gladly given assistance made an enormous difference with a very difficult job and allowed a safe, respectful and speedy removal of the body.

Their attitude reflected the very best in intra-departmental co-operation and my team couldn't give them enough praise to which I would like to add my own as well as hope that we can repay the favor.

Sincerely yours,

Charles Newman
Medical Examiner Administrator

Cc: Medical Examiner Investigator Tim Hellman
Medical Examiner Investigator Luke Turner

CITY OF OAKLAND

ADMINISTRATIVE OFFICES • 150 FRANK H. OGAWA PLAZA • SUITE 3354 • OAKLAND, CALIFORNIA 94612

Fire Department

(510) 238-3856
FAX (510) 238-7924
TDD (510) 238-6884

June 7, 2001

Chief Mario H. Treviño
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107-2015

Dear Chief Treviño:

I am writing in regards to your Agency's response to our request for assistance on May 3, 2001.

As I am sure you will recall, on May 3, our city experienced multiple greater alarm fires involving 12 structures over a 6-8 block area. At approximately 0130 hours, Oakland Fire units responded to a reported structure fire on West Grand Avenue. On arrival, the initial attack units were confronted by a large, fully-framed, open apartment complex which was fully involved and threatening exposures with both direct flame impingement and multiple fire brands. As our resources were quickly depleted, we requested and received much needed mutual aid from various agencies throughout the county. Your Agency's quick response enabled us to assign maximum resources to combat and control this incident while maintaining vital protective services to the remainder of the city.

On behalf of the Oakland Fire Department and the City of Oakland, I would like to extend our heartfelt appreciation to you and the members of your Department with the pledge that the Oakland Fire Department and its members stand ready to offer our assistance at your request.

Sincerely,

DANIEL FARRELL
Deputy Chief
Operations Division

DF:na

SHORENSTEIN

June 14, 2001

50 CALIFORNIA BUILDING

Shorenstein Realty Services
50 California Street
San Francisco, California 94111
415-956-5550
415-391-4861 Fax

Chief Mario H. Trevino
San Francisco Fire Department
698 Second St.
San Francisco, Ca. 94107

Dear Chief Trevino:

We would like to thank the San Francisco Fire Department for allowing Lieutenant Fernando Juarez to speak at our annual Floor Warden Training Seminar on June 12, 2001.

The Lieutenant provided valuable information to all attendees in a format that was easy to understand and held the interest of all. The video presentation as well as the overhead diagrams was useful in retaining everyone's attention and reinforcing procedures that he spoke about.

We look forward to being able to have the Lieutenant speak at next year's seminar.

Sincerely,

Theresa Krueger
Property Manager

Manuel Moreno
Tenant Administrator

cc: Lt. Fernando Juarez, SFFD

DEPARTMENT OF
TRANSPORTATION
BOX 23660
OAKLAND, CA 94623-0660
(510) 286-4444
TDD (510) 286-4454

July 27, 2001

Subject: Formal Thank – You

To: Chief Paul Tabacco

Mr. Tabacco let me take this opportunity to personally thank – you and your department, on behalf of Caltrans, and myself,for participating in our safety meeting. Lt. Fernando Juarez, and Firefighter / Paramedic Peter Green was the high - point in an other – wise mundane safety meeting. They both came prepared to speak, and their subject matter was timely and concise. Your agency gave an excellent angle from your point – of view on fire safety and immunlogical diseases that hit everyone of my employees personally. Their professional handling and their knowledge is a credit to San Francisco Fire Department and your office in particular. If we can ever assist you in any matter, please fill free to call. Again, thank – you from the bottom of my heart.

Richard Lucas, Caltrans Electrical Supervisor

RECD - S.F.F.D.
01 JUL 27 AM 9:56
OFFICE OF CHIEF

1718 41st Avenue
San Francisco, California 94122
July 8, 2001

Dear Station 18:

The quick response through 911 of your Station 18 saved my husband's life. We are so grateful to all the men and women who trooped quickly up our stairs to administer life-saving paramedic services when my husband went into ventricular tachycardia on June 15, 2001.

After giving him a shock to return his heart rhythm to normal, they made sure that I was safely delivered to UC Medical Center. He had an AICD put in six days later (before that copycat VP Cheney!).

My husband, Paul Ruby, has had a lot of operations lately – a quadbypass on April 2, and an abdominal aneurysm repair on May 22 - but we pray that with the new AICD and time to recover that he will be feeling better in a few months.

Thank you so very much for your courtesy and expertise that really saved a life.

Sincerely,

Loretta Ruby

(Mrs.) Loretta Ruby

cc: City and County of San Francisco
Mayor Willie Brown

RECEIVED
JUL - 9 2001
BY: MAYOR'S OFFICE

Capt. John Dellinges
ARSON TASK FORCE

WOODSIDE FIRE PROTECTION DISTRICT

To: Captain Elmer Carr SFFD
Arson Investigations
San Francisco Fire Department. June 5, 2001

From: Captain John Dellinges WFPD
Arson Investigations
Woodside Fire Department.

Re: Support Training

Dear: Captain Carr,

Over the years ,I have had the great opportunity to work with skilled and talended fire/Arson investigators of the San Francisco Fire Department,assisting your members on several greater alarm fires.

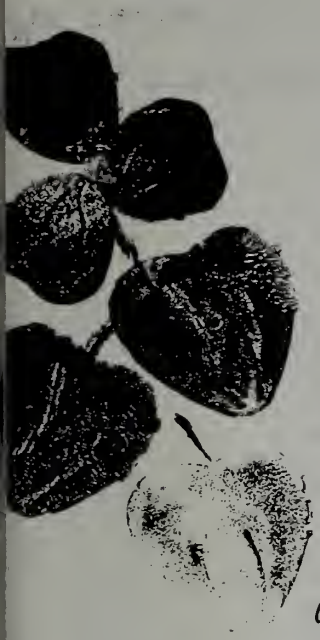
I, fully appreciated your support and letting me be part of your group. I just wanted to thank you for the support and training your office provided to me.

SFFD has always been special to me as a City kid; to working as a professional firefighter on the peninsula over a 30 year period.

Respectfully,
John Dellinges
Captain John Dellinges

CC: Chief Paul Tabacco SFFD

3111 WOODSIDE ROAD · WOODSIDE, CALIFORNIA · 94062 · 415.851.1594 · FAX 415.851.3960



July 25, 2001

Dear Chief Tobacco,

This morning while walking on Irving St. in the Sunset I became quite ill and weak. I noticed a fire truck which stopped at 20th Ave. and I asked one of their men if he could help me. He immediately took me his arm and questioned in a kindly and generally interested manner. Some of the other workers also helped me to a bench and administered various procedures including oxygen, took my pulse etc.

All of these men were not only helpful but professional and courteous, I can't in fact say enough complimentary comments about them.

I should tell you I am an 86 year old. I was planning to go to the public library at 18th and Irving St. One of these kind men walked me across 19th Ave.

I came home thinking how very lucky we are to have men of their calibre.

I hope this letter reaches them and their Chief with my warm thanks and gratitude

Madeline Chase

1714 24th Avenue

San Francisco, Ca. 94122

Debbie Jang
5829 California Street
San Francisco, California 94121
(415) 221-2448

August 6, 2001

Mario Trevino
Chief of Department
698 Second Street
San Francisco, California 94107-2015

Dear Chief Trevino,

I wanted to tell you that I was very impressed with two of your fire fighters, Neil Hopper and Damon O'Brien (both part of Medic 14).

I have had limited personal experience with our City firefighters up until Tuesday, 8/2/01. That's when I had a medical emergency and called 911. I felt that I was going to faint and lose consciousness. Neil and Damon were very quick - showing up within 5 minutes after the call. They were so very kind, compassionate, and professional in connecting with and helping a very nervous person. (I do not like hospitals). They took good care of me - checking my blood pressure twice (because it appeared to be normal), turning off my lights, reminding me to bring my house keys, etc. They worked seamlessly as a team.

I did not want to go to the hospital that evening but they were concerned that I might fall. As it turns out, the hospital ran tests and found that I was low in potassium. I probably would not have otherwise found that out.

It makes me feel secure and very fortunate that Neil and Damon are part of our neighborhood fire station! If they are just examples of what our firefighters are like, indeed our City is very fortunate!

Sincerely,

Debbie Jang

cc: Neil Hopper and Damon O'Brien

SHARRON CANNARSA
460 FRANCISCO STREET, #104
SAN FRANCISCO, CA 94133

August 3, 2001

Lt. Mike Castagnola
San Francisco Fire Department
1844 Stockton
San Francisco, CA 94133

Dear Lt. Castagnola:

Last Tuesday evening, July 31st, I had a very bad fall in my apartment. I couldn't get up but was able to call 911. The paramedics responded immediately and although I was in and out of consciousness, it was only a matter of minutes before they arrived.

I had locked my door from the inside and was unable to reach it so they climbed over my balcony from the street level and found me on the floor at which time I regained consciousness and was able to talk with them. In very short order they had me stablized, in the ambulance and to the Emergency Room at St. Francis.

The two paramedics were Shawn Benetti and Bob Miller/ Medic 28. And I want you to know they were incredible and I'll be forever grateful for their help. They were both extremely professional and yet most comforting with their words and treatment which got me through a very traumatic situation.

Fortunately I was not seriously injured other than a major gash in my head and loss of considerable blood. But thanks to their quick action the aftermath hasn't been as bad as it might have been.

The San Francisco Fire Department is extremely fortunate to have two such fine men working for them and I would appreciate your extending my profuse thanks to both of them.

Sincerely,

Sharron Cannarsa

Sharron Cannarsa

Copy: Chief Mario Trevino ✓
Hon. Mayor Willie Brown

City and County of San Francisco

Emergency Medical Services Section
Department of Public Health
Population Health and Prevention

July 31, 2001

Kerry Dalrymple
Director, Client Services
Emergency Communications Department
1011 Turk Street
San Francisco, CA 94102

Dear Kerry,

I received a report from St. Francis Memorial Hospital Emergency Department staff commending Lieutenant Barbara Britz for her helpful assistance and professional demeanor in a recent contact with the Emergency Communications Department. The report was submitted through the San Francisco EMS Section Unusual Occurrence report process and has been logged as report # 01-0098. A copy of this report is attached for your review.

According to the report, at 0130 on July 24, 2001, St. Francis Emergency Department staff was unable to contact the Mobile Assistance Patrol (MAP) and called the Emergency Communications Department for assistance. Lt. Britz took the call and was extremely helpful. The charge nurse reports that Lt. Britz. "went above and beyond" to provide excellent service to the staff and as a result, to the patient.

I want to commend Lt. Britz for her professional work ethic and for considering the needs of the patient in this incident. If you have any questions, please contact me at 554-9966.

Sincerely,

John F. Brown

John F. Brown, MD
Medical Director

cc: Mario Trevino, SFFD Chief of Department
Lt. Barbara Britz, Firefighter/EMT

Enclosed: UO#01-0098

H:\Secure\UO 2001 ltrs\Letters to Providers\ECD\UO-01-0098commendation ltr to ECD.doc

1540 Market Street, Suite 220 • San Francisco, CA 94102-6052
(415) 554-9960 • FAX (415) 241-0519
www.dph.sf.ca.us/ems

City and County of San Francisco

Emergency Medical Services Section
Department of Public Health
Population Health and Prevention

August 2, 2001

KIRT THOMASON, EMT-P
SAN FRANCISCO FIRE DEPT.
STATION 13
530 SANSOME ST
SAN FRANCISCO CA 94111

Dear Kirt:
I enjoyed having ridden with you yesterday on Medic 13 during the initiation of the 100% ALS transport notification pilot program. Your ability to maintain humor, compassion, and professionalism under occasionally difficult circumstances was apparent. Thanks for a good experience.

Please contact me if I can ever be of professional assistance to you.

Sincerely,

Ron Lopez, RN
EMS & Disaster Specialist

cc. Mario Trevino
Russ McCallion

\\SFEMSSRVP\Ron$\Correspondence\Villegas (AMR) Ltr.doc

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City and County of San Francisco

Emergency Medical Services Section
Department of Public Health
Population Health and Prevention

August 2, 2001

PHILLIP BENSON, EMT-P
SAN FRANCISCO FIRE DEPT.
STATION 13
530 SANSOME ST
SAN FRANCISCO CA 94111

Dear Phil:
I enjoyed having ridden with you yesterday on Medic 13 during the initiation of the 100% ALS transport notification pilot program. It seems that Barstow's loss is San Francisco's gain. I wish you the best in your service to this City's EMS system.

Please contact me if I can ever be of professional assistance to you.

Sincerely,

Ron Lopez, RN
EMS & Disaster Specialist

cc. - Mario Trevino
Russ McCallion

\\SFEMSSRVP\RonS\Correspondence\BENSON (SFFD EMS) Ltr.doc

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SF
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2
9/13/01

SAN FRANCISCO FIRE COMMISSION

No. 01-41

MINUTES OF THE FIRE COMMISSION

Regular Meeting, Thursday – September 13, 2001 - 6:00 p.m.

698 Second Street, Room 102

Prior to the start of the meeting, President Nakajo requested a moment of silence to pray for the victims of the New York, Washington and Pennsylvania tragedies, as well as for their families and friends. After the moment of silence, President Nakajo requested that everyone join him in the Pledge of Allegiance.

DOCUMENTS DEPT.

SEP 25 2001

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PUBLIC LIBRARY

Item No.

1. **On ROLL CALL**, the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Paul Conroy
Commissioner	Carlota del Portillo
Commissioner	Pat Norman
Mario H. Treviño	Chief of Department
Joseph C. Asaro	Deputy Chief, Administration

Assistant Deputy Chiefs – Staff

Khairul A. Ali	Management Services
Daniel A. Sullivan	Support Services
Gary P. Massetani	Fire Prevention

Chief Officers – Staff

Marshall Isaacs, M.D.	Emergency Medical Services

Chief Officers – Firefighting Services

Aaron C. Stevenson	Division 1
Paul D. Jones	Division 2 (Acting)
Johnny R. Lo	Division 3

2. **APPROVAL OF THE MINUTES**

Regular Meeting of August 23, 2001, and Special Meetings of August 2, 2001, August 23, 2001 (1:30 p.m.) and August 23, 2001 (5:00 p.m.).

Commissioner del Portillo moved and Commissioner Roeca seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through F, excluding Items G and H) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission. Items G and H were removed from the Consent Calendar to be separately approved.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during August 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, August 4 through August 17, 2001.

B. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*		*Type*	*Retirement Date*
Tabacco, Paul J.	0140	Chief of Department	Service	Aug. 01, 2001
Bennett, Rod L.	H40	Battalion Chief	Service	Aug. 30, 2001
McGuinn, Martin J.	H6	Investigator	Service	Aug. 01, 2001
Reinhard, Allan S.	H2	Firefighter	Service	July 01, 2001
Taylor, Ernest J.	H2	Firefighter	Service	Aug. 18, 2001

(Retirement Certificates will be presented at Fire Commission meeting of October 25, 2001)

C. Military Leaves

Submitting for approval applications from three members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Donnelly, Mark E-9	H30 Capt.	08-23-01 thru 08-30-01	6	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Meneses, Ferdinand SSgt	H2 FF	07-28-01 thru 08-10-01	8	US Army Res. Oakland, CA	Attend Active Duty Training
Caulder, Leonard SSgt	H2 FF	09-07-01	1	US Air Force Res. Travis AFB, CA	Attend Inactive Duty Training

D. Suspension

Reporting suspension of H2 Firefighter Keith Baraka, Truck 18, for six days, September 20/21, 23/24 and 26/27, 2001, for violation of Section 3923 of the Rules and Regulations (Disobedience).

E. Resignation

Submitting resignation of the following:

H33 Captain, EMS, Arthur B. Hsieh, effective close of business September 19, 2001. (Resigned with satisfactory services. Transferred from DPH 07-01-97.)

Probationary H3 Firefighter/Paramedic James Demattei, effective close of business September 4, 2001. (Resigned with satisfactory services. Started work 07-09-01.)

Probationary H2 Firefighter Sonya Graham, effective close of business August 15, 2001. (Resigned with satisfactory services. (Started work 07-09-01).

F. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Captain Karl Hillyard Special Operations Section, EMS Division, for five days, September 10 through September 14, 2001, in order to attend the Integrated Health Training and Medical WMD Training at the Noble Training Center in Atlanta, Georgia. There is no cost to the San Francisco Fire Department. Captain Hillyard will not be replaced.

Inspector Terry Smith, Bureau of Fire Prevention, for four days, September 24 through September 27, 2001, in order to attend a symposium on the Health and Safety for the Professional Fire Fighter sponsored by the International Firefighters Association in Phoenix, Arizona. All expenses will be paid by Inspector Smith. He will not be replaced.

G. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Battalion 1	01-2-015	7/18/01	201	B	Bill

Off: B/C Raymond Tomasello Drv: C/A William Mulkeen

Cause: While responding to a working fire, Batt 5 was struck in the intersection by a SFPD vehicle which was assigned to traffic control and was backing up

Medic 32	01-2-016	7/28/01	0	A	File

Drv: FF/PM John Hoecker

Cause: Misjudged clearance - Medic 32, while responding and backing up, struck a civilian vehicle; spotters were posted

Truck 13	01-2-017	7/28/01	621	C	File

Off: Capt. Frank Morino Drv: FF Larry Deen Tlr: FF Kevin Mckeon

Cause: Misjudged clearance - Trk 13 rear ended a civilian vehicle after the vehicle proceeded through a green light stopping suddenly

Engine 17	01-2-018	7/29/01	534	C	Bill

Off: Lt. James Kircher Drv: FF Alexander Douglas

Cause: Misjudged clearance - While responding and making a left turn, clipped the bumper of a civilian vehicle

Truck 13 01-2-019 7/30/01 621 B Bill
Off: T/Lt. Michael Castelan Drv: FF Lawrence Jew Tlr: FF James Kimball
Cause: Trk 13, while parked at the curb, was rear ended by a tour bus

Engine 39 01-2-020 7/31/01 592 A File
Off: Lt. David Dryden Drv: FF Randall Henderson
Cause: Misjudged clearance - Eng 39, while responding to a medical call, sideswiped a parked civilian vehicle on a narrow, winding street

Truck 16 01-2-021 7/31/01 614 B File
Off: Capt. Raymond Guzman Drv: FF Lawrence Mcdonnell Tlr: FF Jonathan Ashbrook
Cause: Trk 16, while parked at the curb, was scraped by a civilian vehicle

Engine 9 01-2-022 8/2/01 576 C File
Off: T/Capt. James Lambrechts Drv: FF Kp Kashima
Cause: Misjudged clearance - Eng 9, while responding to a medical call and making a left turn, lightly clipped the front of a civilian vehicle in the intersection

Medic 10 01-2-023 8/4/01 732 A File
Drv: FF/PM Robert Belot
Cause: Misjudged clearance - Medic 10, while backing into quarters, struck apparatus door as the door was opening; no spotters were posted

Engine 11 01-2-024 8/5/01 591 A File
Off: T/Lt. Dennis Sullivan Drv: FF Robert Cunningham
Cause: Misjudged clearance - While backing into quarters, Eng 11 struck vehicle parked inside the bay; spotters were posted but driver did not hearing warnings

Truck 7 01-2-025 8/6/01 620 A File
Off: T/Capt. James Lambrechts Drv: FF Chester Spirlin Tlr: FF Robert Vigil
Cause: Misjudged clearance - Trk 7, while exiting quarters and turning left, struck apparatus door

Engine 5 01-2-026 8/9/01 535 B Bill
Off: T/Lt. Richard Ford Drv: FF William Anderson
Cause: Hit and run - Eng 5, while stopped at the scene of an incident, was struck by a vehicle that was backing up and attempting to pass Eng 5; driver fled scene

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

H. Unlitigated Claims

Submitting reports from City Attorney's Office on unlitigated claims for June and July 2001:

June

Name of Claimant	*Claim Amount Filed/Paid*	*Accident No./Category/Unit*	*Date of Accident*
Peter Buxtun	$ 839.94/ 839.94	00-1-180/ (A) /Eng 28	02-22-01

July

Name of Claimant	*Claim Amount Filed/Paid*	*Accident No./Category/Unit*	*Date of Accident*
Stanley Brody	$8,764.47/ 8,453.73	00-1-134/ (C) /Trk 9	12-16-00
Arcadio Alaniz	2,873.12/ 2,873.12	00-1-155/ (C) /Medic 29	01-28-01
Jonathan Baltazar	1,778.15/ 1,778.15	00-1-156/ (A) /Eng 5	01-31-01
Laddawan Kaner	2,802.99/ 2,802.99	00-1-161/ (A) /Trk 1	02-07-01
Juanita Hodge	0 / 2,773.97	00-1-174/ (A) /Eng 2	02-27-01
Josefina Gato	0 / 2,662.69	00-1-198/ (A) /Eng 1	03-31-01
Russell Roeca	1,600.00/ 1,598.85	00-1-206/ (A) /EMS RC 3	04-10-01
Mary June Cruz	219.80/ 219.80	00-1-214/ (A) /Eng 43	04-26-01
Josephine Shin	511.56/ 511.56	00-1-232/ (A) /Eng 21	05-23-01
Leslie Quillin	0 / 32.46	Property damage	03-18-01
Alan Reynaud	350.00/ 301.79	Property damage	05-19-01

Commissioner del Portillo wished to have Item G – Accidents removed for discussion. She noted that eight out of twelve reported accidents were labeled as *misjudged clearance*. When Commissioner del Portillo had previously inquired regarding this matter, she had been told that there would be some training to deal with this issue. She wished to know if any training had been started to alleviate the issue of *misjudged clearance*. President Nakajo asked Chief Treviño to investigate and report back to the Commission.

Commissioner del Portillo moved for approval of Item G and Commissioner Roeca seconded. Item G – Accidents was unanimously approved.

Commissioner Roeca stated that he must abstain from any decision concerning Item H – Unlitigated Claims. Commissioner del Portillo moved for approval of Item H and Commissioner Norman seconded. Item H – Unlitigated Claims was approved with Commissioner Roeca abstaining.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted three letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for August 2001.

Mario Treviño, Chief of Department, thanked the Commission for its the observation and respect for the victim's of the September 11th tragedy. He noted that the Department has attempted to contact the Fire Department of New York to inform them that we have over 200 members who have volunteered to travel to New York to assist in the search and recovery effort. Chief Treviño has appointed Assistant Chief Kenney to organize this effort.

Chief Treviño informed the Commission that the events of September 11th had shaken everyone and the City responded by preparing itself for any potential threat against San Francisco. He was placed in charge of the Emergency Center that day and wished to state that everyone in the City family, as the Mayor called it, and everyone who is part of the Fire Department performed brilliantly, a tribute to the professionalism of the Department, and he wished to publicly thank everyone.

Chief Treviño referred to the bicycle Grand Prix race that was recently conducted and wished to acknowledge a group of individuals within the Department that did an outstanding job of planning and implementing to ensure the success of the race. He asked Robert Navarro, EMS Section Chief, to provide a brief overview of the event. Section Chief Navarro stated that he had formed a team, with the help of project leader Assistant Chief Boudoures and Battalion Chiefs Harrington and Tomasello, which was to support a Police Department operation. The Fire branch was to provide fire and emergency medical operations and ensure that one third of the city – the North Beach and Marina areas – were not to have any delays to in 911 responses. Section Chief Navarro noted that everything had gone exceedingly well given the assistance from other city departments, such Department of Public Works and Recreation and Parks Department. The Police Department's Special Operations Group expressed its gratitude for allowing the event to occur as a joint operation. Section Chief Navarro wished to thank all members for diligence in reporting to work early to avoid traffic blocks and to be prepared to go out immediately. He added that another joint operation with the Police Department's Marine unit is being planned for September 29th for a European Flugtag – Wright brothers-type aircraft made and propelled by a human pilot and flown over water.

Chief Treviño asked Chief Navarro to step forward and accept a certificate of appreciation from Department for his hard work in this effort. Additionally, Chief Treviño awarded certificates to the other members of the team: Assistant Chief Robert Boudoures, Assistant Chief Richard Bracco, Battalion Chief Douglas Goodin, Captain John Bonnici, Captain Carl Hillyard and Captain James McCaffrey.

Chief Treviño noted that current issues for the Department are (1) the MOU negotiations which are still ongoing even though significant progress has been made, and he anticipates and hopes for a quick resolution; (2) Emergency Medical Services discussions which are ongoing with members of the administration and Local 798, and where significant progress also has been made; and (3) station renovations, with Station 32 being relocated as renovations start on October 1, 2001 and Station 13 renovation to begin on October 7, 2001, and a re-bid for the work at Bureau of Equipment.

Commissioner Norman wished a clarification of the Bureau of Equipment re-bid. Chief Treviño asked Assistant Deputy Chief Sullivan, Support Services, to respond. Chief Sullivan informed the Commission that the project, consisting of interior renovation and relocation of major interior partitions to house multiple resources under one roof, had to be re-bid because the contractor with lowest bid was non-DHR compliant due to insufficient diversity in his contractor pool.

Commissioner del Portillo commended Chief Treviño for the Fire Department speed and manner of the command team's response. Commissioner Conroy was in agreement, having come to the Communication Center himself, and was impressed by the Department's organization of the team and the professionalism displayed, and by Chief Treviño who took command of the whole process.

Commissioner Conroy wished to address the CPAT, since Local 798 has, on several occasions, made a request for implementation. He requested that an open meeting or roundtable be held where a thorough discussion of the CPAT, and whether it should be implemented in this Department, could ensue. Commissioner Conroy believed that, should the CPAT be adopted, it should be done in the context of a health and wellness program, so that the Department does not have one standard for individuals being admitted and another for those who are already in the Department. Furthermore, the discussions should be inclusive of all groups and representatives of the Department: the union, the Black Firefighters Association, the Asian Firefighters Association, the Women's Group, Los Bomberos and any other organization that would be potentially impacted. President Nakajo noted that he would work with Chief Treviño and Commissioner Conroy to establish CPAT discussions.

President Nakajo directed that the Chief's report be accepted and incorporated in the minutes of this meeting.

C. Fiscal Year 2001-02 Annual Statement of Purpose

Commissioner Roeca read the statement:

It is the responsibility of the Fire Commission to ensure that the San Francisco Fire Department effectively implements its Mission:

> *The Mission of the Fire Department is to protect the lives and property of the people of San Francisco from fires, natural disasters, and hazardous materials incidents; to save lives by providing emergency medical services; to prevent fires through prevention and education programs; and to provide a work environment that values cultural diversity and is free of harassment and discrimination.*

To this end, the Fire Commission will:

1. Set pertinent policy and support the new administration to accomplish the mission of the department;
2. Advocate and support completion of the merger of the Emergency Medical Service into the department so that there is one collaborative and indivisible department working towards the common public good;
3. Support the administration to develop and implement systems to enhance fiscal responsibility and develop a more effective budgeting process;
4. Work with the administration and City Attorneys office to review and, where necessary, revise official Departmental Policy and Procedure;
5. Work with the administration and City Attorney's office to establish commission rules and procedures to streamline the disciplinary process as required to ensure fair, efficient and effective administrative processes;
6. Actively encourage and support recruitment and education in the communities to bring highly qualified applicants to the Department who truly reflect the city's rich diversity;

7. Contribute to the common good by conducting open meetings regularly and convening such additional meetings as deemed necessary to inform and educate the general public of the work of the Fire Commission and the San Francisco Fire Department.

Commissioner del Portillo moved for approval and Commissioner Norman seconded. The FY 2001-02 Annual Statement of Purpose was unanimously approved.

D. City Attorney

Submitted for approval Board of Supervisors' ordinance authorizing settlement of the following claim:

> Desiree Hamaoui in the amount of $60,000. Claim arises out of personal injuries resulting from an automobile accident involving Engine 2 and occurring on September 26, 1999, at Broadway and Polk Streets, and is a settlement of San Francisco Superior Court No. 315-320. (SFFD Accident #99-0-068).

Commissioner del Portillo moved for approval and Commissioner Roeca seconded. The ordinance authorizing settlement was unanimously approved.

E. Special Presentation – Recruitment Results

Binnie Singh, Director, SFFD human Resources, enumerated the various recruitment efforts used and to whom they were directed, with emphasis placed on paramedic and bilingual (Spanish/Cantonese) skills. Ms. Singh presented statistical information, in table format, regarding applicants, and noted that 366 paramedics had applied. Ms. Singh stated that retention plans include: (1) Orientation sessions; (2) physical fitness training opportunities and practice sessions for the PAT; (3) mentoring by pairing potential candidates with current employees to help keep them involved and answer questions; and (4) possible newsletter to keep individuals on the list informed of the process. Further discussion ensued with Ms. Sing responding to questions from the Commission.

Please note: A copy of Ms. Singh's presentation is attached.

F. Communications Received by Commission

Two communications were received by the Commission from August 16, 2001, through September 6, 2001.

G. Public Comment

There was no public comment.

5. ADJOURNMENT

There being no further business before the Commission, President Nakajo adjourned the meeting at 6:55 p.m. in memory of every one who perished – victims, firefighters, paramedics, police and other rescue workers, in the terrible tragedy of September 11, 2001.

Tania Bauer
Commission Secretary

DOCUMENTS DEPT.
SEP 25 2001
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Recruitment Report September 2001

RECRUITMENT 2001
Focus Areas

- SF Communities
- Bilingual speakers - Cantonese & Spanish
- Paramedic Licenses
- Physically Fit

RECRUITMENT 2001

SF Communities
College Campuses

- **Set up and staffed a table at SF City College on May 16-17 with EEO staff and PM Captain**

- **Made presentation at Fire Science Class at CCSF on May 17, 2001**

RECRUITMENT 2001

SF Communities

Canvassing the Communities via employee organizations

- **Information to Los Bomberos for distribution at Cinco De Mayo Carnival in May (500 flyers and 200 courtesy cards)**
- **Information to 3 FFs for distribution at Gay Pride Parade in June (1600 flyers)**
- **Information to Black Firefighters Association (BFA) for distribution at Juneteenth Festival (400 flyers)**
- **Information to Department's Community Services Office for distribution at various events (900 flyers)**
- **Information to United Fire Service Women for distribution (300 flyers)**
- **Information to NERT Office for distribution at such events (100 flyers)**

RECRUITMENT 2001

SF Communities

Canvassing the Communities via employee organizations

- **Information to BFA for general distribution (2200 flyers, 200 posters)**
- **Information to Asian FFs Association for distribution (800 flyers, 150 posters)**

RECRUITMENT 2001

SF Communities
Canvassing the Communities through Recruitment Unit

- **Letter from the Chief of Department along with flyers and posters to over 22 community based organizations informing them of Department's recruitment for position of FF**

- **Coordinated effort of sending FFs throughout the City to hang posters and distribute flyers in neighborhoods such as: Mission, Bayview, Sunset, Western Addition, Castro, Richmond, etc. (over 15 FFs assisted with this effort)**

RECRUITMENT 2001

Bilingual Communities

- Issued Press Release to media that focused on bilingual speakers in Spanish and Cantonese
- Advertised in print media that focused on Spanish and Cantonese populations
- Coordinated interview segment on Cantonese program on KTSF, Channel 26, that had SF Cantonese-speaking FFs interviewed and asked questions about the job of FF

RECRUITMENT 2001

Paramedic Licenses

- Assigned a light duty FF/PM to work on PM recruitment full time beginning in July up through application drop-off
- Placed advertisement on SF Paramedic Association website
- Placed advertisement on State EMS Agency Website
- Purchased mailing labels of subscribers to JEMS magazine (PM readership) and sent letters and recruitment info to all subscribers, approximately 1,860
- Purchased mailing labels from National Registry of Emergency Medical Technicians and sent letters and recruitment info to all subscribers, approximately 5,321
- Wrote to all PM schools in the State of California to advise them to inform current and past students of the this job opportunity
- All above considered to be best resources to reach all PM licensed individuals of all backgrounds

RECRUITMENT 2001

Physically Fit

- Identified SF gyms, health clubs, and recreational centers
- Posted SFFD recruitment information in all identified SF gyms, health clubs, and recreational centers approximately 20

RECRUITMENT 2001

Additional areas

- Staffed the Recruitment Office and phone lines full time from July 10, 2001. (Prior to that, all calls left on recruitment line were returned within one day.)
- Contacted all individuals in the recruitment database, approximately 1,100 (mostly SF residents),by mail, notifying them of application pick-up and drop-off dates.
- Targeted all EMT, PMs, bilingual identified individuals through phone calls reminding them to pick up applications.
- Targeted all EMT, PMs, bilingual identified individuals through phone calls reminding them to drop off the applications.

RECRUITMENT 2001

Examination Results

SUMMARY OF THE 2001 H-2 FIREFIGHTER QUALIFIED APPLICANTS

	WHITE		BLACK		HISPANIC		ASIAN		FILIPINO		AMER INDIAN		TOTAL			GRAND
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Unk*	TOTAL
TOTAL	2477	344	485	93	934	112	648	83	282	23	71	19	4897	674	178	5749
QUALIFIED	43.09%	5.98%	8.44%	1.62%	16.25%	1.95%	11.27%	1.44%	4.91%	0.40%	1.23%	0.33%	85.18%	11.72%	3.10%	100%
Firefighter	347	17	12	1	100	3	35	0	14	0	14	1	522	22	29	573
	60.56%	2.97%	2.09%	0.17%	17.45%	0.52%	6.11%	0.00%	2.44%	0.00%	2.44%	0.17%	91.10%	3.84%	5.06%	100%
Paramedic	218	22	6	0	55	9	21	3	9	0	9	1	318	35	13	366
	59.56%	6.01%	1.64%	0.00%	15.03%	2.46%	5.74%	0.82%	2.46%	0.00%	2.46%	0.27%	86.89%	9.56%	3.55%	100%
EMT	1074	130	80	21	321	29	109	19	62	0	33	6	1679	205	75	1959
Certificate	54.82%	6.64%	4.08%	1.07%	16.39%	1.48%	5.56%	0.97%	3.16%	0.00%	1.68%	0.31%	85.71%	10.46%	3.83%	100%
AA Degree	223	12	8	0	52	2	18	1	12	0	4	1	317	16	25	358
Fire Science	62.29%	3.35%	2.23%	0.00%	14.53%	0.56%	5.03%	0.28%	3.35%	0.00%	1.12%	0.28%	88.55%	4.47%	6.98%	100%
FF1	780	49	40	5	211	9	64	0	27	1	27	4	1149	68	50	1267
Certificate	61.56%	3.87%	3.16%	0.39%	16.65%	0.71%	5.05%	0.00%	2.13%	0.08%	2.13%	0.32%	90.69%	5.37%	3.95%	100%

*Applicants who did not provide their race and/or gender information.

RECRUITMENT 2001

Examination Results

Below is a breakdown of applicants by geographic location :

- **SF residents - 2, 242**
- **CA residents (including SF) - 5,659**
- **Other states - 90**

RECRUITMENT 2001

Further Retention Plans

- Planning orientation sessions for those on the list, with FFs present to describe the job
- Provide physical fitness training opportunities and practice sessions in preparation for the Physical Abilities Test (PAT)
- Set-up mentor relationship between those targeted candidates, i.e., bilingual speakers, PMs, etc., and current members
- Continue to serve as a resource to candidates to provide information on the process
- Prepare and distribute a newsletter to eligible candidates to provide to updates, in general on the process, of what's going on
- Put information on the Department's website to keep candidates informed of the current status (current H2 Exam info, as still taking place, being put on website)

RECRUITMENT 2001

Other Issues

- Due to the recent disaster, there have been questions as to whether or not this examination would still be administered. It is being administered. For any candidates who are unable to attend due to disaster-related issues, he/she should contact the Fire Services Examination Unit at 558-3610. (This information was put out Department-wide and on the Department's website.)

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting - Thursday, September 27, 2001 – 5:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item No.

1. **On ROLL CALL**, the following were noted present:

President	Stephen A. Nakajo
Commissioner	Pat Norman
Commissioner	Carlota del Portillo
Commissioner	Paul A. Conroy

Commissioner Roeca was excused for business.

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Also present

Pamela Thompson, Deputy City Attorney

2. **PUBLIC COMMENT**

3. **CLOSED SESSION TO CONFER WITH LEGAL COUNSEL**

Pursuant to the State of California Government Code, Section 54956.9.(a) Pending Litigation, and San Francisco Administrative Code Section 67.11, the Fire Commission will meet in closed session with the City Attorney to discuss the matter of Peter Roybal vs. CCSF, et al (Superior Court Case #309-821).

1. Commissioner del Portillo moved for closed session and Commissioner Norman seconded. The Commission went into closed session at 5:05 p.m.

2. There was no public comment pertaining to the closed session.

3. The Commission reconvened in open session at 5:50 p.m.

   a. Commissioner Conroy moved and Commissioner Norman seconded not disclose any action taken in closed session.

   b. Commissioner Norman moved and Commissioner del Portillo seconded not disclose any discussion held in closed session.

4. **ADJOURNMENT**

There being no further business, the Special Meeting was adjourned at 5:55 p.m.

Tania Bauer
Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-43

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – September 27, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Pat Norman
Commissioner Carlota del Portillo
Commissioner Paul A. Conroy

Mario H. Treviño	- Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

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Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Firefighting Services:

Robert G. Boudoures	- Division 1 (Acting)
Lorrie A. Kalos	- Division 2
Richard D. Bracco	- Division 3 (Acting)

2. APPROVAL OF THE MINUTES

Regular Meeting of September 13, 2001, and Special Hearings of June 28, 2001 (4:00 p.m.) and September 13, 2001 (4:30 p.m.).

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through E) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during August 2001.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, August 18 through August 31, 2001, and September 1 through September 14, 2001.

B. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Firefighter MeiBeck Chung, Community Affairs Office of Management Services for four days, October 16, 23, 24 and 30, 2001, in order to attend the Fire Public Education 1 Course at Evergreen Valley College, San Jose, CA. Cost of the course is $105 and is included in the FY 2001-02 budget. Firefighter Chung will not be replaced.

Firefighter Michael Walsh and Firefighter Jeremiah Keohane, Bureau of Equipment, for three days, September 17 through September 19, 2001, in order to travel to Lansing, Michigan, to visit the Spartan Motors Manufacturing facility for inspecting fire apparatus for possible purchase. There is no cost to the Fire Department. Firefighter Walsh and Firefighter Keohane will not be replaced.

C. Leave of Absence

Submitting request for leave of absence with pay for H1 Fire/Rescue Paramedic Michael Flaherty, for three months (sick leave), from September 29 through December 30, 2001.

D. Separation

Reporting termination of H2 Firefighter William Hogan, effective close of business August 23, 2001.

E. Resignation

Submitting resignation of the following:

H3 Firefighter/Paramedic John B. Grimaldi, effective close of business September 20, 2001. (Resigned with satisfactory services. Approximate length of service – four years.)

Probationary H2 Firefighter Stephen Kloster, effective close of business September 14, 2001. (Resigned with satisfactory services. Started work 07-09-01.)

Commissioner del Portillo moved and Commissioner Conroy seconded. There were no questions or discussion and Items A through E on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted two letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Report

Report from Chief of Department on current issues, activities and events in the Department.

Mario Treviño, Chief of Department, wished to comment on three items, the first in the area of communications. The Department has launched a newsletter, just distributed, which showcases the Department and provides information not only to members of the Department but also to the Commission and elected officials as well. In addition, Chief Treviño has opened up staff meetings to include a large portion of the management staff to facilitate communication among all management staff. Notes, taken at the meetings, are being emailed to all members of the Department to open two-way communication.

The second area concerns the preparation by staff of an after action report for the citywide EOC activation on September 11th. The report was submitted on schedule to the Mayor for the entire city. The Fire Department's report included a notation of needed resources to insure full preparedness for the City and County of San Francisco.

The last item Chief Treviño mentioned was a direct result of Commissioner del Portillo's remarks at the last Commission meeting during the discussion on preventable accidents of apparatus and other vehicles. A member of the Department, after reading the notes from the Chief's staff meeting, submitted a suggestion to outfit the apparatus with an audible and visible warning device. The device is being investigated by staff and a report will be submitted on its efficiency.

Commissioner wished to know who is involved in the expanded staff meetings. Chief Treviño responded that all management level officers and staff personnel from Headquarters, including division chiefs, are invited. Battalion chiefs are being rotated through and representatives from the Communications Center will be included and others as the need arises.

Commissioner del Portillo thanked Chief Treviño for the follow-up. She noted that she would be very interested to know if the device will be implemented and if the device yields positive results.

Commissioner Norman wished to comment on the event in New York and that the loss of so many from the Fire and Police Departments was exceptional. She noted that emergency medical technicians (EMTs) were also involved from the fire department but were not mentioned as EMTs or as individuals involved doing actual rescue work. Commissioner Norman believed that, on one hand, if they were being regarded as part of a single unit – firefighters and EMTs – this was positive. On the other hand, she believes that there should be acknowledgement that it was not only firefighters who were involved in the rescue effort but also emergency medical technicians who were giving their lives – as the very first live lost was that of a woman EMT.

Commissioner del Portillo, commenting on the first issue of the Fire Department's official newsletter, suggested that a copy be sent to all 52 city departments. She believed that there is very little information available about the Fire Department beyond dialing 911 and that this is an excellent public relations effort to provide more information about the department. Chief Treviño responded that the newsletter is currently not funded, although funding is being sought, since the cost of reproduction is costly. He affirmed that all city departments would receive copies.

President Nakajo complimented the department on the caliber of the publication and acknowledged the staff members responsible for its production. He hoped that funding could be found and the newsletter continued to be published since it was an excellent source of information.

Commissioner Conroy added that the newsletter would provide excellent material for the website. Additionally, some of the information could be incorporated into Channel 26, which provides government access, so that people could see the San Francisco Fire Department and also nationwide fire training classes that are shown on that channel. Commissioner Conroy encouraged Chief Treviño to continue the publication.

C. Special Presentation - Retirement

Award of Certificate to retired member(s) of the Department

	Type of Retirement	*Years of Service*	*Retirement Date*
Captain Rudolph G. Labrado	Service	31	Jul. 07, 2001

Chief Treviño presented the retirement certificate to Captain Rudy Labrado. He noted that Captain Labrado had started his career on July 7, 1970, at Station 32. He made Lieutenant while at Station 32 in 1993, and then worked vacation relief until June of 1998, when he went to the Division of Training as an H28. He made Captain in September of 1999 at Station 9 and retired as a Captain from Truck 9 on July 7, 2001 after 31 years of service. Chief Treviño congratulated Captain Labrado on his achievement and wished him the best in his retirement. Captain Labrado thanked everyone and stated that he had had a great time and that being a firefighter was a terrific job.

Chief Treviño added that Pete Howes, Public Information Officer, who had just taken pictures of himself and Captain Labrado, would be publishing them in the newsletter, as time allows. He wished to point out that Captain Howes was the primary person responsible for putting together the newsletter and commended him for an outstanding job.

D. Communications Received by Commission

Two communications were received by the Commission from September 7, 2001, through September 20, 2001.

E. Public Comment

Kevin Smith, President, Black Firefighters Association of San Francisco, wished to comment on the recent entrance exam. He stated that there had been a citywide notification that had been targeted to the Asian and Hispanic communities and had left out the African American community. Mr. Smith assumed that the ads, which were placed in community newspapers and on Asian television stations, were done to increase the number of bilingual applicants in the testing process. Mr. Smith assumes that the premise was that African Americans are not bilingual in Spanish and Cantonese and that is why they were excluded from additional

notification. This premise, that only Asians and Hispanics are bilingual, is based on race and, therefore, is in violation of Proposition 209.

Furthermore, Mr. Smith noted that no preparatory classes were given and there was no notification given to employee groups that such classes would not be held. He wished to know why these classes were omitted since through these classes a wider applicant pool of candidates becomes available.

Mr. Smith requested an ethnic breakdown of the candidates, their names and addresses, and further information on the applicants in order that they may be contacted and assisted in the application and entrance process. Also, if provisions were made, due to the attack on the World Trade Center, for out of state applicants whose travel plans were disrupted.

Lastly, Mr. Smith wished to discuss the 106th class. He noted that the 106th class has no African Americans enrolled. The single African American was disqualified due to medical reasons. He wished to know if this particular individual would be allowed into the 107th class, would additional African Americans be allowed into the 107th class, when would the class begin and when the requested guarantees would be available to his association.

President Nakajo suggested to Mr. Smith that his request should be addressed in writing to the Department. He noted that the public comment portion of the Commission meeting is for the public, or for representatives of employee groups, to present their comments and/or concerns and not a forum for disseminating answers to questions.

5. ADJOURNMENT

Prior to adjournment, President Nakajo wished to honor a fellow public servant of the City of San Francisco, Fred Fagan, who had passed away on August 22, 2001, and to adjourn the meeting in memory of Mr. Fred Fagan.

Mr. Fagan established a family tradition of service to his beloved native city of San Francisco by serving in the uniformed ranks, and retired as a police officer. Mr. Fagan's son-in-law, Rich Seyler, retired as a Battalion Chief from the Fire Department and his granddaughter, Jeanne Seyler, is a current member of the Department. The adjournment of this meeting in Mr. Fagan's name is in honor and recognition of a long family tradition of service and public safety both in the Police and Fire Departments. The San Francisco Fire Department and this Commission wish to present to Mr. Fagan's family a certificate that extends their condolences on behalf of the men and women of the Department.

There being no further business to come before the Commission, the meeting was adjourned in memory of Fred Fagan at 6:30 p.m.

Tania Bauer
Secretary

FIRST BAPTIST CHURCH
San Francisco

KEN WINDUS
MINISTER OF COMMUNITY OUTREACH

September 18, 2001

Chief Mario H. Trevino
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Chief Trevino,

Thank you very much for sending out a fire truck and ambulance to our health fair on August 25, 2001. The firefighters and paramedics were very friendly and their presence helped to contribute to a fun and informative atmosphere for the 300 people who attended the fair.

Thank you again.

Sincerely,

Ken Windus

Ken Windus

22 WALLER STREET • SAN FRANCISCO, CA 94102 • 415-863-9736 • FAX 415-863-0788

Ann E. Wharton
62 Ulloa St.
San Francisco, CA 94127

9/15/01

Gentlemen:

In the wake of the events of this week I hold only the highest respect for <u>all</u> <u>of you</u>.

On 9/8 there was the Ulloa St block party and we were priviledged to have you men and one engine join us. The kids were in heaven as were some of the adults - This is a service we have enjoyed these last three years and as the chairperson I want to express my heartfelt thanks!

Sincerely,

Ann E. Wharton

The greatest moment was when one of the young children were running up the street

Mommy, Mommy

I have a "fire engine hat"!

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

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No. 01-44

MINUTES

Fire Commission

San Francisco, California

October 11, 2001

The Special Meeting scheduled for 4:30 p.m.

on October 11, 2001, has been cancelled.

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Tania Bauer
Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
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Tania Bauer, *Secretary*

No. 01-45

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – October 11, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. **ON ROLL CALL,** the following were noted present:

   President Stephen A. Nakajo
   Vice President Russell S. Roeca
   Commissioner Pat Norman
   Commissioner Paul A. Conroy

   Commissioner Carlota del Portillo was excused for business reasons.

Mario H. Treviño	- Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training

Chief Officers – Firefighting Services:

John S. Peoples	- Division 1 (Acting)
Lorrie A. Kalos	- Division 2
Arthur W. Kenney	- Division 3

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2. **APPROVAL OF THE MINUTES**

   Minutes of the Regular Meeting of September 27, 2001, were not ready for approval.

3. **CONSENT CALENDAR**

   All matters listed hereunder (Items A through F) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during September 2001.

Division of Fire Prevention & Investigation

Submitting monthly reports from Division of Fire Prevention & Investigation concerning activities performed during July 2001.

B. Retirement

Communication received from Retirement Board indicating the following member has retired:

Name	*Rank*	*Type*	*Retirement Date*
Pouchnik, Cari M.	H1 Fire/Rescue Paramedic	Ind. Dis.	Mar. 31, 2001

(Retirement Certificate will be presented at a Fire Commission meeting in November)

C. Military Leave

Submitting for approval application from one member for Military Leave of Absence with pay, in order to comply with Military Orders received from his commanding officer:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Pampanin, Vincent Sgt. E-5	H2 FF	09-23-01 thru 09-24-01	2	US Army Res. Moffett Field, CA	Attend Active Duty Training

D. Resignation

Reporting automatic resignation of the following:

H2 Firefighter John Hudnall, effective close of business September 20, 2001. (Approximate length of service – eight years.)

H2 Firefighter Kevin Martin, effective close of business September 20, 2001. (Approximate length of service – five years.)

E. Leave of Absence

Submitting request for leave of absence with pay for EMS Chief Richard Shortall, EMS Division, for 10 days, September 5 through September 14, 2001, in order to attend the Sand Hills EMS Conference and an executive development course at the National Fire Academy in Emmitsburg, Maryland. There will be no cost to the San Francisco Fire Department. EMS Chief Shortall will not be replaced.

F. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Truck 2	00-1-256	4/5/01	619	A	File
Drv: FF James Vargas					
Cause: While backing down the street, Trk 2 struck a parked civilian vehicle					

Truck 12	01-2-027	8/8/01	645	A	File

Off: T/Capt. Gregory Jones Drv: FF John Hicks Tlr: FF John Clifford

Cause: Returning from dispatch, two minor scratches were noticed on compartment door #22 of Trk 12

Medic 13	01-2-028	8/9/01	741	A	File

Drv: FF/PM Bryan Hendon

Cause: Misjudged clearance - While exiting station, Medic 13 struck a small pillar

Engine 36	01-2-029	8/12/01	514	C	File

Off: T/Lt. William Linney Drv: FF Barry Lo

Cause: Misjudged clearance - While positioning near a hydrant, Eng 36 struck a parked civilian vehicle

Engine 1	01-2-030	8/13/01	537	A	File

Off: Capt. Eugene Baraona Drv: FF Anton Shelton

Cause: While positioning apparatus at the low-pressure hydrant in D.O.T. yard, Eng 1 struck a parked vehicle

Engine 19	01-2-031	8/15/01	501	A	File

Off: T/Lt. David Saitz Drv: FF Theodore Tom

Cause: Misjudged clearance - While returning to quarters, Eng 19 struck a parked vehicle

Engine 29	01-2-032	8/15/01	502	A	File

Off: Capt. Michael Nolan Drv: FF Dwayne Curry

Cause: While backing up in front of quarters, Eng 29 struck a telephone pole; spotters were not posted

Engine 17	01-2-033	8/15/01	534	B	Bill

Off: T/Lt. Edward Chu Drv: FF William Yeung

Cause: Eng 17 was responding and, while stopped in an intersection, was struck by a police car

EMS RC 1	01-2-034	8/18/01	916	B	Bill

Off: PM Capt. John Cavanaugh

Cause: Hit and run - While responding with red lights and siren, RC 1 was struck by a civilian vehicle which failed to heed right of way

Engine 29	01-2-035	8/19/01	502	A	File

Off: Lt. Patrick Mullaney Drv: FF Steve Muller

Cause: While backing into quarters, Eng 29 lightly struck a parked vehicle in the apparatus bay

Engine 2	01-2-036	8/22/01	529	A	File

Off: T/Lt. Christopher Diaz Drv: FF Arnie Lee

Cause: While backing up in front of quarters, Eng 2 struck a parked civilian vehicle; spotters were posted

Headquarters	01-2-037	8/22/01	30	B	Bill

Drv: FF Rebeccah Sturtz

Cause: While stopped at a red light, department vehicle was struck by a civilian vehicle attempting to make a right turn from the middle lane

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Vice President Roeca moved and Commissioner Norman seconded. There were no questions or discussion and Items A through F on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted five letters commending members of the Department for response to requests for assistance, emergencies, or training.

Commissioner Norman referred to a letter sent to the Chief of Department and to the Commission President regarding the behavior of some SFFD firefighters on United Airline flight 2383. She stated that the Commission was hereby acknowledging receipt of this letter and that the incident was under investigation by the Department. The Commission takes such matters seriously and does not condone such behavior. The matter will be under discussion by Commission after the Department's investigation is completed.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for September 2001.

Mario Treviño, Chief of Department wished to comment on two matters. First, significant progress has been made on the MOU with the bargaining unit and the final version will be presented to membership for a vote next week.

Secondly, significant progress has also been made on the one-plus-one paramedic implementation and a draft of the final order is currently under review by both labor and management and will be made available to the Commission as soon as it is finalized.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Public Comment

Commissioner Roeca wished to take the opportunity to acknowledge two people who have been very generous with his time over the six years that he has served on this Commission, and who have allowed him to spend numerous hours in this room, and also many hours not in this room but working on Commission business. Commissioner Roeca introduced his partners Ed Haas and Dan Hager, who were both present, to the Commission.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:10 p.m.

Tania Bauer
Secretary

SAN RAMON VALLEY
FIRE PROTECTION DISTRICT

Administration
Phone: 925-838-6600
Fax: 925-838-6629
www.srvfpd.dst.ca.us

1500 Bollinger Canyon Road
San Ramon, California 94583

Fire Prevention
Phone: 925-838-6680
Fax: 925-838-6696

September 18, 2001

RECEIVED
SEP 24 2001
San Francisco
Fire Commission

Chief
San Francisco Fire Department
698 2nd ST.
San Francisco Ca, 94107

RE: Live fire training, Treasure Island Regional Training Center

Dear Chief,

I would like to take this opportunity to thank you and your organization for allowing us to use your facility for the training of our firefighters. This was an Academy of fifteen Paramedics; many had no fire experience at all. The goal of the day was to present situations that each firefighter could expect to see during a fire in a residence. Captain Russ Albano, and his team, provided an excellent program for our recruits. It was demanding, and realistic.

The training that day proved to be a critical moment in the development of the team we were building. Throughout the Academy the day at Treasure Island and the fire scenarios experienced were common topics of discussion.

Once again please accept my thanks to you, Captain Albano and staff, for providing us with the opportunity to train at your facility.

Sincerely,

Steve Cochran
Captain, Training Division

Fire Chief Gary Massetani
San Francisco Fire Department
698 Second Street
San Francisco, California 94107

Dear Chief Massetani,

May the Source of all holiness, give you and yours those precious gifts of peace and consolation during these days, and those ahead of us!

With the loss of our brother, the Reverend Mychal Judge, O.F.M., I feel moved to share with you some recollections of Mychal's visit here some years ago.

Father Mychal had one of his confrere's knock on his door one evening, asking him to call "911", after which the friar collapsed into Mychal's arms and passed away. His brothers there at the friary on 31st Street, in New York, saw it fit after that funeral, to send Father Mychal out to California for a week off.

Father Mychal came to Saint Boniface Friary, and stayed his week with all of us. In the evening, he'd share with us of his visits to the various San Francisco fire stations in our locale. His comments usually had to do with the superb fare that the San Francisco Fire Department personnel served-up at their fire houses. Father Mychal joked of how much better cooks the San Francisco Fire Department had than what he was use to finding in his own locale.

Another recollection had to do with a call received during one of his visits to a station that was responding to an auto accident on the San Francisco-Oakland Bay Bridge. The fire department personnel turned to Mychal, and invited him to join them on the ride to the incident on the bridge, as they handed him coat and helmet, and saw to it that his place was among them on the truck as it left the station. Apparently, the usual truck assigned to that station was under repair, so the equipment that he rode was one of the older pieces, provided Mychal with an un-obstructed view of our City of San Francisco. I recall him making comment at how beautiful the view of the City was from his place as he rode, holding onto the bar on the back of the fire truck as it went to and from its appointed round.

These recollections make me proud to know of how welcomed Mychal was made to feel, as he visited among the personnel of the San Francisco Fire Department, during his time here in our City.

During these days, following the passing of Father Mychal Judge, O.F.M., please know that you, all of your fire department personnel, and your families, are much in the thoughts and the prayers of all the friars of San Francisco, I am

Sincerely yours,

Robert Brady, O.F.M.

Robert Brady, O.F.M., Vicar

Saint Boniface Friary
133 Golden Gate Avenue
San Francisco, CA 94102-3809
19 September 2001

September 24, 2001

To the San Francisco Fire Department:

I know I am only one person but.... Thank you for putting the American Flags on your trucks. Thank you for being proud. Thank you for your bravery. Thank you for your courage.

I work downtown. I hear you go by. I had to let you know that as a citizen I appreciate you tremendously.

With Admiration,

Melanie Levine

M. Levine
115 Sansome St.
SF CA 94104

CLEAR CHANNEL RADIO

September 26, 2001

To: Chief of Department
Mario Trevino
698 2nd Street
San Francisco, CA 94107
Fax: 558-3407

Fm: Vicki Meade, Building Manager
340 Townsend Street
San Francisco, CA
Phone: 415-583-5640
Fax: 415-538-5649

Re: Fire Life Safety Training

Thank you for having Lt. Fernando Juarez give the Life Safety/Earthquake Training. He did a wonderful job. He is very informative and has good suggestions on how to handle emergency situations.

I'm really happy that there is a program like this for everyone to utilize.

Thank you again!!!

Vicki Meade

September 19, 2001

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San Francisco
Fire Commission

Chief Mario H. Trevino
San Francisco Fire Department
698 2nd Street
San Francisico CA 94107-2015

Dear Chief Trevino,

I am writing to express my appreciation of the Neighborhood Emergency Response Team (NERT) program. Last night I completed my final class and am proud to say I'm a fully trained NERT member living in Cole Valley. I am impressed that our City has created an organized system in every neighborhood that will provide care and assistance when our city services are overwhelmed.

I signed up for the NERT program to learn tools to cope with an earthquake in an urban environment. The program accomplished that goal and so much more. We learned what supplies we need, how to limit property damage, how our utilities work, how to recognize hazardous materials and how to prevent/fight fire. In addition we learned basic first aid, triage, search and rescue skills and how to be leaders in times of crisis. Each week dedicated members of the San Francisco Fire Department presented useful information and let us practice our new skills. I really enjoyed the interaction with my neighbors and the instructors.

The NERT program demonstrates how important community is. We all have a stake in ensuring the safety of our neighbors and have a common goal to protect San Francisco.

I hope you will continue to support the NERT program.

Best wishes,

Celia Price
917 Cole #4
San Francisco, CA 94117

0

17/01
special

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Meeting, Wednesday, October 17, 2001 – 4:00 p.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

Item No.

1. On **ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Carlota del Portillo
Commissioner	Paul A. Conroy

Also Present

Department of Human Resources - Employee Relations Division
Alice Villagomez, Deputy Director

San Francisco Fire Department
Mario H. Treviño, Chief of Department
Joseph Asaro, Deputy Chief, Administration
Gary Massetani, Assistant Deputy Chief, Fire Marshall
Khai Ali, Assistant Deputy Chief, Management Services
Binnie Singh, SFFD Director of Human Resources
Christine Ragan, Chief Financial Officer

Eduardo Angeles, Deputy City Attorney

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2. PUBLIC COMMENT ON ALL MATTERS PERTAINING TO CLOSED SESSION

There was no public comment.

3. CLOSED SESSION

Pursuant to the San Francisco Administrative Code Section 67.10(e), the Fire Commission will meet in closed session with the San Francisco Fire Department's designated representative regarding matters pertaining to current labor negotiations.

1. Vote on whether to hold Closed Session to confer with designated Labor Negotiators
   a. CONFERENCE WITH LABOR NEGOTIATORS
      Martin Gran, Deputy City Attorney, Office of the City Attorney (Not present)
      Alice Villa-Gomez, Deputy Director, Employee Relations Division, DHR

      Anticipated Issue under Discussion: Firefighters Local 798 MOU Negotiations
2. Commissioner Roeca moved for closed session and Commissioner Conroy seconded. The motion was unanimously approved.
3. There was no public comment pertaining to the closed session.

   The Commission went into closed session at 4:10 p.m.

4. The Commission reconvened in open session at 5:30 p.m.

   Commissioner Norman moved not to disclose any action or discussion held in closed session and Commissioner Conroy seconded. The motion was unanimously approved.

4. PUBLIC COMMENT

There was no public comment

5. ADJOURNMENT

There being no further business, the Special Meeting was adjourned at 5:35 p.m.

Tania Bauer
Commission Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

05/01

No. 01-47

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – October 25, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo
Commissioner Pat Norman
Commissioner Paul A. Conroy

Vice President Russell S. Roeca was excused for business reasons.
Commissioner Carlota del Portillo was excused for vacation.

Mario H. Treviño	- Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Staff:

Richard C. Shortall	- Emergency Medical Services
Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

Paul D. Jones	- Division 2 (Acting)
Johnny R. Lo	- Division 3

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2. APPROVAL OF THE MINUTES

Regular Meetings of September 27 and October 11, 2001, Special Meetings of September 27, 2001 (5:00 p.m.) and October 17, 2001.

Commissioner Conroy moved and Commissioner Norman seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through G) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during August 2001.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during September 2001.

Physician's Reports

Submitting biweekly reports of Fire Department Physician concerning disability injuries, September 15 through September 28, 2001, and September 29 through October 12, 2001.

B. Appointments

Reporting the following PROBATIONARY appointments effective *October 15, 2001:*

1241 Personnel Analyst

Maryann Poon (vice: 1233 Position TX'd)

1450 Executive Secretary I

Christina Thomas (vice: 1446 Upgrade)

1426 Senior Clerk Typist

Linda Leung (vice: Angelina Young, resigned)

1424 Clerk Typist

Tilafaiga Manu (vice: Lailani Pobre, resigned)

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Cavellini, James R.	H50 Assistant Chief	Service	Oct. 01, 2001
Miller, Daniel N.	H30 Captain	Service	Sep. 22, 2001
Murray, Thomas E.	H30 Captain	Service	Sep. 05, 2001
Hitchon, Cobden D.	H20 Lieutenant	Service	Sep. 26, 2001
Maher, Eugene F.	H20 Lieutenant	Service	Sep. 24, 2001
Floersch, David P.	H3 Firefighter/Paramedic	Service	Oct. 06, 2001
Edwards, James B.	H2 Firefighter	Service	Oct. 11, 2001
Golas, Thaddeus A.	H2 Firefighter	Service	Sep. 01, 2001
O'Leary, Michael E.	H2 Firefighter	Service	Oct. 02, 2001
Pardini, Dennis J.	H2 Firefighter	Service	Sep. 15, 2001

Riley, James C.	H2 Firefighter	Service	Oct. 01, 2001
Segurson, Stephen R.	H2 Firefighter	Service	Oct. 02, 2001
Woo, Cynthia Y.	6281 Fire Safety Insp. II	Service	Sep. 25, 2001

(Retirement Certificates will be presented at a Fire Commission meeting in December)

D. Military Leaves

Submitting for approval applications from three members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Driscoll, Joseph MSG E-8	H20 LT.	10-13-01 thru 10-08-02	365	US Army Res. Ft. Bragg, NC	Attend Active Duty Training
Brown, Mark SSG	H2 FF	09-23-01 thru 09-22-02	365	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Lesavoy, Lester SPC	H2 FF	10-13-01 thru 10-14-01	2	US Army Res. Oakland, CA	Attend Active Duty Training

E. Suspension

Reporting suspension of H2 Firefighter Keith Baraka, Truck 18, for two days, August 15 and 16, 2001, for violation of Section 3924 of the Rules and Regulations (Insubordination).

F. Leave of Absence

Submitting request for leave of absence with pay for the following:

Assistant Deputy Chief Khairul Ali, Management Services, for three days, October 24 through 26, 2001, in order to attend "The Rights of Firefighters" Seminar presented by the Labor Relations Information System in Las Vegas, Nevada. Estimated cost is $495, and will be paid by the Municipal Executives' Association. Transportation and lodging costs are included in the 2001-02 budget. Assistant Deputy Chief Ali will not be replaced.

EMS Chief Richard Shortall, EMS Division, for 12 days, November 26 through December 7, 2001, in order to attend an executive development course at the National Fire Academy in Emmitsburg, Maryland. There will be no cost to the San Francisco Fire Department. EMS Chief Shortall will not be replaced.

G. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Truck 7	01-2-038	8/24/01	0	A	File

Off: T/Lt. Barry Wong Drv: FF Wayman Duncan Tlr: T/Lt. Barry Wong

Cause: Misjudged clearance - While making a tight turn in DOT parking lot, trailer section of Trk 7 struck a pole

Battalion 3 01-2-039 8/24/01 921 B Bill
Off: B/C Kirk Richardson Drv: T/CA Attica Bowden
Cause: Batt 3 was turning left; civilian vehicle in front began backing up, striking Batt 3

Medic 15 01-2-040 8/28/01 738 B Bill
Drv: FF/PM Matthew Barnes
Cause: Driver of civilian vehicle opened car door into moving traffic, striking Medic 15 which was responding

Com. Ctr. 01-2-041 8/30/01 363 C File
Off: T/Capt. John Bonnici
Cause: Department vehicle pulled into intersection against a red light and was struck by a civilian vehicle

Engine 40 01-2-042 8/31/01 570 A File
Off: T/Lt. Karen Heald Drv: FF Peter Li
Cause: While making a left turn, Eng 40 struck a civilian vehicle illegally parked at the curb

Truck 1 01-2-043 8/31/01 624 C File
Off: T/Capt. Joseph Mckeon Drv: FF Robert Scheppler Tlr: FF Geoffrey Quesada
Cause: Misjudged clearance - While responding and making a right turn, Trk 1 grazed a civilian vehicle that had stopped

Engine 15 01-2-044 9/5/01 510 A File
Off: Lt. Michael Bello Drv: FF Michael Mulesky
Cause: Misjudged clearance - While backing up at an incident, Eng 15 struck SFPD motorcycle; no spotters due to all personnel transporting severely injured victim struck by auto

Medic 38 01-2-045 9/6/01 744 B File
Drv: FF/PM John Grant
Cause: Medic 38, while backing into quarters, was struck by bay door closing; spotter was posted

Engine 15 01-2-046 9/8/01 510 B Bill
Off: Capt. Edward Liggins Drv: FF Gabriel Shin
Cause: While responding with red lights and siren, Eng 15 was struck in the intersection by a vehicle which was travelling against a red light

Engine 21	01-2-047	9/13/01	526	A	File

Off: Lt. Raymond Molinari Drv: PX Mami Suzuki

Cause: Misjudged clearance - While entering Golden Gate Park (Panhandle), Eng 21 struck stanchion

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Commissioner Norman moved and Commissioner Conroy seconded. There were no questions or discussion and Items A through G on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted five letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Report

Report from Chief of Department on current issues, activities and events in the Department.

Mario Treviño, Chief of Department, wished to comment on two items. He was proud to report that the Department will be hosting *NBC News Dateline,* in one of the Department's stations, for a period of one month. Chief Treviño explained that it was a type of competition, with many fire departments across the United States vying for being featured on this show. The show will feature firefighters' lives - what they do in the firehouse and in their day-to-day lives. He thanked Pete Howes, Public Information Officer, for all his work in obtaining this award for the Department.

Chief Treviño pointed out that due to the number of anthrax scares across the country, the number of hazardous materials responses in the city has increased exponentially. The Department had previously averaged five to six incidents per month, whereby in the month of October the Haz-Mat teams responded to over 200 calls. In order to address this need, the Department has activated its two Rescue Units as backup Haz-Mat teams. Chief Treviño noted that it has helped to equalize the load but the Haz-Mat team is still overtaxed. He added that he is very proud how the teams have been able to address a critical need in the city.

President Nakajo thanked Chief Treviño for his verbal report and noted how helpful also the monthly written report from the Chief was in keeping current with events in the Department.

C. Special Presentation (Continued to Meeting of 11-08-01)

Certificate of Commendation for heroic action to Marquez Helton.

D. Communications Received by Commission

Seven communications were received by the Commission from September 21, 2001, through October 18, 2001.

E. Public Comment

Kinnie Jamerson, Vice President, Black Firefighters Association of San Francisco, submitting a letter, which he wanted attached to the minutes, regarding the experiences that Kevin Smith, president of the association, has had with the Commission concerning issues which he has brought before them.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:25 p.m.

Tania Bauer
Secretary

San Francisco Public Transportation Department

401 Van Ness Avenue, Suite 334, San Francisco, CA 94102
Phone: 415.554.4129 Fax: 415.554.4143

September 28, 2001

Mario H. Treviño
Chief of Department
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Chief Treviño:

On behalf of the San Francisco Municipal Railway and the MUNI Improvement Fund, I would like to extend my thanks to you and to the staff of the Fire Department for their outstanding contribution to MUNI's First Health Fair in conjunction with our Second Annual Family Day. This was an historic event, the first large-scale effort to make health awareness and wellness part of the broader MUNI culture.

Please convey my personal appreciation to the following members of your staff for their contributions in the planning stage as well as their participation on Saturday, September 8, 2001:

Paramedic David Wada, Medic Ambulance 9
Firefighter/Paramedic Michael Breiling, Medic Ambulance 9
Lt. Winona Jones, Engine Company 9
Firefighter Christian Collier, Engine Company 9
Firefighter Jack Chow, Engine Company 9
Firefighter Huckleberry Ramsey, Engine Company 9
Lt. Randy Hiro, Engine Company 37
Firefighter Rick Yee, Engine Company 37
Firefighter David Amituanai, Engine Company 37

Once again, thanks for lending your support to assist us with this endeavor.

Sincerely yours,

Michael T. Burns
General Manager

MTB:BAC/mse

Northern California Chapter 1390 Market Street, Suite 1200 San Francisco, CA 94102-5306

Tel: 415.625.1101 Fax: 415.625.1155
www.lightthenight.org

October 5, 2001

Mr. Mario H. Trevino
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107-2015

Dear Chief Trevino,

On behalf of The Leukemia & Lymphoma Society, thank you for the assistance of the San Francisco Fire Department, particularly Station 2 and 13 for their help for The Light The Night Walk on September 22. It was a huge help that they were able to come hang our banners and take them down after the completion of the event. The 3rd Annual Light The Night Walk was a great success. We have raised close to $67,000 to date.

The Leukemia & Lymphoma Society acknowledges that no goods or services were provided to you. For your tax purposes our federal tax ID # **13-5644916.**

Thank you again for your support of The Leukemia & Lymphoma Society in its mission to cure leukemia, lymphoma, Hodgkin's disease and myeloma and to improve the quality of life of patients and their families. I look forward to working with you again in the future.

Warm regards,

Sarah Johnson
Campaign Manager
Light The Night Walk

Chief Mario Trevino
San Francisco Fire Dept.
698 2nd St.
San Francisco, Ca. 94017

October 4, 2001

Dear Chief Trevino,

On behalf of all the Kindergarten children at Lawton Alternative School, we would like to express our gratitude to you and your Department for arranging the truly terrific Fire Safety presentation by Lt. Juarez and the firefighters of Engine 18.

Lt. Juarez presented all the information in such a way that each and every child could understand and grasp the important concepts. I can tell you that all three of us were extremely impressed and are very appreciative for the outstanding lesson.

Thank you very much once again for making it possible for our students to participate in a truly memorable and meaningful learning experience. They are really thrilled with their badges, hats, and coloring books!

Sincerely yours,

Linda Diller Room 27
Kathy Lee Room 28
Lonnie Lebin Room 34

L. Diller
LAWTON ALTERNATIVE SCHOOL
1570 - 31st AVENUE
SAN FRANCISCO, CA 94122

Cheryl Parrott
Secretary
Westwood Park Homeowner's Association
PO Box 27901, No. 770
San Francisco, CA 94127
415-586-0166

September 25, 2000

Chief Mario H. Trevino
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Chief Trevino:

WOW!
THANK YOU!

Thank you for allowing the Fire Department to attend Westwood Park's Annual Meeting on Saturday, September 29th. The firefighters were so friendly and warmly welcomed the children to explore the truck. I must say your firefighters stole the "show".

We appreciate your hard work in making our community a safe place to live.

Again, our warmest thank you for your participation.

Regards,

Cheryl Parrott
Secretary

FAMILY CONNECTIONS
a family and parent center

October 9, 2001

Mario H. Trevino, Chief of Dept.
698-2nd St.
San Francisco, CA 94107

Dear Chief Trevino:

Today, Lt. Fernando Juarez addressed our staff on the issue of fire safety. We found his presentation extremely informative and Lt. Juarez did an excellent job of presenting the material. We feel that everyone can benefit from this information and hope that you can continue with this very important program. Thank you very much.

Sincerely,

Maryann Fleming
Executive Director

2565 San Bruno Avenue • San Francisco, CA 94134 • Tel: 415.715.6746 / Fax: 415.715.6898

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SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Hearing, Thursday, November 8, 2001 – 3:00 p.m.

698 Second Street, Room 221, San Francisco, CA 94107

Item
No

1. **On ROLL CALL**, the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Pat Norman
Commissioner	Carlota del Portillo
Commissioner	Paul Conroy

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Also present: Marie Blits, Deputy City Attorney, Counsel to the Commission

2. **PUBLIC COMMENT**

There was no public comment.

3. **COMMISSION DELIBERATIONS ON SUSPENSION APPEAL**

(Continued from meetings of 6/14/01 and 9/20/01)

In accord with Section 4001 of the Rules and Regulations, reporting Lieutenant Michael Castagnola of Engine 16 has appealed his ten workday suspension for the period of March 25/26, 27/28/, 30/31, April 2/3 and 5/6 2001. Lieutenant Castagnola was suspended for violating the Rules and Regulations as follows:

Section 3926 – Tardiness and Failure to Report
General Order 97 A-116 – Sick and Disability Rule

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957.

A. Commission Deliberations

1. Vote on whether to hold Closed Session

Commissioner Norman moved to hold Commission Deliberations in closed session and Commissioner Conroy seconded. The motion was unanimously approved.

2. Public Comment on Closed Session for Commission Deliberations under Government Code 54957

There was no public comment. The Commission went into closed session at 3:05 p.m.

3. Reconvene in Open Session

The Commission reconvened in open session at 3:25 p.m.

a. **Possible report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

Commissioner Conroy moved to report on action taken in closed session and Commissioner del Portillo seconded. The motion was unanimously approved.

Commissioner Roeca reported that the Commission deliberated and found that Lieutenant Michael Castagnola was guilty as charged of the two violations and decided to uphold the ten-day suspension imposed by the Chief of Department. Commissioner Roeca asked for a roll call vote by the Secretary: Nakajo – aye, Roeca – aye, Norman – aye, del Portillo – aye, Conroy – aye. The decision was unanimous.

b. **Vote to elect whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

Commissioner del Portillo moved not to disclose any discussions held during the closed session and Commissioner Roeca seconded. The motion was unanimously approved.

4. ADJOURNMENT

Tania Bauer
Commission Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-50

MINUTES OF THE FIRE COMMISSION

Regular Meeting – Thursday – November 8, 2001 - 6:30 p.m.
698 Second Street, Room 102

Item
No.

1. ON ROLL CALL, the following were noted present:

President Stephen A. Nakajo (until 6:40 p.m.)
Vice President Russell S. Roeca
Commissioner Pat Norman
Commissioner Carlota del Portillo
Commissioner Paul A. Conroy

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Mario H. Treviño	- Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services
Gary P. Massetani	- Fire Prevention

Chief Officers – Firefighting Services:

Robert G. Boudoures	- Division 1 (Acting)
George W. Maloney	- Division 2 (Acting)
Arthur W. Kenney	- Division 3

2. APPROVAL OF THE MINUTES

Regular Meeting of October 25, 2001.

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through I) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during October 2001.

B. Appointments

Reporting the following PROBATIONARY appointments effective *OCTOBER 29, 2001*:

1450 Executive Secretary I

Bernice Bongalon (vice: New Position)

1426 Senior Clerk Typist

Evelyn G. Soliman (vice: Anne Nguy)

Rose Felix-Guillen (vice Susan Wong)

Reporting the following PROVISIONAL appointment effective *OCTOBER 29, 2001:*

1222 Senior Payroll/Personnel Clerk

Belinda Chin (vice: TX'd 1220 position)

C. Military Leaves

Submitting for approval applications from three members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Caulder, Leonard SSgt.	H3 FF/PM	11-03-01 thru 11-04-01	2	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
Meneses, Ferdinand SSgt. E-6	H2 FF	10-13-01 thru 10-14-01	2	US Army Res. Oakland, CA	Attend Active Duty Training
Pampanin, Vincent Sgt. E-5	H2 FF	10-20-01 thru 10-21-01	2	US Army Res. Moffett Field, CA	Attend Active Duty Training

D. Resignation

Submitting resignation of the following:

H3 Firefighter/Paramedic Scott Bovard, effective close of business October 10, 2001. (Resigned with satisfactory services. Transferred from DPH 07-01-97.)

Probationary H2 Firefighter Melody Sams, effective close of business October 17, 2001. (Resigned with satisfactory services. Started work 04-09-01.)

E. Separation

Reporting separation of Temporary Exempt 1844 Senior Management Assistant Carl Koon, effective close of business January 10, 2001. (Reached permissible time limit.)

F. Suspension

Reporting suspension of 6281 Fire Safety Inspector II Kaan Chin, for the following:

two days, October 29 and 30, 2001, for violation of Section 3923 (Disobedience) and Section 3925 (Unauthorized Issuance of Orders) of the Rules and Regulations.

one day, October 31, 2001, for violation of Section 3923 (Disobedience) of the Rules and Regulations.

G. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Temporary Lieutenant Timothy Heffernan and Firefighter Walter Posey, SFFD Stress Unit, for five days, October 15 through 19, 2001, in order to respond to the Federal Emergency Management Agency's (FEMA) request to assist with the on-going efforts at the World Trade Center Tragedy in New York City. The Department's Stress Unit are trained and experienced in Critical Incident Stress Debriefing (CISD). There is no cost to the San Francisco Fire Department. Temporary Lieutenant Heffernan and Firefighter Posey will not be replaced.

Michael Taylor, Director MIS, for three days, December 5 through 7, 2001, in order to attend the National Fire Information Council (NFIC) Winter Board and Committee Meeting in Dallas, Texas. Transportation and lodging will be paid by NFIC. Mr. Taylor will not be replaced.

H. Leave of Absence

Submitting request for leave of absence without pay from 1220 Payroll Clerk Belinda Chin, for two months, from October 29 through December 31, 2001. (Leave requested to accept Provisional 1222 Senior Payroll/Personnel Clerk position at SFFD.)

I. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Engine 41	01-2-048	9/7/01	536	C	File
Off: T/Capt. Gary Montague	Drv: FF Joseph Sorensen				
Cause:	While responding, Eng 41 did not stop at a stop sign, proceeded through the intersection and struck a civilian vehicle				
Medic 1	01-2-049	9/10/01	719	B	Bill
Drv: FF/PM James App					
Cause:	Civilian vehicle attempted to pass Medic 1 on the right and struck the ambulance in the right rear				

Medic 29 01-2-050 9/14/01 742 B Bill
Drv: FF/PM Keng Chan
Cause: After securing right-of-way that all vehicles had stopped, Medic 29 proceeded through the intersection and was struck by a civilian vehicle that had started to move forward

Truck 17 01-2-051 9/14/01 604 A File
Off: Lt. Kenneth Lombardi Drv: FF Robert Mcdill Tlr: FF Robert Dickson
Cause: While attempting to move around a Muni bus which had failed to yield right-of-way, Trk 17 scraped a parked civilian vehicle

Engine 6 01-2-052 9/15/01 530 A File
Off: Lt. Jon Del Bino Drv: FF Erick Martinez
Cause: Misjudged clearance - While responding and maneuvering through a narrow street, Eng 6 broke off the mirror of a double parked vehicle

Engine 7 01-2-053 9/16/01 525 B Bill
Off: T/Lt. John Caba Drv: FF Peter Walker
Cause: Driver of civilian vehicle opened door into Eng 7 as Eng 7 began moving forward

Engine 37 01-2-054 9/17/01 596 A File
Off: T/Lt. Elbert Calkin Drv: FF David Amituanai
Cause: Driver of Eng 37 continued backing up even though he lost sight of the spotters, striking a light pole

Truck 3 01-2-055 9/24/01 623 A File
Off: Capt. Anthony Avalos Drv: PX Brian Jesson Tlr: FF Jeffrey Malone
Cause: While backing into quarters, Trk 3 backed too far striking a parked vehicle in the station; spotters were posted outside

Engine 5 01-2-056 9/25/01 535 A File
Off: Lt. Richard Ford Drv: FF William Anderson
Cause: Misjudged clearance - While repositioning at an incident, Eng 5 struck a parked vehicle

Engine 22 01-2-057 9/25/01 504 A File
Off: T/Lt. David Sun Drv: FF Johnson You
Cause: Misjudged clearance - While responding and making a right turn, Eng 22 grazed a parked vehicle

Engine 24 01-2-058 9/27/01 586 A File
Off: Lt. Gregory Stewart Drv: FF Gary Gautier
Cause: Misjudged clearance - While responding and making a right turn, Eng 23 struck and broke the mirror on a parked motorcycle

Truck 2	01-2-059	9/29/01	610	B	Bill

Off Lt James Vannucchi Drv: FF Gordon Leidecker

Cause: While parked, Trk 2 was struck by a rental van

Truck 9	01-2-060	9/29/01	618	A	File

Off. Capt. Richard Lauer Drv: FF Kenneth Cofflin Tlr: FF Anthony Yee

Cause: Misjudged clearance (tiller) - While responding and making a right turn, tiller of Trk 9 over compensated and struck a stopped civilian vehicle

Engine 21	01-2-061	10/4/01	526	A	File

Off. Capt. William Long Drv: FF Trace Mcculloch

Cause: Misjugded clearance - While responding to an incident, Eng 21's mirror struck an overhanging tree limb

EMS RC 2	01-2-062	10/5/01	0	C	File

Off: T/PM Capt. Arthur Davis

Cause: Misjudged clearance - RC 2, while attempting to move around a vehicle which was backing up into a parking spot, scraped the bumper of a civilian vehicle

Medic 3	01-2-063	10/5/01	735	C	File

Drv: FF/PM Gabriel Lopez

Cause: While responding with red lights and siren through an intersection against a red light, Medic 3 was struck by a civilian vehicle attempting to go around stopped traffic

Engine 29	01-2-064	10/5/01	595	C	File

Off: Capt. James Outley Drv: FF Dwayne Curry

Cause: Backing up at an incident, Eng 29 struck a civilian vehicle; spotters were posted, but driver did not hear them yelling stop

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Commissioner Conroy moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through I on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted four letters commending members of the Department for response to requests for assistance, emergencies, or training.

Commissioner Roeca directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitted monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for October 2001.

Mario Treviño, Chief of Department, wished to inform the Commission on three items: (1) the Audit, Labor and Government Efficiency Committee of the Board of Supervisors will be hearing and evaluating the proposed MOU of Local 798 on Tuesday, November 13, 2001, at 10:00 a.m.; (2) the second item is that MOU discussions between the City and Local 790 have begun, and he will keep the Commission updated; and (3) the Department is preparing to launch the pilot program for the one-plus-one paramedic and ALS suppression unit program on December 3rd. A General Order has been distributed describing the program. The most significant components of the pilot program include a 40-hour refresher training program for H3 Firefighter/Paramedics who will be working on the suppression units, H3s having time on both engines and trucks, which is a significant advantage from the previous proposal, and the deployment of one medic and one EMT in medic units.

Commissioner Conroy wished to know about the type of discussions that took place that resulted in the pilot program going ahead. Chief Treviño responded that it was a protracted series of discussions between representatives of both labor and management and was facilitated by him. There were over twelve meetings with a significant amount of give and take, which was indicative of the negotiating process. Chief Treviño was pleased with the overall outcome but considers it a challenge for the Department since there will be some significant costs associated with the implementation. The Department is committed to moving forward with this program and demonstrating that the Department has the ability to have a true fire-based EMS program.

Commissioner Roeca directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Leave of Absence

Submitted request for leave of absence with pay from Chief of Department Mario H. Treviño, for four days, November 2 through 5, 2001, in order to attend a Symposium sponsored by the International Association of Fire Chiefs' VCOS Section in Orlando, Florida. There is no cost to the City. Transportation and lodging will be paid by the International Association of Fire Chiefs.

Commissioner del Portillo moved and Commissioner Conroy seconded. There were no questions or discussion and the request for leave of absence with pay was approved.

D. Special Presentation (Continued from Meeting of 10-25-01)

Certificate of Commendation for heroic action to Marquez Helton.

(Note: Certificate to be awarded at a future meeting)

E. Special Presentation – "Operation Self-Reliance"

Ron Lopez, Emergency Medical Services & Disaster Specialist, EMS Section, Department of Public Health.

Ron Lopez, RN, EMS & Disaster Specialist, Department of Public Health, explained that the Disaster Registry for Seniors and People with Disabilities is maintained by the Health Department for people who will need help in the event of a local disaster affecting San Francisco. Mr. Lopez stated that without the close partnership with the Neighborhood Emergency Response Team (NERT) program, coordinated by Lieutenant Patricia Yuen, the Disaster Registry would not be effective. He also acknowledged the support of Pete Howes, SFFD Public Information Officer, in the development of the program.

Mr. Lopez stated that in light of recent events, numerous departments that deal with emergencies, have been receiving inquiries about disasters – whether anthrax- or bomb threat-related – and questions regarding what an ordinary member of the public could do. In response to these requests, "Operation Self-Reliance" was conceived, which works with the Disaster Registry as well as with neighborhood groups and response team programs. "Operation Self-Reliance" will provide empowerment tools to the residents of San Francisco in order that they can effectively deal with whatever may befall the city. December 3 – 9, 2001 has been designated for registration activities and media events.

Mr. Lopez had a specific request of the Commission, namely, approval of a resolution in support of "Operation Self-Reliance". Additionally, he asked if the Commissioners and the Chief could provide personal support by donning NERT hats and appearing in front of TV cameras as role models for the citizens of San Francisco. Commissioners del Portillo, Norman and Conroy volunteered in supporting the campaign.

Commissioner Conroy wished to thank and acknowledge Lieutenant Yuen who gave an outstanding presentation on NERT at his homeowner association's annual meeting. In turn, Mr. Lopez wished to acknowledge his colleague, Pete Howes, in his role as the Public Information Officer. Captain Howes has provided Mr. Lopez' office with continuing assistance, from templates for press releases to information on critical community meetings. Mr. Lopez wished to acknowledge both Captain Howes and Lieutenant Yuen for their support.

Lieutenant Yuen provided the Commission with an update on NERT. She noted that classes have more than tripled since September 11th, with 70 people graduating in the North Beach area, 100 people graduating in the Glen Park-Noe Valley area, and 150 people starting classes in the Pacific Heights area. She believes that people have realized that they must take control of their own communities after a disaster and they want to be prepared. The success of the program has been also contingent on the instructors and the full support received from the Fire Department's Administration. In closing, Lieutenant Yuen added that NERT classes are offered in both Spanish and Cantonese, with two classes already graduated this year.

F. Fire Resolution Commission

Submitted for adoption Resolution No. 01-1 concerning emergency preparedness campaign.

The Resolution is attached to the minutes.

Commissioner del Portillo moved and Commissioner Norman seconded. There were no questions or discussion and Resolution No. 01-1 was adopted.

G. Communications Received by Commission

438 communications were received by the Commission from October 19, 2001 through November 1, 2001.

H. Public Comment

John Darmanin wished to comment that under the direction of his supervisor, Lieutenant Peter Schembri, and Fire Marshal Gary Massetani, he had provided support information to Mr. Lopez and the Disaster Registry, as it related to the Department's SRO program, an outreach program providing fire safety workshops to residents of single room occupancy hotels. Mr. Darmanin stated that he is excited about the way in which the two programs compliment each other, albeit on different levels, with Fire Prevention placing Mr. Lopez in contact with the various civilian coordinators of the SRO programs in the community. Mr. Darmanin noted that if Mr. Lopez wished to do more, Fire Prevention would be pleased to work with him.

Commissioner Conroy wished to thank Chief Hayes-White, Captain Kochevar and the Department for a presentation, given at the preceding meeting, which showed how the CPAT related to what a firefighter does. He noted that after a firefighter has donned all his or her protective clothing and helmet, put the oxygen tank on and placed a hose pack over his shoulder, and started up several flights of stairs carrying additional items, the total extra weight is approximately 95-100 lbs. Commissioner Conroy, also, thanked Firefighter Higgins for demonstrating the above.

5. ADJOURNMENT

Prior to adjournment, Commissioner Roeca announced that the Regular Meeting of the Fire Commission would not be held on Thursday, November 22, 2001, instead the meeting has been moved to Tuesday, November 20, 2001, 6:00 p.m.

There being no further business to come before the Commission, the meeting was adjourned at 7:10 p.m.

Tania Bauer
Secretary

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

SAN FRANCISCO FIRE COMMISSION
RESOLUTION 01-1

WHEREAS, the Disaster Registry Project began in 1987 as a result of community concern regarding frail elderly and disabled persons' vulnerability in disasters; and,

WHEREAS, in 1990 the Board of Supervisors passed Ordinance 259-90 directing the Department of Public Health to establish and maintain a register identifying those persons who wish to be contacted after a major disaster; and,

WHEREAS, the Department of Public Health, working in cooperation with the San Francisco Fire Department and Neighborhood Emergency Response Teams (NERT) created a means of identifying the location of people who may need specialized help after a disaster so that specially trained NERT volunteers can come to their aid; and,

WHEREAS, according to the 1990 US Census, there are approximately 140,000 citizens of San Francisco who are over the age of 60; and,

WHEREAS, the Census Bureau further estimates that approximately 6% of persons 18 to 64 and 22.9% of persons 65 and over have mobility or self care limitations which translates to 31,000 and 26, 500 San Franciscans, respectively; and,

WHEREAS, many of these residents may not receive important information due to language barriers, disabilities, or other forms of isolation; and,

WHEREAS, the events of September 11, 2001 have highlighted the need to conduct a community outreach campaign seeking enrolment of vulnerable people and promoting specialized NERT training to assist seniors and the disabled; now, therefore, be it

RESOLVED, that the San Francisco Fire Commission supports December 3 - 9, 2001 as Operation Self-Reliance Week in San Francisco during which volunteers will conduct a door-to-door enrollment campaign for the Disaster Registry.

Adopted at the regular meeting of the San Francisco Fire Commission on November 8, 2001.

Ayes: Roeca, Norman, del Portillo, and Conroy
Absent: Nakajo

Tania Bauer, Commission Secretary

ESTABLISHED 1951

Mother Goose School

October 16, 2001

To: Chief Mario Trevino

From: Charles Dennis, Program Director

Dear Chief Trevino,

We would like to express our gratitude for the excellent fire safety presentation given to our pre-schoolers by Officer Alba-Swanson on Wednesday, October 10. She was informative, spoke to children on their level and taught them some valuable lessons about fire safety. We are fortunate to have her as a parent and would not hesitate to have her return next October to help with our Community and Safety Month.

Sincerely,

Charles Dennis

Charles Dennis

334 28TH AVENUE SAN FRANCISCO CALIFORNIA 94121-1804 (415) 221-6133

MISSION ACCOMPLISH

A SCHOOL-TO-CAREER PROGRAM FOR AT-RISK YOUTH

A program of the San Francisco School-to-Career Partnership and the Every Child Can Learn Foundation

October 18, 2001

Mario H. Treviño
Chief of Department
698 Second Street
San Francisco, CA 94107

Dear Chief Treviño:

I would like to thank your Community Affairs Department Lt. Fernando Juarez, and Lts. Nicol Juratovac and Zachary Pumphrey, Firefighters Peter Green and Maybeck Cheung for their outstanding participation in our College and Career Week Fair. Because of their efforts, the week was a tremendous success. The kids loved the turnout coat, helmet and other educational materials used by Lt. Pumphrey and Paramedic Green as apart of their presentations.

Over thirty speakers participated in the Fair during the week. A broad range of careers and topics were covered, exposing our students to the many paths and opportunities available to them after they finish high school. Hopefully, some will see the benefits of becoming firefighters and choose that as their career.

Next year we plan to continue building on this year's success. Again, I would like to thank all of them for participating in our Fair.

The students, staff, and I would like to have them come back again during the year to participate in our Power Breakfast Program.

Sincerely,

Doug Jones

Doug Jones
Coordinator of Student Support Services

3750 Eighteenth Street, Room 400G ♦ San Francisco, CA 94114 ♦ 415.241.6268 ♦415.355.7321 Fax

Le Nain Support Services
730 Eddy Street
San Francisco, Ca 94109
415-353-5655
Fax 359-1509

October 23, 2001

Chief of Department
Mario H. Trevino
698 2nd Street
San Francisco, CA 94107
Fax 558-3407

Dear Chief Trevino:

On behalf of the Le Nain Support Services staff, I would like to thank your department for providing us with an excellent trainer, Lt. Fernando Juarez. Our tenants enjoyed his presentation as well as his attentiveness to their many questions regarding fire safety issues.

Sincerely,

Dennis Roozen
ECS Support Services Manager

ADMINISTRATIVE OFFICES • 1153 OAK STREET • SAN FRANCISCO, CA 94117 • (415) 431-9000 FAX (415) 431-1813

October 24, 2001

Chief of the Department
San Francisco Fire Department
Mario H. Trevino
698 2nd Street
San Francisco, CA 94107

Via fax: 415-558-3407

RE: Thank you

Dear Chief Trevino:

Westside Community Mental Health Center, Inc. would like to thank you for sending Lt. Fernando Juarez to instruct our staff on "**The use of Fire Extinguishers**" yesterday. Lt. Juarez was both knowledgeable and entertaining in his presentation. I had numerous staff comment to me that they learned quite a bit and that they felt more secure knowing the information came from the Fire Dept.

Again, thank you and the department for making this training available to the public.

Sincerely,

Alys C. Herring
Operations Manager
Westside Community Mental Health Center, Inc.

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

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San Francisco CA 94107
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Tania Bauer, *Secretary*

No. 01-51

MINUTES OF THE FIRE COMMISSION

Special Meeting – Tuesday – November 20, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. **ON ROLL CALL,** the following were noted present:

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Carlota del Portillo
Commissioner Paul A. Conroy

Commissioner Pat Norman was excused because of illness.

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Mario H. Treviño	- Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Joanne Hayes-White	- Division of Training
Gary P. Massetani	- Fire Prevention

Chief Officers – Staff:

Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

Robert G. Boudoures	- Division 1 (Acting)
Mark J. Barbano	- Division 2 (Acting)
Richard D. Bracco	- Division 3

2. **APPROVAL OF THE MINUTES**

Regular Meeting of November 8, 2001, Special Hearing of November 8, 2001 (3:00 p.m.), and Special Meeting of November 8, 2001 (4:00 p.m.)

Commissioner Conroy moved and Vice President Roeca seconded.

Commissioner Conroy submitted minor corrections to the minutes of the Special Meeting of November 8, 2001 (4:00 p.m.)

There were no further questions or discussion and the minutes were approved as amended.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through I) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Fire Prevention & Investigation

Submitting monthly report from Division of Fire Prevention & Investigation concerning activities performed during September 2001.

Division of Management Services

Submitting monthly report from Division of Management Services concerning activities performed during October 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, October 13 through October 26, 2001.

B. Retirement

Communication received from Retirement Board indicating the following member has retired:

Name	*Rank*	*Type*	*Retirement Date*
Frank J. McMahan	H3 Firefighter/Paramedic	Service	Sep. 01, 2001

(Retirement Certificate will be presented at a Fire Commission meeting in December)

C. Military Leaves

Submitting for approval application from two members for Military Leaves of Absence with pay, in order to comply with Military Orders received from their commanding officers:

Name	*Rank*	*Dates*	*Days*	*Military Organization*	*Purpose*
Reed, Robert FS1	H2 FF	09-17-01 thru 10-15-01	30	US Coast Gd Res. Alameda, CA	Attend Active Duty Training
Varona, Wilfredo TSGT	H2 FF	10-27-01 thru 10-28-01	2	US Air Force Res. Travis AFB, CA	Attend Active Duty Training
		11-17-01 thru 11-18-01	2	US Air Force Res. Travis AFB, CA	Attend Active Duty Training

D. Suspension

Reporting suspension of the following:

H3 Firefighter/Paramedic John Grant, Medic 38, for two days, September 17 and 18, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

H2 Firefighter Richard Espinoza, Engine 6, for six work days, December 6/7, 9/10 and 12/13, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

H2 Firefighter Peter Gallagher, Engine 2, for two days, November 24/25, 2001, for violation of the Rules and Regulations as follows:

Section 3809 – Reporting on Duty
Section 3810 – Disability Leave
Section 3811.6 - General Regulations

H2 Firefighter Constance Sanders, Truck 18, for two days, September 1/2, 2001, for violation of Section 3926 of the Rules and Regulations (Tardiness & Failure to Report).

E. Leaves of Absence

Submitting requests for leaves of absence with pay for the following:

Assistant Deputy Chief Gary Massetani, Division of Fire Prevention & Investigation,
Section Chief Robert Navarro, EMS, Special Operations
Battalion Chief Federico Sanchez, Battalion 6
Christine Ragan, Chief Financial Officer

for five days, November 12 through 16, 2001, in order to attend a training class entitled *Earthquake Recovery and Mitigation* presented by the Emergency Management Institute, FEMA, at the National Fire Academy, Emmitsburg, Maryland. Transportation, lodging and tuition will be paid by FEMA. The Department will provide each officer with per diem expenses that are included in the 2001-02 budget. Each officer will not be replaced.

F. Leave of Absence

Submitting request for leave of absence with pay for Investigator Mary Carder, Bureau of Fire Investigation, for two days, November 17 through 18, 2001, in order to attend the "Investigation of Gas and Electric Appliance Fires" seminar in Benton Harbor, Michigan. The fees for the seminar are included in the 2001-02 budget. Investigator Carder will be replaced with Bureau of Fire Investigation office personnel and will not require additional funding.

G. Leave of Absence

Submitting request for leave of absence with pay from Deborah Owen, M.D., Department Physician, for 23 days (sick leave), from October 9 through October 31, 2001.

H. Leaves of Absence

Submitting requests for leaves of absence <u>without pay</u> from the following:

H33 Captain Nancy M. Bahnsen, EMS, for three months, from October 29, 2001, through January 29, 2002. Leave requested for personal reasons.

H2 Firefighter Marcella McCormack, for one year, (sick leave), from October 31, 2001, through October 31, 2002.

I. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Engine 22	01-2-065	10/4/01	504	B	Bill
Off: Lt. Dennis Zouzounis	Drv: FF Stephen Roche				

Cause: While parked at an incident, Eng 22 was struck by a limousine that was attempting to pass

Hose Tender 48 01-2-066 10/6/01 502 A File
Off: T/Lt. Paul Urquiaga Drv: FF Antonio Rocha
Cause: While exiting Station 48, the multiversal struck the bottom of the apparatus door and was sheared off due to nozzle not strapped down

Engine 21 01-2-067 10/10/01 526 A File
Off: Lt. Raymond Molinari Drv: PX Mami Suzuki
Cause: Misjudged clearance- While backing into quarters, Eng 21 struck parked vehicle, spotters were posted

Medic 36 01-2-068 10/11/01 733 B File
Drv: FF/PM Christopher Heuerman
Cause: Hit and run - While parked in front of station, Medic 36 was struck by a motorcycle which tore off the large rear view mirror; motorcycle left scene

Engine 43 01-2-069 10/11/01 539 A File
Drv: FF Michael Reynolds
Cause: Misjudged clearance - While enroute to BOE with driver only, Eng 43 struck the mirror of a parked postal vehicle

Medic 92 01-2-070 10/12/01 727 A File
Drv: Paramedic Irene Ager
Cause: While backing into CPMC hospital bay, Medic 92 struck a broken light fixture with top of ambulance

Medic 29 01-2-071 10/14/01 742 A File
Drv: FF/PM Michael Ferrera
Cause: Misjudged clearance - While transporting patient, Medic 29 struck open door of parked civilian vehicle

Truck 15 01-2-072 10/16/01 622 A File
Off: Lt. Richard Jonasson Drv: FF Robert Cuff Tlr: FF Nicholas Yuen
Cause: Misjudged clearance - While responding with red lights and siren, Trk 15 struck an illegally parked civilian vehicle due to passenger island and Muni LRV construction site

Command Vehicle 48 01-2-073 10/18/01 0 B Bill
Drv: FF Gilbert Erbert
Cause: While merging into traffic lane from Treasure Island, civilian vehicle abruptly merged into the same lane striking Command Vehicle 48

Engine 3 01-2-074 10/18/01 538 A File

Off: T/Lt. Dean Crispen Drv: FF Mark Sikora

Cause: While responding with red lights and siren, Eng 3 struck mirror of a stopped civilian vehicle as it passed

Medic 14	01-2-075	10/18/01	0	B	File

Drv: FF/PM Brent Marks

Cause: While passing by a stopped Muni bus, the bus pulled out and came in contact with Medic 14

Hose Tender 48	01-2-076	10/19/01	502	A	File

Off: T/Lt. Raymond Donnelly Drv: FF Antonio Rocha

Cause: While HT 48 was exiting station, compartment door sprung open and struck wall of fire station

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Commissioner del Portillo moved and Vice President Roeca seconded. There were no questions or discussion and Items A through I on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted seven letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Report

Mario Treviño, Chief of Department, informed the Commission that the Memorandum of Understanding (MOU) of San Francisco Firefighters Local Union 798 had been approved by the Board of Supervisors. Chief Treviño also noted that the Department had received the first draft of the management audit from the Budget Analyst's Office. The audit involved over fifteen months of investigation and research by the auditors into every aspect of the Department's management practices. The Department has been given approximately one month to prepare a written response, which is currently being readied by the Department's senior management.

Commissioner del Portillo wondered if the deadline for submission of the response could be extended since it allows too little time for an adequate submittal. Chief Treviño responded that he intended to request an extension not only due to the considerate amount of work in the preparation of the response but also due to the holiday period.

Commissioner del Portillo also wished to know if the knowledge and experience gained by personnel attending National Fire Academy classes, such as the recent one in *Earthquake Recovery and Mitigation*, is brought back to and shared within the Department. Chief Treviño responded that the intent is to bring back that knowledge to the Department and to assist in the planning process and in mitigating disasters, and to use the training to educate others in the Department. Chief Treviño responded that the intent is to bring back that knowledge to the Department so that it may be used in the planning process and in mitigating disasters, and to use the training to educate pothers in the Department.

C. H2 Firefighter Exam Process Update

Presentation by Jesusa Bushong, Senior Personnel Analyst, Project Manager for the H2 Firefighter Selection Process, SFFD Human Resources. (Binnie Singh, SFFD Human Resources Manager, had asked that Ms. Bushong present the information since it was her field of expertise).

Ms. Bushong proceeded to provide the overview. She noted that on September 16, 2001, a total of 5,749 applicants were invited to participate in the written examination at the Cow Palace, with actually 4,197 participating. The Department has received a report from the consultant recommending that 1,510 candidates be placed on the eligible list, which is based on a cut-off score of 955.88 from a possible thousand points. Ms. Bushong continued that the Department plans to post an eligible list in early December and all candidates, those who passed and those who failed will be notified by mail regarding their results. Furthermore, in accordance with Civil Service Rule 311.10, there will be no inspection of the test so that no test questions can be seen, nor the rating key, nor a comparison made of answers against the rating key. However, an inspection of the list is allowed whereby a candidate's raw score can be viewed to determine that no computational errors were made. Computation errors are the only items that can be appealed. Once the eligible list is adopted, the consultant proposes that an oral interview process take place. The Department plans to interview all 1,510 candidates on the eligible list towards the end of January. The oral interviews will be conducted at a hotel before a two-person panel - a uniformed member of the Department and a civilian from the community.

Commissioner Roeca wished to know if the questions that each panel asked would be identical. Ms. Bushong responded that it should be a validated, job-related, and structured oral interview developed by the same consultant that developed the exam.

President Nakajo wished to know how the members of the panel would be selected. Ms. Bushong responded that a General Order should be released shortly, listing the criteria, and requesting members of the Department to respond with a letter of interest to the Chief's Office. Respondents shall be evaluated by the Exam Unit and the Chief's Office for selection as a panel member. Lists, obtained from the recruitment unit's efforts with community groups, will be used to solicit civilian members for the panel. In addition, civic organizations, such as the Rotary Club and the Red Cross, could be contacted for participation as panel members.

Commissioner Conroy asked if Ms. Bushong could provide an example of the type of questions that would be used by the panel during the oral interview. Ms. Bushong responded that the questions would not be of a technical (firefighting) nature but more a judgmental response to possible situations at a fire station involving, for instance, another firefighter or a citizen. Commissioner del Portillo warned that if it is similar to conflict resolution, the Department must be careful since conflicts are resolved differently in different cultures.

Ms. Bushong stated that the interview process would take approximately four to six weeks. Once the scores are established on the oral interview, they will be given an internal ranking in order to select the first group for classroom training. The Department has not yet decided whether to use ranking only or additional secondary criteria, and was working with the consultant to resolve the matter. Ms. Bushong explained that internal ranking means that only the Department knows the ranking since the Civil Service exam purview ends at the time the eligible list is adopted.

Discussion ensued regarding the role of the consultant in this process and Ms. Bushong stated that the consultant is involved because he is an *expert* who has validated the procedures used by the Department in case there are lawsuits. He has developed testing and selection procedures for a number of fire departments, validated them and served as an expert witness in cases that went to court.

Commissioner Roeca requested that the Department provide an update to the Commission on ranking of candidates and selection criteria, if used, prior to the final selection of candidates for the first classroom training.

Ms. Bushong stated that in May the Department plans to administer the Physical Ability Test (PAT) to those individuals that have successfully completed classroom training and, at this time, background investigations will begin. Candidates that have passed both the PAT and the background investigation will now become eligible to be considered for the Fire College. Candidates selected for Fire College classes will have to undergo and pass a medical examination administered by the Department Physician. In closing, Ms. Bushong noted that the Department anticipates hiring the first probationary firefighters from this list in late July or August of 2002.

Commissioner Roeca wished to know what happens to the remaining one thousand candidates that did not enter the first Fire College class. Ms. Bushong responded that if the Department should decide to hold a second classroom-training component before the eligibility list expires, a second round of 500 oral interviews will be held to establish the class. She noted that typically an eligibility list remains in effect for two years.

President Nakajo wished clarification regarding from which list candidates would be selected for the 107th class. Ms. Singh responded that the Department has requested a six-month extension of the current existing H2 list in case the need arose to hire. She explained that currently the Department is *over* in staffing and there is no anticipated hiring need. President Nakajo asked if there are any anticipated classes between now and mid-2002. ADC Hayes-White, Director of Training, responded that since the Department is currently *over* in staffing, there is no class scheduled at this time.

Commissioner Conroy wondered why the Physical Ability Test was administered at the end of classroom training, since he believed that the larger the group is that would take the test, the less potential adverse impact may result. Ms. Bushong responded that there are a number of considerations regarding the size of the group, one being that it is considerably more expensive to administer the test to 1500 instead of 500. Ms. Singh advised that it also provided candidates a two- to three-month period to train, understand the equipment and the physical demands of the test. Ms. Bushong added that the Department also tries to administer at least twelve practice sessions over that period of time.

Commissioner Conroy wished to know how the Department determines who will be selected for the first class from the group of 500 candidates. Ms. Bushong responded that the

Department has not finalized this item yet but most probably secondary criteria will be considered, such as bilingual skills, EMT, paramedic and firefighting experience, or Fire Science classes. Once the criteria is finalized, the Department will publish and notify all candidates.

Commissioner del Portillo reiterated that she wanted to make sure that the criteria used by the Department was defensible, both morally and legally. She stated that the Department is much too important to be perceived as anything but fair, diverse and with equal opportunity for everyone.

Please note: A copy of the presentation is attached or can be requested from the Secretary.

D. Communications Received by Commission

104 communications were received by the Fire Commission from November 2, 2001 through November 14, 2001.

E. Public Comment

Commissioner del Portillo wished to thank members of the Department that have assisted her with fire safety and fire prevention issues at the Community College's Mission Campus. Commissioner del Portillo, who is Dean of the Mission Campus, stated that she, students and staff are located in an old building with numerous fire-related safety problems. She reiterated her thanks both to the Chief and to staff, who had been kind enough to assist her and the students at the campus.

There was no comment from public.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 6:40 p.m.

Tania Bauer
Secretary

2001 H-2 FIREFIGHTER
Selection Process Update

Presented at the
Fire Commission Meeting
November 20, 2001
6:00 PM

H-2 Firefighter Selection Process

Jesusa Bushong
Fire Services Exam Unit

Selection Process Update

- Written exam was administered at the Cow Palace on September 16
- A total of 5,749 candidates were invited to the written exam
- A total of 4,197 candidates participated in the exam

Eligible List

- The consultant recommends that 1,510 candidates be placed on the eligible list based on a cut-off score of 955.88 points
- At this cut-off score, there will be no adverse impact; all groups are at or above the 80% rule
- The eligible list will be posted in December; candidates will be notified by mail regarding their test results
- In accordance with CSC Rule 311.10, "Rating keys shall not be available for review or inspection. Protests of questions or answers on any examination shall not be allowed."

Oral Interview

- Consultant proposes to administer an oral interview exam to all candidates on the eligible list
- If approved, the oral interview is tentatively scheduled to begin in late January 2002, depending on availability of a test site and panel members
- The oral interview process will take approximately four to six weeks to administer

Classroom Training

- Candidates will be ranked according to their performance on the oral interview and will be selected to proceed to the Classroom Training phase

Physical Ability Test and Background Investigation

- Candidates who successfully complete the Classroom Training will be invited to take the Physical Ability Test, which is tentatively scheduled to be administered in late May 2002
- Those candidates will also begin the Background Investigation process

Medical Examination

- Candidates who pass the Physical Ability Test and the Background Investigation process will be eligible to be considered for a fire college class
- Candidates who are selected for a fire college class will go through the Medical Examination process

Fire College

- The first fire college class from this eligible list is scheduled to begin in late July 2002 or early August 2002

FIRE COMMISSION
City and County of San Francisco

Stephen Nakajo, *President*
Russell Roeca, *Vice President*
Pat Norman, *Commissioner*
Carlota del Portillo, *Commissioner*
Paul Conroy, *Commissioner*

698 Second Street
San Francisco CA 94107
Telephone 415.558.3451
Fax 415.558.3413
Tania Bauer, *Secretary*

No. 01-52

MINUTES OF THE FIRE COMMISSION

Regular Meeting – December 13, 2001 - 6:00 p.m.
698 Second Street, Room 102

Item
No.

1. **ON ROLL CALL,** the following were noted present:

DOCUMENTS DEPT.

JAN - 8 2002

SAN FRANCISCO
PUBLIC LIBRARY

President Stephen A. Nakajo
Vice President Russell S. Roeca
Commissioner Pat Norman
Commissioner Carlota del Portillo
Commissioner Paul A. Conroy

Mario H. Treviño	- Chief of Department
Bernie F. Lee	- Deputy Chief, Operations
Joseph C. Asaro	- Deputy Chief, Administration

Assistant Deputy Chiefs – Staff:

Khairul A. Ali	- Management Services
Ray Balzarini	- Division of Airports
Joanne Hayes-White	- Division of Training
Daniel A. Sullivan	- Support Services

Chief Officers – Staff:

Marshal Isaacs, M.D.	- Emergency Medical Services

Chief Officers – Firefighting Services:

John S. Peoples	- Division 1
Lorrie A. Kalos	- Division 2
Arthur W. Kenney	- Division 3

2. **APPROVAL OF THE MINUTES**

Special Meeting of November 20, 2001, and Special Hearings of November 20, 2001 (4:00 p.m.) and September 27, 2001 (4:30 p.m.)

Commissioner Norman moved and Commissioner del Portillo seconded. There were no questions or discussion and the minutes were approved as presented.

3. CONSENT CALENDAR

All matters listed hereunder (Items A through E) constitute a Consent Calendar, were considered to be routine by the Fire Commission, and were acted upon by a single roll-call vote of the Commission.

A. Monthly Reports

Division of Training

Submitting monthly report from Division of Training concerning activities performed during November 2001.

Physician's Report

Submitting biweekly report of Fire Department Physician concerning disability injuries, October 27 through November 9, 2001, and November 10 through November 23, 2001.

B. Appointment

Reporting the following PROBATIONARY appointment effective *NOVEMBER 26, 2001:*

7388 Utility Plumber

William Chow (vice: Dennis Murphy)

Reporting the following REINSTATEMENT effective *APRIL 20, 2001*:

H1 Fire Rescue Paramedic

Vicki Rooker (vice: Vicki Rooker's 2532 position)

C. Retirements

Communications received from Retirement Board indicating the following members have retired:

Name	*Rank*	*Type*	*Retirement Date*
Lavaysse, Gary J.	H40 Battalion Chief	Service	Nov. 26, 2001
Kunst, Frank M.	H2 Firefighter	Service	Nov. 01, 2001
Booker, Eunice	1426 Senior Clerk Typist	Vesting	Jun. 01, 2001

Note: Retirement Certificates will be presented at Fire Commission meeting of January 24, 2002

D. Suspension

Reporting suspension of H2 Firefighter Cecilia Jiang, Engine 26, for four days, December 15/16 and 18/19, 2001, for violation of the Rules and Regulations as follows:

Section 3811 – General Regulations
Section 3907 – Unauthorized Use of Authority of Uniform

Reporting suspension of H20 Lieutenant Paul Fuhrman, Airport, for two days, December 15/16, 2001, for violation of the Rules and Regulations as follows:

Section 2805 – Leadership
Section 3915 – Proper Behavior

Reporting suspension of H2 Firefighter John Burbank, Airport, for two days, December 9/10, 2001, for violation of the Rules and Regulations as follows:

Section 3915 – Proper Behavior

Reporting suspension of H2 Firefighter Robert Soberanis, Airport, for two days, December 15/16, 2001, for violation of the Rules and Regulations as follows:

Section 3915 – Proper Behavior

Reporting suspension of H3 Firefighter/Paramedic Scott Keller, Airport, for two days, December 12/13, 2001, for violation of the Rules and Regulations as follows:

Section 3915 – Proper Behavior

E. Accidents

Submitting reports and recommendations of the Accident Review Committee regarding the following accidents:

	Accident No.	*Accident Date*	*Serial No.*	*Category*	*Recommendation*
Engine 3	01-2-077	10/19/01	538	C	File
Off: Lt. Joseph Mckeon	Drv: PX Brian Jesson				
Cause:	As Eng 3 was backing into quarters it struck a civilian vehicle exiting Station 3; no spotters were posted				
Rescue 1	01-2-078	10/21/01	587	B	Bill
Off: Lt. James Blake	Drv: FF James Draper				
Cause:	While responding and proceeding through an intersection, Res 1 was struck by a civilian vehicle which failed to yield right of way				
Medic 18	01-2-079	10/24/01	739	B	Bill
Drv: FF/PM Robert Belot					
Cause:	Medic 18's mirror was broken off by a flat bed truck crossing into Medic 18's lane				
Truck 10	01-2-080	10/25/01	613	B	Bill
Off: T/Capt. Rudolph Erler	Drv: PX Lester Lesavoy	Tlr: FF Stephen Moore			
Cause:	While double parking at a medical incident, Trk 10 struck a civilian vehicle which pulled into Trk 10's path				
Engine 31	01-2-081	10/26/01	508	A	File
Off: T/Capt. Mark Johnson	Drv: FF Carl Jepsen				
Cause:	Misjudged clearance - Eng 31, while repositioning, pulled forward out of the station and scraped the building				

Medic 38	01-2-082	10/30/01	744	A	File

Drv: FF/PM Charles Daley

Cause: Medic 38, while repositioning during shift change, struck a parked civilian vehicle

Engine 36	01-2-083	11/4/01	514	A	File

Off: T/Lt. William Linney Drv: FF Philip Lee

Cause: Misjudged clearance - While pulling into parking lot, Eng 36 grazed a pole

Medic 28	01-2-084	11/6/01	722	A	File

Drv: FF/PM Matthew Reimer

Cause: Misjudged clearance - While responding and positioning the unit, Medic 28 grazed a parked vehicle

Medic 41	01-2-085	11/7/01	0	A	File

Drv: FF/PM Robert Miller

Cause: Medic 41, during a lane change, scraped the bumper of a civilian vehicle

Medic 38	01-2-086	11/11/01	744	B	File

Drv: FF/PM Robert Jones

Cause: While travelling on California Street, Medic 38 struck a broken sign that was hanging into the traffic lane

Category A - An accident which has occurred because of inattention to vehicle operator's and/or officer's responsibilities or because of misjudgment of clearance in operating apparatus near stationary objects.

Category B - An accident in which fire department personnel exercised reasonable judgment and precautions, exhibited good apparatus operator's and officer's skills and observed all state, local and fire department statutes, ordinances and rules.

Category C - An accident which has occurred because of apparatus operator's misjudgment of clearance, deficiency in defensive driving techniques, or failure to anticipate other vehicle's movements.

Vice President Roeca moved and Commissioner del Portillo seconded. There were no questions or discussion and Items A through E on the Consent Calendar were approved or ordered filed as appropriate.

4. REGULAR CALENDAR – NEW BUSINESS

A. Letters of Commendation

Submitted eight letters commending members of the Department for response to requests for assistance, emergencies, or training.

President Nakajo directed that these letters be acknowledged and incorporated in the minutes of today's meeting.

B. Chief of Department's Monthly Report

Submitting monthly report from Chief of Department on monthly status of department personnel, equipment and apparatus for November 2001.

President Nakajo directed that the report be accepted and incorporated in the minutes of today's meeting.

C. Special Presentation - Retirement

Reporting Award of Honorable Service to the following member:

	Type of Retirement	*Years of Service*	*Retirement Date*
Fire Safety Inspector II Cynthia Woo	Service	18	Sep. 25, 2001

Mario Treviño, Chief of Department, presented a Retirement Certificate to Fire Safety Inspector Cynthia Woo for her 18 years of service in the Fire Department. Inspector Woo had received numerous national awards and had attended the National Fire Academy. Chief Treviño congratulated Inspector Woo and wished her success in her new endeavors.

Inspector Woo accepted the Certificate and declared that it had been an honor to be a public servant with the City and County of San Francisco for over 20 years. She noted that she would fondly remember her days as a San Francisco Fire Department employee.

D. Meritorious Awards

Presentation of Class "B" and Class "C" medals, Certificates of Meritorious Conduct, and cash awards to the following uniformed members for heroic action during 2000 and 2001:

Recipient	*Award*	*Date*
Firefighter Dennis C. Sy	Class B	01-29-01
Firefighter Norman W. Wong	Class B	01-29-01
T/Chief's Aide Jeffrey M. Bryne	Class B	06-01-01
Firefighter Daniel A. Douglass	Class C	12-01-00
Firefighter Stephen Engler	Class C	12-01-00
Firefighter Lawrence Zammarchi	Class C	12-01-00
Lieutenant Kenneth A. Lombardi	Class C	01-07-01
Captain James Fazackerly, EMS	Class C	01-07-01
Firefighter Robert J. La Eace	Class C	01-23-01
Firefighter Jeffery A. Moreno	Class C	03-12-01
Firefighter Michael D. Patt	Class C	06-01-01

Firefighter Douglass, Firefighter Engler and Captain Fazackerly, EMS, were unable to attend. The Secretary will mail the medal, Certificate and cash award to them.

D.1. Chief of Department's Awards

Firefighter of the Year: Jeffrey M. Byrne

Mario Treviño, Chief of Department, wished to recognize individuals who had given outstanding service to the Department. He was proud to proclaim Firefighter Jeffrey Byrne Firefighter of the Year. Chief Treviño recognized him for his actions at the 33 Cook Street fire when Firefighter Byrne, working as a Chief's Aide, placed a ladder to a window, which allowed firefighters to escape after they had been cut off by a fire on the top floor. After the

members had escaped, Firefighter Byrne advanced the line up and over the ladder into the room and continued suppression activities.

Paramedic of the Year: Peter Leonard

Chief Treviño wished to recognize Paramedic Leonard for his commitment to the review and enhancements of the Computerized Automated Dispatch (CAD) system for the combined Emergency Communications Center. Paramedic Leonard spent countless hours of duty to assure that CAD was developed to fill the current needs of the Department and those of the future.

In closing, Chief Treviño declared that it was honor for him to be able to recognize individuals for their good work. He noted that when someone does something special and it is brought to the attention of the Department, he would be happy to highlight it and give special recognition.

E. Unit Citations

Chief Treviño presented Unit Citations to the following firefighting companies for heroic actions performed on *September 10, 2000,* when after being told by civilians that a hearing-impaired youth was still in the burning building at 52 Arleta Street. They searched the building, found the youth and carried him to safety under heavy smoke and fire conditions:

Date	*Unit*	*Recipients*
09-10-00	Engine 44	T/Lieutenant Carl A. Barnes Firefighter Gary A. Plimley Firefighter John F. Jaber Firefighter Daniel G. Kelley
09-10-00	Engine 17	T/Lieutenant Michael E. Castelan Firefighter John F. Chung Firefighter Ramon L. Chea Firefighter Stephen F. Moran

Chief Treviño presented Unit Citations to the following firefighting companies for heroic actions performed on *January 7, 2001*, when an apparent suicide victim jumped off a 100-foot cliff. During the three-hour rescue, with high surf conditions and minimal lighting, the following units successfully rescued the victim:

Date	*Unit*	*Recipients*
01-07-01	Rescue 1	Lieutenant Stephen C. Smith Firefighter Sarah Coe Firefighter Jeffrey J. Barden Firefighter Frank Puccetti
01-07-01	Engine 23	Lieutenant Kenneth A. Lombardi Firefighter Terence G. White Firefighter Paul B. McDermott Firefighter Bernard D. Gibson
01-07-01	Engine 34	T/Captain Roger A. Pruyn Firefighter Raul Francisco Firefighter John J. O'Callaghan Firefighter Rebecca A. Atwater

01-07-01	Truck 14	T/Captain Anthony C. Robinson Firefighter Francis G. Steil Firefighter Thomas Ross Firefighter Tyson Yee Firefighter Humberto Pilarte

Lieutenant Smith accepted the award for Rescue 1 and, in turn, presented the award to the family of Firefighter Frank Puccetti, with Alana Puccetti accepting the plaque in her father's memory.

F. Communications Received by Commission

Fourteen communications were received by the Commission from November 16 through December 5, 2001.

G. Public Comment

President Nakajo asked Commissioners if they wished to comment from on this special occasion.

Commissioner Roeca stated that he was touched by the remarks of those receiving awards in the presence of their families, especially in light of the events of the past few months. He urged all to keep up the good work, to keep loving and supporting each other, and taking care of each other during the holidays and throughout the new year.

Commissioner Norman wished to echo what Commissioner Roeca had stated and added that she is proud of the firefighters of the Department who are willing everyday to put their lives on the line for the people of San Francisco. She hoped that in the coming year the members of the Commission could provide the needed support in order for everyone to be able do the best job possible.

Commissioner del Portillo thanked everyone for filling in the gaps in her education since she now understands more and more the work of the Department. She assured everyone that the Commission would make every effort to support the Chief and the Department.

Commissioner Conroy declared that it was a personal privilege for him to be associated with the Department and to be able to witness the heroism of its members at the fires he had attended. He expressed his great admiration for the Department and its members and his gratitude for the work that they do. Commissioner Conroy also hoped that as a member of the Commission he could do whatever necessary to support the Chief and the members of the Department in their commendable mission.

President Nakajo noted how much he enjoyed working with his colleagues on the Commission and how he appreciated their dedication and support of the Department's mission. He thanked the Chief and his staff, the command force and both the uniformed and non-uniformed members of the Department for their dedication. President Nakajo thanked the families of the members gathered on this occasion and pledged to them and to the Chief his assurance of working together to make the San Francisco Fire Department one of the best in the world. In closing, President Nakajo wished everyone a Merry Christmas and a Happy New Year.

At this time, Chief Treviño wished to present to Commissioner del Portillo and to Commissioner Conroy their official red San Francisco Fire Department helmets with their initials and "Commissioner" on the plate. Both Commissioners expressed their appreciation of the extremely well crafted helmets.

There was no comment from the public.

5. ADJOURNMENT

There being no further business to come before the Commission, the meeting was adjourned at 7:10 p.m.

Tania Bauer
Secretary

CITY OF
HAYWARD
HEART OF THE BAY

November 14, 2001

Mario Trevino, Fire Chief
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Chief Trevino:

I am writing to extend our thanks for allowing Battalion Chief Ted Corporandy to participate in our promotional examination for Fire Captain. His expertise helped insure only qualified candidates advanced to our eligibility list. The San Francisco Fire Department is truly blessed to have such a talent within your ranks.

Again, thanks for the help. When we can reciprocate, call the Hayward Fire Department.

Sincerely,

Mike McCaffrey

Mike McCaffrey
Director of Training/Battalion Chief

FIRE DEPARTMENT
777 B STREET, HAYWARD, CA 94541-5007
TEL: 510/583-4900 • FAX: 510/583-3640 • TDD: 510/247-3340

Derek Silva Community
Ernesto Molina
Site Administrator
Telephone: (415) 575-3727
Fax: (415) 575-3729
Emolina@ccasf.org

November 15, 2001

Chief Mario Trevino
San Francisco Fire Department
698 Second Street
San Francisco, CA 94107

Dear Mr. Trevino:

On November 15, 2001, the Derek Silva Community held a fire drill to ensure that we are ready in case of a real fire. Before the drill, I contacted Inspector Kaan Y. Chin, from the Bureau of Fire Prevention and Investigation and requested his presence during the drill, in order to receive his feedback. I also asked him to talk to our residents about fire safety and the importance of participating in the drills.

The Inspector attended the drill and it went well. After the drill, he talked to the residents and encouraged them to continue participating.

These fire drills are very important to us, especially since we have had fires in the past. With the support of the Fire Department we are able to make our drills more efficient and effective. I hope that you will be able to continue this important community service. I also want to thank you for facilitating these activities and for the support that we have always received from the San Francisco Fire Department. I particularly want to thank Inspector Chin for his ongoing involvement with us.

Thank you very much.

Sincerely,

Ernesto Molina

HOLY NAME SCHOOL
1560 - 40th Avenue • San Francisco, CA 94122
Phone: (415) 731-4077

November 20,2001

S.F. Fire Department
260 Golden Gate Avenue
San Francisco, CA 94102

Dear Chief,

Our two Kindergarten classes, plus a dozen parents and teachers, made their annual walk to the Engine #23 Firehouse on Thursday, November 15th.

Captain Guiterez was kind enough to arrange a tour of the Firehouse , and even delivered the permission slips to our school to facilitate the field trip! We appreciate his wonderful help.

At the Firehouse we were given a presentation/ demonstration with each class. We saw the pole, oxygen tank and mask, hose, truck - including an opportunity for some children to turn on the water!

The Firefighters talked about what to do in case of a fire, all the safety issues, and did so with great patience and humor. Their "job-pride" was most evident.

We are very happy to be able to visit each year.

Sincerely,
Mrs. Rita Nolan KB
Mrs. Judy Chiolo KA
Teachers

TEMCO Fire Technology Instruction

65 Shields Lane
Novato, CA 94947
(415) 897-3715
E-mail: tomemurray@HotMail.com

11-19-01

Tania Bauer
Secretary
San Francisco Fire Commission

Please include this letter in the minutes of the Fire Commission

Dear Ms. Bauer,

Please thank the Fire Commission for the invitation to accept my retirement certificate at the December 13, 2001 Fire Commission meeting.

I will not be able to attend this meeting due to my commitment to teaching the Highrise Life Safety Director training class which is sponsored by the San Francisco Fire Department, Stationary Engineers Local 39 and City College of San Francisco.

This will be the first time in a hundred and four years that a Murray family member has not served actively with the San Francisco Fire Department.

I would like to thank the firefighters and officers current and past who helped me during my career and those who always put a 100% effort in serving the people of San Francisco.

I teach and associate with firefighters throughout Northern California and others across the United States and I can truly say that San Francisco has many of the best officers and firefighters that any fire service agency could hope to have.

It is my fervent hope that the Fire Commission and Chief Trevino will continue to strive to support the professionalization of the San Francisco Fire Department and provide the training and equipment that will assure that San Francisco Fire Firefighters can carryout their duties safely and effectively

Best Regards to All

Tom Murray

Western States Affiliate
San Francisco
120 Montgomery St., Ste. 1650
San Francisco, CA 94104
Tel 415 433-2273
Fax 415 228-8402
http://www.heartsource.org

November 15, 2001

Lieutenant Juratovac
San Francisco Fire Department
698 2nd Street
San Francisco, CA 94107

Dear Lieutenant Juratovac,

On behalf of the men, women and children in San Francisco, California and the United States, particularly heart disease and stroke survivors, as well as volunteers and staff of the San Francisco American Heart Association, I wish to thank you for your donation of time and firefighters provided for the 2001 San Francisco American Heart Walk. We greatly value your support and appreciate your partnership in helping to make this year's Heart Walk such a tremendous success. This year, approximately 2000 participants gathered at Justin Herman Plaza to raise over $257,000!

Your generous support makes a tremendous difference, helping to continue the American Heart Association's fight against heart disease and stroke, the #1 and #3 killers of Americans, while increasing community awareness of the importance of walking as a heart-healthy exercise.

We look forward to a continued positive relationship. Your support helps fund education and research that touches the lives of thousands. Thank you.

Sincerely,

Teri Skinner
Corporate Events Director

American Heart Association.
Fighting Heart Disease and Stroke

2001 San Francisco American Heart Walk

Walk Chair
Karen Johnson-McKewan
Managing Partner
Brobeck, Phleger & Harrison, LLP

Corporate Cabinet

Paul Finigan
Brobeck, Phleger & Harrison, LLP

Bill Graber
McKesson HBOC

Jennifer Holderness
Gap Foundation
Gap, Inc.

Jack Londen
Morrison & Foerster LLP

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Cooley Godward LLP

Past Chair
Robert S. MacIntosh
President & CEO
PIER 39

AMERICAN HEART WALK

PARK PRESIDIO NEIGHBORS

NEIGHBORS AT WORK

November 9, 2001

Chief Mario Treviño
San Francisco
698 Second Street
San Francisco, CA 94107

Dear Chief Treviño:

On behalf of the Park Presidio Neighbors and the San Francisco Department of Recreation and Parks, I wanted to thank your department's participation in our block party on September 29, 2001. The event was held on 14th Avenue between Cabrillo and Balboa.

The event was a huge success, attended by lots of neighbors, many of whom expressed appreciation to see their community in action.

The involvement of Greg Stewart of Engine #31 from 12th and Geary helped neighbors become more aware of the resources in their community. (I, for one, still have my plastic fire hat proudly displayed.)

Thanks again for your participation and we look forward to including you in next year's celebration.

Yours truly,

Rich Gelber, Park Presidio Neighbors
www.parkpresidioneighbors.com

cc. Lt. Fernando Juarez, Community Affairs Office

665 14th Avenue, San Francisco California 94118
(415) 752-6542 FAX (415) 387-7341 email: richber@well.com

Robert S. Fullmer
4247 – 21st Street
San Francisco, CA. 94114-2721
November 16, 2001

Dear Friends and Neighbors:

On October 17th, 1989, the Loma Prieta earthquake shook our city. Within 5 minutes after the quake, our emergency services were overwhelmed with more than 40,000 telephone calls. Although my home suffered only minor damage as a result of the earthquake and subsequent after-shocks, I was without gas, water, electricity, or telephone service for nearly a week. Every year since 1989, I have promised myself that this would be the year that I would take a disaster preparedness course and get my earthquake supply kit put together. And every year, I have managed to put it off.

On September 11th, terrorism hit home in a shocking and horrific manner. Although this disaster struck thousands of miles away, I think I can safely say that San Franciscans were deeply and personally affected by these events. I listened with shock and disbelief as the events unfolded over the radio.

On September 12th, I realized that *I* could do something to prevent myself from being paralyzed by fear. I realized that I could prepare ***my home and family, and help my neighbors***, should something like this happen in San Francisco; I could take the disaster preparedness course that I'd been putting off for years. In any emergency, it is first responders and not emergency service personnel that provide critical support to victims. Yesterday, I graduated from the San Francisco Fire Department's (SFFDs) Neighborhood Emergency Response Team (NERT) training program. Over the course of this six-week program, I have learned some important skills and feel confident that, in the event of *any disaster*, I could help my family and myself.

If disaster strikes our neighborhood, we may have to depend on one another for assistance. I am enclosing some information about the SFFD NERT program and would like to encourage you to consider enrolling in this program. Additional information can be found on the Internet at: www.nertnews.com. If you have additional questions or want more information, please don't hesitate to contact me.

Kind Regards,

Robert S. Fullmer

Robert S. Fullmer

Fire Commission SFFD:
The NERT program is critical to San Francisco and San Franciscans, particularly in light of recent events. I urge you to do all you can to rally support and provide additional funding for this program. I believe in this program so strongly that I've sent out roughly 70 packets like this one to friends, neighbors, the Mayor, my Supervisor, State & National Senators, the Governor, and even the President. I hope that you feel as strongly about NERT as I do.

Sincerely —
Robert S. Fullmer

SAN FRAWCISCO NOVEMBER THE 18th 2001

FIRE COMMISSION PEOPLE

I JUST GRADUATED FROM THE NERT PROGRAM. I WANT TO THANK MY INSTRUCTORS. IN THIS DAY AND AGE IT IS OF SUPREME IMPORTANCE TO POSSESS THOSE KIND OF SKILLS. THIS IS A GREAT PROGRAM

PLEASE RECEIVE MY REGARDS

Alain Duvergé

ALAIN DUVERGÉ
21 FOUNTAIN St.
SAN FRANCISCO 94114

SAN FRANCISCO FIRE COMMISSION

MINUTES OF THE FIRE COMMISSION

Special Hearing - Monday, December 17, 2001 – 9:00 a.m.

698 Second Street, Room 102 ▪ San Francisco ▪ California ▪ 94107

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Item
No

1. **On ROLL CALL,** the following were present:

President	Stephen A. Nakajo
Vice President	Russell S. Roeca
Commissioner	Carlota del Portillo
Commissioner	Paul Conroy

Commissioner Norman was excused for business reasons
Chief Treviño was excused for business reasons

Also present

For the San Francisco Fire Department
Katharine Hobin, Deputy City Attorney
Cecelia Mangoba, Deputy City Attorney

For the San Francisco Fire Commission
Marie C. Blits, Counsel to the Commission

For Lieutenant Curtis Young
George Beckwith, Counsel
Joseph Moriarty, Counsel,
Vice President, Local 798
Lieutenant Curtis Young

2. **PUBLIC COMMENT**

There was no public comment.

3. **FORMAL HEARING, INCLUDING POSSIBLE COMMISSION DELIBERATIONS**

Formal Hearing concerning the formal complaint filed by Paul J. Tabacco, Acting Chief of Department, against Lieutenant Curtis Young, dated February 13, 2001, for violation of the Rules and Regulations as follows:

Section 1123 - Company Records
Section 2801 - Thorough Knowledge
Section 3301 - Normal Channels
Section 3905 - Unfamiliarity with Rules
Section 3922 - Acts Detrimental to Welfare of Department
Section 3935 - False Reports/False Testimony
Section 3942 - Unauthorized Use of Disposition of Property
G.O. 96 A-139 - Trade Rule
Sample Report Book - Policy Pertaining to Time Coming (TC)

A. Hearing

This portion of the meeting may be held in Closed Session pursuant to Government Code Section 54957. If so:

Lieutenant Curtis Young requested a closed session.

1. **Public Comment on all matters pertaining to Closed Session**

   There was no public comment on the Closed Session

2. **Vote on whether to hold Closed Session**

   Commissioner Roeca moved for a closed session. Commissioner del Portillo seconded. The motion was unanimously approved.

   The Commission went into closed session at 9:20 a.m.

3. **Reconvene in Open Session**

   The Commission reconvened in open session at 5:30 p.m.

   a. **Vote whether to report on action taken in Closed Session, pursuant to Government Code Section 54957.1 and 54957.7, and San Francisco Administrative Code Section 67.12(b).**

      Commissioner Roeca moved not to report on action taken during closed session and Commissioner del Portillo seconded. The motion was unanimously approved

   b. **Vote whether to disclose any or all Closed Session discussions, pursuant to San Francisco Administrative Code Section 67.12(a).**

      Commissioner Roeca moved not to disclose any discussions held during the closed session and Commissioner Nakajo seconded. The motion was unanimously approved.

      Commissioner Conroy, serving as President pro tem, announced that no action was taken in closed session at this time and that the closed session would resume when a continuance date for the hearing was set.

4. **ADJOURNMENT**

   The Special Hearing was adjourned at 5:35 p.m.

Tania Bauer
Secretary